



# BOARD OF EDUCATION MEETING AND WORKSHOP

**Board of Education Members**

- Chinua Rhodes, President (Trustee Area 5)*
- Lavinia Grace Phillips, Vice President (Trustee Area 7)*
- Jasjit Singh, Second Vice President (Trustee Area 2)*
- Tara Jeane (Trustee Area 1)*
- Christina Pritchett (Trustee Area 3)*
- Jamee Villa (Trustee Area 4)*
- Taylor Kayatta (Trustee Area 6)*
- Liam McGurk, Student Member*

**Thursday, April 27, 2023**

**4:30 p.m. Closed Session**

**6:30 p.m. Open Session**

**Serna Center**

*Community Conference Rooms  
5735 47<sup>th</sup> Avenue  
Sacramento, CA 95824*

## AGENDA

**2022/23-26**

*Allotted Time*

4:30 p.m.    **1.0    OPEN SESSION / CALL TO ORDER / ROLL CALL**

**2.0    ANNOUNCEMENT AND PUBLIC COMMENT REGARDING ITEMS TO BE DISCUSSED IN CLOSED SESSION**

**3.0    CLOSED SESSION**

*While the Brown Act creates broad public access rights to the meetings of the Board of Education, it also recognizes the legitimate need to conduct some of its meetings outside of the public eye. Closed session meetings are specifically defined and limited in scope. They primarily involve personnel issues, pending litigation, labor negotiations, and real property matters.*

**3.1    Government Code 54956.9 - Conference with Legal Counsel:**

- a) Significant exposure to litigation pursuant to subdivision (d)(2) of Government Code section 54956.9 (One Potential Case)*
- b) Existing litigation pursuant to subdivision (d)(1) of Government Code section 54956.9 (OAH Case No. 2023020888 and OAH Case No. 2023010106)*

**3.2    Government Code 54957.6 (a) and (b) Negotiations/Collective Bargaining SCTA SEIU, TCS, Teamsters, UPE, Non-Represented/Confidential Management (District Representative Pam Manwiller)**

**3.3    Government Code 54957 – Public Employee Discipline/Dismissal/Release/Reassignment**

**3.4    Government Code 54957—Public Employee Performance Evaluation (a) Superintendent**

- 3.5 *Government Code 54956.8-Conference with Real Property Negotiators  
Property: 3200, 3301 37th Avenue, Sacramento, CA 95824; 4625 44<sup>th</sup> Street,  
Sacramento, CA 95820  
Agency Negotiator: Superintendent or designee  
Negotiating Parties: SCUSD and La Familia  
Under Negotiation: Price and Terms*

6:30 p.m. **4.0 CALL BACK TO ORDER/PLEDGE OF ALLEGIANCE**

4.1 *The Pledge of Allegiance*

4.2 *Broadcast Statement*

4.3 *Stellar Student introduced by Board Member Jamee Villa*

6:35 p.m. **5.0 ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION**

6:40 p.m. **6.0 AGENDA ADOPTION**

6:45 p.m. **7.0 PUBLIC COMMENT**

*15 minutes*

*Members of the public may address the Board on non-agenda items that are within the subject matter jurisdiction of the Board. Public comment may be (1) emailed to [publiccomment@scusd.edu](mailto:publiccomment@scusd.edu); (2) submitted in writing through the district's website at <https://www.scusd.edu/submit-public-comment>; or (3) provided in-person at the meeting. The submission deadline for written public comments shall be no later than noon on the day of the meeting. If you intend to address the Board in-person, please fill out a yellow card available at the entrance. Speakers may be called in the order that requests are received, or grouped by subject area. We ask that comments are limited to two (2) minutes with no more than 15 minutes per single topic so that as many people as possible may be heard. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to district staff or calendar the issue for future discussion.*

7:00 p.m. **8.0 COMMUNICATIONS**

8.1 *Employee Organization Reports:*

- *SCTA*
- *SEIU*
- *TCS*
- *Teamsters*
- *UPE*

**Information**  
*SCTA – 15 minutes  
 SEIU – 3 minutes  
 TCS – 3 minutes  
 Teamsters – 3 minutes  
 UPE – 3 minutes*

7:27 p.m. 8.2 *District Advisory Committees:*

- *Community Advisory Committee*
- *District English Learner Advisory Committee*
- *Local Control Accountability Plan/Parent Advisory Committee*

**Information**  
*3 minutes each*

- *Student Advisory Council*
- *Black/African American Advisory Board*

7:42 p.m.                      8.3 *Student Member Report (Liam McGurk)*                      **Information**  
5 minutes

**9.0 SPECIAL PRESENTATION**

7:47 p.m.                      9.1 *Approve High School Voter Education Weeks Resolution No. 3311 (Manpreet Kaur and Mark Canero)*                      **Action**  
5 minute presentation  
5 minute discussion

7:57 p.m.                      9.2 *Approve Gun Safety Resolution No. 3315 (Board Member Jamee Villa)*                      **Action**  
10 minute presentation  
10 minute discussion

8:17 p.m.                      9.3 *Approve Resolution No. 3313: Resolution to Recognize Earth Day 2023 (Rose Ramos)*                      **Action**  
5 minute presentation  
5 minute discussion

8:27 p.m.                      9.4 *Approve Sexual Assault Awareness Resolution No. 3314 (Board Member Christina Pritchett)*                      **Action**  
5 minute presentation  
5 minute discussion

8:37 p.m.                      9.5 *Model Community Engagement Policy (Board President Chinua Rhodes)*                      **Information**  
10 minute presentation  
10 minute discussion

8:57 p.m.                      9.6 *Black/African American Advisory Board (B/AAAB) Update (Julius Austin and Terrence Gladney)*                      **Information**  
30 minute presentation  
20 minute discussion

9:47 p.m.                      9.7 *Audit of Contracts Process Update (Rose Ramos)*                      **Information**  
5 minute presentation  
5 minute discussion

9:57 p.m.                      9.8 *Legal Services RFQ and Salary Adjustment Update (Rose Ramos and Dr. Cancy McArn)*                      **Information**  
10 minute presentation  
10 minute discussion

**10.0 BOARD WORKSHOP/STRATEGIC PLAN AND OTHER INITIATIVES**

10:17 p.m.                      10.1 *Board Policy 3100 (Rose Ramos)*                      **2<sup>nd</sup> Reading/Action**  
10 minute presentation  
10 minute discussion

10:37 p.m. 10.2 Revision to Board Policy 6158- Independent Study **Action**  
(Yvonne Wright) 5 minute presentation  
10 minute discussion

**11.0 COMMUNICATIONS**

10:52 p.m. 11.1 Superintendent's Report (Jorge A. Aguilar) **Information**  
5 minutes

10:57 p.m. 11.2 President's Report (Chinua Rhodes) **Information**  
5 minutes

11:02 p.m. 11.3 Information Sharing by Board Members **Information**  
10 minutes

11:12 p.m. **12.0 CONSENT AGENDA** **Action**  
2 minutes  
*Generally routine items are approved by one motion without discussion. The Superintendent or a Board member may request an item be pulled from the consent agenda and voted upon separately.*

**12.1 Items Subject or Not Subject to Closed Session:**

*12.1a Approve Grants, Entitlements and Other Income Agreements, Ratification of Other Agreements, Approval of Bid Awards, Approval of Declared Surplus Materials and Equipment, Change Notices and Notices of Completion (Rose Ramos)*

*12.1b Approve Personnel Transactions (Dr. Cancy McArn)*

*12.1c Business and Financial Report: Warrants, Checks and Electronic Transfers issued for the Period of March 1-31, 2023 (Rose Ramos)*

*12.1d Donations to the District for the Period of March 1-31, 2023 (Rose Ramos)*

*12.1e Approve Minutes for the March 13, 2023, Special Board of Education Meeting (Jorge A. Aguilar)*

*12.1f Approve Minutes for the March 16, 2023, Regular Board of Education Meeting (Jorge A. Aguilar)*

*12.1g Approve Perkins V-Comprehensive Local Needs Assessment Members (Lisa Allen)*

**13.0 BUSINESS AND FINANCIAL INFORMATION/REPORTS Receive Information**

*13.1 Enrollment and Attendance Report for Month 6, Ending Friday, February 24, 2023, and PO Board Report for the Period of February 15, 2023, through March 14, 2023 (Rose Ramos)*

*11:14 p.m.* **14.0 FUTURE BOARD MEETING DATES / LOCATIONS**

- ✓ *May 4, 2023, 4:30 p.m. Closed Session, 6:30 p.m. Open Session, Serna Center, 5735 47<sup>th</sup> Avenue, Community Room, Regular Workshop Meeting*
- ✓ *May 18, 2023, 4:30 p.m. Closed Session, 6:30 p.m. Open Session, Serna Center, 5735 47<sup>th</sup> Avenue, Community Room, Regular Workshop Meeting*

*11:16 p.m.* **15.0 ADJOURNMENT**

*NOTE: The Sacramento City Unified School District encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Board of Education Office at (916) 643-9314 at least 48 hours before the scheduled Board of Education meeting so that we may make every reasonable effort to accommodate you. [Government Code § 54953.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. §12132)] Any public records distributed to the Board of Education less than 72 hours in advance of the meeting and relating to an open session item will be available on the district's website at [www.scusd.edu](http://www.scusd.edu)*



# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 9.1

**Meeting Date:** April 27, 2023

**Subject:** Approve Resolution No. 3311: In Recognition of High School Voter Education Weeks, April 17 – 28, 2023

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Division:** Board of Education Office

**Recommendation:** Approve Resolution No. 3311: Recognition of High School Voter Education Weeks, April 17 – 28, 2023.

**Background/Rationale:** In 2014, Assembly Bill 1817 was signed by Governor Jerry Brown designating the last two full weeks in April and September as High School Voter Education Weeks. This legislation provides an opportunity for high schools to partner with county elections officials to promote civic education and participation, and foster an environment that encourages voting.

The Resolution recognizes the importance participating in our democracy and encouraging others to do the same. It also calls upon our high schools and staff to encourage eligible students to pre-register to vote and to automatically become active voters once they turn 18.

**Financial Considerations:** None

**LCAP Goal(s):** College, Career and Life Ready Graduates; Family and Community Empowerment

**Documents Attached:**

Resolution No. 3311 will be provided on Tuesday, April 25, 2023.

<p><b>Estimated Time of Presentation:</b> 5 minutes <b>Submitted by:</b> Manpreet Kaur, Director Youth Development <b>Approved by:</b> Jorge A. Aguilar, Superintendent</p>
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# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 9.2

**Meeting Date:** April 27, 2023

**Subject:** Approve Resolution No. 3315: Gun Safety

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Division:** Board Office

**Recommendation:** Approve Resolution No. 3315 Gun Safety

**Background/Rationale:** The approval of the attached resolution brings attention to the issue of Gun violence, which is the leading cause of preventable death for school aged children in the United States. The exposure to gun violence has an impact on the physical, psychological and over all well- being of children. The traumatization can negatively impact social emotional development and school performance.

**Financial Considerations:** None.

**LCAP Goal(s):** Safe, Emotionally Healthy, and Engaged Students

**Documents Attached:**

1. Resolution No. 3315

<p><b>Estimated Time of Presentation:</b> 5 Minutes <b>Submitted by:</b> Jamee Villa, Board Member <b>Approved by:</b> Jorge A. Aguilar, Superintendent</p>
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**SACRAMENTO CITY UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION**

**Resolution No. 3315: Gun Safety**

**WHEREAS**, Children and Teens in the U.S. are impacted by gun violence in all its forms. Exposure to gun violence has an impact on the psychological and mental well-being of children and teens and affects their school performance, among other factors. When homes neighborhoods and schools are not safe from gun violence, entire generations of American children are affected all students deserve safe environments where they can learn without fear of gun violence; and

**WHEREAS**, no parents should send their children to school fearing they may never come home; and

**WHEREAS**, from Columbine to Virginia Tech to Sandy Hook to Parkland and most recently Nashville, the lives of hundreds of students and school employees have been lost to the plague of gun violence; Furthermore, Black and African American children and teens are seventeen times more likely than white children and teens of the same age to die by gun homicide and

**WHEREAS**, Firearms are the leading cause of death for children and teens (ages 1-19) in the United States. Every year, 19,000 children and teens are shot, killed or wounded and approximately three million are exposed to gun violence and

**WHEREAS**, the mass murder of students, teachers and staff at Marjory Stoneman Douglas High School was committed using a legally purchased assault rifle originally engineered for soldiers to rapidly, efficiently and at great distances kill large numbers of opposing soldiers in war; and similar weapons were used in mass murders in Newtown, Conn.; Aurora, Colo.; Orlando, Fla.; San Bernardino, Calif.; Sutherland Springs, Texas; Las Vegas, Nev.; and more; and

**WHEREAS**, American school children necessarily spend increasingly more time participating in active shooter drills, which create significant anxiety among students and teachers and detract from classroom learning; and

**WHEREAS**, America's students – led by the courageous young people – are now leading the charge to prevent further tragedy; and

**WHEREAS**, the responsibility for preventing gun violence in schools cannot be relegated to school districts alone;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education of the Sacramento Unified School District supports commonsense legislation to prevent gun violence in American schools, including banning assault weapons, high-capacity magazines and other accessories that circumvent the ban on automatic firearms, increasing the ages at which people may buy various categories of weapons, implementing more effective background checks, requiring the registration;

**BE IT FURTHER RESOLVED** that this Board supports legislation at the state and national levels to fund data-gathering and scientific research on the causes and prevention of gun violence;

**BE IT FURTHER RESOLVED** that this Board supports finding methods to combat the stranglehold that gun manufacturers and the broader gun lobby have on policy in this arena;

**BE IT FURTHER RESOLVED** that this Board opposes counterproductive and dangerous ideas like arming teachers;

**BE IT FURTHER RESOLVED** that this Board supports students, families, staff and entire communities who demonstrate leadership by calling for state legislative and Congressional action on this issue, and that this Board will engage with students and amplify their voices to more effectively fight this epidemic.

**PASSED AND ADOPTED** by the Sacramento City Unified School District Board of Education on this 27th day of April, 2023, by the following vote:

AYES: \_\_\_\_\_  
NOES: \_\_\_\_\_  
ABSTAIN: \_\_\_\_\_  
ABSENT: \_\_\_\_\_

ATTESTED TO:

\_\_\_\_\_  
Jorge A. Aguilar  
Secretary of the Board of Education

\_\_\_\_\_  
Chinua Rhodes  
President of the Board of Education



# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 9.3

**Meeting Date:** April 27, 2023

**Subject:** Approve Resolution No. 3313: Resolution to Recognize Earth Day 2023

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Division:** Facility Support Services

**Recommendation:** Approve Resolution No. 3313: Resolution to Recognize Earth Day 2023.

**Background/Rationale:** April 22, 2023 has been designated as Earth Day where events will be held worldwide to demonstrate support for environmental protection and addressing issues of climate change. The Sacramento City Unified School District has taken significant measures to support green school practices, energy efficiency, healthy school nutrition programs, and waste diversion/reduction. The Resolution recognizes the importance of the continued implementation and expansion of district-wide efforts to address climate change.

**Financial Considerations:** None

**LCAP Goal(s):** College, Career and Life Ready Graduates; Safe, Emotionally Healthy and Engaged Students; Family and Community Engagement; Operational Excellence

**Documents Attached:**

1. Resolution No. 3313

**Estimated Time of Presentation:** 5 minutes

**Submitted by:** Rose Ramos, Chief Business and Operations Officer

Nathaniel Browning, Director I of Facilities

Chamberlain Segrest, Environmental Sustainability Manager

**Approved by:** Jorge A. Aguilar, Superintendent

**SACRAMENTO CITY UNIFIED SCHOOL  
DISTRICT  
BOARD OF EDUCATION**

**RESOLUTION NO. 3313**

**RESOLUTION TO RECOGNIZE EARTH DAY 2023**

**WHEREAS**, April 22, 2023 is Earth Day and events will be held worldwide to demonstrate support for environmental protection and addressing issues of climate change;

**WHEREAS**, schools have the potential to make positive, tangible environmental change in the world while teaching students to be stewards of their communities, the Earth, and its resources;

**WHEREAS**, schools expend considerable environmental and financial resources on energy, water, refuse services, and custodial and office supplies, and have a considerable opportunity through their purchasing power to improve both the environment and their financial bottom line;

**WHEREAS**, the Intergovernmental Panel on Climate Change's (IPCC), the world's most authoritative scientific body on climate change, stated in its 2023 report that the world must rapidly shift away from burning fossil fuels — the number one cause of the climate crisis.

**WHEREAS**, California Executive Order B-55-18 outlines the State's goal of carbon neutrality by no later than 2045 and to achieve and maintain net negative emissions thereafter;

**WHEREAS**, CAL FIRE currently has a grant opportunity to create green schoolyards to protect the health, well-being, and educational opportunity of children most vulnerable to increasing temperatures and extreme heat across California.

**WHEREAS**, climate change is a social justice and equity issue. While climate change impacts all people and disproportionately impacts all young people and future generations, it disproportionately affects people of color and people in poverty, thereby exacerbating existing inequities and limiting equality of opportunity;

**WHEREAS**, the Sacramento City Unified School District is focused on making schools more resilient to the effects of climate change through the intentional design and replacement of facilities and components;

**WHEREAS**, the Sacramento City Unified School District works to promote programs and partnerships across the District in an effort to educate students and the community, protect the environment and natural habitat that surrounds us, and become more environmentally resilient for the changing environment;

**WHEREAS**, the global impact, urgency, and magnitude of the challenge of addressing climate change calls for leadership in all sectors of society, all institutions and among all elected leaders; and

**NOW, THEREFORE, BE IT RESOLVED**, the Sacramento City Unified School District Board of Education does hereby recognize April 22, 2023, as Earth Day and supports the important work and services provided by Sacramento City Unified School District staff, schools, and partners.

**BE IT FURTHER RESOLVED**, in recognition that the Sacramento City Unified School District can be part of the climate change solution by reducing emissions and promoting environmental stewardship, the Board

of Education will:

1. Continue the implementation and expansion of the district-wide efforts to improve the energy efficiency and reduce fossil fuel usage at schools.
2. Assure that new buildings and retrofits to existing buildings use environmentally sensitive building materials, as well as efficient use of energy, water, and other resources.
3. Adopt energy and carbon goals and guidelines for District buildings in a subsequent meeting before the end of the current fiscal year.
4. Adopt sustainable landscaping practices that reduce water use and storm water runoff, minimize chemical inputs, provide habitat for native flora and fauna, and support outdoor learning education.
5. Apply for the CAL FIRE green schoolyards grant, which will center nature-based climate solutions to improve the environmental conditions and experiences for our most vulnerable students.

**PASSED AND ADOPTED** by the Sacramento City Unified School District Board of Education on this 27th day of April 2023, by the following vote:

AYES: \_\_\_\_\_  
NOES: \_\_\_\_\_  
ABSTAIN: \_\_\_\_\_  
ABSENT: \_\_\_\_\_

ATESTED TO:

\_\_\_\_\_  
Chinua Rhodes  
President of the Board of Education

\_\_\_\_\_  
Jorge A. Aguilar  
Secretary of the Board of Education



# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 9.4

**Meeting Date:** April 27, 2023

**Subject:** Approve Resolution No. 3341: Recognition of April as National Sexual Assault Awareness Month (SAAM).

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Division:** Board Office

**Recommendation:** Approve Resolution No. 3314 recognizing April as National Sexual Assault Awareness Month (SAAM).

**Background/Rationale:** Sexual Assault Awareness Month (SAAM) calls attention to the fact that sexual violence is widespread and impacts every person in the community. SAAM aims to raise public awareness about sexual violence and educate communities on how to prevent it.

Freedom from sexual assault is a basic human right. Sexual assault can happen anywhere including, work, home, schools or other public places. National statistics for Americans indicate that every 68 seconds an American is sexually assaulted and every 9 minutes, that victim is a child. National Sexual Violence Resource Center is promoting thirty days of SAAM with this year's theme "Drawing Connections: Prevention Demands Equity" calling on all individuals, communities, organizations, and institutions to change ourselves and the systems surrounding us to build racial equity and respect.

**Financial Considerations:** CARES/ESSER funding

**LCAP Goal(s):** Safe, Emotionally Healthy, and Engaged Students; Family and Community Empowerment

**Documents Attached:**

1. Resolution No. 3314

<p><b>Estimated Time of Presentation:</b> 5 minutes</p> <p><b>Submitted by:</b> Victoria Flores, Executive Director Student Support &amp; Health Services</p> <p><b>Approved by:</b> Jorge A. Aguilar, Superintendent</p>
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**Sacramento City Unified School District**

**Board of Education**

**RESOLUTION NO. 3314**

**“Recognition of National Sexual Assault Awareness Month (SAAM)”**

**WHEREAS**, Sexual Assault Awareness Month (SAAM) calls attention to the fact that sexual violence is widespread and impacts every person in the community; and

**WHEREAS**, the goal of Sexual Assault Awareness Month is to raise public awareness about sexual violence and educate communities on how to prevent it; and

**WHEREAS**, freedom from sexual assault is a basic human right.

**WHEREAS**, abuse can happen anywhere — at work, at home, at school, in other public places, or online; and

**WHEREAS**, every 68 seconds, an American is sexually assaulted and every 9 minutes, that victim is a child; and

**WHEREAS**, according to national statistics 1 out of every 6 women in American has been the victim of an attempted or completed rape in her lifetime and approximately 1 in 33 men in America have experienced an attempted or completed rape in their lifetime; and

**WHEREAS**, child sexual abuse prevention must be a priority to confront the reality that 1 in 9 girls and 1 in 53 boys under the age of 18 experience sexual abuse or assault at the hands of an adult; and

**WHEREAS**, systems of oppression such as racism, sexism, classism, heterosexism, ageism, ableism, etc. contribute to higher rates of sexual harassment, assault, and abuse. Unfortunately, those same groups are also the most impacted by inequitable systems of oppression in our society, and statistics show:

- more than 1 in 4 non-Hispanic Black women (29%) in the United States were raped in their lifetime
- more than 4 in 5 American Indian and Alaska Native women (84.3%) have experienced violence in their lifetime
- 1 in 3 Hispanic women (34.8%) reported unwanted sexual contact in their lifetime
- 32.9% of adults with intellectual disabilities have experienced sexual violence
- 47% of all transgender people have been sexually assaulted at some point in their lives; and

**WHEREAS**, Sexual harassment, assault, and abuse happen in all communities — and that includes online spaces. We can all make a difference to ensure that our communities are safe and respectful for everyone; and

**WHEREAS**, the National Sexual Violence Resource Center is promoting thirty days of SAAM with this year’s theme “Drawing Connections: Prevention Demands Equity” calling on all individuals, communities, organizations, and institutions to change ourselves and the systems surrounding us to build racial equity and respect; and

**WHEREAS**, the Sacramento City Unified School District has undertaken efforts, leveraging COVID funds, to expand mental health staffing to address the physical and emotional safety and mental and physical health needs of our students; and

**WHEREAS**, the Sacramento City Unified School District has training, policies and procedures in place for all staff and students to report suspected sexual abuse and assault through mandated reporting, Title IX reporting and Sexual Harassment Board Policy 5145.7 and 4119.11 for employees of the district; and

**NOW, THEREFORE, BE IT RESOLVED** that the Sacramento City Unified School District Board of Education proclaims April 2023 as Sexual Assault Awareness Month and urge all SCUSD community members to support sexual assault survivors, including when survivors reach out and disclose abuse, and to strengthen our efforts to prevent this abuse in the first place.

**PASSED AND ADOPTED** by the Sacramento City Unified School District Board of Education on this 27th day of April 2023, by the following vote:

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ATTESTED TO:

\_\_\_\_\_  
Jorge A. Aguilar

Secretary of the Board of Education

\_\_\_\_\_  
Chinua Rhodes

President of the Board of Education



# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 9.5

**Meeting Date:** April 27, 2023

**Subject:** Model Community Engagement Policy

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Division:** Board of Education Office

**Recommendation:** Discussion will center on Board interest in potentially expanding criteria under Board Policy 1330 for greater community engagement among Board members.

**Background/Rationale:** Given that Board members have expressed interest in actively using District facilities to engage with community members, among other things. Currently, Board Policy 1330 recognizes that District facilities are a community resource. Discussion will focus on Board member interest in expanding Board member engagement with community members and potential need to revise Board Policy 1330.

**Financial Considerations:** Potential increase of budget allocation to Board of Education Office

**LCAP Goal(s):** Family & Community Empowerment

**Documents Attached:** N/A

**Estimated Time of Presentation:** 10 minutes  
**Submitted by:** Chinua Rhodes, Board President  
**Approved by:** Jorge A. Aguilar, Superintendent



# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 9.6

**Meeting Date:** April 27, 2023

**Subject:** African American Advisory Board (AAAB) Update

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Division:** Deputy Superintendent

**Recommendation:** N/A

**Background/Rationale:** The purpose of this board agenda item is to provide a year-to-date update on the work of the African American Advisory Board (AAAB). Over the past year, the AAAB has created its infrastructure, refined its recommendations with an implementation monitoring framework, studied the district's LCAP to ensure the recommendations align with district priorities and are strategically advocating on behalf of black/African American students. This presentation will share key takeaways in the AAAB's work, propose next steps and solicit board of education feedback.

**Financial Considerations:** N/A

**LCAP Goal(s):**

- Goal 1: College/Career Readiness
- Goal 2: Foundational/Tier 1 Educational Experience
- Goal 3: Integrated Supports
- Goal 4: Culture and Climate
- Goal 5: Engagement and Empowerment

**Documents Attached:**

PowerPoint will be submitted no later than April 24, 2023.

**Estimated Time of Presentation:** 30 Minutes Presentation and 20 Minutes Discussion

**Submitted by:** Lisa Allen, Deputy Superintendent

**Approved by:** Jorge Aguilar, Superintendent



# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 9.7

**Meeting Date:** April 27, 2023

**Subject:** Audit of Contracts Process Update

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Division:** Business Services

**Recommendation:** Receive an update on the Audit of Contracts

**Background/Rationale:** The Board has requested that the District attain the services of an audit firm to complete an audit of the District's contracting processes, controls and systems for compliance and best practices.

**Financial Considerations:** None.

**LCAP Goal(s):** Family and Community Empowerment; Operational Excellence

**Documents Attached:**

N/A

**Estimated Time:** 10 Minutes

**Submitted by:** Rose F. Ramos, Chief Business & Operations Officer

**Approved by:** Jorge A. Aguilar, Superintendent



# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 9.8

**Meeting Date:** April 27, 2023

**Subject:** RFQ for Legal Services and Recruitment Update

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Division:** Business Services

**Recommendation:** Receive information on the RFQ for Legal Services and the Recruitment efforts for the Legal Department.

**Background/Rationale:** The Sacramento City Unified School District Board of Education has requested that the District issue a Request for Qualifications (RFQ) for legal services and that the District provide an update on the recruitment efforts for the vacancies in the Legal Department.

**Financial Considerations:** None.

**LCAP Goal(s):** Family and Community Empowerment; Operational Excellence

**Documents Attached:**

N/A

**Estimated Time:** 10 Minutes

**Submitted by:** Rose F. Ramos, Chief Business and Operations Office  
Cancy McArn, Ed.D., Chief Human Resource Services Officer

**Approved by:** Jorge A. Aguilar, Superintendent



# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 10.1

**Meeting Date:** April 27, 2023

**Subject:** Revised Board Policy BP 3100: Business and Noninstructional Operations  
(Reserves and Use of One-Time Funds)

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/Second Reading
- Conference/Action
- Action
- Public Hearing

**Division:** Business Services

**Recommendation:** Review the proposed revisions to Board Policy BP 3100: Business and Noninstructional Operations for the increase of the general fund expenditure reserve from the minimum 2% to a 5% reserve level. This is a second reading.

No revisions proposed to Board Policy BP 3100: Business and Noninstructional Operations for use of One-Time funds.

**Background/Rationale:** In order to maintain fiscal solvency, restore stability and address long term financial issues, the Board approved revisions to BP 3100 to establish and maintain a general fund reserve for economic uncertainty at no less than 5%. Implementation for establishing the 5% minimum reserve level is recommended to begin in fiscal year 2022-2023 or after the deficit is eliminated.

Proposal to revise Board Policy BP 3100: Business and Noninstructional Operations from 5% reserve level of general fund expenditures to the required reserve as stated in Title 5 of the California Code of Regulations, Sections 15443. The required reserve for SCUSD is currently at 2% of general fund expenditures.

Available reserves for any of the budget year or two subsequent fiscal years are not less than the following percentages or amounts as applied to total expenditures and other financing uses:

- the greater of 5% or \$75,000 for districts with 0 to 300 ADA
- the greater of 4% or \$75,000 for districts with 301 to 1,000 ADA
- 3% for districts with 1,001 to 30,000 ADA
- **2% for districts with 30,001 to 400,000 ADA**
- 1% for districts with 400,001 and over ADA

**Financial Considerations:** Revise BP 3100 - 5% reserve level

**LCAP Goal(s):** Family and Community Empowerment; Operational Excellence

**Documents Attached:**

1. BP 3100: Business and Noninstructional Operations

**Estimated Time:** N/A

**Submitted by:** Rose Ramos, Chief Business Officer

**Approved by:** Jorge A. Aguilar, Superintendent

Sacramento City USD | BP 3100 Business and Noninstructional Operations (Reserves and Use of One-Time Funds)

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### Budget

The Governing Board accepts responsibility for adopting a sound budget that is compatible with the District's vision and goals. The Board shall establish and maintain a reserve that meets or exceeds the requirements of law.

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(cf. 3300 – Expenditures/Expending Authority)

The Board encourages public input in the budget development process and shall hold public hearings in accordance with the law.

The Superintendent or designee shall determine the manner in which the budget is developed and shall schedule the budget adoption process in accordance with the single budget adoption process.

### Reserve for Economic Uncertainty

~~Per BP 3100, the Board shall establish and maintain a general fund reserve for economic uncertainty that meets or exceeds the requirements of 5 CCR 15443. The reserve for economic uncertainty for the District will be established at no less than 5% of total general fund expenditures. In the event that the District falls below the 5% level, the percentage level will be restored at a rate of no less than one percent per year until the five percent level is reached.~~

### One-Time Funds

One-Time funding should be used for one-time expenditures and shall only be used for an on-going expenditure as a last resort. As part of the approval of the annual budget, the Board shall consider any proposed use of One-Time funding and shall take separate action to approve such uses.

Legal Reference:

EDUCATION CODE

1620-1630 County office of education budget approval

33127 Development of standards and criteria for local budgets and expenditures

33128 Standards and criteria

33129 Standards and criteria; use by local agencies 35035 Powers and duties of superintendent

35161 Powers and duties, generally, of governing boards

42103 Public hearing on proposed budget; requirements for content of proposed budget; publication of notice of hearing

42122-42129 Budget requirements

42132 Resolutions identifying estimated appropriations limit

Sacramento City USD | BP 3100 Business and Noninstructional Operations (Reserves and Use of One-Time Funds)

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42602 Use of unbudgeted funds

42610 Appropriation of excess funds and limitation thereon

44518-44519.2 Chief business officer training program 45253 Annual budget of personnel commission

45254 First year budget of personnel commission GOVERNMENT CODE

7900-7914 Expenditure limitations CODE OF REGULATIONS, TITLE 5

15440-15452 Criteria and standards for school district budgets

15467-15479 Criteria and standards for county office of education budgets

Management Resources:

CDE MANAGEMENT ADVISORY

0203.92 Implementation of AB 1200, 92-03

Policy SACRAMENTO CITY UNIFIED SCHOOL DISTRICT

Adopted: November 16, 1998 Sacramento, California

Reviewed: November 5, 2001

Reviewed: February 6, 2020

Reviewed: May 21, 2020

Reviewed: June 18, 2020

Reviewed: February 18, 2021

Adopted: March 4, 2021

Reviewed: February 2, 2023

Reviewed: April 13, 2023

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# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 10.2

**Meeting Date:** April 27, 2023

**Subject:** Revision to Board Policy 6158: Independent Study

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated:
- Conference/Action
- Action
- Public Hearing

**Division:** Academic Office

**Recommendation:** NA

**Background/Rationale:**

Independent Study is governed by state Education Code sections 51744-51749.6. The Board voted to update Board Policy 6158 Independent Study in 2021 to bring it into alignment with the mandates in Assembly Bill (AB) 130 that changed the structure of Independent Study in California schools in response to the Covid 19 Pandemic. New legislation, AB 181, brought Independent Study back into line with pre-pandemic norms. The proposed revisions to Board Policy 6158 are necessary to bring the policy back into alignment with current Independent Study legislation. SCUSD is also seeking to fulfil the requirement that the district has a plan in place to provide Independent Study to students within 10 days of an emergency school closure. The language in the revised policy is the first step toward this plan. This is a requirement for applying for a J-13A waiver.

**Financial Considerations:**

**LCAP Goal(s):**

- Goal 2: Foundational Educational Experience with Equitable Opportunities for ALL students
- Goal 3: Integrated Supports
- Goal 5: Engagement/Empowerment
- Goal 6: Implementation of MTSS/Data-Based Decision Making
- Goal 8: Basic Services and Districtwide Operations/Supports
- Goal 9: Focus on Students with Disabilities

**Documents Attached:** NA

1. Executive Summary

2. Old Board Policy
3. Redlined Board Policy
4. New Board Policy

**Estimated Time of Presentation:** 10 min

**Submitted by:** Yvonne Wright, Chief Academic Officer

**Approved by:** Jorge A. Aguilar, Superintendent

# Board of Education Executive Summary

## Department: Academic Office

Title: Revision to Board Policy 6158-Independent Study

Date of Meeting: April 27, 2023



### I. Overview/History of Department or Program

The SCSUD Governing Board authorizes independent study as an optional alternative instructional strategy for students whose needs may be met best met through study outside of the regular classroom setting. Independent Study classroom instruction is consistent with the district's course of study and aligned to State content standards. Short-Term Independent Study can last for a duration of up to 14 days cumulative and can be administered at the school site with no extra duties required. Long-Term Independent Study is anything 15 days or more cumulative and requires synchronous instruction and live interaction as well as independent work. SCUSD uses Capital City School to facilitate Long-Term Independent Study.

### II. Driving Governance:

Independent Study is governed by state Education Code sections 51744-51749.6. The Board voted to update Board Policy 6158 Independent Study in 2021 to bring it into alignment with the mandates in Assembly Bill (AB) 130 that changed the structure of Independent Study in California schools in response to the Covid 19 Pandemic. New legislation, AB 181, brought Independent Study back into line with pre-pandemic norms. The proposed revisions to Board Policy 6158 are necessary to bring the policy back into alignment with current Independent Study legislation. Added language codifies the plan we have in place to provide Independent Study to students within 10 days of an emergency school closure. The language in the revised policy is the first step toward this plan. This is a requirement for applying for a J-13A waiver.

### III. Budget:

The adoption of the proposed revisions to Board Policy 6158: Independent Study does not have any budget implications.

### IV. Goals, Objectives and Measures:

The goals of independent study are to provide students whose needs may best be met through study outside of the regular classroom setting with access to standards-based instruction that will allow them to acquire the skills and knowledge outlined in the states content standards. The effectiveness of the Independent study program is measured by student performance as measured by the CA Assessment of Student Performance and Progress (CAASPP) and indicators on the CA School Dashboard.

### V. Major Initiatives:

In the introductory section these changes were made:

- Removal of obsolete citations following the second paragraph
- Removal of obsolete language in the third paragraph
- Removal of obsolete language in the fourth paragraph
- Additional language regarding emergency closures in a new seventh paragraph

# Board of Education Executive Summary

## Department: Academic Office

Title: Revision to Board Policy 6158-Independent Study

Date of Meeting: April 27, 2023



### General Independent Study Requirements

- Removal of an obsolete first paragraph
- Removal of obsolete citations following the second paragraph
- Additional language in a new second paragraph regarding minimum instructional hours
- Additional updated language added re: tiered engagement in the seventh paragraph and following enumerations
- Removal of an obsolete paragraph eleven
- Additional language regarding students exempted from division d) tiered reengagement procedures, e) opportunities for synchronous instruction and live interaction and f) transition plan to in-person instruction of EC sections 51747

### Master Agreement

- Removal of an obsolete first paragraph
- Changes in citations following new paragraph one
- Removal of an obsolete paragraph following new paragraph one
- Removal of obsolete enumeration nine following the third paragraph
- Addition of language regarding requirements for students receiving Special Education services in enumeration ten following the third paragraph
- Removal of obsolete language from enumeration ten following the third paragraph

### Course Based Independent Study

- Removal of obsolete citations in enumerations six, eight, eleven and thirteen

### Learning Agreement for Course-Based Study

- Addition of language regarding students receiving Special Education services in enumeration twelve
- Removal of obsolete language in enumeration twelve
- Removal of an obsolete language final paragraph

### Student-Parent-Educator Conferences

- New language defining the conferencing taking place before independent study assignment

### Records

- A newly developed section with a new section heading and first paragraph

### Program Evaluation

- Removal of obsolete citations following the first paragraph

# Board of Education Executive Summary

## Department: Academic Office

Title: Revision to Board Policy 6158-Independent Study

Date of Meeting: April 27, 2023



### VI. Results:

The results of the revisions will be an updated policy that is aligned with current Independent Study legislation and Education Code and clearer guidance for implementation of Independent Study.

### VII. Lessons Learned/Next Steps:

The next steps in seeking approval for the proposed revisions to Board Policy 6158: Independent Study include the following:

- Present the policy revisions for a second reading on April 13, 2023
- Seek Board approval of the proposed revisions on May 4, 2023
- Update the administrative regulations for the policy to provide alignment and further guidance on policy implementation

**Policy 6158: Independent Study**

**Status:** ADOPTED

**Original Adopted Date:** 11/16/1998 | **Last Revised Date:** 08/19/2021 | **Last Reviewed Date:** 08/19/2021

**Sacramento City USD  
Board Policy  
Independent Study**

**BP 6158  
Instruction**

The Governing Board authorizes independent study as an optional alternative instructional strategy for students whose needs may be met best through study outside of the regular classroom setting. Independent study shall offer a means of individualizing the educational plan to serve students who desire a more challenging educational experience, whose health or other personal circumstances make classroom attendance difficult, who are unable to access course(s) due to scheduling problems, and/or who need to make up credits or fill gaps in their learning. As necessary to meet student needs, independent study may be offered on a full-time basis or on a part-time basis in conjunction with part- or full-time classroom study.

The Superintendent or designee may provide a variety of independent study opportunities, including, but not limited to, through a program or class within a comprehensive school, an alternative school or program of choice, a charter school, and an online course.

*(cf. 0420.4 - Charter School Authorization)*  
*(cf. 6181 - Alternative Schools/Programs of Choice)*

A student's participation in independent study shall be voluntary. (Education Code 51747, 51749.5)

Independent study for each student shall be under the general supervision of a district employee who possesses a valid certification document pursuant to Education Code 44865 or an emergency credential pursuant to Education Code 44300. Students' independent study shall be coordinated, evaluated, and documented, as prescribed by law and reflected in the accompanying administrative regulation. (Education Code 51747.5)

The minimum period of time for any independent study option shall be three consecutive school days.

**General Independent Study Requirements**

For the 2021-22 school year, the district shall offer independent study, as specified in Education Code 51745, to meet the educational needs of students unless the district has obtained a waiver. (Education Code 51745)

For the 2022-23 school year and thereafter, the Superintendent or designee may continue to offer and approve independent study for an individual student upon determining that the student is prepared to meet the district's requirements for independent study and is likely to succeed in independent study as well as or better than the student would in the regular classroom setting.

*(cf. 5147 - Dropout Prevention)*  
*(cf. 6011 - Academic Standards)*  
*(cf. 6143 - Courses of Study)*  
*(cf. 6146.1 - High School Graduation Requirements)*  
*(cf. 6146.11 - Alternative Credits Toward Graduation)*  
*(cf. 6172 - Gifted and Talented Student Program)*  
*(cf. 6200 - Adult Education)*

Because excessive leniency in the duration of independent study assignments may result in a student falling behind peers and increase the risk of dropping out of school, independent study assignments shall be completed no more than one week after assigned for all grade levels and types of program. However, when necessary based on the specific circumstances of the student's approved program, the Superintendent or designee may allow for a longer period of time between the date an assignment is made and when it is due, up to the termination date of the agreement.

An evaluation shall be conducted to determine whether it is in a student's best interest to remain in independent study whenever the student fails to make satisfactory educational progress and/or misses three assignments. Satisfactory educational progress shall be determined based on all of the following indicators: (Education Code 51747)

1. The student's achievement and engagement in the independent study program, as indicated by the student's performance on applicable student-level measures of student achievement and engagement specified in Education Code 52060
2. The completion of assignments, assessments, or other indicators that evidence that the student is working on assignments
3. Learning required concepts, as determined by the supervising teacher
4. Progress towards successful completion of the course of study or individual course, as determined by the supervising teacher

The Superintendent or designee shall ensure that students participating in independent study are provided with content aligned to grade level standards at a level of quality and intellectual challenge substantially equivalent to in-person instruction. For high schools, this shall include access to all courses offered by the district for graduation and approved by the University of California or the California State University as creditable under the A-G admissions criteria. (Education Code 51747)

The Superintendent or designee shall ensure that students participating in independent study for 15 school days or more receive the following throughout the school year: (Education Code 51747)

1. For students in grades transitional kindergarten and K-3, opportunities for daily synchronous instruction
2. For students in grades 4-8, opportunities for both daily live interaction and at least weekly synchronous instruction
3. For students in grades 9-12, opportunities for at least weekly synchronous instruction

The Superintendent or designee shall ensure that procedures for tiered reengagement strategies are used for all students who are not generating attendance for more than three school days or 60 percent of the instructional days in a school week, or who are in violation of their written agreement. This requirement only applies to students participating in an independent study program for 15 school days or more. The procedures shall include, but are not necessarily limited to, all of the following: (Education Code 51747)

1. Verification of current contact information for each enrolled student
2. Notification to parents/guardians of lack of participation within one school day of the absence or lack of participation
3. A plan for outreach from the school to determine student needs, including connection with health and social services as necessary
4. A clear standard for requiring a student-parent-educator conference to review a student's written agreement and reconsider the independent study program's impact on the student's achievement and well-being

The Superintendent or designee shall develop a plan to transition students whose families wish to return to in-person instruction from independent study expeditiously, and, in no case later, than five instructional days. This requirement only applies to students participating in an independent study program for 15 school days or more. (Education Code 51747)

The Superintendent or designee shall ensure that a written master agreement exists for each participating student as prescribed by law. (Education Code 51747, 51749.5)

The district shall provide written notice to the parents/guardians of all enrolled students of the option to enroll their child in in-person instruction or independent study during the 2021-22 school year. This notice shall be posted on the district's web site, and shall include, at a minimum, information about the right to request a student-parent-

educator conference before enrollment, student rights regarding procedures for enrolling, disenrolling, and reenrolling in independent study, and the instructional time, including synchronous and asynchronous learning, that a student will have access to as part of independent study. (Education Code 51747)

Upon the request of the parent/guardian of a student, before making a decision about enrolling or disenrolling in independent study and entering into a written agreement to do so, the district shall conduct a telephone, video conference, or in-person student-parent-educator conference or other meeting during which the student, parent/guardian, or their advocate may ask questions about the educational options, including which curriculum offerings and nonacademic supports will be available to the student in independent study. (Education Code 51747)

### **Master Agreement**

For the 2021-22 school year only, the district shall obtain a signed written agreement for independent study no later than 30 days after the first day of instruction.

A written agreement shall be developed and implemented for each student participating in independent study for three or more consecutive school days. (Education Code 46300, 51747; 5 CCR 11703)

The agreement shall include general student data, including the student's name, address, grade level, birth date, school of enrollment, and program placement.

The independent study agreement for each participating student also shall include, but are not limited to, all of the following: (Education Code 51747; 5 CCR 11700, 11702)

1. The frequency, time, place and manner for submitting the student's assignments, reporting the student's academic progress, and communicating with a student's parent/guardian regarding the student's academic progress
2. The objectives and methods of study for the student's work and the methods used to evaluate that work
3. The specific resources that will be made available to the student, including materials and personnel, and access to Internet connectivity and devices adequate to participate in the educational program and complete assigned work
4. A statement of the Board's policy detailing the maximum length of time allowed between an assignment and its completion, the level of satisfactory educational progress, and the number of missed assignments which will trigger an evaluation of whether the student should be allowed to continue in independent study
5. The duration of the independent study agreement, including the beginning and ending dates for the student's participation in independent study under the agreement, with a maximum of one school year
6. A statement of the number of course credits or, for the elementary grades, other measures of academic accomplishment appropriate to the agreement, to be earned by the student upon completion
7. A statement detailing the academic and other supports that will be provided to address the needs of students who are not performing at grade level, or need support in other areas, such as English learners, students with disabilities with an individualized education program or a Section 504 plan in order to be consistent with their program or plan, students in foster care or experiencing homelessness, and students requiring mental health supports.
8. A statement that independent study is an optional educational alternative in which no student may be required to participate
9. In the case of a suspended or expelled student who is referred or assigned to any school, class, or program pursuant to Education Code 48915 or 48917, a statement that instruction may be provided through independent study only if the student is offered the alternative of classroom instruction

*(cf. 5144.1 - Suspension and Expulsion/Due Process)*

10. Before the commencement of independent study, the agreement shall be signed and dated by the student, the student's parent/guardian or caregiver if the student is under age 18 years, the certificated employee responsible for the general supervision of independent study, and all persons who have direct responsibility for providing

assistance to the student.

However, for the 2021-22 school year, the district shall obtain a signed written agreement for independent study from the student, or the student's parent/ guardian if the student is less than 18 years of age, the certificated employee who has been designated as having responsibility for the general supervision of independent study, and all persons who have direct responsibility for providing assistance to the pupil, no later than 30 days after the first day of instruction.

Written agreements may be signed using an electronic signature that complies with state and federal standards, as determined by the California Department of Education (CDE). (Education Code 51747)

The parent/guardian's signature on the agreement shall constitute permission for the student to receive instruction through independent study.

### **Course-Based Independent Study**

The district's course-based independent study program for students in grades K-12 shall be subject to the following requirements: (Education Code 51749.5)

1. A signed learning agreement shall be completed and on file for each participating student pursuant to Education Code 51749.6
2. Courses shall be taught under the general supervision of certificated employees who hold the appropriate subject matter credential and are employed by the district or by another district, charter school, or county office of education with which the district has a memorandum of understanding to provide the instruction.

*(cf. 4112.2 - Certification)*

3. Courses shall be annually certified by Board resolution to be of the same rigor and educational quality and to provide intellectual challenge that is substantially equivalent to in-person, classroom-based instruction, and shall be aligned to all relevant local and state content standards. For high schools, this shall include access to all courses offered by the district for graduation and approved by the University of California or the California State University as creditable under the A-G admissions criteria. The certification shall, at a minimum, include the duration, number of equivalent daily instructional minutes for each school day that student is enrolled, number of equivalent total instructional minutes, and number of course credits for each course, consistent with that of equivalent classroom-based courses. The certification shall also include plans to provide opportunities for students in grades transitional kindergarten, kindergarten, and grades 1-3 to receive daily synchronous instruction, for students in grades 4-8, to receive both daily live interaction and at least weekly synchronous instruction, and for students in grades 9-12 to receive at least weekly synchronous instruction.

4. Students enrolled in independent study courses shall meet the applicable age requirements established pursuant to Education Code 46300.1, 46300.4, 47612, and 47612.1, and the applicable residency and enrollment requirements established pursuant to Education Code 46300.2, 47612, 48204, and 51747.3.

5. For each student participating in an independent study course, satisfactory educational progress shall be determined based on the student's achievement and engagement in the independent study program, as indicated by their performance on applicable student-level measures of student achievement and student engagement set forth in Education Code 52060, completion of assignments, assessments, or other

indicators that evidence that the student is working on assignments, learning of required concepts, as determined by the supervising teacher, and progress toward successful completion of the course of study or individual course, as determined by the supervising teacher.

If satisfactory educational progress in an independent study class is not being made, the teacher shall notify the student and, if the student is under age 18 years, the student's parent/guardian. The teacher shall conduct an evaluation to determine whether it is in the student's best interest to remain in the course or whether the student should be referred to an alternative program, which may include, but is not limited to, a regular school program. A written record of the evaluation findings shall be a mandatory interim student record maintained for three years from the date of the evaluation. If the student transfers to another California public school, the record shall be forwarded to that school.

Procedures for tiered reengagement strategies shall be used for all students who are not making satisfactory

educational progress in one or more courses or who are in violation of the written learning agreement, as described in the section "Learning Agreement for Course-Based Independent Study" below. These procedures shall include, but are not necessarily limited to, the verification of current contact information for each enrolled student, notification to parents/guardians of lack of participation within one school day of the absence or lack of participation, a plan for outreach from the school to determine student needs, including connection with health and social services as necessary, and a clear standard for requiring a student-parent-educator conference to review a student's written agreement and reconsider the independent study program's impact on the student's achievement and well-being.

*(cf. 5125 - Student Records)*

6. Examinations shall be administered by a proctor.

7. Statewide testing results shall be reported and assigned to the school at which the student is enrolled and shall be included in the aggregate results of the district. Test results also shall be disaggregated for purposes of comparisons with the test results of students enrolled in classroom-based courses.

*(cf. 6162.51 - State Academic Achievement Tests)*

8. A student shall not be required to enroll in courses included in the course-based independent study program.

9. The student-teacher ratio in the courses in this program shall meet the requirements of Education Code 51745.6.

10. For each student, the combined equivalent daily instructional minutes for courses in this program and all other courses shall meet applicable minimum instructional day requirements, and the student shall be offered the minimum annual total equivalent instructional minutes pursuant to Education Code 46200-46208.

*(cf. 6111 - School Calendar)*

*(cf. 6112 - School Day)*

11. Courses required for high school graduation or for admission to the University of California or California State University shall not be offered exclusively through independent study.

12. A student participating in this program shall not be assessed a fee that is prohibited by Education Code 49011.

*(cf. 3260 - Fees and Charges)*

13. A student shall not be prohibited from participating in independent study solely on the basis that the student does not have the materials, equipment, or access to Internet connectivity necessary to participate in the course.

14. A student with disabilities, as defined in Education Code 56026, shall not participate in course-based independent study, unless the student's individualized education program specifically provides for that participation.

15. A temporarily disabled student shall not receive individual instruction pursuant to Education Code 48206.3 through course-based independent study.

16. The district shall maintain a plan to transition any student whose family wishes to return to in-person instruction from course-based independent study expeditiously, and, in no case, later than five instructional days.

### **Learning Agreement for Course-Based Independent Study**

Before enrolling a student in a course within this program, the Superintendent or designee shall provide the student and, if the student is under age 18 years, the student's parent/guardian with a written learning agreement that includes all of the following: (Education Code 51749.6)

1. A summary of the district's policies and procedures related to course-based independent study pursuant to Education Code 51749.5

2. The duration of the enrolled course(s) and the number of course credits for each enrolled course, consistent with the Board certifications made pursuant to item #2 above

3. The duration of the learning agreement, which shall not exceed a school year or span multiple school years
4. The learning objectives and expectations for each course, including, but not limited to, a description of how satisfactory educational progress is measured and when a student evaluation is required to determine whether the student should remain in the course or be referred to an alternative program, which may include, but is not limited to, a regular school program
5. The specific resources that will be made available to the student, including materials and personnel, and access to Internet connectivity and devices adequate to participate in the educational program and complete assigned work
6. A statement detailing the academic and other supports that will be provided to address the needs of students who are not performing at grade level, or need support in other areas, such as English learners, students with disabilities with an individualized education program or a Section 504 plan in order to be consistent with their program or plan, students in foster care or experiencing homelessness, and students requiring mental health supports.
7. A statement that enrollment is an optional educational alternative in which no student may be required to participate. In the case of a student who is suspended or expelled, or who is referred or assigned to any school, class, or program pursuant to Education Code 48915 or 48917, the agreement also shall include the statement that instruction may be provided to the student through course-based independent study only if the student is offered the alternative of classroom instruction.
8. The manner, time, frequency, and place for submitting a student's assignments, for reporting the student's academic progress, and for communicating with a student's parent/guardian regarding a student's academic progress.
9. The objectives and methods of study for the student's work, and the methods used to evaluate that work.
10. A statement of the adopted policies regarding the maximum length of time allowed between the assignment and the completion of a student's assigned work, the level of satisfactory educational progress, and the number of missed assignments allowed before an evaluation of whether the student should be allowed to continue in course-based independent study.
11. A statement of the number of course credits or, for the elementary grades, other measures of academic accomplishment appropriate to the learning agreement, to be earned by the student upon completion.
12. Before the commencement of an independent study course, the learning agreement shall be signed and dated by the student, the student's parent/guardian or caregiver, if the student is less than 18 years of age, the certificated employee who has been designated as having responsibility for the general supervision of the independent study course, and all persons who have direct responsibility for providing assistance to the student. For purposes of this paragraph "caregiver" means a person who has met the requirements of Family Code 6550-6552.

However, for the 2021-22 school year only, the district shall obtain a signed written agreement for independent study from the student, or the student's parent/guardian if the student is less than 18 years of age, the certificated employee who has been designated as having responsibility for the general supervision of the independent study course, and all persons who have direct responsibility for providing assistance to the pupil no later than 30 days after the first day of instruction.

Written agreements may be signed using an electronic signature that complies with state and federal standards, as determined by the CDE. (Education Code 51749.6)

The student's or parent/guardian's signature shall constitute permission for the student to receive instruction through independent study. (Education Code 51749.6)

The Superintendent or designee shall retain a physical or electronic copy of the signed learning agreement for at least three years and as appropriate for auditing purposes. (Education Code 51749.6)

### **Student-Parent-Educator Conferences**

A student-parent-educator conference shall be held as appropriate including, but not limited to, as a reengagement

strategy and/or if requested by a parent/guardian prior to enrollment or disenrollment from independent study. (Education Code 51745.5, 51747, 51749.5)

### **Records for Audit Purposes**

The Superintendent or designee shall ensure that records are maintained for audit purposes. These records shall include, but not be limited to: (Education Code 51748; 5 CCR 11703)

1. A copy of the Board policy, administrative regulation, and other procedures related to independent study
2. A listing of the students, by grade level, program, and school, who have participated in independent study, along with the units of the curriculum attempted and completed by students in grades K-8 and the course credits attempted by and awarded to students in grades 9-12 and adult education
3. A file of all agreements, with representative samples of each student's work products bearing the supervising teacher's notations indicating that the teacher has personally evaluated the work or personally reviewed the evaluations made by another certificated teacher
4. As appropriate to the program in which the students are participating, a daily or hourly attendance register that is separate from classroom attendance records, maintained on a current basis as time values of student work products judged by a certificated teacher, and reviewed by the supervising teacher if they are two different persons
5. Appropriate documentation of compliance with the teacher-student ratios required by Education Code 51745.6 and 51749.5 (Education Code 51745.6 and 51749.5)
6. Appropriate documentation of compliance with the requirements pursuant to Education Code 51747.5 to ensure the coordination, evaluation, and supervision of the independent study of each student by a district employee who possesses a valid certification document pursuant to Education Code 44865 or an emergency credential pursuant to Education Code 44300 (Education Code 51747.5)

The district shall document each student's participation in live interaction and synchronous instruction pursuant to Education Code 51747 on each school day, as applicable, in whole or in part, for which independent study is provided. A student who does not participate in independent study on a school day shall be documented as nonparticipatory for that school day. (Education Code 51747.5)

The Superintendent or designee also shall maintain a written or computer-based record such as a grade book or summary document of student engagement, for each class, of all grades, assignments, and assessments for each student for independent study assignments. (Education Code 51747.5)

*(cf. 3580 - District Records)*

The signed, dated agreement, any supplemental agreement, assignment records, work samples, and attendance records may be maintained on file electronically. (Education Code 51747)

### **Program Evaluation**

The Superintendent or designee shall annually report to the Board the number of district students participating in independent study, the average daily attendance generated for apportionment purposes, student performance as measured by standard indicators and in comparison to students in classroom-based instruction, and the number and proportion of independent study students who graduate or successfully complete independent study. Based on the program evaluation, the Board and Superintendent shall determine areas for program improvement as needed.

*(cf. 0500 - Accountability)*

*(cf. 5121 - Grades/Evaluation of Student Achievement)*

*(cf. 6162.5 - Student Assessment)*

Legal Reference:

EDUCATION CODE

17289 Exemption for building

41020 Audit guidelines

41976.2 Independent study programs; adult education funding

42238 Revenue limits

42238.05 Local control funding formula; average daily attendance  
44865 Qualifications for home teachers and teachers in special classes and schools; consent to assignment  
46200-46208 Instructional day and year  
46300-46307.1 Methods of computing average daily attendance  
46390-46393 Emergency average daily attendance  
46600 Interdistrict attendance computation  
47612-47612.1 Charter school operation  
47612.5 Independent study in charter schools  
48204 Residency  
48206.3 Home or hospital instruction; students with temporary disabilities  
48220 Classes of children exempted  
48340 Improvement of pupil attendance  
48915 Expulsion; particular circumstances  
48916.1 Educational program requirements for expelled students  
48917 Suspension of expulsion order  
49011 Student fees  
51225.3 Requirements for high school graduation  
51745-51749.6 Independent study programs  
52060 Local control and accountability plan  
52522 Adult education alternative instructional delivery  
52523 Adult education as supplement to high school curriculum; criteria  
56026 Individual with exceptional needs  
58500-58512 Alternative schools and programs of choice

#### FAMILY CODE

6550 Authorization affidavits

#### CODE OF REGULATIONS, TITLE 5

11700-11703 Independent study

#### UNITED STATES CODE, TITLE 20

6301 Highly qualified teachers

6311 State plans

#### COURT DECISIONS

*Modesto City Schools v. Education Audits Appeal Panel*, (2004) 123 Cal.App.4th 1365

#### Management Resources:

[Elements of Exemplary Independent Study](#)

[California Digital Learning Integration and Standards Guidance, April 2021](#)

#### EDUCATION AUDIT APPEALS PANEL PUBLICATIONS

[Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting](#)

#### WEB SITES

California Consortium for Independent Study: <http://www.ccis.org>

California Department of Education, Independent Study: <http://www.cde.ca.gov/sp/eo/is>

Education Audit Appeals Panel: <http://www.eaap.ca.gov>

#### Policy SACRAMENTO CITY UNIFIED SCHOOL DISTRICT

adopted: November 16, 1998 Sacramento, California

revised: April 15, 2002

revised: August 19, 2021

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**Policy 6158: Independent Study**

Status: ADOPTED

Original Adopted Date: 03/01/2005 | Last Revised Date: 12/01/2021 | Last Reviewed Date: 12/01/2021

[Sacramento City USD](#)  
[Board Policy](#)  
[Independent Study](#)

[BP 6158](#)  
[Instruction](#)

The Governing Board authorizes independent study as an optional alternative instructional strategy for students whose needs may be ~~met~~ best met through study outside of the regular classroom setting. Independent study shall offer a means of individualizing the educational plan to serve students who desire a more challenging educational experience, whose health or other personal circumstances make classroom attendance difficult, who are unable to access course(s) due to scheduling problems, and/or who need to make up credits or fill gaps in their learning. As necessary to meet student needs, independent study may be offered on a full-time ~~basis or on a~~ part-time basis and in conjunction with part- or full-time classroom study.

The Superintendent or designee may provide a variety of independent study opportunities, including, but not limited to, through a program or class within a comprehensive school, an alternative school or program of choice, a charter school, and an online course.

~~(cf. 0420.4 – Charter School Authorization)~~  
~~(cf. 6181 – Alternative Schools/Programs of Choice)~~

~~A student's~~ ~~Except for students who, during the 2021-2022 school year, cannot participate in classroom-based instruction due to quarantine or school closure for exposure to or infection with COVID-19,~~ ~~student p~~ Participation in independent study shall be voluntary. (Education Code 51747, 51749.5, 51749.6)

Independent study for each student shall be under the general supervision of a district employee who possesses a valid certification document pursuant to Education Code 44865 or an emergency credential pursuant to Education Code 44300. Students' independent study shall be coordinated, evaluated, and documented, as prescribed by law and reflected in the accompanying administrative regulation. (Education Code 51747.5)

~~With the exception of students who, during the 2021-2022 school year, cannot participate in classroom-based instruction due to a quarantine or school closure for exposure to or infection with COVID-19,~~ The minimum period of time for any independent study option shall be three consecutive school days. (Education Code 51747)

Education Code section 51745(c) states that a student with an IEP may participate in independent study if the student's IEP specifically provides for that participation.

In accordance with Education Code 26393 in the event of an emergency school closure, Independent Study will be offered to students within 10 days of the first day of a school closure.

**General Independent Study Requirements**

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~~For the 2021-22 school year, the district shall offer independent study, as specified in Education Code 51745, to meet the educational needs of students unless the district has obtained a waiver. (Education Code 51745)~~

For the 2022-23 school year and thereafter, the Superintendent or designee may ~~continue to~~ offer and approve independent study for an individual student upon determining that the student is prepared to meet the district's requirements for independent study and is likely to succeed in independent study as well as or better than the student would in the regular classroom setting.

~~(cf. 5147 – Dropout Prevention)~~

~~(cf. 6011 – Academic Standards)~~

~~(cf. 6143 – Courses of Study)~~

~~(cf. 6146.1 – High School Graduation Requirements)~~

~~(cf. 6146.11 – Alternative Credits Toward Graduation)~~

~~(cf. 6172 – Gifted and Talented Student Program)~~

~~(cf. 6200 – Adult Education)~~

The minimum instructional minutes for students participating in independent study shall be the same as required for their peers at the school who are receiving in-person instruction, except as otherwise permitted by law. (Education Code 46100)

Because excessive leniency in the duration of independent study assignments may result in a student falling behind peers and increase the risk of dropping out of school, independent study assignments shall be completed no more than one week after assigned for all grade levels and types of program. ~~However,~~ When necessary based on the specific circumstances of the student's approved program, the Superintendent or designee may allow for a longer period of time between the date an assignment is made and when it is due. ~~up to. However, in no event shall the due date of an assignment be extended beyond~~ the termination date of the agreement.

An evaluation shall be conducted to determine whether it is in a student's best interest to remain in independent study whenever the student fails to make satisfactory educational progress and/or misses three assignments. Satisfactory educational progress shall be determined based on all of the following indicators: (Education Code 51747)

1.

~~1.~~ The student's achievement and engagement in the independent study program, as indicated by the student's performance on applicable student-level measures of student achievement and engagement specified in Education Code 52060

2.

~~2.~~ The completion of assignments, assessments, or other indicators that evidence that the student is working on assignments

3.

~~3.~~ Learning of required concepts, as determined by the supervising teacher

4.

~~4.~~ Progress towards successful completion of the course of study or individual course, as determined by the supervising teacher

The Superintendent or designee shall ensure that students participating in independent study are provided with content aligned to grade level standards at a level of quality and intellectual challenge substantially equivalent to in-person instruction. For high schools, this shall include access to all courses offered by the district for graduation and approved by the University of California or the California State University as creditable under the A-G admissions criteria. (Education Code 51747)

The Superintendent or designee shall ensure that students participating in independent study for 15 school days or more receive the following while engaging in independent study throughout the school year: (Education Code 51747)

1.

~~1.~~ For students in grades transitional kindergarten, kindergarten, and K-grades 1 to 3, opportunities for daily synchronous instruction

2.

~~2.~~ For students in grades 4-8, opportunities for both daily live interaction and at least weekly synchronous instruction

3.

~~3.~~ For students in grades 9-12, opportunities for at least weekly synchronous instruction

The Superintendent or designee shall ensure that procedures for the tiered reengagement strategies below are used for all students who participating in an independent study program for 15 school days or more who: (Education Code 51747)

~~1.~~ Are not generating attendance for more than three school days or 50 percent of the instructional days in a school week, or who 10 percent of required minimum instructional time over four continuous weeks of the district's approved instructional calendar.

~~2.~~ Are found to be not participatory pursuant to Section 51747.5 for more than the greater of three school days or 60 percent of the scheduled days of synchronous instruction in a school month as applicable by grade span.

~~3.~~ Are in violation of their written agreement. This requirement only applies to students participating in an

Tiered reengagement strategies procedures used in district independent study program for 15 school days or more. The procedures programs shall include, but are not necessarily limited to, all of the following: (Education Code 51747)

1.

~~1.~~ Verification of current contact information for each enrolled student

2.

~~2.~~ Notification to parents/guardians of lack of participation within one school day of the absence recording of a non-attendance day or lack of participation

3.

~~3.~~ A plan for outreach from the school to determine student needs, including connection with health and social services as necessary

4. ~~4.~~ A clear standard for requiring a student-parent-educator conference to review a student's written agreement and reconsider the independent study program's impact on the student's achievement and well-being

For students participating in independent study for 15 days or more, the Superintendent or designee shall develop a plan to transition students whose families wish to return to in-person instruction from independent study expeditiously, and, in no case later than five instructional days. This requirement only applies to students participating in an independent study program for 15 school days or more. (Education Code 51747)

The Superintendent or designee shall ensure that a written master agreement exists for each participating student as prescribed by law. (Education Code 51747, 51749.5)

~~The district shall provide written notice to the parents/guardians of all enrolled students of the option to enroll their child in in person instruction or independent study during the 2021-22 school year. This notice shall be posted on the district's web site, and shall include, at a minimum, information about the~~

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right to request a student-parent-educator conference before enrollment, student rights regarding procedures for enrolling, disenrolling, and reenrolling in independent study, and the instructional time, including synchronous and asynchronous learning, that a student will have access to as part of independent study. (Education Code 51747)

Upon the request of the parent/guardian of a student, ~~and before making a decision about enrolling or disenrolling in independent study and entering into signing~~ a written agreement ~~to do so, as described below in the section "Master Agreement,"~~ the district shall conduct a telephone, ~~video conference~~ videoconference, or in-person student-parent-educator conference or other meeting during which the student, parent/guardian, ~~or and, if requested,~~ their advocate may ask questions about the educational options, including which curriculum offerings and nonacademic supports will be available to the student in independent study. (Education Code 51747)

~~Students are exempted from subdivision d) tiered reengagement procedures, e) opportunities for synchronous instruction and live interaction and f) transition plan to in-person instruction of EC sections 51747 if the following conditions are met:~~

- ~~1. The student participates in independent study for fewer than 15 cumulative school days in a school year, or~~
- ~~2. The student is enrolled in a comprehensive school for classroom-based instruction and under the care of appropriately licensed professionals, participating in independent study due to necessary medical treatments or inpatient treatment for mental health care or substance abuse.~~

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## Master Agreement

~~For the 2021-22 school year only, the district shall obtain a signed written agreement for independent study no later than 30 days after the first day of instruction.~~

A written agreement shall be developed and implemented for each student participating in independent study for three or more consecutive school days. ~~(Education Code 46300, 51747; 5 CCR 44703)~~ (Education Code 46300, 51747; 5 CCR 11703)

~~However, for the 2021-22 school year only, the district shall obtain a signed written agreement from each student participating in an independent study program for any length of time, no later than 30 days after the first day of instruction in the independent study program.~~

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The agreement shall include general student data, including the student's name, address, grade level, birth date, school of enrollment, and program placement.

The independent study agreement for each participating student also shall include, but are not limited to, all of the following: (Education Code 51747; 5 CCR 11700, 11702)

1.
  - ~~1.~~—The frequency, time, place and manner for submitting the student's assignments, reporting the student's academic progress, and communicating with a student's parent/guardian regarding the student's academic progress
2.
  - ~~2.~~—The objectives and methods of study for the student's work and the methods used to evaluate that work
3.
  - ~~3.~~—The specific resources that will be made available to the student, including materials and personnel, and access to Internet connectivity and devices adequate to participate in the educational program and complete assigned work
4. ~~4.~~—A statement of the Board's policy detailing the maximum length of time allowed between an assignment and its completion, the level of satisfactory educational progress, and the number

of missed assignments which will trigger an evaluation of whether the student should be allowed to continue in independent study

5. ~~5.~~—The duration of the independent study agreement, including the beginning and ending dates for the student's participation in independent study under the agreement, with a maximum of one school year
6. ~~6.~~—A statement of the number of course credits or, for the elementary grades, other measures of academic accomplishment appropriate to the agreement, to be earned by the student upon completion
7. ~~7.~~—A statement detailing the academic and other supports that will be provided to address the needs of students who are not performing at grade level, or need support in other areas, such as English learners, students with disabilities with an individualized education program or a Section 504 plan in order to be consistent with their program or plan, students in foster care or experiencing homelessness, and students requiring mental health supports.
8. ~~8.~~—A statement that independent study is an optional educational alternative in which no student may be required to participate

~~9. For the 2021-22 school year, this statement shall not be required for a student's participation in independent study if the student is unable to attend in-person instruction because of a quarantine or school closure mandated by a local or state health order or guidance due to the student's exposure to or infection with COVID-19.~~

- ~~8.9.~~ In the case of a suspended or expelled student who is referred or assigned to any school, class, or program pursuant to Education Code 48915 or 48917, a statement that instruction may be provided through independent study only if the student is offered the alternative of classroom instruction

10.  
*(cf. 5144.1 Suspension and Expulsion/Due Process)*

~~10.~~—Before the commencement of independent study, the agreement shall be signed and dated by the student, the student's parent ~~or guardian or caregiver~~ (if the student is under age 18 years), the certificated employee ~~designated as having responsibility~~ for the general supervision of ~~the independent study program, and the certificated employee designated as having responsibility for the special education programming of the student, as applicable, and all persons who have direct responsibility for providing assistance to the student.~~ ~~In addition, a student with an active IEP will require the review and signature of a certificated or licensed member of their Special Education Individual Education Plan (IEP) support team. on the written agreement.~~

~~Parents should be reminded of their consent rights pursuant to 34 CFR section 300.300, including the right to refuse consent to placement related services or the entire IEP.~~

~~However, for the 2021-22 school year, the district shall obtain a signed written agreement for independent study from the student, or the student's parent/guardian if the student is less than 18 years of age, the certificated employee who has been designated as having responsibility for the general supervision of independent study, and all persons who have direct responsibility for providing assistance to the pupil/student, no later than 30 days after the first day of instruction,~~

~~in the independent study program or October 15, whichever date comes later.~~

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Written agreements may be signed using an electronic signature that complies with state and federal standards, as determined by the California Department of Education (CDE). (Education Code 51747)

The parent/guardian's signature on the agreement shall constitute permission for the student to receive instruction through independent study.

### Course-Based Independent Study

The district's course-based independent study program for students in grades K-12 shall be subject to the following requirements: (Education Code 51749.5)

1.

~~4.~~—A signed learning agreement shall be completed and on file for each participating student, pursuant to Education Code 51749.6

2.

~~2.~~—Courses shall be taught under the general supervision of certificated employees who hold the appropriate subject matter credential and are employed by the district or by another district, charter school, or county office of education with which the district has a memorandum of understanding to provide the instruction.

3.

~~(cf. 4112.2—Certification)~~

~~3.~~—Courses shall be annually certified by Board resolution to be of the same rigor and educational quality and to provide intellectual challenge that is substantially equivalent to in-person, classroom-based instruction, and shall be aligned to all relevant local and state content standards. For high schools, this shall include access to all courses offered by the district for graduation and approved by the University of California or the California State University as creditable under the A-G admissions criteria. The certification shall, at a minimum, include the duration, number of equivalent daily instructional minutes for each school day that student is enrolled, number of equivalent total instructional minutes, and number of course credits for each course, consistent with that of equivalent classroom-based courses. The certification shall also include plans to provide opportunities throughout the school year for students in ~~grades~~ transitional kindergarten, kindergarten, and grades 1-3 to receive daily synchronous instruction, for students in grades 4-8, to receive both daily live interaction and at least weekly synchronous instruction, and for students in grades 9-12 to receive at least weekly synchronous instruction.

4. -

~~4.~~—Students enrolled in independent study courses shall meet the applicable age requirements established pursuant to Education Code 46300.1, 46300.4, 47612, and 47612.1, and the applicable residency and enrollment requirements established pursuant to Education Code 46300.2, 47612, 48204, and 51747.3.

5.

~~5.~~—For each student participating in an independent study course, satisfactory educational progress shall be determined based on the student's achievement and engagement in the independent study program, as indicated by their performance on applicable student-level measures of student achievement and student engagement set forth in Education Code 52060, completion of assignments, assessments, or other indicators that evidence that the student is working on assignments, learning of required concepts, as determined by the supervising teacher, and progress toward successful completion of the course of study or individual course, as determined by the supervising teacher.

If satisfactory educational progress in an independent study class is not being made, the teacher shall notify the student and, if the student is under age 18 years, the student's parent/guardian. The teacher shall conduct an evaluation to determine whether it is in the student's best interest to remain in the course or whether the student should be referred to an alternative program, which may include, but is not limited to, a regular school program. A written record of the evaluation

findings shall be a mandatory interim student record maintained for three years from the date of the evaluation. If the student transfers to another California public school, the record shall be forwarded to that school.

Procedures for tiered reengagement strategies (~~as listed above in section XX?~~) shall be used for all students who are not making satisfactory educational progress in one or more courses or who are in violation of the written learning agreement, as described in the section "Learning Agreement for Course-Based Independent Study" below. These procedures shall include, but are not necessarily limited to, the verification of current contact information for each enrolled student, notification to parents/guardians of lack of participation within one school day of the absence or lack of participation, a plan for outreach from the school to determine student needs, including connection with health and social services as necessary, and a clear standard for requiring a student-parent-educator conference to review a student's written agreement and reconsider the independent study program's impact on the student's achievement and well-being.

6. ~~(cf. 5125—Student Records)~~  
~~6.~~—Examinations shall be administered by a proctor.
7. ~~7.~~—Statewide testing results shall be reported and assigned to the school at which the student is enrolled and shall be included in the aggregate results of the district. Test results also shall be disaggregated for purposes of comparisons with the test results of students enrolled in classroom-based courses.
8. ~~(cf. 6162.51—State Academic Achievement Tests)~~  
~~8.~~—A student shall not be required to enroll in courses included in the course-based independent study program.
9. ~~9.~~—The student-teacher ratio in the courses in this program shall meet the requirements of Education Code 51745.6.
10. ~~10.~~—For each student, the combined equivalent daily instructional minutes for courses in this program and all other courses shall meet applicable minimum instructional day requirements, and the student shall be offered the minimum annual total equivalent instructional minutes pursuant to Education Code 46200-46208.
11. ~~(cf. 6111—School Calendar)~~  
~~(cf. 6112—School Day)~~  
~~11.~~—Courses required for high school graduation or for admission to the University of California or California State University shall not be offered exclusively through independent study.
12. ~~12.~~—A student participating in this program shall not be assessed a fee that is prohibited by Education Code 49011.
13. ~~(cf. 3260—Fees and Charges)~~  
~~13.~~—A student shall not be prohibited from participating in independent study solely on the basis that the student does not have the materials, equipment, or access to Internet connectivity necessary to participate in the course.

14. ~~14.~~—A student with disabilities, as defined in Education Code 56026, shall not participate in course-based independent study, unless the student's individualized education program specifically provides for that participation.
15. ~~15.~~—A temporarily disabled student shall not receive individual instruction pursuant to Education Code 48206.3 through course-based independent study.
16. ~~16.~~—The district shall maintain a plan to transition any student whose family wishes to return to in-person instruction from course-based independent study expeditiously, and, in no case, later than five instructional days.

### Learning Agreement for Course-Based Independent Study

Before enrolling a student in a course within this program, the Superintendent or designee shall provide the student and, if the student is under age 18 years, the student's parent/guardian with a written learning agreement that includes all of the following: (Education Code 51749.6)

1. ~~1.~~—A summary of the district's policies and procedures related to course-based independent study pursuant to Education Code 51749.5
- ~~2.~~ ~~2.~~—The duration of the enrolled course(s) and the number of course credits for each enrolled course, consistent with the Board certifications made pursuant to item ~~#2 above~~
- ~~3.~~—[3 of the Course-Based Independent Study section above](#)
- ~~2-3.~~—The duration of the learning agreement, which shall not exceed a school year or span multiple school years
- ~~3-4.~~ ~~4.~~—The learning objectives and expectations for each course, including, but not limited to, a description of how satisfactory educational progress is measured and when a student evaluation is required to determine whether the student should remain in the course or be referred to an alternative program, which may include, but is not limited to, a regular school program
- ~~4-5.~~ ~~5.~~—The specific resources that will be made available to the student, including materials and personnel, and access to Internet connectivity and devices adequate to participate in the educational program and complete assigned work
- ~~5-6.~~ ~~6.~~—A statement detailing the academic and other supports that will be provided to address the needs of students who are not performing at grade level, or need support in other areas, such as English learners, students with disabilities with an individualized education program or a Section 504 plan in order to be consistent with their program or plan, students in foster care or experiencing homelessness, and students requiring mental health supports.
- ~~6-7.~~ ~~7.~~—A statement that enrollment is an optional educational alternative in which no student may be required to participate. In the case of a student who is suspended or expelled, or who is referred or assigned to any school, class, or program pursuant to Education Code 48915 or 48917, the agreement also shall include the statement that instruction may be provided to the student through course-based independent study only if the student is offered the alternative of classroom instruction.

7-8.

8. The manner, time, frequency, and place for submitting a student's assignments, for reporting the student's academic progress, and for communicating with a student's parent/guardian regarding a student's academic progress.

8-9.

9. The objectives and methods of study for the student's work, and the methods used to evaluate that work.

9-10.

10. A statement of the adopted policies regarding the maximum length of time allowed between the assignment and the completion of a student's assigned work, the level of satisfactory educational progress, and the number of missed assignments allowed before an evaluation of whether the student should be allowed to continue in course-based independent study.

11.

11. A statement of the number of course credits or, for the elementary grades, other measures of academic accomplishment appropriate to the learning agreement, to be earned by the student upon completion.

12.

12. For 2022-23 school year and thereafter, before the commencement of an independent study course, the learning agreement shall be signed and dated by the student, and by the student's parent or guardian or caregiver, (if the student is less than 18 years of age), the certificated employee who has been designated as having responsibility for the general supervision of the independent study program, and the certificated employee designated as having responsibility for the special education programming of the student, as applicable course, and all persons who have direct responsibility for providing assistance to the student. For purposes of this paragraph "caregiver" means a person who has met the requirements of Family Code 6550-6552. In addition, a student with an active IEP will require the review and signature of a certificated or licensed member of their Special Education Individual Education Plan (IEP) team on the written agreement.

Parents should be reminded of their consent rights pursuant to 34 CFR section 300.300, including the right to refuse consent to placement related services or the entire IEP.

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However, For the 2021-22 school year only, the district shall obtain a signed written agreement for independent study from the student, or the student's parent/guardian if the student is less than 18 years of age, the certificated employee who has been designated as having responsibility for the general supervision of the independent study course, and all persons who have direct responsibility for providing assistance to the pupil no later than 30 days after the first day of instruction.

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Written agreements may be signed using an electronic signature that complies with state and federal standards, as determined by the CDE. (Education Code 51749.6)

The student's or

A signed learning agreement from a parent/guardian's signature guardian of a student who is less than 18 years of age shall constitute the parent/guardian's permission for the student to receive instruction through course-based independent study. (Education Code 51749.6)

The Superintendent or designee shall retain a physical or electronic copy of the signed learning agreement for at least three years and as appropriate for auditing purposes. (Education Code 51749.6)

### Student-Parent-Educator Conferences

Upon the request of a student's parent/guardian, and before signing a written agreement as described above, the district shall conduct a telephone, videoconference, or in-person student-parent-educator conference, or other meeting during which the student, parent/guardian, or their advocate may ask questions about the educational options, including which curriculum offerings and nonacademic supports will be available to the student in independent study. (Education Code 51749.6)

A student-parent-educator conference shall be held as appropriate including, but not limited to, as a reengagement strategy and/or, if requested by a parent/guardian, prior to enrollment or disenrollment from independent study. (Education Code 51745.5, 51747, 51749.5)

### Records ~~for Audit Purposes~~

The Superintendent or designee shall retain a physical or electronic copy of the signed learning agreement for at least three years and as appropriate for auditing purposes. (Education Code 51749.6) ~~The Superintendent or designee shall ensure that records are maintained for audit purposes.~~

These records shall include, but not be limited to: (Education Code 51748; 5 CCR 11703)

1.  
~~1.~~ A copy of the Board policy, administrative regulation, and other procedures related to independent study
2.  
~~2.~~ A listing of the students, by grade level, program, and school, who have participated in independent study, along with the units of the curriculum attempted and completed by students in grades K-8 and the course credits attempted by and awarded to students in grades 9-12 and adult education
3.  
~~3.~~ A file of all agreements, with representative samples of each student's work products bearing the supervising teacher's notations indicating that the teacher has personally evaluated the work or personally reviewed the evaluations made by another certificated teacher
4.  
~~4.~~ As appropriate to the program in which the students are participating, a daily or hourly attendance register that is separate from classroom attendance records, maintained on a current basis as time values of student work products judged by a certificated teacher, and reviewed by the supervising teacher if they are two different persons
5.  
~~5.~~ Appropriate documentation of compliance with the teacher-student ratios required by Education Code 51745.6 and 51749.5 (Education Code 51745.6 and 51749.5)
6.  
~~6.~~ Appropriate documentation of compliance with the requirements pursuant to Education Code 51747.5 to ensure the coordination, evaluation, and supervision of the independent study of each student by a district employee who possesses a valid certification document pursuant to Education Code 44865 or an emergency credential pursuant to Education Code 44300 (Education Code 51747.5)

The district shall document each student's participation in live interaction and synchronous instruction pursuant to Education Code 51747 on each school day, as applicable, in whole or in part, for which live interaction or synchronous instruction is provided as part of the independent study ~~is provided program.~~ A student who does not participate in independent study on a school day ~~scheduled live interaction or synchronous instruction~~ shall be documented as non-participatory for that school day. (Education Code 51747.5)

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Assigned to Karen Wiker

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I believe this should be 51749.5 - only section in the ind study Ed Code section record retention mentioned

The Superintendent or designee ~~also~~ shall also maintain a written or computer-based record such as a grade book or summary document of student engagement, for each class, of all grades, assignments, and assessments for each student for independent study assignments. (Education Code 51747.5)

~~(cf. 3580—District Records)~~

The signed, dated agreement, any supplemental agreement, assignment records, work samples, and attendance records may be maintained on file electronically. (Education Code 51747)

### **Program Evaluation**

The Superintendent or designee shall annually report to the Board the number of district students participating in independent study, the average daily attendance generated for apportionment purposes, student performance as measured by standard indicators and in comparison to students in classroom-based instruction, and the number and proportion of independent study students who graduate or successfully complete independent study. Based on the program evaluation, the Board and Superintendent shall determine areas for program improvement as needed.

~~(cf. 0500—Accountability)~~

~~(cf. 5121—Grades/Evaluation of Student Achievement)~~

~~(cf. 6162.5—Student Assessment)~~

Legal Reference:

#### **EDUCATION CODE**

~~17289 Exemption for building~~

~~41020 Audit guidelines~~

~~41976.2 Independent study programs; adult education funding~~

~~42238 Revenue limits~~

~~42238.05 Local control funding formula; average daily attendance~~

~~44865 Qualifications for home teachers and teachers in special classes and schools; consent to assignment~~

~~46200-46208 Instructional day and year~~

~~46300-46307.1 Methods of computing average daily attendance~~

~~46300-46393 Emergency average daily attendance~~

~~46600 Interdistrict attendance computation~~

~~47612-47612.1 Charter school operation~~

~~47612.5 Independent study in charter schools~~

~~48204 Residency~~

~~48206.3 Home or hospital instruction; students with temporary disabilities~~

~~48220 Classes of children exempted~~

~~48340 Improvement of pupil attendance~~

~~48915 Expulsion; particular circumstances~~

~~48916.1 Educational program requirements for expelled students~~

~~48917 Suspension of expulsion order~~

~~49011 Student fees~~

~~51225.3 Requirements for high school graduation~~

~~51745-51749.6 Independent study programs~~

~~52060 Local control and accountability plan~~

~~52522 Adult education alternative instructional delivery~~

~~52523 Adult education as supplement to high school curriculum; criteria~~  
~~56026 Individual with exceptional needs~~

~~58500-58512 Alternative schools and programs of choice~~

#### **FAMILY CODE**

~~6550 Authorization affidavits~~

#### **CODE OF REGULATIONS, TITLE 5**

~~11700-11703 Independent study~~

#### **UNITED STATES CODE, TITLE 20**

~~6301 Highly qualified teachers~~

~~6311 State plans~~

#### **COURT DECISIONS**

[Modesto City Schools v. Education Audits Appeal Panel, \(2004\) 123 Cal.App.4th 1365](#)

**Management Resources:**

[Elements of Exemplary Independent Study](#)

[California Digital Learning Integration and Standards Guidance, April 2021](#)

[EDUCATION AUDIT APPEALS PANEL PUBLICATIONS](#)

[Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting](#)

**WEB SITES**

California Consortium for Independent Study: <http://www.ccis.org>

California Department of Education, Independent Study: <http://www.cde.ca.gov/sp/eol/is>

Education Audit Appeals Panel: <http://www.eaap.ca.gov>

**Policy SACRAMENTO CITY UNIFIED SCHOOL DISTRICT**

**adopted: November 16, 1998 Sacramento, California**

**revised: April 15, 2002**

**revised: August 19, 2021**

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**Policy Reference Disclaimer:**

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

<b>State</b>	<b>Description</b>
5 CCR 11700-11705	Independent study
Ed. Code 17289	Exemption for facilities
Ed. Code 41020	Requirement for annual audit
Ed. Code 41422	Apportionment credit for student inability to attend in-person or school closure due to COVID-19
Ed. Code 41976.2	Independent study programs; adult education funding
Ed. Code 42238	Revenue limits
Ed. Code 42238.05	Local control funding formula; average daily attendance
Ed. Code 44865	Qualifications for home teachers
Ed. Code 46100	Length of school day
Ed. Code 46200-46208	Incentives for longer instructional day and year
Ed. Code 46300-46307.1	Methods of computing average daily attendance
Ed. Code 46390-46393	Emergency average daily attendance
Ed. Code 46600	Interdistrict attendance computation
Ed. Code 47612-47612.1	Charter School Operation
Ed. Code 47612.5	Charter schools operations, general requirements
Ed. Code 48204	Residency requirements for school attendance
Ed. Code 48206.3	Home or hospital instruction; students with temporary disabilities
Ed. Code 48220	Classes of children exempted

Ed. Code 48340	Improvement of pupil attendance
Ed. Code 48915	Expulsion; particular circumstances
Ed. Code 48916.1	Educational program requirements for expelled students
Ed. Code 48917	Suspension of expulsion order
Ed. Code 49011	Student fees
Ed. Code 51225.3	High school graduation
Ed. Code 51745-51749.6	Independent study
Ed. Code 52060	Local Control and Accountability Plan
Ed. Code 52522	Adult education alternative instructional delivery
Ed. Code 52523	Adult education as supplement to high school curriculum; criteria
Ed. Code 56026	Individual with exceptional needs
Ed. Code 58500-58512	Alternative schools and programs of choice
Fam. Code 6550-6552	Caregivers
<b>Federal</b>	<b>Description</b>
20 USC 6301	Highly qualified teachers
20 USC 6311	State plan
<b>Management Resources</b>	<b>Description</b>
California Department of Education Publication	Legal Requirements for Independent Study, 2021
California Department of Education Publication	Conducting Individualized Determinations of Need, 2021
California Department of Education Publication	Clarifications for Student Learning in Quarantine, 2021
California Department of Education Publication	2021-22 AA & IT Independent Study FAQs, 2021
California Department of Education Publication	California Digital Learning Integration and Standards Guidance, April 2021
California Department of Education Publication	Elements of Exemplary Independent Study
Court Decision	Modesto City Schools v. Education Audits Appeal Panel, (2004) 123 Cal.App.4th 1365
Education Audit Appeals Panel Publication	Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting
Website	<a href="#">California Consortium for Independent Study</a>
Website	<a href="#">California Department of Education, Independent Study</a>
Website	<a href="#">Education Audit Appeals Panel</a>

**Cross References**

<b>Code</b>	<b>Description</b>
0410	<a href="#">Nondiscrimination In District Programs And Activities</a>
0420.4	<a href="#">Charter School Authorization</a>
0420.4	<a href="#">Charter School Authorization</a>

0470	<a href="#">COVID-19 Mitigation Plan</a>
0500	<a href="#">Accountability</a>
3260	<a href="#">Fees And Charges</a>
3260	<a href="#">Fees And Charges</a>
3516.5	<a href="#">Emergency Schedules</a>
3580	<a href="#">District Records</a>
3580	<a href="#">District Records</a>
4112.2	<a href="#">Certification</a>
4112.2	<a href="#">Certification</a>
4131	<a href="#">Staff Development</a>
5111.1	<a href="#">District Residency</a>
5111.1	<a href="#">District Residency</a>
5112.3	<a href="#">Student Leave Of Absence</a>
5112.3	<a href="#">Student Leave Of Absence</a>
5113	<a href="#">Absences And Excuses</a>
5113	<a href="#">Absences And Excuses</a>
5113.1	<a href="#">Chronic Absence And Truancy</a>
5113.1	<a href="#">Chronic Absence And Truancy</a>
5121	<a href="#">Grades/Evaluation Of Student Achievement</a>
5121	<a href="#">Grades/Evaluation Of Student Achievement</a>
5125	<a href="#">Student Records</a>
5125	<a href="#">Student Records</a>
5126	<a href="#">Awards For Achievement</a>
5126	<a href="#">Awards For Achievement</a>
5141.22	<a href="#">Infectious Diseases</a>
5141.22	<a href="#">Infectious Diseases</a>
5141.31	<a href="#">Immunizations</a>
5141.31	<a href="#">Immunizations</a>
5144.1	<a href="#">Suspension And Expulsion/Due Process</a>
5144.1	<a href="#">Suspension And Expulsion/Due Process</a>
5146	<a href="#">Married/Pregnant/Parenting Students</a>
5147	<a href="#">Dropout Prevention</a>
6000	<a href="#">Concepts And Roles</a>
6011	<a href="#">Academic Standards</a>
6111	<a href="#">School Calendar</a>
6112	<a href="#">School Day</a>

6112	<a href="#"><u>School Day</u></a>
6142.4	<a href="#"><u>Service Learning/Community Service Classes</u></a>
6143	<a href="#"><u>Courses Of Study</u></a>
6143	<a href="#"><u>Courses Of Study</u></a>
6146.1	<a href="#"><u>High School Graduation Requirements</u></a>
6146.1	<a href="#"><u>High School Graduation Requirements</u></a>
6146.11	<a href="#"><u>Alternative Credits Toward Graduation</u></a>
6146.11	<a href="#"><u>Alternative Credits Toward Graduation</u></a>
6152	<a href="#"><u>Class Assignment</u></a>
6159	<a href="#"><u>Individualized Education Program</u></a>
6159	<a href="#"><u>Individualized Education Program</u></a>
6162.5	<a href="#"><u>Student Assessment</u></a>
6162.51	<a href="#"><u>State Academic Achievement Tests</u></a>
6162.51	<a href="#"><u>State Academic Achievement Tests</u></a>
6164.5	<a href="#"><u>Student Success Teams</u></a>
6164.5	<a href="#"><u>Student Success Teams</u></a>
6172	<a href="#"><u>Gifted And Talented Student Program</u></a>
6172	<a href="#"><u>Gifted And Talented Student Program</u></a>
6181	<a href="#"><u>Alternative Schools/Programs Of Choice</u></a>
6181	<a href="#"><u>Alternative Schools/Programs Of Choice</u></a>
6183	<a href="#"><u>Home And Hospital Instruction</u></a>
6184	<a href="#"><u>Continuation Education</u></a>
6184	<a href="#"><u>Continuation Education</u></a>
6185	<a href="#"><u>Community Day School</u></a>
6185	<a href="#"><u>Community Day School</u></a>
6200	<a href="#"><u>Adult Education</u></a>
6200	<a href="#"><u>Adult Education</u></a>

**Policy 6158: Independent Study**

**Status: ADOPTED**

Original Adopted Date: 03/01/2005 | Last Revised Date: 12/01/2021 | Last Reviewed Date: 12/01/2021

The Governing Board authorizes independent study as an optional alternative instructional strategy for students whose needs may be best met through study outside of the regular classroom setting. Independent study shall offer a means of individualizing the educational plan to serve students who desire a more challenging educational experience, whose health or other personal circumstances make classroom attendance difficult, who are unable to access course(s) due to scheduling problems, and/or who need to make up credits or fill gaps in their learning. As necessary to meet student needs, independent study may be offered on a full-time or part-time basis and in conjunction with part- or full-time classroom study.

The Superintendent or designee may provide a variety of independent study opportunities, including, but not limited to, through a program or class within a comprehensive school, an alternative school or program of choice, a charter school, and an online course.

Participation in independent study shall be voluntary. (Education Code 51747, 51749.5, 51749.6)

Independent study for each student shall be under the general supervision of a district employee who possesses a valid certification document pursuant to Education Code 44865 or an emergency credential pursuant to Education Code 44300. Students' independent study shall be coordinated, evaluated, and documented, as prescribed by law and reflected in the accompanying administrative regulation. (Education Code 51747.5)

The minimum period of time for any independent study option shall be three consecutive school days. (Education Code 51747)

Education Code section 51745(c) states that a student with an IEP may participate in independent study if the student's IEP specifically provides for that participation.

In accordance with Education Code 26393 in the event of an emergency school closure, Independent Study will be offered to students within 10 days of the first day of a school closure.

### **General Independent Study Requirements**

For the 2022-23 school year and thereafter, the Superintendent or designee may offer and approve independent study for an individual student upon determining that the student is prepared to meet the district's requirements for independent study and is likely to succeed in independent study as well as or better than the student would in the regular classroom setting.

The minimum instructional minutes for students participating in independent study shall be the same as required for their peers at the school who are receiving in-person instruction, except as otherwise permitted by law. (Education Code 46100)

Because excessive leniency in the duration of independent study assignments may result in a student falling behind peers and increase the risk of dropping out of school, independent study assignments shall be completed no more than one week after assigned for all grade levels and types of program. When necessary based on the specific circumstances of the student's approved program, the Superintendent or designee may allow for a longer period of time between the date an assignment is made and when it is due. However, in no event shall the due date of an assignment be extended beyond the termination date of the agreement.

An evaluation shall be conducted to determine whether it is in a student's best interest to remain in independent study whenever the student fails to make satisfactory educational progress and/or misses three assignments. Satisfactory educational progress shall be determined based on all of the following indicators: (Education Code 51747)

1. The student's achievement and engagement in the independent study program, as indicated by the student's performance on applicable student-level measures of student achievement and engagement specified in Education Code 52060
2. The completion of assignments, assessments, or other indicators that evidence that the student is working on assignments
3. Learning of required concepts, as determined by the supervising teacher
4. Progress towards successful completion of the course of study or individual course, as determined by the supervising teacher

The Superintendent or designee shall ensure that students participating in independent study are provided with content aligned to grade level standards at a level of quality and intellectual challenge substantially equivalent to in-person instruction. For high schools, this shall include access to all courses offered by the district for graduation and approved by the University of California or the California State University as creditable under the A-G admissions criteria. (Education Code 51747)

The Superintendent or designee shall ensure that students participating in independent study for 15 school days or more receive the following while engaging in independent study: (Education Code 51747)

1. For students in grades transitional kindergarten, kindergarten, and grades 1 to 3, opportunities for daily synchronous instruction
2. For students in grades 4-8, opportunities for both daily live interaction and at least weekly synchronous instruction
3. For students in grades 9-12, opportunities for at least weekly synchronous instruction

The Superintendent or designee shall ensure that procedures for the tiered reengagement strategies below are used for all students participating in an independent study program for 15 school days or more who: (Education Code 51747)

1. Are not generating attendance for more than three school days or 50 percent of the instructional days in a school week, or 10 percent of required minimum instructional time over four continuous weeks of the district's approved instructional calendar.
2. Are found to be not participatory pursuant to Section 51747.5 for more than the greater of three school days or 60 percent of the scheduled days of synchronous instruction in a school month as applicable by grade span.
3. Are in violation of their written agreement

Tiered reengagement strategies procedures used in district independent study programs shall include, but are not necessarily limited to, all of the following: (Education Code 51747)

1. Verification of current contact information for each enrolled student
2. Notification to parents/guardians of lack of participation within one school day of the recording of a non-attendance day or lack of participation
3. A plan for outreach from the school to determine student needs, including connection with health and social services as necessary

4. A clear standard for requiring a student-parent-educator conference to review a student's written agreement and reconsider the independent study program's impact on the student's achievement and well-being

For students participating in independent study for 15 days or more, the Superintendent or designee shall develop a plan to transition students whose families wish to return to in-person instruction from independent study expeditiously, and, in no case later than five instructional days. (Education Code 51747)

The Superintendent or designee shall ensure that a written master agreement exists for each participating student as prescribed by law. (Education Code 51747, 51749.5)

Upon the request of the parent/guardian of a student, and before signing a written agreement as described below in the section "Master Agreement," the district shall conduct a telephone, videoconference, or in-person student-parent-educator conference or other meeting during which the student, parent/guardian, and, if requested, their advocate may ask questions about the educational options, including which curriculum offerings and nonacademic supports will be available to the student in independent study. (Education Code 51747)

Students are exempted from subdivision d) tiered reengagement procedures, e) opportunities for synchronous instruction and live interaction and f) transition plan to in-person instruction of EC sections 51747 if the following conditions are met:

1. The student participates in independent study for fewer than 15 cumulative school days in a school year, or
2. The student is enrolled in a comprehensive school for classroom-based instruction and under the care of appropriately licensed professionals, participating in independent study due to necessary medical treatments or inpatient treatment for mental health care or substance abuse.

### **Master Agreement**

A written agreement shall be developed and implemented for each student participating in independent study for three or more consecutive school days. (Education Code 46300, 51747; 5 CCR 11703)

The agreement shall include general student data, including the student's name, address, grade level, birth date, school of enrollment, and program placement.

The independent study agreement for each participating student also shall include, but are not limited to, all of the following: (Education Code 51747; 5 CCR 11700, 11702)

1. The frequency, time, place and manner for submitting the student's assignments, reporting the student's academic progress, and communicating with a student's parent/guardian regarding the student's academic progress
2. The objectives and methods of study for the student's work and the methods used to evaluate that work
3. The specific resources that will be made available to the student, including materials and personnel, and access to Internet connectivity and devices adequate to participate in the educational program and complete assigned work
4. A statement of the Board's policy detailing the maximum length of time allowed between an assignment and its completion, the level of satisfactory educational progress, and the number of missed assignments which will trigger an evaluation of whether the student should be allowed to continue in independent study
5. The duration of the independent study agreement, including the beginning and ending dates for the student's participation in independent study under the agreement, with a maximum of one

school year

6. A statement of the number of course credits or, for the elementary grades, other measures of academic accomplishment appropriate to the agreement, to be earned by the student upon completion
7. A statement detailing the academic and other supports that will be provided to address the needs of students who are not performing at grade level, or need support in other areas, such as English learners, students with disabilities with an individualized education program or a Section 504 plan in order to be consistent with their program or plan, students in foster care or experiencing homelessness, and students requiring mental health supports.
8. A statement that independent study is an optional educational alternative in which no student may be required to participate
9. In the case of a suspended or expelled student who is referred or assigned to any school, class, or program pursuant to Education Code 48915 or 48917, a statement that instruction may be provided through independent study only if the student is offered the alternative of classroom instruction

Before the commencement of independent study, the agreement shall be signed and dated by the student, the student's parent or guardian (if the student is under age 18 years), the certificated employee designated as having responsibility for the general supervision of the independent study program, and the certificated employee designated as having responsibility for the special education programming of the student, as applicable.

Parents should be reminded of their consent rights pursuant to 34 CFR section 300.300, including the right to refuse consent to placement related services or the entire IEP.

Written agreements may be signed using an electronic signature that complies with state and federal standards, as determined by the California Department of Education (CDE). (Education Code 51747)

The parent/guardian's signature on the agreement shall constitute permission for the student to receive instruction through independent study.

### **Course-Based Independent Study**

The district's course-based independent study program for students in grades TK-12 shall be subject to the following requirements: (Education Code 51749.5)

1. A signed learning agreement shall be completed and on file for each participating student, pursuant to Education Code 51749.6
2. Courses shall be taught under the general supervision of certificated employees who hold the appropriate subject matter credential and are employed by the district or by another district, charter school, or county office of education with which the district has a memorandum of understanding to provide the instruction.
3. Courses shall be annually certified by Board resolution to be of the same rigor and educational quality and to provide intellectual challenge that is substantially equivalent to in-person, classroom-based instruction, and shall be aligned to all relevant local and state content standards. For high schools, this shall include access to all courses offered by the district for graduation and approved by the University of California or the California State University as creditable under the A-G admissions criteria. The certification shall, at a minimum, include the duration, number of equivalent daily instructional minutes for each school day that student is enrolled, number of equivalent total instructional minutes, and number of course credits for each course, consistent with that of equivalent classroom-based courses. The certification shall also include plans to provide opportunities throughout the school year, for students in transitional kindergarten, kindergarten, and grades 1-3 to receive daily synchronous instruction, for students

in grades 4-8, to receive both daily live interaction and at least weekly synchronous instruction, and for students in grades 9-12 to receive at least weekly synchronous instruction.

4. Students enrolled in independent study courses shall meet the applicable age requirements established pursuant to Education Code 46300.1, 46300.4, 47612, and 47612.1, and the applicable residency and enrollment requirements established pursuant to Education Code 46300.2, 47612, 48204, and 51747.3.
5. For each student participating in an independent study course, satisfactory educational progress shall be determined based on the student's achievement and engagement in the independent study program, as indicated by their performance on applicable student-level measures of student achievement and student engagement set forth in Education Code 52060, completion of assignments, assessments, or other indicators that evidence that the student is working on assignments, learning of required concepts, as determined by the supervising teacher, and progress toward successful completion of the course of study or individual course, as determined by the supervising teacher.

If satisfactory educational progress in an independent study class is not being made, the teacher shall notify the student and, if the student is under age 18 years, the student's parent/guardian. The teacher shall conduct an evaluation to determine whether it is in the student's best interest to remain in the course or whether the student should be referred to an alternative program, which may include, but is not limited to, a regular school program. A written record of the evaluation findings shall be a mandatory interim student record maintained for three years from the date of the evaluation. If the student transfers to another California public school, the record shall be forwarded to that school.

Procedures for tiered reengagement strategies (as listed above ) shall be used for all students who are not making satisfactory educational progress in one or more courses or who are in violation of the written learning agreement, as described in the section "Learning Agreement for Course-Based Independent Study" below. These procedures shall include, but are not necessarily limited to, the verification of current contact information for each enrolled student, notification to parents/guardians of lack of participation within one school day of the absence or lack of participation, a plan for outreach from the school to determine student needs, including connection with health and social services as necessary, and a clear standard for requiring a student-parent-educator conference to review a student's written agreement and reconsider the independent study program's impact on the student's achievement and well-being.

6. Examinations shall be administered by a proctor.
7. Statewide testing results shall be reported and assigned to the school at which the student is enrolled and shall be included in the aggregate results of the district. Test results also shall be disaggregated for purposes of comparisons with the test results of students enrolled in classroom-based courses.
8. A student shall not be required to enroll in courses included in the course-based independent study program.
9. The student-teacher ratio in the courses in this program shall meet the requirements of Education Code 51745.6.
10. For each student, the combined equivalent daily instructional minutes for courses in this program and all other courses shall meet applicable minimum instructional day requirements, and the student shall be offered the minimum annual total equivalent instructional minutes pursuant to Education Code 46200-46208.
11. Courses required for high school graduation or for admission to the University of California or California State University shall not be offered exclusively through independent study.
12. A student participating in this program shall not be assessed a fee that is prohibited by Education Code 49011.

13. A student shall not be prohibited from participating in independent study solely on the basis that the student does not have the materials, equipment, or access to Internet connectivity necessary to participate in the course.
14. A student with disabilities, as defined in Education Code 56026, shall not participate in course-based independent study, unless the student's individualized education program specifically provides for that participation.
15. A temporarily disabled student shall not receive individual instruction pursuant to Education Code 48206.3 through course-based independent study.
16. The district shall maintain a plan to transition any student whose family wishes to return to in-person instruction from course-based independent study expeditiously, and, in no case, later than five instructional days.

### **Learning Agreement for Course-Based Independent Study**

Before enrolling a student in a course within this program, the Superintendent or designee shall provide the student and, if the student is under age 18 years, the student's parent/guardian with a written learning agreement that includes all of the following: (Education Code 51749.6)

1. A summary of the district's policies and procedures related to course-based independent study pursuant to Education Code 51749.5
2. The duration of the enrolled course(s) and the number of course credits for each enrolled course, consistent with the Board certifications made pursuant to item #3 of the Course-Based Independent Study section above
3. The duration of the learning agreement, which shall not exceed a school year or span multiple school years
4. The learning objectives and expectations for each course, including, but not limited to, a description of how satisfactory educational progress is measured and when a student evaluation is required to determine whether the student should remain in the course or be referred to an alternative program, which may include, but is not limited to, a regular school program
5. The specific resources that will be made available to the student, including materials and personnel, and access to Internet connectivity and devices adequate to participate in the educational program and complete assigned work
6. A statement detailing the academic and other supports that will be provided to address the needs of students who are not performing at grade level, or need support in other areas, such as English learners, students with disabilities with an individualized education program or a Section 504 plan in order to be consistent with their program or plan, students in foster care or experiencing homelessness, and students requiring mental health supports.
7. A statement that enrollment is an optional educational alternative in which no student may be required to participate. In the case of a student who is suspended or expelled, or who is referred or assigned to any school, class, or program pursuant to Education Code 48915 or 48917, the agreement also shall include the statement that instruction may be provided to the student through course-based independent study only if the student is offered the alternative of classroom instruction.
8. The manner, time, frequency, and place for submitting a student's assignments, for reporting the student's academic progress, and for communicating with a student's parent/guardian regarding a student's academic progress.
9. The objectives and methods of study for the student's work, and the methods used to evaluate that work.

10. A statement of the adopted policies regarding the maximum length of time allowed between the assignment and the completion of a student's assigned work, the level of satisfactory educational progress, and the number of missed assignments allowed before an evaluation of whether the student should be allowed to continue in course-based independent study.
11. A statement of the number of course credits or, for the elementary grades, other measures of academic accomplishment appropriate to the learning agreement, to be earned by the student upon completion.
12. For 2022-23 school year and thereafter, before the commencement of an independent study course, the learning agreement shall be signed and dated by the student, parent or guardian (if the student is less than 18 years of age), the certificated employee who has been designated as having responsibility for the general supervision of the independent study program, and the certificated employee designated as having responsibility for the special education programming of the student, as applicable.

Parents should be reminded of their consent rights pursuant to 34 CFR section 300.300, including the right to refuse consent to placement related services or the entire IEP.

Written agreements may be signed using an electronic signature that complies with state and federal standards, as determined by the CDE. (Education Code 51749.6)

A signed learning agreement from a parent/guardian of a student who is less than 18 years of age shall constitute the parent/guardian's permission for the student to receive instruction through course-based independent study. (Education Code 51749.6)

### **Student-Parent-Educator Conferences**

Upon the request of a student's parent/guardian, and before signing a written agreement as described above, the district shall conduct a telephone, videoconference, or in-person student-parent-educator conference, or other meeting during which the student, parent/guardian, or their advocate may ask questions about the educational options, including which curriculum offerings and nonacademic supports will be available to the student in independent study. (Education Code 51749.6)

A student-parent-educator conference shall be held as appropriate including, but not limited to, as a reengagement strategy and/or, if requested by a parent/guardian, prior to enrollment or disenrollment from independent study. (Education Code 51745.5, 51747, 51749.5)

### **Records**

The Superintendent or designee shall retain a physical or electronic copy of the signed learning agreement for at least three years and as appropriate for auditing purposes. (Education Code 51749.6)

These records shall include, but not be limited to: (Education Code 51748; 5 CCR 11703)

1. A copy of the Board policy, administrative regulation, and other procedures related to independent study
2. A listing of the students, by grade level, program, and school, who have participated in independent study, along with the units of the curriculum attempted and completed by students in grades K-8 and the course credits attempted by and awarded to students in grades 9-12 and adult education
3. A file of all agreements, with representative samples of each student's work products bearing the supervising teacher's notations indicating that the teacher has personally evaluated the work or personally reviewed the evaluations made by another certificated teacher
4. As appropriate to the program in which the students are participating, a daily or hourly attendance register that is separate from classroom attendance records, maintained on a current basis as time values of student work products judged by a certificated teacher, and reviewed by

the supervising teacher if they are two different persons

5. Appropriate documentation of compliance with the teacher-student ratios required by Education Code 51745.6 and 51749.5 (Education Code 51745.6 and 51749.5)
6. Appropriate documentation of compliance with the requirements pursuant to Education Code 51747.5 to ensure the coordination, evaluation, and supervision of the independent study of each student by a district employee who possesses a valid certification document pursuant to Education Code 44865 or an emergency credential pursuant to Education Code 44300 (Education Code 51747.5)

The district shall document each student's participation in live interaction and synchronous instruction pursuant to Education Code 51747 on each school day, as applicable, in whole or in part, for which live interaction or synchronous instruction is provided as part of the independent study program. A student who does not participate in scheduled live interaction or synchronous instruction shall be documented as non-participatory for that school day. (Education Code 51747.5)

The Superintendent or designee shall also maintain a written or computer-based record such as a grade book or summary document of student engagement, for each class, of all grades, assignments, and assessments for each student for independent study assignments. (Education Code 51747.5)

The signed, dated agreement, any supplemental agreement, assignment records, work samples, and attendance records may be maintained on file electronically. (Education Code 51747)

### **Program Evaluation**

The Superintendent or designee shall annually report to the Board the number of district students participating in independent study, the average daily attendance generated for apportionment purposes, student performance as measured by standard indicators and in comparison to students in classroom-based instruction, and the number and proportion of independent study students who graduate or successfully complete independent study. Based on the program evaluation, the Board and Superintendent shall determine areas for program improvement as needed.

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#### Policy Reference Disclaimer:

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

<b>State</b>	<b>Description</b>
5 CCR 11700-11705	Independent study
Ed. Code 17289	Exemption for facilities
Ed. Code 41020	Requirement for annual audit
Ed. Code 41422	Apportionment credit for student inability to attend in-person or school closure due to COVID-19
Ed. Code 41976.2	Independent study programs; adult education funding
Ed. Code 42238	Revenue limits
Ed. Code 42238.05	Local control funding formula; average daily attendance
Ed. Code 44865	Qualifications for home teachers
Ed. Code 46100	Length of school day
Ed. Code 46200-46208	Incentives for longer instructional day and year

Ed. Code 46300-46307.1	Methods of computing average daily attendance
Ed. Code 46390-46393	Emergency average daily attendance
Ed. Code 46600	Interdistrict attendance computation
Ed. Code 47612-47612.1	Charter School Operation
Ed. Code 47612.5	Charter schools operations, general requirements
Ed. Code 48204	Residency requirements for school attendance
Ed. Code 48206.3	Home or hospital instruction; students with temporary disabilities
Ed. Code 48220	Classes of children exempted
Ed. Code 48340	Improvement of pupil attendance
Ed. Code 48915	Expulsion; particular circumstances
Ed. Code 48916.1	Educational program requirements for expelled students
Ed. Code 48917	Suspension of expulsion order
Ed. Code 49011	Student fees
Ed. Code 51225.3	High school graduation
Ed. Code 51745-51749.6	Independent study
Ed. Code 52060	Local Control and Accountability Plan
Ed. Code 52522	Adult education alternative instructional delivery
Ed. Code 52523	Adult education as supplement to high school curriculum; criteria
Ed. Code 56026	Individual with exceptional needs
Ed. Code 58500-58512	Alternative schools and programs of choice
Fam. Code 6550-6552	Caregivers
<b>Federal</b>	<b>Description</b>
20 USC 6301	Highly qualified teachers
20 USC 6311	State plan
<b>Management Resources</b>	<b>Description</b>
California Department of Education Publication	Legal Requirements for Independent Study, 2021
California Department of Education Publication	Conducting Individualized Determinations of Need, 2021
California Department of Education Publication	Clarifications for Student Learning in Quarantine, 2021
California Department of Education Publication	2021-22 AA & IT Independent Study FAQs, 2021
California Department of Education Publication	California Digital Learning Integration and Standards Guidance, April 2021
California Department of Education Publication	Elements of Exemplary Independent Study
Court Decision	Modesto City Schools v. Education Audits Appeal Panel, (2004) 123 Cal.App.4th 1365

Education Audit Appeals Panel  
Publication

Guide for Annual Audits of K-12 Local Education Agencies  
and State Compliance Reporting

Website

[California Consortium for Independent Study](#)

Website

[California Department of Education, Independent Study](#)

Website

[Education Audit Appeals Panel](#)

#### Cross References

<b>Code</b>	<b>Description</b>
0410	<a href="#">Nondiscrimination In District Programs And Activities</a>
0420.4	<a href="#">Charter School Authorization</a>
0420.4	<a href="#">Charter School Authorization</a>
0470	<a href="#">COVID-19 Mitigation Plan</a>
0500	<a href="#">Accountability</a>
3260	<a href="#">Fees And Charges</a>
3260	<a href="#">Fees And Charges</a>
3516.5	<a href="#">Emergency Schedules</a>
3580	<a href="#">District Records</a>
3580	<a href="#">District Records</a>
4112.2	<a href="#">Certification</a>
4112.2	<a href="#">Certification</a>
4131	<a href="#">Staff Development</a>
5111.1	<a href="#">District Residency</a>
5111.1	<a href="#">District Residency</a>
5112.3	<a href="#">Student Leave Of Absence</a>
5112.3	<a href="#">Student Leave Of Absence</a>
5113	<a href="#">Absences And Excuses</a>
5113	<a href="#">Absences And Excuses</a>
5113.1	<a href="#">Chronic Absence And Truancy</a>
5113.1	<a href="#">Chronic Absence And Truancy</a>
5121	<a href="#">Grades/Evaluation Of Student Achievement</a>
5121	<a href="#">Grades/Evaluation Of Student Achievement</a>
5125	<a href="#">Student Records</a>
5125	<a href="#">Student Records</a>
5126	<a href="#">Awards For Achievement</a>
5126	<a href="#">Awards For Achievement</a>
5141.22	<a href="#">Infectious Diseases</a>
5141.22	<a href="#">Infectious Diseases</a>

5141.31	<a href="#"><u>Immunizations</u></a>
5141.31	<a href="#"><u>Immunizations</u></a>
5144.1	<a href="#"><u>Suspension And Expulsion/Due Process</u></a>
5144.1	<a href="#"><u>Suspension And Expulsion/Due Process</u></a>
5146	<a href="#"><u>Married/Pregnant/Parenting Students</u></a>
5147	<a href="#"><u>Dropout Prevention</u></a>
6000	<a href="#"><u>Concepts And Roles</u></a>
6011	<a href="#"><u>Academic Standards</u></a>
6111	<a href="#"><u>School Calendar</u></a>
6112	<a href="#"><u>School Day</u></a>
6112	<a href="#"><u>School Day</u></a>
6142.4	<a href="#"><u>Service Learning/Community Service Classes</u></a>
6143	<a href="#"><u>Courses Of Study</u></a>
6143	<a href="#"><u>Courses Of Study</u></a>
6146.1	<a href="#"><u>High School Graduation Requirements</u></a>
6146.1	<a href="#"><u>High School Graduation Requirements</u></a>
6146.11	<a href="#"><u>Alternative Credits Toward Graduation</u></a>
6146.11	<a href="#"><u>Alternative Credits Toward Graduation</u></a>
6152	<a href="#"><u>Class Assignment</u></a>
6159	<a href="#"><u>Individualized Education Program</u></a>
6159	<a href="#"><u>Individualized Education Program</u></a>
6162.5	<a href="#"><u>Student Assessment</u></a>
6162.51	<a href="#"><u>State Academic Achievement Tests</u></a>
6162.51	<a href="#"><u>State Academic Achievement Tests</u></a>
6164.5	<a href="#"><u>Student Success Teams</u></a>
6164.5	<a href="#"><u>Student Success Teams</u></a>
6172	<a href="#"><u>Gifted And Talented Student Program</u></a>
6172	<a href="#"><u>Gifted And Talented Student Program</u></a>
6181	<a href="#"><u>Alternative Schools/Programs Of Choice</u></a>
6181	<a href="#"><u>Alternative Schools/Programs Of Choice</u></a>
6183	<a href="#"><u>Home And Hospital Instruction</u></a>
6184	<a href="#"><u>Continuation Education</u></a>
6184	<a href="#"><u>Continuation Education</u></a>
6185	<a href="#"><u>Community Day School</u></a>
6185	<a href="#"><u>Community Day School</u></a>
6200	<a href="#"><u>Adult Education</u></a>





# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item # 12.1a

**Meeting Date:** April 27, 2023

**Subject:** Approval/Ratification of Grants, Entitlements, and Other Income Agreements  
Approval/Ratification of Other Agreements  
Approval of Bid Awards  
Approval of Declared Surplus Materials and Equipment  
Change Notices  
Notices of Completion

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Division:** Business Services

**Recommendation:** Recommend approval of items submitted.

**Background/Rationale:**

**Financial Considerations:** See attached.

**LCAP Goal(s):** College, Career and Life Ready Graduates; Safe, Emotionally Healthy, Engaged Students; Family and Community Empowerment; Operational Excellence

**Documents Attached:**

1. Grants, Entitlements, and Other Income Agreements
2. Expenditure and Other Agreements
3. Recommended Bid Awards – Facilities Projects
4. Change Notices – Facilities Projects

**Estimated Time of Presentation:** N/A

**Submitted by:** Rose Ramos, Chief Business Officer

Tina Alvarez Bevens, Contract Analyst

**Approved by:** Jorge A. Aguilar, Superintendent

## GRANTS, ENTITLEMENTS AND OTHER INCOME AGREEMENTS – REVENUE

<u>Contractor</u>	<u>New Grant</u>	<u>Amount</u>
<b><u>SPECIAL EDUCATION DEPARTMENT</u></b>		
California Department of Education A23-00088	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	\$272,005 No Match
Period: 7/1/22-9/30/24. Description: 2022-23 Individuals with Disabilities Education Act 619 Federal Preschool Grant. Funding supports mental health services provided to special education students by Special Education Local Plan Areas (SELPAs), in accordance with the federal Individuals with Disabilities Education Act (IDEA).		

<b><u>SPECIAL EDUCATION DEPARTMENT</u></b>		
California Department of Education A23-00091	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	\$9,572,361 No Match
Period: 7/1/22-9/30/24: Description: 2022-23 Individuals with Disabilities Education Act 611 Local Assistance Entitlements Grant. Funding supports mental health services provided to special education students by Special Education Local Plan Areas (SELPAs), in accordance with the federal Individuals with Disabilities Education Act (IDEA).		

<b><u>SPECIAL EDUCATION DEPARTMENT</u></b>		
California Department of Education A23-00094	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	\$1,675 No Match
Period: 7/1/22-9/30/24. Description: 2022-23 Preschool Staff Development funds provide for preschool staff development opportunities for personnel working in preschool programs that serve children with disabilities, ages three through five.		

<b><u>EARLY LEARNING AND CARE DEPARTMENT</u></b>		
Sacramento Employment and Training Agency (SETA) A23-00096	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	\$6,211,817 No Match
Period: 8/1/23-7/31/24. Description: This item is for approval of the Grant funding application for the Head Start Program that only requires Board approval: Basic \$5,886,717 and Training and Technical Assistance \$31,200 and the Early Head start Program: Basic \$286,400 and Training and Technical Assistance \$7,500. The Early Learning and Care enrolls and serves 676 Head Start children within Wrap Preschool, Full Day Wrap Preschool, and Transitional Kindergarten Collaboration classes and Early Head Start enrolls and serves 16 Infant and Toddler student (0-3yrs old). Children ages 3-5 enrolled in the Head Start Program and children ages 0-3 enrolled in the Early Head Start Program receive comprehensive services, including mental health and health screenings, Families are encouraged to enter into partnership agreements to set family goals. Goals include completing school, seeking new employment opportunities, nutrition education and learning child development strategies. Registered nurses, and other health professionals provide direct services and referrals to program participants. Upon submission and approval of Early Learning and Care's Head Start and Early Head Start grant funding application, the SCUSD Board of Education authorizes *SETA to serve as the grantee, and if awarded, authorizes the Chief Business Officer to execute the sub-grant agreement with reasonable modifications and any other documents required by the funding source.		

## **EXPENDITURE AND OTHER AGREEMENTS**

### **Restricted Funds**

<u>Contractor</u>	<u>Description</u>	<u>Amount</u>
<b><u>FACILITIES DEPARTMENT</u></b>		
Premier Management Group, Inc. SA23-00571	4/27/23 – 1/31/24: Project and construction management services for the Luther Burbank Core Academic Renovation Phase 2 project. Project will include upgrade of electrical system / outlets in classrooms within the B-H Wings; interior paint of those spaces; abatement of flooring-new flooring; exterior paint of campus; ADA pathway improvements around classroom wings B-H.	\$207,322.50 Measure Q Funds
New Contract: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Premier Management Group, Inc. was selected for this project from the District's pool of construction managers qualified through an RFQ process in December 2021.	

### **TECHNOLOGY DEPARTMENT**

Bluum USA, Inc. aka Troxell Communications R23-04224	Headphones and headsets for use in online administering of the California Assessment of Student Performance and Progress testing. English Language Arts, Literacy and Mathematics for students in grades three through eight, and grade eleven. Science assessments for student's grades five and eight and high school. Spanish assessments for students grade three through eight and high school. Students with the TTS (text-to-speech) test setting can use headphones to listen to stimuli or test items being read aloud by the device. The purchase of the Ultra Durable Pro headphones will have a seven-year expected lifespan for online student testing and assessments. Action Item: B20.	\$311,271.86 ESSER III Funds
Using National Cooperative Purchasing Alliance 01-150		
New Contract: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		

## **RECOMMENDED BID AWARDS – FACILITIES PROJECTS**

**Bid No:** 0525-462 John F. Kennedy Parking Lot

Bids received: April 4, 2023; 2:00 pm

Recommendation: Award to Martin General

Funding Source: Measure Q

BIDDER	BIDDER LOCATION	AMOUNT
Martin General	Rancho Cordova, CA	\$4,434,000
Landmark Construction	Rocklin, CA	\$4,690,230
All American Construction	Live Oak, CA	\$4,740,000

**Bid No: 0262-461-2 Clayton B. Wire HVAC**

Bids received: March 29, 2023; 2:00 pm  
Recommendation: Award to CL Heating and Air  
Funding Source: Measure H

BIDDER	BIDDER LOCATION	AMOUNT
CL Heating and Air	Sacramento, CA	\$130,075
Kwick Mechanical Inc dba MSI Mechanical	Carmichael, CA	\$140,492

**Bid No: 23-008, Hardwood Flooring Recoating at Rosemont HS, Hiram Johnson HS, West Campus HS, Luther Burbank HS, John F. Kennedy HS and C.K. McClatchy HS**

Bids received: March 29, 2023; 10:00 am  
Recommendation: Award to Boberg Hardwood Floors, Inc.  
Funding Source: Routine Restricted Maintenance Account

BIDDER	BIDDER LOCATION	AMOUNT
Boberg Hardwood Floors Inc.	Loomis, CA	\$111,996.50

**Bid No: 0415-468-1 California MS Roof Replacement**

Bids received: March 23, 2023; 10:00 am  
Recommendation: Award to Best Contracting  
Funding Source: Measure H

BIDDER	BIDDER LOCATION	AMOUNT
Best Contracting	Gardena, CA	\$1,297,300
Waterproofing Associates	Lodi, CA	\$1,483,900
Roofing & Solar Construction	Santa Rosa, CA	\$1,553,000
PAC Shield Roof Services	Modesto, CA	\$1,572,139
Courtney Roof Services	Livermore, CA	\$1,681,259

## **CHANGE NOTICES – FACILITIES PROJECTS**

The following change notice is submitted for approval.

**Project:** **Security Fencing at 7 Sites: Albert Einstein Middle School, Caroline Wenzel Elementary School, Genevieve Didion K-8, John Bidwell Elementary School, Mark Twain Elementary School, Martin Luther King, Jr. K-8, and Sol Aureus (Bear Flag) K-8 to provide a single point of entry. Installing security fencing is a district wide project that will continue in the 2023-2024 school year and thereafter.**

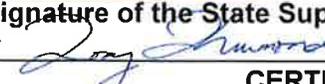
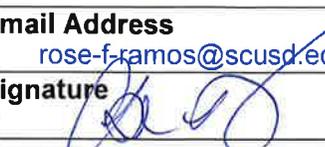
**Recommendation:** Roebbelen Contracting, Inc. Agreement was awarded at the June 23, 2022 Board of Education Meeting. This project consisted on a selection of sites with no fencing to provide single point of entry. The sites were part of a survey of sites done by Maintenance Department.

Original Contract Amount: \$1,847,222; Measure Q Funds  
Change Order No. 1 Amount: \$181,906.90; Measure Q Funds  
New Total Contract Amount: \$2,029,128.90; Measure Q Funds

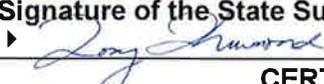
Original Contract Completion Date: September 21, 2022  
New Contract Completion Date: December 31, 2023

Approve Change Order No. 1 for \$181,906.90; Measure Q Funds to Roebbelen Contracting, Inc. Change is for Division of State Architect (DSA) requiring ADA access compliance gates and updating concrete path of travel. Unforeseen utility conflict that required additional work and rerouting of fence. Added Redwood retaining wall to hold back playground bark in the way of new fence construction.

**Grant Award Notification**

<b>GRANTEE NAME AND ADDRESS</b> Jorge Aguilar, Superintendent Sacramento City Unified School District PO Box 246870 Sacramento, CA 95824-6870				<b>CDE GRANT NUMBER</b>				
				<b>FY</b>	<b>PCA</b>	<b>Vendor Number</b>	<b>Suffix</b>	
				22	13430	67439	01	
<b>Attention</b> Jorge Aguilar, Superintendent				<b>STANDARDIZED ACCOUNT CODE STRUCTURE</b>		<b>COUNTY</b>		
<b>Program Office</b> Sacramento City Unified SELPA, 3412				<b>Resource Code</b>	<b>Revenue Object Code</b>	34		
<b>Telephone</b> 916-643-9000				3315	8182	<b>INDEX</b>		
<b>Name of Grant Program</b> 2022–23 Individuals with Disabilities Education Act 619 Federal Preschool Grant						0663		
<b>GRANT DETAILS</b>	<b>Original/Prior Amendments</b>	<b>Amendment Amount</b>	<b>Total</b>	<b>Amend. No.</b>	<b>Award Starting Date</b>	<b>Award Ending Date</b>		
	\$272,005		\$272,005		07/01/2022	09/30/2024		
<b>CFDA Number</b>	<b>Federal Grant Number</b>	<b>Federal Grant Name</b>			<b>Federal Agency</b>			
84.173A	H173A220120	Individuals with Disabilities Education Act Part B, Section 619			United States Department of Education			
I am pleased to inform you that you have been funded for the Individuals with Disabilities Education Act (IDEA) 619 Federal Preschool Grant award.								
This award is made contingent upon the availability of funds. If the Legislature takes action to reduce or defer the funding upon which this award is based, then this award will be amended accordingly.								
Please return the original Grant Award Notification form (AO-400) with original signature to:								
Julie Toy, Associate Governmental Program Analyst Focused Monitoring and Technical Assistance Unit V California Department of Education 1430 N Street, Room 2401 Sacramento, CA 95814-5901								
Please also scan and email a copy of the signed Grant Award Notification (AO-400) to <a href="mailto:IDEAgrants@cde.ca.gov">IDEAgrants@cde.ca.gov</a> .								
<b>California Department of Education Contact</b> Emily Bunnell				<b>Job Title</b> Education Programs Assistant				
<b>Email Address</b> <a href="mailto:EBunnell@cde.ca.gov">EBunnell@cde.ca.gov</a>				<b>Telephone</b> 916-327-3536				
<b>Signature of the State Superintendent of Public Instruction or Designee</b> 				<b>Date</b> February 6, 2023				
<b>CERTIFICATION OF ACCEPTANCE OF GRANT REQUIREMENTS</b>								
<i>On behalf of the grantee named above, I accept this grant award. I have read the applicable certifications, assurances, terms, and conditions identified on the grant application (for grants with an application process) or in this document or both; and I agree to comply with all requirements as a condition of funding.</i>								
<b>Printed Name of Authorized Agent</b> Rose Ramos				<b>Title</b> CBO				
<b>Email Address</b> <a href="mailto:rose-f-ramos@scusd.edu">rose-f-ramos@scusd.edu</a>				<b>Telephone</b> (916) 643-9055				
<b>Signature</b> 				<b>Date</b> 3/20/23				

**Grant Award Notification**

<b>GRANTEE NAME AND ADDRESS</b> Jorge Aguilar, Superintendent Sacramento City Unified School District P.O. Box 246870 Sacramento, CA 95824-6870		<b>CDE GRANT NUMBER</b>				
		<b>FY</b>	<b>PCA</b>	<b>Vendor Number</b>	<b>Suffix</b>	
		22	13379	67439	01	
<b>Attention</b> Jorge Aguilar, Superintendent		<b>STANDARDIZED ACCOUNT CODE STRUCTURE</b>			<b>COUNTY</b>	
<b>Program Office</b> Sacramento City Unified SELPA - 3412		<b>Resource Code</b>	<b>Revenue Object Code</b>	34		
<b>Telephone</b> 916-643-9000		3310	8181	<b>INDEX</b>		
<b>Name of Grant Program</b> 2022–23 Individuals with Disabilities Education Act (IDEA) 611 Local Assistance Entitlements					0663	
<b>GRANT DETAILS</b>	<b>Original/Prior Amendments</b>	<b>Amendment Amount</b>	<b>Total</b>	<b>Amend. No.</b>	<b>Award Starting Date</b>	<b>Award Ending Date</b>
	\$9,572,361		\$9,572,361		07/01/2022	09/30/2024
<b>CFDA Number</b>	<b>Federal Grant Number</b>	<b>Federal Grant Name</b>			<b>Federal Agency</b>	
84.027A	H027A220116	IDEA Part B, Section 611			United States Department of Education	
<p>I am pleased to inform you that you have been funded for the 2022–23 IDEA 611 Local Assistance Entitlements grant to support the expense of educating identified students with disabilities.</p> <p>This award is made contingent upon the availability of funds. If the Legislature takes action to reduce or defer the funding upon which this award is based, then this award will be amended accordingly.</p> <p>Please <b>mail</b> the original, signed Grant Award Notification (AO-400) to:</p> <p style="text-align: center;">Nellie Amaro, Associate Governmental Program Analyst                  California Department of Education                  1430 N Street, Room 2401                  Sacramento, CA 95814-5901</p> <p>Please also <b>email</b> a copy of the signed Grant Award Notification to <a href="mailto:IDEAgrants@cde.ca.gov">IDEAgrants@cde.ca.gov</a>.</p>						
<b>California Department of Education Contact</b> Emily Bunnell				<b>Job Title</b> Education Programs Assistant		
<b>E-mail Address</b> <a href="mailto:EBunnell@cde.ca.gov">EBunnell@cde.ca.gov</a>				<b>Telephone</b> 916-327-3536		
<b>Signature of the State Superintendent of Public Instruction or Designee</b> 				<b>Date</b> February 23, 2023		
<b>CERTIFICATION OF ACCEPTANCE OF GRANT REQUIREMENTS</b>						
<i>On behalf of the grantee named above, I accept this grant award. I have read the applicable certifications, assurances, terms, and conditions identified on the grant application (for grants with an application process) or in this document or both; and I agree to comply with all requirements as a condition of funding.</i>						
<b>Printed Name of Authorized Agent</b> Rose Ramos				<b>Title</b> CBO		
<b>E-mail Address</b> <a href="mailto:rose-f-ramos@scusd.edu">rose-f-ramos@scusd.edu</a>				<b>Telephone</b> (916) 643-9055		
<b>Signature</b> 				<b>Date</b> 3/20/23		

### Grant Award Notification

<b>GRANTEE NAME AND ADDRESS</b> Sacramento City Unified School District PO Box 246870 Sacramento, CA 95824-6870 Attn: Jorge Aguilar, Superintendent	<b>CDE GRANT NUMBER</b>			
	<b>FY</b>	<b>PCA</b>	<b>Vendor Number</b>	<b>Suffix</b>
	22	13431	67439	01
<b>Attention</b> Jorge Aguilar, Superintendent	<b>STANDARDIZED ACCOUNT CODE STRUCTURE</b>			<b>COUNTY</b>
<b>Program Office</b> Sacramento City Unified SELPA 3412	<b>Resource Code</b>	<b>Revenue Object Code</b>		34
<b>Telephone</b> 916-643-9000	3345	8182	<b>INDEX</b>	

<b>Name of Grant Program</b> 2022-23 Preschool Staff Development				0663		
<b>GRANT DETAILS</b>	<b>Original/Prior Amendments</b>	<b>Amendment Amount</b>	<b>Total</b>	<b>Amend. No.</b>	<b>Award Starting Date</b>	<b>Award Ending Date</b>
	\$1,675		\$1,675		07/01/2022	09/30/2024
<b>CFDA Number</b>	<b>Federal Grant Number</b>	<b>Federal Grant Name</b>			<b>Federal Agency</b>	
84.173A	H173A220120	Individuals with Disabilities Education Act Part B, Section 619			United States Department of Education	

I am pleased to inform you that you have been funded for the Preschool Staff Development Grant.

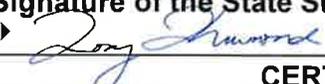
This award is made contingent upon the availability of funds. If the Legislature takes action to reduce or defer the funding upon which this award is based, then this award will be amended accordingly.

**Please return the original (signed and dated) Grant Award Notification form (AO-400) to:**

California Department of Education  
 1430 N Street, Suite 2401  
 Sacramento, CA 95814-5901  
 ATTN: Timothy Nash (PSD 13431)

Please also scan and email a copy of the signed Grant Award Notification to [PPL@cde.ca.gov](mailto:PPL@cde.ca.gov).

**Electronic signatures will not be accepted.**

<b>California Department of Education Contact</b> Katie Maloney-Krips		<b>Job Title</b> Education Programs Consultant	
<b>E-mail Address</b> <a href="mailto:kmaloneykrips@cde.ca.gov">kmaloneykrips@cde.ca.gov</a>		<b>Telephone</b> 916-322-6638	
<b>Signature of the State Superintendent of Public Instruction or Designee</b> 		<b>Date</b> January 31, 2023	
<b>CERTIFICATION OF ACCEPTANCE OF GRANT REQUIREMENTS</b>			
<i>On behalf of the grantee named above, I accept this grant award. I have read the applicable certifications, assurances, terms, and conditions identified on the grant application (for grants with an application process) or in this document or both; and I agree to comply with all requirements as a condition of funding.</i>			
<b>Printed Name of Authorized Agent</b> Rose Ramos		<b>Title</b> CBO	
<b>E-mail Address</b> <a href="mailto:rose-f-ramos@scusd.edu">rose-f-ramos@scusd.edu</a>		<b>Telephone</b> (916) 643-9055	
<b>Signature</b> 		<b>Date</b> 4-12-23	

**Application for Federal Assistance SF-424**

\* 1. Type of Submission:

- Preapplication  
 Application  
 Changed/Corrected Application

\* 2. Type of Application:

- New  
 Continuation  
 Revision

\* If Revision, select appropriate letter(s):

\* Other (Specify):

\* 3. Date Received:

4. Applicant Identifier:

09CH011763-002

5a. Federal Entity Identifier:

N/A

5b. Federal Award Identifier:

09CH011763

**State Use Only:**

6. Date Received by State:

7. State Application Identifier:

**8. APPLICANT INFORMATION:**

\* a. Legal Name:

Sacramento City Unified School District

\* b. Employer/Taxpayer Identification Number (EIN/TIN):

94-6002491

\* c. Organizational DUNS:

**d. Address:**

\* Street1:

Serna Center

Street2:

5735 - 47th Avenue

\* City:

Sacramento

County/Parish:

\* State:

Province:

\* Country:

USA: UNITED STATES

\* Zip / Postal Code:

95824-4528

**e. Organizational Unit:**

Department Name:

Early Learning & Care

Division Name:

Head Start

**f. Name and contact information of person to be contacted on matters involving this application:**

Prefix:

\* First Name:

Aida

Middle Name:

\* Last Name:

Buelna

Suffix:

Title: Interim Director

Organizational Affiliation:

\* Telephone Number:

(916) 643-7801

Fax Number:

(916) 399-2057

\* Email:

aida-buelna@scusd.edu

**Application for Federal Assistance SF-424**

**\* 9. Type of Applicant 1: Select Applicant Type:**

Independent School District

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\* Other (specify):

**\* 10. Name of Federal Agency:**

ACF-Head Start

**11. Catalog of Federal Domestic Assistance Number:**

93.600

CFDA Title:

Head Start

**\* 12. Funding Opportunity Number:**

eGrants-N/A

\* Title:

N/A

**13. Competition Identification Number:**

Not Applicable

Title:

Not Applicable

**14. Areas Affected by Project (Cities, Counties, States, etc.):**

5th District

**\* 15. Descriptive Title of Applicant's Project:**

5th District

Attach supporting documents as specified in agency instructions.

**Application for Federal Assistance SF-424**

**16. Congressional Districts Of:**

\* a. Applicant

b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

**17. Proposed Project:**

\* a. Start Date:

\* b. End Date:

**18. Estimated Funding (\$):**

* a. Federal	<input type="text" value="5,751,800"/>
* b. Applicant	<input type="text" value="1,437,950"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text"/>
* f. Program Income	<input type="text"/>
* g. TOTAL	<input type="text" value="7,189,750"/>

**\* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

**\* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

Yes  No

If "Yes", provide explanation and attach

**21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

\*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

**Authorized Representative:**

Prefix:  \* First Name:   
Middle Name:   
\* Last Name:   
Suffix:

\* Title:

\* Telephone Number:  Fax Number:

\* Email:

\* Signature of Authorized Representative:  \* Date Signed:

EXHIBIT A-1

SUMMARY OF FEDERAL FUNDS, CHILDREN TO BE SERVED,  
CHILD-ADULT RATIO, AND PROGRAM OPTIONS  
**HEAD START – 09CH011763**

**Delegate:** Sacramento City Unified School District

**Delegate #:** 09CH011763

**Street Address:**

**City:**  
Sacramento  
**Zip:**  
95824

**Head Start Director’s Name:** Melissa Sigars

**Phone:** 916-643-7850

**Policy Council Chairperson:** Sara Scott

**Phone:**  
916-696-9841

**Street Address:** 1437 Kitchner Road

**City:** Sacramento  
**Zip:** 95822

**Federal Share:**

PA 22 (HS Basic)	\$ 5,886,717
PA 20 (HS T/TA)	\$ 31,200

**Local Share:**

(25% of total Federal share or 20% of total program cost) \$ 1,479,479

**Total Program Costs:**

\$ 7,397,396

**Use one chart per program option for *each group of children served in different hours of service.***

<b>Program Information – Locally Designed Program: Wrap (24)</b>	<b>PA 22</b>
(a) Number of children to be enrolled	580
(b) Child/Adult Ratio	8:1
(c) Number of handicapped children to be enrolled:	58
(d) Number of weeks per year that program will operate: First day of class: <u>09/05/2023</u> Last day of class: <u>06/13/2024</u>	36
(e) Number of classes:	29
(f) Number of classroom operation hours per day:	M-Th 6.5 & F 3.75

(g) Number of classroom operation days per week:	5
(h) Number of classroom operation hours per week (f times g):	29.75
(i) Number of classroom operation days per year:	180
(j) Total number of hours per program year (f times i) <i>Note: 129 days at 6.5 hours and 51 days at 3.75 hours for Fridays and HV/Parent Conferences.</i>	1029.75
(k) Number of teachers:	29
(l) Number of teacher hours per week:	40
(m) Number of double sessions (same HS teacher in AM and PM class):	N/A
(n) Number of paid teacher aides:	29
(o) Number of home visits per year:	2
(p) Number of hours per home visit:	1.5
(q) Anticipated USDA (CCFP) food reimbursement: remains the same for 2023-24 per FNS	\$ 693,252
(r) Center(s) / Classroom Loc ID (s) in this Option: (29)	
<p>Abraham Lincoln  Bear Flag  Bowling Green Chacon  Bowling Green McCoy  Camellia  Earl Warren  Edward Kemble  Ethel I Baker  Ethel Phillips  Father Keith B Kenny  Golden Empire  H. W. Harkness  Hiram Johnson  James Marshall  John Bidwell  John Cabrillo  John D Sloat  John Still  Leataata Floyd  Lisbon  Martin Luther King Jr.  Nicolas  Oak Ridge  Pacific  Parkway</p>	

Peter Burnett  
 Susan B. Anthony  
 Washington  
 Woodbine

<b>Program Information – Locally Designed Program: Full Day (2)</b>	<b>PA 22</b>
(a) Number of children to be enrolled	48
(b) Child/Adult Ratio	8:1
(c) Number of handicapped children to be enrolled:	5
(d) Number of weeks per year that program will operate: First day of class: <u>09/05/2023</u> Last day of class: <u>06/13/2024</u>	47.5
(e) Number of classes:	2
(f) Number of classroom operation hours per day:	7
(g) Number of classroom operation days per week:	5
(h) Number of classroom operation hours per week (f times g):	35
(i) Number of classroom operation days per year:	237
(j) Total number of hours per program year (f times i)	1659
(k) Number of teachers:	2
(l) Number of teacher hours per week:	40
(m) Number of double sessions (same HS teacher in AM and PM class):	N/A
(n) Number of paid teacher aides:	2
(o) Number of home visits per year:	2
(p) Number of hours per home visit:	1.5
(q) Anticipated USDA (CCFP) food reimbursement: remains the same for 2023-24per FNS	\$ 74,513
(r) Center(s) / Classroom Loc ID (s) in this Option: (2)  Elder Creek Hiram Johnson	

<b>Program Information – TK/CSPP/HS (9)</b>	<b>PA 22</b>
(a) Number of children to be enrolled	48
(b) Child/Adult Ratio	10:1
(c) Number of handicapped children to be enrolled:	5
(d) Number of weeks per year that program will operate: First day of class: <u>09/05/2023</u> Last day of class: <u>06/13/2024</u>	36

(e) Number of classes:	9
(f) Number of classroom operation hours per day:	M-Th 6.5, F-3.75
(g) Number of classroom operation days per week:	5
(h) Number of classroom operation hours per week (f times g):	29.75
(i) Number of classroom operation days per year:	180
(j) Total number of hours per program year (f times i) <i>Note: 129 days at 6.5 hours and 51 days at 3.75 hours for Fridays and HV/Parent Conferences.</i>	1029.75
(k) Number of teachers:	9
(l) Number of teacher hours per week:	40
(m) Number of double sessions (same HS teacher in AM and PM class):	N/A
(n) Number of paid teacher aides:	9
(o) Number of home visits per year:	2
(p) Number of hours per home visit:	1.5
(q) Anticipated USDA (CCFP) food reimbursement: remains the same for 2023-24 per FNS	\$ 181,764
(r) Center(s) / Classroom Loc ID (s) in this Option: (9)  Earl Warren Edward Kemble Ethel Phillips John Bidwell Isador Cohen Mark Twain Martin Luther King Jr. Parkway Susan B. Anthony	

<b>Summary of Program Options: Head Start (Please add rows as needed)</b>	
Center-Based Funded Enrollment:	
Option 1 – Wrap-1 (20 HS/4 non-HS)	580
Option 2 – Full-Day 12 Month, 7 Hours	48
Option 3 – HS/CSPP/TK Collaboration	48
<b>Total Head Start Funded Enrollment</b>	<b>676</b>

EXHIBIT E - IDENTIFICATION OF HEAD START CENTERS

Delegate: Sacramento City Unified School District  
 (Head Start Wrap) 178 Days  
 (Head Start 7 hours 12 mo. Full Day Collaboration) 238 Days  
 (Head Start/TK) 178 Days\*

Length of Operating Year (must agree with Exhibit A Calendar):  
 First Day of Class: 9/05/23 Last Day of Class: 6/13/24  
 First Day of Class: 8/01/23 Last Day of Class: 7/31/24  
 First Day of Class: 9/05/23 Last Day of Class: 6/13/24

\*1 Friday each month (September-May) is half day for Professional Learning

Classroom/Center Name	Location Street Address, City, State, Zip	Days of Operation/ Operating Hours	No. of Classes	No. of Children	Name & Address of Kitchen (School) Site Providing Food Service
Abraham Lincoln <i>(Wrap)</i>	3324 Glenmoor Drive Sacramento, CA 95827	Monday – Thursday 8:00 – 2:30 PM Friday 8:00 – 11:45 AM	1	20	Abraham Lincoln 3324 Glenmoore Drive
Bear Flag <i>(Wrap)</i>	6620 Gloria Drive Sacramento, CA 95831	Monday – Thursday 8:00 – 2:30 PM Friday 8:00 – 11:45 AM	1	20	John Morse 1901 60 <sup>th</sup> Avenue
Bowling Green - Chacon <i>(Wrap)</i>	6807 Franklin Drive Sacramento, CA 95823	Monday – Thursday 8:00 – 2:30 PM Friday 8:00 – 11:45 AM	1	20	Bowling Green 6807 Franklin Drive
Bowling Green – McCoy <i>(Wrap)</i>	4211 Turnbridge Drive Sacramento, CA 95823	Monday – Thursday 8:00 – 2:30 PM Friday 8:00 – 11:45 AM	1	20	Bowling Green 4211 Turnbridge Drive
Camelia <i>(Wrap)</i>	6600 Cougar Drive Sacramento, CA 95828	Monday – Thursday 8:00 – 2:30 PM Friday 8:00 – 11:45 AM	1	20	Leonardo da Vinci 4701 Joaquin Way

Earl Warren <i>(Wrap)</i>  <i>(Head Start/State Trnstnl Kinder)</i>	5420 Lowell Street Sacramento, CA 95820	Monday – Thursday 8:00 – 2:30 PM Friday 8:00 – 11:45 AM  Monday – Friday 9:00 – 3:30 PM	1    1	20    6	Earl Warren 5420 Lowell Street
Edward Kemble <i>(Head Start/State Trnstnl Kinder)</i>  <i>(Wrap)</i>	7495 29 <sup>th</sup> Street Sacramento, CA 95822	Monday – Friday 9:00 – 3:30 PM  Monday – Thursday 8:00 – 2:30 PM Friday 8:00 – 11:45 AM	1   1	6   20	Edward Kemble 7495 29 <sup>th</sup> Street
Elder Creek <i>(Collaboration Full Day 12 mo)</i>	7800 Lemon Hill Avenue Sacramento, CA 95824	Monday – Friday 8:00 – 3:00 PM	1	24	Elder Creek 7934 Lemon Hill Avenue
Ethel I. Baker <i>(Wrap)</i>	5717 Laurine Way Sacramento, CA 95824	Monday – Thursday 8:00 – 2:30 PM Friday 8:00 – 11:45 AM	1	20	Ethel I. Baker 5717 Laurine Way
Ethel Phillips <i>(Head Start/State Trnstnl Kinder)</i>  <i>(Wrap)</i>	2930 21 <sup>st</sup> Avenue Sacramento, CA 95820	Monday – Friday 8:00 – 2:30 PM  Monday – Thursday 8:30 – 3:00 PM Friday 8:30 – 12:15 PM	1   1	6   20	Ethel Phillips 2930 21 <sup>st</sup> Avenue
Fr. Keith B Kenny <i>(Wrap)</i>	3525 MLK Jr Blvd Sacramento, CA 95817	Monday – Thursday 8:00 – 2:30 PM Friday 8:00 – 11:45 AM	1	20	Fr. Keith B Kenny 3525 MLK Jr Blvd
Golden Empire <i>(Wrap)</i>	9045 Canberra Drive Sacramento, CA 95826	Monday – Thursday 8:00 – 2:30 PM Friday 8:00 – 11:45 AM	1	20	Golden Empire 9045 Canberra Drive

H. W. Harkness <i>(Wrap)</i>	2147 54 <sup>th</sup> Avenue Sacramento, CA 95822	Monday – Thursday 8:45 – 3:15 PM Friday 8:45 – 12:30 PM	1	20	H. W. Harkness 2147 54 <sup>th</sup> Avenue
Hiram Johnson <i>(Wrap)</i>	3535 65 <sup>th</sup> Avenue Sacramento, CA 95820	Monday – Thursday 8:00 – 2:30 PM Friday 8:00 – 11:45 AM	1	20	Hiram Johnson 6879 14 <sup>th</sup> Avenue
<i>(Collaboration Full Day 12 mo)</i>		Monday – Friday 8:00 – 3:00 PM	1	24	
Isador Cohen <i>(Head Start/State Trnstnl Kinder)</i>	9025 Salmon Falls Drive Sacramento, CA 95826	Monday – Friday 9:00 – 3:30 PM	1	5	Isador Cohen 9025 Salmon Falls Drive
James W. Marshall <i>(Wrap)</i>	9525 Goethe Road Sacramento, CA 95827	Monday – Thursday 8:00 – 2:30 PM Friday 8:00 – 11:45 AM	1	20	James W. Marshall 9525 Goethe Rd
John Bidwell <i>(Wrap)</i>	1730 65 <sup>th</sup> Avenue Sacramento, CA 95822	Monday – Thursday 8:00 – 2:30 PM Friday 8:00 – 11:45 AM	1	20	John Bidwell 1730 65 <sup>th</sup> Avenue
<i>(Head Start/State Trnstnl Kinder)</i>		Monday – Friday 8:00 – 2:30 PM	1	5	
John Cabrillo <i>(Wrap)</i>	1141 Seamas Avenue Sacramento, CA 95822	Monday – Thursday 8:00 – 2:30 PM Friday 8:00 – 11:45 AM	1	20	John Cabrillo 1141 Seamas Avenue
John Sloat <i>(Wrap)</i>	7525 Candlewood Way Sacramento, CA 95822	Monday – Thursday 8:30 – 3:00 PM Friday 8:30 – 12:15 PM	1	20	John Sloat 7525 Candlewood Way
John Still <i>(Wrap)</i>	2200 John Still Drive Sacramento, CA 95832	Monday – Thursday 8:00 – 2:30 PM Friday 8:00 – 11:45 AM	1	20	John Still 2200 John Still Drive

Leataata Floyd <i>(Wrap)</i>	401 McClatchy way Sacramento, CA 95818	Monday – Thursday 8:30 – 3:00 PM Friday 8:30 – 12:15 PM	1	20	Leataata Floyd 401 McClatchy Way
Lisbon <i>(Wrap)</i>	7555 S. Land Park Drive Sacramento, CA 95831	Monday – Thursday 8:30 – 3:00 PM Friday 8:30 – 12:15 PM	1	20	Lisbon 7555 S. Land Park Drive
Mark Twain <i>(Head Start/State Trnstnl Kinder)</i>	4914 58 <sup>th</sup> Street Sacramento, CA 95820	Monday – Friday 8:00 – 2:30 PM	1	5	Hiram Johnson – West Campus 5022 58 <sup>th</sup> Street
Martin Luther King Jr. <i>(Wrap)</i>	480 Little River Way Sacramento, CA 95831	Monday – Thursday 8:00 – 2:30 PM Friday 8:00 – 11:45 AM	1	20	Martin Luther King Jr. 480 Little River Way
<i>(Head Start/State Trnstnl Kinder)</i>		Monday – Friday 8:00 – 2:30 PM	1	5	
Nicholas <i>(Wrap)</i>	6601 Steiner Drive Sacramento, CA 95823	Monday – Thursday 8:30 – 3:00 PM Friday 8:30 – 12:15 PM	1	20	Nicholas 6601 Steiner Drive
Oak Ridge <i>(Wrap)</i>	4501 MLK Jr Blvd Sacramento, CA 95820	Monday – Thursday 8:00 – 2:30 PM Friday 8:00 – 11:45 AM	1	20	Oak Ridge 4501 MLK Jr Blvd
Pacific <i>(Wrap)</i>	6201 41st Street Sacramento, CA 95824	Monday – Thursday 8:00 – 2:30 PM Friday 8:00 – 11:45 AM	1	20	Pacific 6201 41st Street
Parkway <i>(Wrap)</i>	4720 Forest Parkway Sacramento, CA 95823	Monday – Thursday 8:00 – 2:30 PM Friday 8:00 – 11:45 AM	1	20	Parkway 4720 Forest Parkway
<i>(Head Start/State Trnstnl Kinder)</i>		Monday – Friday 9:00 – 3:30 AM	1	5	

Peter Burnett <i>(Wrap)</i>	6032 36 <sup>th</sup> Avenue Sacramento, CA 95824	Monday – Thursday 8:00 – 2:30 PM Friday 8:00 – 11:45 AM	1	20	Peter Burnett 6032 36 <sup>th</sup> Avenue
Susan B. Anthony <i>(Wrap)</i>	7864 Detroit Blvd. Sacramento, CA 95832	Monday – Thursday 8:00 – 2:30 PM Friday 8:00 – 11:45 AM	1	20	Susan B. Anthony 7864 Detroit Blvd.
<i>(Head Start/State Trnstnl Kinder)</i>		Monday – Friday 8:00 – 2:30 PM	1	5	
Washington <i>(Wrap)</i>	520 18 <sup>th</sup> Street Sacramento, CA 95814	Monday – Thursday 8:30 – 3:00 PM Friday 8:30 – 12:15 PM	1	20	Clayton B Wire 5100 El Paraiso Avenue
Woodbine <i>(Wrap)</i>	2500 52 <sup>nd</sup> Avenue Sacramento, CA 95822	Monday – Thursday 8:00 – 2:30 PM Friday 8:00 – 11:45 AM	1	20	Woodbine 2500 52 <sup>nd</sup> Avenue
<b>32</b>			<b>40</b>	<b>676</b>	

**40 Classes – 29 Wraps, 2 Full Day 7 hours/12 months, 9 HS/TK**



**Agreement for Construction Management Services**

**between**

**Sacramento City Unified School District**

**and**

**Premier Management Group, Inc.**

**Luther Burbank Core Academic Renovation  
Phase 2 Project**

**Dated: April 27, 2023**

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**EXHIBITS "A" – "E"**

## AGREEMENT FOR CONSTRUCTION MANAGEMENT SERVICES

This Agreement for Construction Management Services ("Agreement") is made as of April 27, 2023, between the Sacramento City Unified School District, a California public school district ("District"), and Premier Management Group, Inc. ("CM") (both collectively "Parties"), for the following project ("Project"):

The construction administration of Luther Burbank Core Academic Renovation Phase 2 Project.

See **Exhibit "A"** for detailed Project scope.

The Project may include multiple components. Any one of the components or combination thereof may be changed, including terminated, as indicated herein, without changing in any way the remaining component(s) or this Agreement. The provisions of this Agreement shall apply to each component without regard to the status of the remaining component(s). CM shall invoice for each component separately and District shall compensate CM for each component separately on a proportionate basis based on the level and scope of work completed for each component.

For and in consideration of the mutual covenants herein contained, the Parties hereto agree as follows:

### ARTICLE 1. Definitions

- 1.1 In addition to the definitions above, the following definitions for words or phrases shall apply when used in this Agreement, including all Exhibits:
  - 1.1.1 **Agreement:** The Agreement consists exclusively of this document and all identified exhibits attached and incorporated by reference.
  - 1.1.2 **Architect:** The architect(s) that the District designates as being the architect(s) for all or a portion of the Project, including all consultants to the Architect(s).
  - 1.1.3 **As-Built Drawings ("As-Builts"):** Any document prepared and submitted by District Contractor that details on a Conforming Set, the actual construction performed during the Project, including changes necessitated by Construction Change Documents and change orders, and detailed by the District's construction Contractor on a Conforming Set.
  - 1.1.4 **Board:** The District's Governing Board.
  - 1.1.5 **Conforming Set:** The plans, drawings, and specifications at the end of the Bidding Phase that incorporate all addenda, if any, issued during the Bidding Phase.
  - 1.1.6 **Construction Budget:** The total amount indicated by the District for the Project plus all other costs, including design, construction, administration, financing, and all other costs.

- 1.1.7 **Construction Change Documents (“CCD”)**: The documentation of changes to the DSA-approved construction documents.
- 1.1.8 **Construction Cost Budget**: The total cost to District of all elements of a Project designed or specified by the Architect, as adjusted during and at the end of the design phase in accordance with this Agreement and the Agreement for Architectural Services. The Construction Cost Budget does not include the compensation of the Project Design Team, the Program Manager, the CM and any subconsultants, the cost of the land, rights-of-way, or financing which are the responsibility of the District.
- 1.1.9 **Construction Manager**: The entity listed in the first paragraph of this Agreement.
- 1.1.10 **Consultant(s)**: Any and all consultant(s), sub-consultant(s), subcontractor(s), or agent(s) to the CM.
- 1.1.11 **Contractor**: One or more licensed and registered contractors under contract with the District for construction of all or a portion of the Project.
- 1.1.12 **Design Team**: The Architect(s) that the District designates as being the architect(s) for all or a portion of the Project, including all consultants to the Architect(s), plus all engineer(s) or other designer(s), who have a responsibility to the District to design all or a portion of the Project either directly or as a subconsultant or subcontractor. The term Design Team includes the Design Professional in General Responsible Charge on this Project.
- 1.1.13 **DIR**: California Department of Industrial Relations.
- 1.1.14 **District**: The Sacramento City Unified School District.
- 1.1.15 **District’s Representative**: The individual identified herein that is authorized to act on the District’s behalf with respect to the Project. The initial District’s Representative shall be Chris Ralston, Director III of Facilities. District may change the District’s Representative by notice as set forth herein.
- 1.1.16 **DSA**: Division of the State Architect in the California Department of General Services.
- 1.1.17 **Extra Services**: District-authorized Services outside of the scope in **Exhibit “A”** or District-authorized reimbursables not included in CM’s fee.
- 1.1.18 **Fee**: The CM’s Fee is defined in Article 7 and payable as set forth in **Exhibit “D.”**

- 1.1.19 **Program Manager:** Any program manager hired to perform program management services for the District, including all Consultant(s) to the Program Manager.
- 1.1.20 **Project Inspector, Inspector of Record, IOR:** The agent of the DSA at the project site whose primary responsibility will be to insure that the project is constructed in compliance with current codes; DSA-approved plans and specifications relating to fire life safety, structure, and accessibility; and quality controls required of a public works facility. The IOR will report to both the DSA and the Architect.
- 1.1.21 **Record Drawings:** A final set of drawings prepared by the Architect incorporating all changes from all As-Builts, sketches, details, and clarifications.
- 1.1.22 **Service(s):** All labor, materials, supervision, services, tasks, and work that the CM is required to perform and that are required by, or reasonably inferred from, the Agreement, and that are necessary for the design and completion of the Project.

**ARTICLE 2. Term**

- 2.1 **Term:** This Agreement shall become effective upon final execution, and except as otherwise provided herein, will continue in effect until January 31, 2024.

**ARTICLE 3. Scope, Responsibilities and Services of CM**

- 3.1 **Scope:** CM shall provide the Services described herein and under **Exhibit "A"** for the Project.
- 3.2 **Standard of Care:** CM, its officers, agents, employees, subcontractors, Consultants and any persons or entities for whom CM is responsible, shall provide all Services pursuant to this Agreement in accordance with the requirements of this Agreement and in a manner consistent with the standard of care under California law applicable to those who specialize in providing the same services for projects of the type, scope, and complexity of the Project. The District's review, approval of, or payment for any of the Services required under this Agreement shall not be construed as assent that CM has complied, nor in any way relieve the CM of compliance, with (i) the applicable standard of care, or (ii) applicable statutes, regulations, rules, guidelines and requirements.
- 3.3 **Coordination:** In the performance of CM's services under this Agreement, CM agrees that it will maintain coordination with District-designated representatives as may be requested and desirable. This shall include, without limitation, coordination with all members of the District's Design Team, the Project Inspector, and the Program Manager.

- 3.4 **Other Consultants:** If the CM employs sub-consultant(s), the CM shall ensure that its contract(s) with its sub-consultant(s) include language incorporating the terms of this Agreement.
- 3.5 **CM's as District Representative:** CM will act as the District's agent to render the Services and furnish the work as described in **Exhibit "A,"** commencing with the receipt of a written Notice to Proceed signed by the District Representative. CM's services will be completed in accordance with the schedule attached as **Exhibit "C."** During the Project's Construction Phase, the District may require that the Contractors submit all notices and communication relating to the Project directly to the CM.
- 3.6 **Review of General Obligation Bond Program Report and District's Facilities Master Plan:** CM will review the District's Facilities Master Plan for the District and other written materials the District makes available by the District to CM to understand fully the nature, extent and intent of the Facilities Plan and the Project.
- 3.7 **Review of Measure H:** CM will review Measure H and other written materials made available by the District to CM that relate to Measure H to fully understand the extent of funding available to implement the District's Master Facilities Plan for the District, the anticipated schedule for issuance of Bonds under Measure H relative to the anticipated design, bidding and construction of projects.
- 3.8 **Expansion of Work based on Additional Funds:** Should the Board decide to expand the scope of the Project and/or supplement the Construction Budget based upon availability of additional funds, Construction Manager agrees to perform the additional scope of work under the fee and cost terms of this Agreement.
- 3.9 **Conflicts of Interest Prohibited:**
- 3.9.1 CM understands that District officials and employees are prohibited from involvement in decisions in which they may have a financial interest pursuant to Government Code sections 1090 and 87100 et seq., and certifies that it does not know of any facts indicating that any District official or employee has an ownership or other financial interest, direct or indirect, in this Agreement. Further, CM hereby certifies that no current District official or employee of the District, and no one who has been a District official or employee of the District within the past two years has participated in bidding, selling or promoting this Agreement. CM understands that in addition to the remedies available at law, that any failure to provide an accurate certification or any violation of this provision shall make the Agreement voidable by District.
- 3.9.2 CM shall not be permitted to submit proposals or otherwise seek contracts for the following services to be procured by the District in connection with any project covered by this Agreement: Design

Professional, IORs or Test/Inspection. If CM identifies potential Design Professionals, Project Inspectors or Test/Inspection services in connection with a project, CM shall affirmatively and unequivocally represent and warrant to the District that neither CM nor any person who holds equity interest in CM's organization is a former or current holder of any equity interest in the firm identified or has any financial interest in the firm identified. District reserves the sole discretion to waive this subsection's requirements on a case-by-case basis.

**ARTICLE 4. CM Staff**

- 4.1 The District selected CM to perform the Services because of the CM's skills and expertise of key personnel.
- 4.2 CM agrees that the following key personnel in CM's firm shall be associated with the Project and perform the Services in the following capacities:

Project Director during construction:	Wayne Sjolund
Project Manager:	Ryan Perry-Smith
Construction Manager:	TBD
Project Engineer	TBD
- 4.3 CM shall not change any of the key personnel listed above without the District's prior written approval, unless said personnel cease to be employed by CM. Regardless of the reason for the change in key personnel, District shall be allowed to interview and retains the right to approve replacement personnel.
- 4.4 If any designated lead or key person fails to perform to the satisfaction of the District, then upon the District's written notice, the CM will have seven (7) calendar days to remove that person from the Project and shall provide a replacement person acceptable to the District.
  - 4.4.1 All lead or key personnel for any Consultant must also be designated by the Consultant and are subject to all conditions stated in this Agreement.
- 4.5 CM represents that the Construction Manager has no existing interest and will not acquire any interest, direct or indirect, that could conflict in any manner or degree with the performance of Services required under this Agreement. CM agrees further that no person having any such interest shall be employed by CM.

**ARTICLE 5. Schedule of Work**

CM shall commence work under this Agreement upon receipt of a Notice to Proceed and shall prosecute the work diligently as described in **Exhibit "A"** so as to proceed

with and complete the Services in compliance with the schedule attached as **Exhibit "C."** Time is of the essence and failure of CM to perform work on time as specified in this Agreement is a material breach of this Agreement.

**ARTICLE 6. Construction Cost Budget**

- 6.1 CM shall have responsibility, along with the Architect, to develop, review, and reconcile the Construction Cost Budget per Project with the Architect and the District throughout the design process and construction.
- 6.2 The Construction Cost Budget shall be the total cost to District of all Project elements the Design Team designs or specifies.
- 6.3 CM shall work cooperatively with the Project Design Team throughout the Project, including but not limited to, the Schematic Design Phase, Design Development Phase, and Construction Documents Phase, as described in **Exhibit "A,"** so that the Project's construction cost as designed by the Project Design Team will not exceed the Construction Cost Budget, as may be adjusted subsequently with the District's written approval. CM shall notify the District if it believes the Project's construction cost of the work by the Project Design Team will exceed the Construction Cost Budget, and/or if it believes the construction cost as designed will exceed the Construction Cost Budget. CM, however, shall not perform or be responsible for any design or architectural services.
- 6.4 Evaluations of the District's Construction Budget, and CM's preliminary and detailed cost estimates, represent the CM's best judgment as a professional familiar with the construction industry.
- 6.5 If the Bidding Phase has not commenced within ninety (90) days after DSA approval of the plans and specifications, the Construction Cost Budget may be adjusted at District's request to reflect changes in the general level of prices in the construction industry between the date of submission of the Construction Documents to the District and the date on which proposals are sought.
- 6.6 The District may, in its sole discretion, do one, or a combination, of the following if any of the events in Article 6.7 occur:
  - 6.6.1 Give CM written approval of an agreed adjustment to the Construction Cost Budget.
  - 6.6.2 Authorize CM to re-negotiate and/or re-bid the Project, when appropriate, within three (3) months' time of receipt of bids, at no additional cost to the District (exclusive of District and other agencies' review time).
  - 6.6.3 Terminate this Agreement if the Project is abandoned by the District without further obligation by either party.
  - 6.6.4 Within three (3) months of receipt of bids, instruct Design Team to revise the drawings and specifications (in scope and quality as

approved by the District) to bring the Project within the Construction Cost Budget for re-bidding. CM will perform cost estimation, value engineering, constructability reviews, and/or bidding support at no additional cost to the District.

- 6.7 If any of the following events occur, the District may exercise any one, or any combination, of the actions set forth in Article 6.6 above:
- 6.7.1 The lowest responsive base bid received is five percent (5%) or more in excess of the Construction Cost Budget or
  - 6.7.2 The combined total of base bid and all additive alternates equal or exceed ten percent (10%) of the Construction Cost Budget; or
  - 6.7.3 The Construction Cost Budget increases in phases subsequent to the Schematic Design Phase due to reasonably foreseeable changes in the condition of the construction market in the Sacramento Area, in so far as these have not been caused by Acts of God, earthquakes, strikes, war, or energy shortages due to uncontrollable events in the world economy.

**ARTICLE 7. Fee and Method of Payment for Basic Services**

District shall pay CM an amount not to exceed **One Hundred Ninety-Seven Thousand Four Hundred Fifty Dollars (\$197,450)** for all services contracted for under this Agreement and based on the Fee Schedule set forth in **Exhibit "D."** Reimbursable expenses are not expected to exceed **\$9,872.50**.

- 7.1 District shall pay CM the Fee pursuant to the provisions herein and the method of payment set forth in **Exhibit "D."**
- 7.2 CM shall bill its work under this Agreement on a percent of completion basis in accordance with **Exhibit "D."**
- 7.3 No increase in fee will be due from change orders generated during the construction period to the extent caused by CM's error(s) or omission(s).
- 7.4 The CM's fee set forth in this Agreement shall be full compensation for all of CM's Services incurred in the performance hereof as indicated in **Exhibit "D,"** including, without limitation, all costs for personnel, travel within two hundred (200) miles of the Project location, offices, per diem expenses, printing, providing or shipping of deliverables in the quantities set forth in **Exhibit "A."**

**ARTICLE 8. Payment for Extra Services**

- 8.1 Any charges for Extra Services shall be paid by the District as described in **Exhibit "B"** at the rates set forth in **Exhibit "D"** only upon certification of the District's prior written authorization of the claimed Extra Services and the Extra Services have been satisfactorily completed.

- 8.2 CM shall submit to District a written proposal describing the proposed scope of services and listing the personnel, labor duration, rates, and cost. CM shall proceed with Extra Services only upon receiving the District's prior written authorization. CM will not be entitled to any compensation for Extra Services performed prior to receiving District's written authorization.
- 8.3 If CM performs any Extra Services without the District's authorized representative's prior written authorization, the District will not be obligated to pay for such Extra Services. The foregoing provision notwithstanding, CM will be paid by the District as described in **Exhibit "B"** for Extra Services the District's authorized representative verbally requests, provided CM confirms such request in writing pursuant to the notice requirements of this Agreement, and proceeds with such Extra Services not earlier than two (2) business days after the District receives CM's written confirmation of the request.

**ARTICLE 9. Ownership of Data**

- 9.1 All of CM's work product prepared or generated in connection with this Agreement is the District's property.
- 9.2 Upon the District's request, the CM shall make available to the District all work product completed or in progress at the time of such a request.
- 9.3 After Project completion or, if the District exercises the right to terminate this Agreement pursuant to the Agreement terms, CM shall assemble and deliver to District within five (5) calendar days of the District's written request, all of CM's work product of the generated, prepared, reviewed or compiled in connection with this Agreement and the Services and authorized Extra Services hereunder. This includes, without limitation, all CM generated documents, copies of all documents CM exchanged with or copied to or from all other Project participants, and all closeout documents. CM shall be index and organize appropriately said Project records for easy use by District personnel.
- 9.4 All Project records are District property, whether or not those records are in the CM's possession. District retains all rights to all copyrights, designs, and other intellectual property embodied in the plans, record drawings, specifications, estimates, and other documents that CM or its Consultants prepare or cause to be prepared pursuant to this Agreement. Notwithstanding the preceding sentence, CM and its Consultants shall be entitled to reuse work product generated under this Agreement.

**ARTICLE 10. Termination of Contract**

- 10.1 District's Request for Assurances: If District at any time reasonably believes CM is or may be in default under this Agreement, District may in its sole discretion notify CM of this fact and request written assurances from CM of performance of Services and a written plan from CM to remedy any potential default under the terms this Agreement that the District may advise CM of in writing. CM shall, within ten (10) calendar days of District's request, deliver a written cure plan that meets the District's requirements in its request for assurances. CM's

failure to provide such written assurances of performance and the required written plan, within ten (10) calendar days of request, will constitute a material breach of this Agreement sufficient to justify termination for cause.

- 10.2 District's Termination of CM for Cause: If CM fails to perform CM's duties to the District's satisfaction, or if CM fails to fulfill in a timely and professional manner CM's material obligations under this Agreement, or if CM violates any of the material terms or provisions of this Agreement, the District shall have the right to terminate this Agreement effective immediately upon the District giving CM written notice thereof. In the event of a termination pursuant to this subdivision, CM may invoice District for all work performed until the notice of termination, but District shall have the right to withhold payment and deduct any amounts equal to the District's costs because of CM's actions, errors, or omissions.
- 10.3 District's Termination of CM for Convenience: District shall have the right in its sole discretion to terminate this Agreement for its own convenience. In the event of a termination for convenience, CM may invoice District and District shall pay all undisputed invoice(s) for work performed until the notice of termination. This shall be the only amount(s) potentially owing to CM if there is a termination for convenience.
- 10.4 CM's Termination of Agreement for Cause: CM has the right to terminate this Agreement if the District does not fulfill its material obligations under this Agreement and fails to cure such material default within sixty (60) days of receipt of written notice of said defaults, or if the default cannot be cured within sixty (60) days, commence to cure such default, diligently pursue such cure, and complete the cure within a reasonable time following written notice and demand from CM. Such termination shall be effective after receipt of written notice from CM to the District.
- 10.5 Effect on Pre-Termination Services: Except as indicated in this Article, termination shall have no effect upon any of the rights and obligations of the Parties arising out of any transaction occurring prior to the effective date of such termination.
- 10.6 Ceasing Services upon Termination: If, at any time in the progress of performing Services under this Agreement, the District determines that CM's Services should be terminated, the CM, upon the District's written notice of such termination, shall immediately cease providing Services, except to transfer files as directed by the District. The District shall pay CM only the fee associated with the Services provided and approved by District since the last paid invoice and up to the notice of termination.
- 10.7 Project Suspension: If the Project is suspended by the District for more than one hundred and eighty (180) consecutive days, the CM shall be compensated for services performed prior to notice of such suspension. When the Project is resumed, the schedule shall be adjusted and the CM's compensation shall be equitably adjusted to provide for expenses incurred in the resumption of the

CM's Services. CM shall make every effort to maintain the same Project personnel after suspension.

**ARTICLE 11. Indemnity**

- 11.1 To the furthest extent permitted by California law, CM shall indemnify and hold free and harmless the District, its Governing Board, agents, representatives, officers, consultants, employees, trustees, and volunteers ("the Indemnified Parties") from any and all claims, demands, causes of action, costs, expenses, liability, loss, damage or injury of any kind, in law or equity ("Claim") that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of the CM, its officers, employees, subcontractors, consultants, or agents, including without limitation, the payment of all consequential damages. CM shall also, to the furthest extent permitted by California law, defend the Indemnified Parties at CM's own expense, including attorneys' fees and costs, from any and all Claim(s) and allegations relating thereto with counsel approved by District where such approval is not to be unreasonably withheld.
- 11.2 CM shall pay and satisfy any judgment, award, or decree that may be rendered against the Indemnified Parties in any Claim. CM's obligation pursuant to Article 11.1 includes reimbursing the District for the cost of any settlement paid by the Indemnified Parties and for any and all fees and costs, including but not limited to, legal fees and costs, expert witness fees, and consultant fees, incurred by the Indemnified Parties in the defense of any Claim(s), or to enforce the indemnity herein. CM's obligation to indemnify shall not be restricted to insurance proceeds.
- 11.3 District may withhold from amounts owing to CM any and all costs that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of the CM.

**ARTICLE 12. Conduct on Project Site and Fingerprinting**

- 12.1 Unacceptable and/or loud language will not be tolerated. "Cat calls" or other derogatory language toward students or public will not be allowed.
- 12.2 Drugs, alcohol, and smoking on District property are strictly prohibited. No drugs, alcohol and/or smoking are allowed at any time in any building and/or grounds on District's property. No students, staff, visitors or contractors are to use drugs on District's property.
- 12.3 Pursuant to Education Code section 45125.2, the District has determined on the basis of the scope of Services in this Agreement that CM and its subcontractors and employees will have only limited contact with pupils. CM will promptly notify the District in writing of any facts or circumstances which might reasonably lead the District to determine that contact will be more than limited. Should there be more than limited contact, CM shall comply with the provisions of Education Code section 45125.1 regarding the submission of employee fingerprints to the California Department of Justice and the

completion of criminal background investigations of its employees. CM shall not permit any employee to have any contact with District pupils until such time as the CM has verified in writing to the governing board of the District that the employee has not been convicted of a felony, as defined in Education Code section 45122.1. CM's responsibility shall extend to all employees, agents, and employees or agents of its Consultants regardless of whether those individuals are paid or unpaid, concurrently employed by the District, or acting as CM's independent contractors. CM shall provide to District verification of compliance with this section by submitting an executed Criminal Background Investigation Certification (**Exhibit "E"**).

- 12.4 For all workers on District property, CM shall comply with all applicable federal, state and local laws regarding COVID-19, including but not limited to the CDPH's State Public Health Officer Orders.

**ARTICLE 13. Responsibilities of the District**

- 13.1 The District shall examine the documents submitted by the CM and shall render decisions so as to avoid unreasonable delay in the process of the CM's Services.
- 13.2 The District shall provide to the CM as complete information as is available to District regarding the District's Project requirements.
- 13.3 The District shall retain design professional(s) whose services, duties and responsibilities will be described in written agreement(s) between the District and design professional(s).
- 13.4 Unless the contract documents require that Contractor provide any of the following, the District shall, in a timely manner, and with CM's assistance, secure, submit and pay for necessary approvals, easements, assessments, permits and charges required for the construction, use, or occupancy of permanent structures or for permanent changes in existing facilities, subject to CM's and/or the Design Team's duties to recommend or provide same.
- 13.5 The District, its representatives, and consultants shall communicate with the Contractor either directly or through the CM.
- 13.6 The District shall designate an officer, employee and/or other authorized representatives to act on the District's behalf with respect to the Project. The District's Project representative shall be available during working hours and as often as may be required to render decisions and to furnish information in a timely manner.

**ARTICLE 14. Liability of District**

- 14.1 Other than as provided in this Agreement, District's obligations under this Agreement shall be limited to the payment of the compensation as provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event shall District be liable, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages,

including but not limited to, lost profits or revenue, arising out of or in connection with this Agreement for the services performed in connection with this Agreement.

- 14.2 CM shall pay to District any and all costs incurred by District, or for which District may become liable, to the extent caused by negligent delays, acts, or omissions of CM in its performance of its Services.
- 14.3 District shall not be responsible for any damage to persons or property as a result of the use, misuse or failure of any equipment used by CM, or by its employees, even though such equipment be furnished or loaned to CM by District.
- 14.4 CM hereby waives any and all claim(s) for recovery from the District under this Agreement, which loss or damage is covered by valid and collectible insurance policies. CM agrees to have its required insurance policies endorsed to prevent the invalidation of insurance coverages by reason of this waiver. This waiver shall extend to claims paid, or expenses incurred, by CM's insurance company on the District's behalf.

#### **ARTICLE 15. Insurance**

- 15.1 CM shall procure, prior to commencement of Services, and will maintain for the duration of the Agreement insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the CM, their agents, representatives, employees and sub-consultant(s). CM's liabilities, including but not limited to, CM's indemnity or defense obligations under this Agreement, shall not be deemed limited in any way to the insurance coverage required herein. Maintenance of specified insurance coverage is a material element of this Agreement and CM's failure to maintain or renew coverage or to provide evidence of renewal during the term of this Agreement, as required or when requested, may be treated by the District, subject to its sole discretion, as a material breach of contract.
- 15.2 **Minimum Scope and Limits of Insurance:** Coverage shall be at least as broad as the following scopes and limits:
  - 15.2.1 **Commercial General Liability.** Two million dollars (\$2,000,000) per occurrence for bodily injury, personal injury, property damage, death, advertising injury, and medical payments arising from the performance of any portion of the Services. If Commercial General Liability or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to this Project/location or the general aggregate limit shall be twice the required occurrence limit.
  - 15.2.2 **Commercial Automobile Liability, Any Auto.** One million dollars (\$1,000,000) per occurrence.

- 15.2.3 **Workers' Compensation.** Statutory limits required by the State of California. For all of the CM's employees who are subject to this Agreement and to the extent required by the applicable state or federal law, CM shall keep in full force and effect, a Workers' Compensation policy. CM shall provide an endorsement that the insurer waives the right of subrogation against the District and its respective elected officials, officers, employees, agents, representatives, consultants, trustees, and volunteers.
- 15.2.4 **Employer's Liability.** One million dollars (\$1,000,000) per accident for bodily injury or disease. For all of the CM's employees who are subject to this Agreement, CM shall keep in full force and effect, an Employers' Liability policy. That policy shall provide employers' liability coverage with minimum liability coverage of Two million dollars (\$2,000,000) per occurrence. CM shall provide an endorsement that the insurer waives the right of subrogation against the District and its respective elected officials, officers, employees, agents, representatives, consultants, trustees, and volunteers.
- 15.2.5 **Professional Liability.** This insurance shall cover the CM and its sub-consultant(s), if any, for one million dollars (\$1,000,000) aggregate limit subject to no claim deductible, coverage to continue through completion of construction plus two years thereafter. The policy must contain terms or endorsements extending coverage that requires the insurer to defend and indemnify for acts which happen before the effective date of the policy provided the claim is first made during the policy period.
- 15.3 The District reserves the right to modify the limits and coverages described herein, with appropriate credits or charges to be negotiated for such changes.
- 15.4 **Deductibles and Self-Insured Retention:** Any deductibles or self-insured retention exceeding Twenty-Five Thousand Dollars (\$25,000) must be declared to and approved by the District. At the option of the District, either:
- 15.4.1 The District can accept the higher deductible;
- 15.4.2 CM's insurer shall reduce or eliminate such deductibles or self-insured retention as respects the District, its officers, officials, employees and volunteers; or
- 15.4.3 CM shall procure a bond guaranteeing payment of losses and related investigations, claim administration and defense expenses.
- 15.5 **Other Insurance Provisions:** The general liability and automobile liability policies are to contain, or be endorsed to contain, the following provisions:

- 15.5.1 All policies except for the worker's compensation, employer's liability and professional liability insurance policy shall be written on an occurrence form.
- 15.5.2 The District, its representatives, consultants, trustees, officers, officials, employees, agents, and volunteers ("Additional Insureds") are to be covered as additional insureds as respects liability arising out of activities performed by or on behalf of the CM; Instruments of Service and completed operations of the CM; premises owned, occupied or used by the CM; or automobiles owned, leased, hired or borrowed by the CM. The coverage shall contain no special limitations on the scope of protection afforded to the Additional Insureds. All endorsements shall waive any right to subrogation against any of the Additional Insureds.
- 15.5.3 Any failure to comply with reporting or other provisions of the policies including breaches of warranties shall not affect coverage provided to the Additional Insureds.
- 15.5.4 CM shall pay all insurance premiums, including any charges for required waivers of subrogation or the endorsement of additional insureds. If CM fails to maintain insurance, District may take out comparable insurance, and deduct and retain amount of premium from any sums due CM under the Agreement.
- 15.5.5 The CM's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.
- 15.5.6 Each insurance policy required by this clause shall be endorsed to state that coverage shall not be canceled, not renewed, or material change in coverage except after thirty (30) days prior written notice by certified mail, return receipt requested, has been given to the District.
- 15.5.7 CM's insurance coverage shall be primary and non-contributory insurance as respects the Additional Insureds with respect to any claims related to, arising out of, or connected with the Project. Any insurance or self-insurance maintained by the Additional Insureds shall be in excess of the CM's insurance and shall not contribute with it.
- 15.5.8 Construction Manager shall provide an endorsement that the insurer waives the right of subrogation against the District and its respective elected officials, officers, employees, agents, representatives, consultants, trustees, and volunteers.
- 15.5.9 CM shall require all subconsultants to maintain the level of insurance CM deems appropriate with respect to the consultant's scope of the Work unless otherwise indicated in the Agreement.

CM shall cause the subconsultants to furnish proof thereof to District within ten (10) days of District's request. Should CM not require subconsultants to provide the same level of insurance as is required of CM, as provided in this Agreement, CM is not relieved of its indemnity obligations to District or fulfilling its insurance requirements as provided in this Agreement.

15.5.10 If CM normally carries insurance in an amount greater than the minimum amounts required herein, that greater amount shall become the minimum required amount of insurance for purposes of the Agreement. Therefore, CM hereby acknowledges and agrees that all insurance carried by it shall be deemed liability coverage for all actions it performs in connection with the Agreement.

15.6 **Acceptability of Insurers:** Insurance is to be placed with insurers admitted in California with a current A.M. Best's rating of no less than A:VII. CM shall inform the District in writing if any of its insurer(s) have an A.M. Best's rating less than A:VII. At the option of the District, the District may either:

15.6.1 Accept the lower rating; or

15.6.2 Require CM to procure insurance from another insurer.

15.7 **Verification of Coverage:** Prior to commencing with its provision of Services under this Agreement, but no later than three (3) calendar after the Notice of Award, CM shall furnish the District with:

15.7.1 Certificates of insurance showing maintenance of the required insurance coverage;

15.7.2 Original endorsements affecting coverage. The endorsements are to be signed by a person authorized by that insurer to bind coverage on its behalf. All endorsements are to be received and approved by the District before work commences.

15.8 **Copy of Insurance Policy(ies):** Upon the District's request, CM will furnish District with a copy of all insurance policies related to its provision of Services under this Agreement.

## **ARTICLE 16. Nondiscrimination**

CM agrees to comply with the provisions of the California Fair Employment and Housing Act as set forth in part 2.8 of division 3 of the California Government Code, commencing at section 12900; the Federal Civil Rights Act of 1964, as set forth in Public Law 88-352, and all amendments thereto; Executive Order 11246; and all administrative rules and regulations found to be applicable to Consultant and all of its subcontractors. In addition, Consultant agrees to require like compliance by all of its subcontractor(s).

**ARTICLE 17. Covenant Against Contingent Fees**

CM warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for the CM, to solicit or secure this Agreement, and that it has not paid or agreed to pay any company or person, other than a bona fide employee working solely for the CM, any fee, commission, percentage, brokerage fee, gift, or any other consideration contingent on or resulting from the award or making of this Agreement. For breach or violation of this warranty, the District shall have the right to annul this Agreement without liability, or in its discretion, to deduct from the contract price or consideration or otherwise recover the full amount of such fee, commission, percentage fee, gift, or contingency.

**ARTICLE 18. Entire Agreement/Modification**

This Agreement, including the Exhibits hereto, supersedes all previous contracts and constitutes the entire understanding of the Parties hereto. CM shall be entitled to no benefit other than those specified herein. No changes, amendments or alterations shall be effective unless in writing and signed by both Parties. CM specifically acknowledges that in entering into this Agreement, CM relies solely upon the provisions contained in this Agreement and no others.

**ARTICLE 19. Non-Assignment of Agreement**

This Agreement is intended to secure the CM's specialized services. CM may not assign, transfer, delegate or sublet any interest therein without the District's prior written consent. Any assignment, transfer, delegation or sublease without the District's prior written consent shall be considered null and void.

**ARTICLE 20. Law, Venue**

- 20.1 This Agreement has been executed and delivered in the State of California and the validity, enforceability and interpretation of any of the clauses of this Agreement shall be determined and governed by the laws of the State of California.
- 20.2 To the fullest extent permitted by California law, Sacramento County shall be the venue for any action or proceeding that may be brought or arise out of, in connection with or by reason of this Agreement.

**ARTICLE 21. Alternative Dispute Resolution**

- 21.1 All claims, disputes or controversies arising out of, or in relation to the interpretation, application or enforcement of this Agreement may be decided through mediation as the first method of resolution. Notice of the demand for mediation of a dispute shall be filed in writing with the other party to the Agreement. The demand for mediation shall be made within a reasonable time after written notice of the dispute has been provided to the other party, but in no case longer than ninety (90) days after initial written notice.
- 21.2 If a claim, or any portion thereof, remains in dispute upon satisfaction of all applicable dispute resolution requirements, the Consultant shall comply with

all claims presentation requirements as provided in Chapter 1 (commencing with section 900) and Chapter 2 (commencing with section 910) of Part 3 of Division 3.6 of Title 1 of Government Code as a condition precedent to the Consultant's right to bring a civil action against the District. For purposes of those provisions, the running of the time within which a claim must be presented to the District shall be tolled from the time the Consultant submits its written claim until the time the claim is denied, including any time utilized by any applicable meet and confer process.

- 21.3 Notwithstanding any disputes, claims or other disagreements between the CM and the District, CM shall continue to provide and perform Services hereunder pending a subsequent resolution of such disputes.

**ARTICLE 22. Tolling of Claims**

CM agrees to toll all statutes of limitations for District's assertion of claims against CM that arise out of, pertain to, or relate to Contractors' or subcontractors' claims against District involving CM's work, until the Contractors' or subcontractors' claims are finally resolved.

**ARTICLE 23. Severability**

If any term, covenant, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remainder of the provisions hereof shall remain in full force and effect and shall in no way be affected, impaired or invalidated thereby.

**ARTICLE 24. Employment Status**

- 24.1 CM shall, during the entire term of Agreement, be construed to be an independent contractor and nothing in this Agreement is intended nor shall it be construed to create an employer-employee relationship, a joint venture relationship, or to allow District to exercise discretion or control over the professional manner in which CM performs the Services which are the subject matter of this Agreement; provided always, however, that the Services to be provided by CM shall be provided in a manner consistent with all applicable standards and regulations governing such Services.
- 24.2 CM understands and agrees that CM's personnel are not and will not be eligible for: membership in, or to receive any benefits from, any District group plan for hospital, surgical or medical insurance; membership in any District retirement program; paid vacation, paid sick leave or other leave, with or without pay; or any other benefits which accrue to a District employee.
- 24.3 Should District, in its discretion, or a relevant taxing authority such as the Internal Revenue Service or the State Employment Development Department, or both, determine that CM or any employee of CM is an employee of District for purposes of collection of any employment taxes, the amounts payable under this Agreement shall be reduced by amounts equal to both the employee and employer portions of the tax due (and offsetting any credits for

amounts already paid by CM which can be applied against this liability). District shall then forward those amounts to the relevant taxing authority.

- 24.4 Should a relevant taxing authority determine a liability for past services performed by CM for District, upon notification of such fact by District, CM shall promptly remit the amount due or arrange with District to have the amount due withheld from future payments to CM under this Agreement (again, offsetting any amounts already paid by CM which can be applied as a credit against that liability).
- 24.5 A determination of employment status pursuant to the preceding two paragraphs shall be solely for the purposes of the particular tax in question, and for all other purposes of this Agreement, CM shall not be considered an employee of District. Notwithstanding the foregoing, should any court, arbitrator, or administrative authority determine CM is an employee for any other purpose, then CM agrees to a reduction in District's liability resulting from this Agreement pursuant to principles similar to those stated in the foregoing paragraphs so that the total expenses of District under this Agreement shall not be greater than they would have been had the court, arbitrator, or administrative authority determined CM was not an employee.
- 24.6 Nothing in this Agreement shall operate to confer rights or benefits on persons or entities not a party to this Agreement.

**ARTICLE 25. Warranty of CM**

- 25.1 CM warrants that CM is properly licensed and/or certified under the laws and regulations of the State of California to provide the Services that it has herein agreed to perform. CM further warrants that all of the work CM performs under this Agreement shall comply with all applicable laws, rules, regulations and codes of the United States and the State of California. CM also warrants that it shall comply with all applicable ordinances, regulations, and resolutions of Sacramento County.
- 25.2 CM certifies that it is aware of the provisions of the California Labor Code of the State of California, requiring every employer to be insured against liability for workers compensation or to undertake self-insurance in accordance with the provisions of that code, and it certifies that, if applicable, it will comply with those provisions before commencing the performance of the work of this Agreement.
- 25.3 To the extent that the work performed under this contract is subject to labor compliance and enforcement by the DIR, CM specifically acknowledges and understands that it shall perform the Services while complying with all applicable provisions of Division 2, Part 7, Chapter 1 of the Labor Code and Title 8 of the California Code of Regulations, including all applicable prevailing wage requirements.

**ARTICLE 26. Cost Disclosure - Documents and Written Reports**

CM shall be responsible for compliance with California Government Code section 7550, if the total cost of the Agreement is over five thousand dollars (\$5,000).

**ARTICLE 27. Communications / Notice**

Notices and communications between the Parties to this Agreement may be sent to the following addresses by registered or certified mail with postage prepaid, return receipt requested, by overnight delivery service, or by personal delivery:

**District:**

Sacramento City Unified School District  
5735 47th Avenue  
Sacramento, CA 95824  
ATTN: Tina Alvarez Bevens, Contracts

**CM:**

Premier Management Group, Inc.  
133 Riverside Avenue  
Roseville, CA 95678  
ATTN: Wayne Sjolund

If notice is given by registered or certified mail with postage prepaid, return receipt requested, it shall be considered delivered on the day the notice is signed for. If notice is given by overnight delivery service, it shall be considered delivered on the date stated in the proof of delivery.

CM and District, by notice given hereunder, may designate different addresses to which subsequent notices, certificates or other communications will be sent.

**ARTICLE 28. [RESERVED]**

**ARTICLE 29. District's Right to Audit**

- 29.1 District retains the right to review and audit, and the reasonable right of access to CM's and any Consultant's premises to review and audit the CM's compliance with the provisions of this Agreement ("District's Right"). The District's Right includes the right to inspect, photocopy, and to retain copies, outside of CM's premises, of any and all Project-related records and other information with appropriate safeguards, if such retention is deemed necessary by the District in its sole discretion. The District shall keep this information confidential, as allowed by applicable law.
- 29.2 The District's Right includes the right to examine any and all books, records, documents and any other evidence of procedures and practices that the District determines is necessary to discover and verify whether CM is in compliance with all requirements of this Agreement.
- 29.3 If there is a claim for additional compensation or for Extra Services, the District's Right includes the right to examine books, records, documents, and any and all other evidence and accounting procedures and practices that the District determines is necessary to discover and verify all direct and indirect

costs, of whatever nature, which are claimed to have been incurred, or anticipated to be incurred.

- 29.4 CM shall maintain complete and accurate records in accordance with generally accepted accounting practices in the industry. CM shall make available to the District for review and audit all Project-related accounting records and documents and any other financial data. Upon District's request, CM shall submit exact duplicates of originals of all requested records to the District.
- 29.5 CM shall include audit provisions in any and all of its subcontracts, and shall ensure that these sections are binding upon all Consultants.
- 29.6 CM shall comply with these provisions within fifteen (15) days of the District's written request to review and audit any or all of CM's Project-related records and information.

**ARTICLE 30. Other Provisions**

- 30.1 CM shall be responsible for the cost of construction change orders caused directly by CM's willful misconduct or negligent acts, errors or omissions. Without limiting CM's liability for indirect or consequential cost impacts, the direct costs for which CM shall be liable shall equal its proportionate share of the difference between the cost of the change order and the reasonable cost of the work had such work been a part of the originally prepared Construction Documents. These amounts shall be paid by CM to District or the District may withhold those costs from amounts due or to become due to CM.
- 30.2 Neither the District's review, approval of, nor payment for, any of the Services required under this Agreement shall be construed to operate as a waiver of any rights under this Agreement, and CM shall remain liable to the District in accordance with this Agreement for all damages to the District caused by CM's failure to perform any of the Services furnished under this Agreement to the standard of care of the CM for its Services, which shall be, at a minimum, the standard of care of construction managers performing similar work for California public school districts at or around the same time and in or around the same geographic area of the District.
- 30.3 CM shall share, credit, or reimburse District fifty percent (50%) of the amount of any tax deduction and/or credit CM receives for District Projects under the Commercial Buildings Energy-Efficiency Tax Deduction, 26 U.S. Code § 179D ("Section 179D"). CM shall provide District with all necessary documentation to enable District to verify the amounts of the Section 179D tax deduction. CM shall notify District in writing of the Section 179D tax deduction within 30 days of when CM receives IRS notice of the Section 179D tax deduction or receives the Section 179D tax refund, whichever occurs first.
- 30.4 Each party warrants that it has had the opportunity to consult counsel and understands the terms of this Agreement and the consequences of executing it. In addition, each party acknowledges that the drafting of this Agreement

was the product of negotiation, that no party is the author of this Agreement, and that this Agreement shall not be construed against any party as the drafter of the Agreement.

- 30.5 The individual executing this Agreement on behalf of CM warrants and represents that she/he is authorized to execute this Agreement and bind the CM to all terms hereof.
- 30.6 This Agreement may be executed in one or more counterparts, each of which shall be deemed an original. A facsimile or electronic signature shall be deemed to be the equivalent of the actual original signature. All counterparts so executed shall constitute one Agreement binding all the Parties hereto.

**ARTICLE 31. Exhibits.**

Exhibits "A" through "E" attached hereto are hereby incorporated by this reference and made a part of this Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date(s) indicated below.

**SACRAMENTO CITY UNIFIED SCHOOL DISTRICT**

**PREMIER MANAGEMENT GROUP, INC.**

By: \_\_\_\_\_  
Rose Ramos  
Chief Business Officer

By:   
Wayne Sjolund  
President

Date: \_\_\_\_\_

Date: 3/20/2023

**EXHIBIT "A"**

**RESPONSIBILITIES AND SERVICES OF CONSTRUCTION MANGER**

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## EXHIBIT "A"

### RESPONSIBILITIES AND SERVICES OF CONSTRUCTION MANAGER

Construction Manager ("CM") shall provide professional services necessary for completing the following:

#### **1. BASIC SERVICES**

- 1.1. Provide work which shall comply with professional standards and applicable requirements of federal, state, and local law.
- 1.2. Monitor and advise the District as to all material developments in the Project. Maintain reporting systems for scope, sequencing, scheduling, budgets and communication for the Project using existing District software.
- 1.3. Be the focal point of all communication to and from construction Contractor(s).
- 1.4. Implement methods to budget and track all expenditures on the Project. CM shall generate monthly reports to the District reflecting this information.
- 1.5. Prepare methods to track and report on schedule status for the Project. CM shall develop master schedules and milestone schedules for the Project, and shall report on same each month to the District.
- 1.6. CM shall work cooperatively with District to anticipate and maintain a schedule of upcoming Board information and action items and shall prepare reports, background materials, and preliminary materials in District-specified format.
- 1.7. CM shall work cooperatively with the Design Team and the District to:
  - 1.7.1. Define and schedule the Project.
  - 1.7.2. Provide Services that will result in the development of an overall Project strategy with regard to phases, construction schedules, timing, budget, prequalification, contractor and consultant procurement, construction materials, building systems, and equipment.
- 1.8. Organize an initial planning workshop to create baseline parameters for the Project(s), to define overall building requirements, Project(s) strategy, conceptual budget and schedule. Pursuant to understandings reached at these meetings, CM will develop an implementation plan that identifies the various phases of the Project(s), coordination among phases, and budget and time constraints for each phase of the Project. The plan will include a detailed strategy, Project Budget and Project schedule as well as identification of critical events and milestone activities.
- 1.9. Perform constructability reviews, determine construction feasibility, availability of materials and labor, time requirements for installation and construction, and factors related to cost, including costs of alternative designs, of materials, preliminary budgets, and possible economies.

- 1.10. Interface with the Contractor and all subcontractors during construction to ensure that the District is provided with an acceptable Project and the best value for taxpayer dollars.
- 1.11. Advise the District as to the regulatory agencies that have jurisdiction over any portion or all of the Project, and as to coordination with and implementation of the requirements of the regulatory agencies, including without limitation DSA.
- 1.12. Contract for or employ, at CM's expense, sub-consultant(s) to the extent deemed necessary for CM's services. Nothing in the foregoing shall create any contractual relationship between the District and any sub-consultant(s) employed by the CM under terms of this Agreement.
- 1.13. Cooperate with the District, Board, and other professionals employed by the District for the design, coordination or management of other work related to the Project, including District staff and consultants, project manager(s), citizens' oversight committee, other District committees, and the community to facilitate the timely completion of the Project within Board-approved budgets and to District design standards.
- 1.14. Chair, conduct and take minutes of periodic meetings between District and its design professional(s), the Site Committee meetings, and construction meetings during the course of the Project. CM shall invite the District and/or its representative and the Project Inspector to participate in these meetings. CM shall keep meeting minutes to document comments generated in these meetings.
- 1.15. Develop for District approval a Project time schedule at the start of Project development that does the following:
  - 1.15.1. Provides sufficient time for prequalification, and if necessary the resolution of any appeals, bidding, and, if necessary, rebidding, or negotiating if applicable, the Project;
  - 1.15.2. Coordinates and integrates the design professional(s)' design efforts with bidding schedules;
  - 1.15.3. Includes realistic activity sequences and durations, allocation of labor and materials and delivery of products requiring long lead-time procurement; and
  - 1.15.4. Takes into account the District's occupancy requirements (showing portions of the Project having occupancy priority and ongoing operational occupancy requirements).
- 1.16. Be responsible for the professional quality and technical accuracy of all cost estimates, constructability reviews, studies, reports, projections, opinions of the probable cost of construction, and other services furnished by CM under this Agreement as well as coordination with all Master Plans, studies, reports and other information provided by District to CM. CM shall, without additional compensation, correct or revise any errors or omissions in materials it generates.
- 1.17. Maintain a log of all meetings, site visits or discussions held in conjunction with the work of the Project, with documentation of major discussion points, observations, decisions,

questions or comments. These shall be furnished to the District and/or its representative for inclusion in the overall Project documentation.

- 1.18. Coordinate transmittal of documents to regulatory agencies for review and advise the District of potential problems in completion of such reviews.
- 1.19. Prepare a bidders list for each bid package for approval by the District.
- 1.20. Assistance with administration of the prequalification process;
- 1.21. Assistance in development of documents necessary or appropriate for bidding the Construction Contract for the Project;
- 1.22. Development of bidders' interest in a Project, including but not limited to telephonic and correspondence campaigns and preparing and placing notices and advertisements to solicit bids for the Project(s);
- 1.23. Assistance in conducting job walks and bidders' conferences and the maintenance and preparation of minutes of job walks or bidder's conferences;
- 1.24. Assistance in responding to bidders' inquiries and the development of bid addenda as necessary or appropriate;
- 1.25. Review of bid proposals for responsiveness to bid requirements, evaluation of bidder responsibility, and analysis of completed questionnaires;
- 1.26. Interviewing possible bidders, references, bonding agents and financial institutions;
- 1.27. Preparing recommendations for the District for pre-qualification of prospective bidders;
- 1.28. Tabulations and evaluation of bid results along with a recommendation for award of the Construction Contract for a Project;
- 1.29. Assisting with resolution of any appeals;
- 1.30. For Lease Leaseback projects, coordinate Request for Qualifications/Proposals ("RFP") process and assist in negotiation of agreements, including, Site Lease and Facilities Lease with guaranteed maximum price; and
- 1.31. Preparation of agenda items for Board approval.
- 1.32. Provide documentation, pictures, and other information and assistance to the District for the District's use on a website for public access to show Project status.
- 1.33. Provide direction and planning to ensure Project adherence to applicable environmental requirements, such as those emanating from the Environmental Protection Agency ("EPA"), Cal/EPA, the California Environmental Quality Act ("CEQA"), and State of California laws, regulations and rules. CM shall comply with, and ensure that all Consultants, all Contractors and their subcontractors and design professionals and their subconsultants comply with, any storm water pollution prevention plans, other storm water management program and other environmental impact mitigation requirements that are approved by the District and applicable to the Project, at no additional cost to the District.

- 1.34. Cooperate and implement District's reporting to and interface with the Labor Commissioner's Office, including but not limited to:
  - 1.34.1. Registering public works project with the Department of Industrial Relations (DIR) within thirty (30) days of the award, but in no event later than the first day in which a contractor has workers employed upon the public work;
  - 1.34.2. Requiring proof of public works contractor registration before accepting a bid or awarding a contract; and
  - 1.34.3. Reporting any suspected public works violations to the Labor Commissioner.
- 1.35. CM shall maintain accurate Project cost accounting records maintained with generally accepted accounting principles ("GAAP") on authorized work performed under unit costs, actual costs for labor and material, or other basis for maintaining required accounting records. CM shall provide accounting records to the District on a monthly basis, or as reasonably requested by District. CM shall afford the District access to these records and preserve these records for a period of three (3) years after final payment, at no cost to the District.
- 1.36. Assist Architect with the preparation of an estimate of costs for all addenda and coordinate with Architect to submit the estimate to the District for approval. Assist and coordinate with Architect as required to adjust the Construction Cost Budget and other Project costs as indicated in this Agreement and as required in the Agreement for Architectural Services.
- 1.37. Provide and maintain a management presence on the Project site.
- 1.38. CM is **NOT** responsible for:
  - 1.38.1. Ground contamination or hazardous material analysis.
  - 1.38.2. Any asbestos testing, design or abatement; however, it shall coordinate and integrate its work with any such information provided by District.
  - 1.38.3. Compliance with the California Environmental Quality Act ("CEQA"), except that CM agrees to coordinate its work with that of any CEQA consultants retained by the District, and the work of Contractor and the Design Team to provide current information for use in CEQA compliance documents and to identify and carry out mitigation measures.
  - 1.38.4. Historical significance report.
  - 1.38.5. Soils investigation.
  - 1.38.6. Geotechnical hazard report.
  - 1.38.7. Topographic survey, including utility locating services.

## 2. GENERAL PROJECT SERVICES

- 2.1 **General:** Monitor and advise the District and Program Manager as to all material developments on the Project. CM shall implement with District approval reporting methods developed by Program Manager for schedules, cost and budget status. The CM shall be

the focal point of all communication to and from construction Contractor and shall be copied on all communications between the District and its Design Team.

- 2.2 **Scheduling:** Track and report on schedule status for Project. The CM shall develop Project master schedules and milestone schedules, and review and approve Contractor project schedules and milestone schedules for the project per specifications, and shall report on same each month to the District and Program Manager.
- 2.3 **Cost Controls:** Implement methods to track construction expenditures on the Project using methods developed by Program Manager. The CM shall generate monthly reports to the District reflecting this information.

### 3. PRECONSTRUCTION PHASE

- 3.1 To the extent requested by District or Program Manager, assist with providing overall coordination of the Project; serve as the focal point of communication, transmitting information to the District and Design Team on general aspects of the Project, including planning, scheduling, cost management, progress reporting, design review, dispute resolution, and documentation. Communications from the construction Contractor to the District and Design Team shall be through the CM. The CM shall receive simultaneous copies of all written communications from the District or the Design Team to the construction Contractor.
- 3.2 To the extent requested by District or Program Manager, assist with the detailed definition of project scope, budget, and schedule, as needed. Review and reconcile cost estimates from the assigned architect and coordinate peer review estimates when requested by the District. Advise the District regarding owner-supplied equipment and other potential cost-saving measures.
- 3.3 To the extent requested by District or Program Manager, assist the District in the solicitation and retention of design and engineering consultants, and coordinate design consultants' activities and delivery schedules, as needed. Provide value engineering and life cycle cost analysis.
- 3.4 Provide design-phase services in conjunction with the architecture firms awarded the Project by the District. Work with the Architect to conform and refine designs to correlate designs to budget and Facilities Master Plan, if applicable. Review design documents for constructability, scheduling, consistency, and coordination during schematic and design development phases of work. Perform constructability reviews at appropriate stages of design. Assist with verification of site conditions. Expedite design reviews, including modifications. Keep accurate documentation of all discussions with users regarding scope and resolution.
- 3.5 Prepare and maintain a Construction Management schedule for the Project. Prepare a procurement plan and move in occupancy planning, where required.
- 3.6 To the extent requested by District or Program Manager, assist with monitoring and reporting to the District on status of design and state approval in relation to the schedule for the Project. Attend meetings to coordinate design efforts for the Project. Assist in identifying and obtaining all necessary approvals.

- 3.7 To the extent requested by District or Program Manager, assist with soliciting proposals, evaluate, and recommend other professional consultants needed to complete the Project.
- 3.8 Implement District-approved implementation procedures, forms and reporting requirements for the Project that involve all members of the Project team, including the District, Design Team, and construction Contractor.
- 3.9 Work with the Design Team and District to develop the final sizes, choice of materials, services and utilities and other detailed design and performance criteria of the Project.
- 3.10 To the extent requested by District or Program Manager, provide value engineering at the Schematic Design and/or 100% Design Development Phase. This evaluation will consist of a review of the proposed materials, equipment, systems and other items depicted in the design documents and shall be coordinated with the District's design guidelines and design professional(s). The CM will prepare a value engineering report documenting the results of the evaluation and make recommendations to the District with respect to alternatives, deletions, or amendments of such proposed items that pertain to the anticipated construction costs, useful life, maintenance and operational costs and efficiencies. The CM shall provide to the District value engineering recommendations and cost/benefit analysis of those recommendations.
- 3.11 Perform or subcontract for constructability reviews of the Project at the Design Development Phase and at 90% of the Construction Documents Phase. The CM shall review the design documents for clarity, consistency, constructability and coordination. The results of the review shall be provided in writing and as notations on the documents to the District. The CM shall also make recommendations to the District with respect to constructability, construction cost, sequence of construction, and construction duration.
- 3.12 Develop master bid/award schedule(s) including construction milestones for the Project through the completion of construction, as directed by the District, in coordination with design professional(s) and advise and consult with the District. CM shall review and approve construction Contractor's schedules, but shall not dictate any construction Contractor's means and/or methods of performance.
- 3.13 Establish schedules for any Consultant, and for any hazardous materials or other testing, and review costs, estimates, and invoices of each.
- 3.14 Implement a management control system to support such functions as planning, organizing, scheduling, budgeting, reporting progress, and identifying and documenting problems and solutions for the Project. Prepare monthly progress reports for the District regarding the schedule for the Project.
- 3.15 To the extent requested by District or Program Manager, organize an initial planning workshop to create baseline parameters for the Project, to define overall building requirements, Project strategy, conceptual budget and schedule. Pursuant to understandings reached at these meetings, Construction Manager will develop an implementation plan that identifies the various phases of the Project, coordination among phases, and budget and time constraints for each phase of the Project. The plan will include a detailed strategy, master budget and master schedule as well as identification of critical events and milestone activities.

- 3.16 To the extent requested by District or Program Manager, provide updated cost estimates for the Project at the Schematic Design, Design Development, and Construction Documents Phases as directed by District; coordinate with design professional(s) and reconcile cost estimates with design professional(s)' estimates.
- 3.17 Advise District regarding "green building" technology and lifecycle costing, when applicable.
- 3.18 Fully coordinate all changes requested by any utility company needed to complete the Project.
- 3.19 Review and tailor the District's front end documents for the Project. Recommend the number of days required for the construction phase (and any sub-phases, such as hazardous material abatement) and recommend the amount of the liquidated damages.

#### **4. PRE-BID PHASE**

- 4.1 Develop master schedules and construction schedules for the Project. Develop budget(s) for the Project based on construction cost estimates.
- 4.2 In consultation with the District and according to District-approved policies, procedures, and standards, implement procedures, forms, and reporting requirements for the Project. Establish, accordingly, a communications procedure for the Project that allows for decision making at appropriate levels of responsibility and accountability.
- 4.3 Work with the Program Manager and Design Team to modify or add to standard, special, or general conditions for contract documents that might be needed for unique Project or contract conditions, for the District's approval, and/or assist in the development of documents necessary for the bidding phase.
- 4.4 To the extent requested by District or Program Manager, make recommendations for development and implementation of procedures to comply with applicable bidding or RFP requirements for the Project as applicable and for expediting completion of the bidding process for the Project. The scope of the foregoing includes without limitation, recommendations of CM with respect to: (a) pre-qualification of potential contractors; (b) combination of two or more of the Projects for design, bidding and/or construction purposes; and (c) alternative construction delivery approaches for the Project, including consideration of a single general contractor and/or Lease Leaseback approach to construction for each Project.

#### **5. BIDDING PHASE**

- 5.1 To the extent requested by District or Program Manager, assist with pre-qualification process for the selection of prime and/or sub-contractors based on the detailed definition of Project scope, budget, schedule, and programming support. Develop a list of pre-qualified prime and sub-contractors, as required.
- 5.2 Develop bidders' interest in the Project. Coordinate all bid phase activities with District departments. Conduct pre-bid conferences to familiarize bidders with the bidding

documents, and any special systems, materials or methods and with Project procedures. Conduct job walks and bidders' conferences, maintain and prepare minutes of job walks or bidder's conferences. Field questions from bidders, referring questions to Design Team and District as required. Coordinate with Design Team to respond to bidder questions by addenda.

- 5.3 Prepare public solicitation notices for District approval. Review, coordinate, and estimate cost of bid phase addenda.
- 5.4 Review bid proposals for responsiveness to bid requirements, evaluate bidder responsibility, and conduct reference checks. Prepare bid analyses and advise the District on compliance of bidders with District requirements and bid requirements. Report and recommend to the District after review and evaluation. Make recommendations to the District for prequalification of bidders and award of contracts or rejection of bids.
- 5.5 Conduct post-bid conferences as required. Assist and advise regarding bid protests.
- 5.6 If appropriate, coordinate contracting with Contractor awarded the contract, including evaluating bonds and insurance, and negotiate final terms of construction contractor's contract(s), if applicable.
- 5.7 Conduct pre-award conferences with successful bidders.
- 5.8 Schedule and conduct preconstruction meetings. Maintain, prepare, and distribute minutes.
- 5.9 Assist with the preparation of agenda items for Board approval. Coordinate submittals required by governing agencies.

## **6. CONSTRUCTION PHASE**

- 6.1 Administer the construction Contract.
- 6.2 Develop detailed construction schedules or review Contractor's submitted schedules, as needed. Administer and coordinate the work of Contractor on a daily basis. Enforce performance, scheduling, and notice requirements. Review Contractor's schedule submittals and make recommendations to the District.
- 6.3 Monitor schedule and cost information for Contractor. Document the progress and costs of the Project. Report and advise proactively on potential schedule and budget variances and impacts. Recommend potential solutions to schedule and cost problems. Work cooperatively with the District, Architect, and Contractor to ensure that Project is delivered on time and within budget. Review construction progress and prepare reports.
- 6.4 Verify permits, approvals, bonds, insurances, and schedules of values. Coordinate with DSA Project Inspector, and ensure compliance with all DSA reporting and closeout requirements. Submit necessary reports to state and local authorities.
- 6.5 Monitor the construction Contractor to verify that tools, equipment, and labor are furnished and work performed and completed within the time required or indicated by the plans and specifications, under the direction and to the satisfaction of the District. The CM expressly

agrees to verify that the specifications are met, observed, performed, and followed in accordance with the professional standards of care for construction management.

- 6.6 Coordinate work of the construction Contractor and effectively manage the Project to achieve the District's objectives in relation to cost, time and quality.
- 6.7 Provide continuous on-site construction management personnel, as needed. Conduct construction meetings for the Project to discuss and resolve such matters as progress, quality and scheduling. Said meetings shall be weekly unless Project conditions do not require that frequency. Prepare and promptly distribute minutes. When required by field or other conditions, construction progress, or the quality of workmanship, conduct special construction meetings; record, prepare, and distribute minutes of these meetings to the District, the affected construction Contractor, and Design Team.
- 6.8 Establish and implement team communication procedures.
- 6.9 Ensure that construction Contractor provides construction schedules as required by the construction Contracts, including activity sequences and durations, submittal schedule, or procurement schedule for products that require long lead time. The CM shall review construction Contractor's construction schedules for conformity with the requirements of the construction Contract and conformity with the overall schedule for the Project. Where construction Contractor's construction schedules do not so conform, the CM will take appropriate measures to secure compliance, subject to District approval.
- 6.10 Ensure construction Contractor's compliance with the requirements of the respective construction Contract for updating, revising, and other obligations relative to their respective construction schedules.
- 6.11 Cost Control. CM shall develop and monitor an effective system of construction cost control for the Project. CM shall identify variances between actual and budgeted or estimated costs and advise District and design professional(s) whenever a Project cost exceeds budgets or estimates. CM shall manage the construction bids and contracts in accordance with the Construction Budget.
- 6.12 Continually monitor whether construction contract requirements are being fulfilled and recommend courses of action to the District when Contractor fails to fulfill contractual requirements.
- 6.13 The CM may authorize minor variations in the work from the requirements of the contract documents that do not involve an adjustment in the contract price or the contract time or design and which are consistent with the overall intent of the contract documents. The CM shall provide to the design professional(s) and the District copies of these authorizations.
- 6.14 Evaluate and process payment applications and verify progress.
- 6.15 Verify that safety programs are developed and submitted by the construction Contractor as required by the Contract. Neither CM, Project Manager nor District shall be responsible for or have any liability for Contractor's failure to provide, comply with, or enforce said safety programs.

- 6.16 Implement quality control program, including As-Built Drawings accuracy. Coordinate and evaluate Contractor's recovery schedules.
- 6.17 Record the progress of the Project by a log.
- 6.18 Monitor ongoing Project costs to verify that projected costs do not exceed approved budget and provide the District timely notice of any potential increase in costs in excess of approved budgets provided to CM.
- 6.19 Negotiate Contractor's proposals and review change orders prepared by Design Team, with Design Team's input as needed, for approval by the District.
- 6.20 Evaluate and process change order requests. Make recommendations to the District. Determine cost and schedule effects of change orders. Prepare change order reports and maintain a change order log for the Project and implement procedures to expedite processing of change orders.
- 6.21 Assist the District in coordinating the services of special consultants and testing laboratories on the Project.
- 6.22 In conjunction with the Design Team, monitor work of the construction Contractor to determine that the work is being performed in accordance with the requirements of the respective construction documents for the Project, including but not limited to the plans, specifications, addenda, and all other contract documents, as well as all applicable laws, regulations and directives of agencies with jurisdiction over any of the Project. As appropriate, with assistance of Design Team, make recommendations to the District and Program Manager regarding special inspection or testing of work that is not in accordance with the provisions of the contract documents.
- 6.23 To guard District against defects in the work of the construction Contractor, the CM shall implement a quality control program to monitor the quality and workmanship of construction for conformity with:
  - 6.23.1 Accepted industry standards;
  - 6.23.2 Applicable laws, rules, or ordinances; and
  - 6.23.3 The design documents and contract documents.
- 6.24 Where the work of a construction Contractor does not conform as set forth above, the CM shall, with the input of Design Team:
  - 6.24.1 Notify the District of any non-conforming work observed by the CM;
  - 6.24.2 Reject the non-conforming work; and
  - 6.24.3 Take any and all action(s) necessary to compel the construction Contractor to correct the work.
- 6.25 Evaluate, track, and maintain logs of requests for information ("RFI") from construction Contractor and responses, shop drawings, samples, and other submittals, based, in part, on

information obtained from the design professional(s). Advise District and Program Manager as to status and criticality of RFIs.

- 6.26 Implement procedures, in collaboration with the District, Program Manager and Design Team, for expediting the processing and approval of shop drawings, product data, samples, and other submittals for each contract. Receive and transmit all submittals from the construction Contractor to the Design Team for review and approval. Maintain submittal and shop drawing logs.
- 6.27 Record the progress of work at the Project. When present, prepare daily reports for the Project containing a record of weather, construction Contractor(s) present and their number of workers, work accomplished, problems encountered, and other relevant data.
- 6.28 Prepare and distribute monthly project status reports for the Project including updates on project activities, progress of work, outstanding issues, potential problems, schedule, and status of RFIs, change orders, and submittals.
- 6.29 Coordinate, assist, and support Architect during construction administration phase as required.
- 6.30 CM shall maintain records of principal building layout lines, elevations of the bottom of footings, floor levels, and key site elevations as provided by the construction Contractor. At the completion of the Project, deliver all such records to District. Construction Contractor and design professional(s) share responsibility to prepare Record Drawings and As-Built Drawings.
- 6.31 Coordinate the move into the Projects.
- 6.32 Work with District team to develop lists of incomplete or unsatisfactory work ("punch lists").
- 6.33 Fully document and prepare deductive change orders for extra services of consultants that are the responsibility of a Contractor or another consultant. Present such a change order for signature by the Contractor or consultant.
- 6.34 Determine final completion and payment. Determine completion dates, final payments, and release of retention. Coordinate procurement and installation of Furniture, Fixtures, and Equipment ("FF&E").

## **7. PROJECT COMPLETION**

- 7.1 The CM shall observe the construction Contractor's check-outs of utilities, operational systems and equipment, and start-up and testing. The CM shall maintain records of start-up and testing as provided by the construction Contractor and shall ensure the District of compliance with applicable provisions of the Contract, that all work has been performed and accepted, and that all systems are complete and operative.
- 7.2 At the punch list phase of the Project or designated portions thereof, CM, in consultation with the Architect, shall ensure the preparation of a list of incomplete or unsatisfactory work or work which does not conform to the requirements of the contract documents ("punch list work") and a schedule for the completion of the punch list work. CM shall provide this list to the construction Contractor. CM shall coordinate construction

Contractor's performance and completion of punch list work. CM shall review, with the Architect and District, the completed punch list work. CM shall ensure that, with input of the Architect, the completed punch list work complies with applicable provisions of the construction Contract.

- 7.3 CM shall determine, with the Architect and District, when the Project or designated portions thereof are complete.
- 7.4 CM shall conduct, with the Architect and District, final inspections of the Project or designated portions thereof. CM shall notify the District of final completion.
- 7.5 CM shall consult with the Architect and District and shall determine when the Project and the construction Contractor's work are finally completed. CM shall assist with the issuance of a Certificate of Final Completion, and shall provide to the District a written recommendation regarding payment to the Contractor.
- 7.6 CM shall coordinate close-out procedures, including personnel training. Advise District staff on systems operations, training and close-out of Project.
- 7.7 CM shall coordinate and expedite Contractor close-out requirements, including guarantees/warranties, certificates, keys, manuals, As-Built Drawings, Record Drawings, specifications, daily logs, and verified reports. Ensure that all other project participants submit necessary close-out documentation.
- 7.8 CM shall coordinate operational safety reviews with District post occupancy and manage corrective work as necessary.
- 7.9 CM shall ensure that all building commissioning requirements have been fulfilled in a timely manner through District commissioning agents.
- 7.10 CM shall obtain occupancy permits (where required), coordinate final testing, documentation, and regulatory inspections. Prepare occupancy plan report.
- 7.11 CM shall prepare final accounting reports.

## **8. FINAL DOCUMENTS**

The Construction Manager shall review and monitor all As-Built Drawings, maintenance and operations manuals, and other closeout documents to be sure that all required documents meeting contract requirements are provided, and shall secure and transmit to the District and Program Manager those documents and all required guarantees, keys, manuals, record drawings, and daily logs. The Construction Manager shall also forward all documents and plans to the District upon completion of the project and ensure all such plans and documents are well organized for any appropriate audit or review of the Project.

## **9. WARRANTY**

The Construction Manager shall assist Program Manager as necessary to implement a Warranty Inspection and Warranty Work procedure for the Project that Contractor must follow. The procedure shall include a twelve (12) month call back period and a final warranty inspection eleven

(11) months after Project completion to inspect the Project and identify any outstanding warranty work.

**10. PROJECT CLOSEOUT**

To the extent requested by District or Program Manager, the Construction Manager shall assist District, Architect, and Program Manager as necessary to ensure all information and documentation necessary for Project closeout with the DSA is complete and the Project is timely closed out with DSA. This includes but is not limited to reports from independent consultants, inspectors, testing laboratories, and corresponding or required DSA forms.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]

## EXHIBIT "B"

### CRITERIA AND BILLING FOR EXTRA SERVICES

The following Extra Services to this Agreement shall be performed by CM if needed and requested by District:

1. Providing services required because of significant documented changes in the Project initiated by the District, including but not limited to size, quality, complexity, or the District's schedule.
2. Providing consultation concerning replacement of work damaged by fire or other cause during construction and furnishing services required in connection with replacement of such work.
3. Providing services made necessary by the default of Contractor, or by major defects or deficiencies in the work of the Contractor, or by failure of performance of the District's consultants.
4. Seeking variances or changes to agency guidelines on behalf of the District when so directed by the District.
5. Preparing to serve or serving as a witness in connection with any public hearing, dispute resolution proceeding or legal proceeding, other than that necessitated by the negligent acts, errors or omissions of CM or where the CM is a party thereto, except for a Contractor's hearing necessitated by a bid protest or by a Contractor's request to substitute a subcontractor, or by handling of any stop payment notices.
6. Performing technical inspection and testing.
7. Providing other services not otherwise included in this Agreement and not customarily furnished in accordance with the generally accepted scope of construction management practice.

#### **Format and Content of Invoices**

CM acknowledges that the District requires CM's invoices to include detailed explanations of the Services performed. For example, a six hour charge for the entire day is unacceptable and will not be payable. A more detailed explanation describing specific tasks is required.

**Hourly Rates for Extra Services**

1. The following rates, which include overhead, administrative cost and profit, shall be utilized in arriving at the fee for Extra Services and shall not be changed for the term of the Agreement. CM shall bill in quarter-hour increments for all Extra Services.

<u>Job Title</u>	<u>Hourly Rate</u>
Project Director	\$175
Project Manager	\$165
Construction Manager	\$145
Project Engineer	\$115

2. The mark-up on any approved item of Extra Services performed by sub-consultant(s) or subcontractor(s) shall not exceed five percent (5%).

**EXHIBIT "C"**

**SCHEDULE OF WORK**

[To be completed/inserted]



**EXHIBIT "D"**

**FEE SCHEDULE**

**Compensation**

1. The CM's fee set forth in this Agreement shall be full compensation for all of CM's Services incurred in its performance, including, without limitation, all costs for personnel, travel within two hundred (200) miles of the Project location (travel reimbursements must be approved by District prior to travel), offices, per diem expenses, office supplies, printing, providing, or shipping of deliverables in the quantities set forth in **Exhibit "A."**
2. The amount of compensation shall be the amount set forth in the Agreement, including all billed expenses. No compensation will be paid or due, without advance written approval of the District.

**Method of Payment of Basic Services**

1. CM shall submit monthly invoices for the portion of the overall fee reflecting the services performed and costs incurred for each respective month. In no event shall the total payments exceed the CM's fee set forth in Article 7 this Agreement except as authorized under **Exhibit "B."**
2. CM shall submit these invoices in duplicate to the District via the District's authorized representative.
3. CM shall submit to District on a monthly basis documentation showing proof that payments were made to his/her sub-consultants.
4. Upon receipt and approval of CM's invoices, the District agrees to make payments on all undisputed amounts no later than thirty (30) days from receipt of the invoice.
5. The District may withhold or deduct from amounts otherwise due CM hereunder if CM fails to timely and completely perform material obligations to be performed on its part under this Agreement, with the amounts withheld or deducted being released after CM has fully cured such failure of performance, less costs, damages or losses sustained by the District resulting therefrom.

**EXHIBIT "E"**

**CRIMINAL BACKGROUND INVESTIGATION/FINGERPRINTING CERTIFICATION**

PROJECT/CONTRACT NO.: 0530-434 between the Sacramento City Unified School District ("District") and Premier Management Group, Inc. ("CM") for construction management services for the Luther Burbank Core Academic Renovation Phase 2 Project ("Contract" or "Project").

The undersigned does hereby certify to the governing board of the District as follows:

That I am a representative of the CM currently under contract with the District; that I am familiar with the facts herein certified; and that I am authorized and qualified to execute this certificate on behalf of CM.

CM certifies that it has taken at least one of the following actions with respect to the Project that are the subject of the Contract (check all that apply):

- Pursuant to Education Code section 45125.2, CM has installed or will install, prior to commencement of Work, a physical barrier at the Work Site, that will limit contact between CM's employees and District pupils at all times; and/or
- Pursuant to Education Code section 45125.2, CM certifies that all employees will be under the continual supervision of, and monitored by, an employee of the CM who the California Department of Justice ("DOJ") has ascertained, or as described below, will ascertain, has not been convicted of a violent or serious felony. The name and title of the employee who will be supervising CM's and its subcontractors' employees is:

Name: WAYNE J. STOLUND

Title: PRESIDENT

**NOTE:** If the CM is a sole proprietor, and elects the above option, CM must have the above-named employee's fingerprints prepared and submitted by the District, in accordance with Education Code section 45125.1(h). No work shall commence until such determination by the DOJ has been made.

As an authorized District official, I am familiar with the facts herein certified, and am authorized to execute this certificate on behalf of the District and undertake to prepare and submit CM's fingerprints as if he or she was an employee of the District.

Date: \_\_\_\_\_

District Representative's Name and Title: \_\_\_\_\_

District Representative's Signature: \_\_\_\_\_

- The Work on the Contract is either (i) at an unoccupied school site and no employee and/or subcontractor or supplier of any tier of the Contract shall come in contact with the District pupils or (ii) CM's employees or any subcontractor or supplier of any tier of the Contract will have only limited contact, if any, with District pupils and the District will take appropriate steps to protect the safety of any pupils that may come in contact with Consultant's employees, subcontractors or suppliers so that the fingerprinting and criminal background investigation requirements of Education Code section 45125.1 shall not apply to CM under the Contract.

As an authorized District official, I am familiar with the facts herein certified, and am authorized to execute this certificate on behalf of the District.

Date: \_\_\_\_\_

District Representative's Name and Title: \_\_\_\_\_

District Representative's Signature: \_\_\_\_\_

- The CM, who is not a sole proprietor, has complied with the fingerprinting requirements of Education Code section 45125.1 with respect to all CM's employees and all of its subcontractors' employees who may have contact with District pupils in the course of providing services pursuant to the Contract, and the DOJ has determined that none of those employees has been convicted of a felony, as that term is defined in Education Code section 45122.1. A complete and accurate list of CM's employees and of all of its subcontractors' employees who may come in contact with District pupils during the course and scope of the Contract is attached hereto; and/or
- The CM is a sole proprietor and intends to comply with the fingerprinting requirements of Education Code section 45125.1(h) with respect to all CM's employees who may have contact with District pupils in the course of providing services pursuant to the Contract, and hereby agrees to the District's preparation and submission of fingerprints such that the DOJ may determine that none of those employees has been convicted of a felony, as that term is defined in Education Code section 45122.1. No work shall commence until such determination by the DOJ has been made.

As an authorized District official, I am familiar with the facts herein certified, and am authorized to execute this certificate on behalf of the District and undertake to prepare and submit CM's fingerprints as if he or she was an employee of the District.

Date: \_\_\_\_\_

District Representative's Name and Title: Rose Ramos, CBO

District Representative's Signature: \_\_\_\_\_

CM's responsibility for background clearance extends to all of its employees, subcontractors or suppliers, and employees of subcontractors or suppliers coming into contact with District pupils regardless of whether they are designated as employees or acting as independent contractors of the CM.

**PREMIER MANAGEMENT GROUP, INC.**

By:   
Wayne Sjolund  
President

Date: 3/20/2023

DOCUMENT 00 63 63

**CHANGE ORDER FORM**

Sacramento City Unified School District  
5735 47th Avenue  
Sacramento, CA 95824

**CHANGE ORDER NO.:**

01

**CHANGE ORDER**

**Project:** SCUSD Security Fence Projects  
**Bid No.:** 457

**Date:** 16 March 2023  
**DSA File No.:** 34-53  
**DSA Appl. No.:** N/A

The following parties agree to the terms of this Change Order:

**Owner:**

Sacramento City Unified School District  
5735 47<sup>th</sup> Avenue,  
Sacramento, CA. 95824

**Contractor:**

Roebbelen Contracting, Inc.  
1241 Hawks Flight Court,  
El Dorado Hills, CA. 95762

Reference	Description	Cost	Days Ext.
PCO #03  Requested by: Performed by: Reason:	- New Ornamental Pedestrian Gate With Panic Hardware at John Bidwell per RFI #7. - District - Contractor - DSA code requirement	\$7,444.00	1
PCO #15  Requested by: Performed by: Reason:	- 130 LF of Additional Chain Link Fencing & Mow Band at Sol Aureus Per RFI #19. - District - Contractor - Site Coordination	\$6,976.65	5
PCO #17  Requested by: Performed by: Reason:	- One (1) new ornamental pedestrian gate (no panic hardware) at John Bidwell per RFI #24. - District - Contractor - Site Coordination	\$ 5,795.40	1
PCO #19  Requested by: Performed by: Reason:	- Caroline Wenzel: Convert double swing chain link gate to ADA-compliant panic gate. Additional concrete at ornamental pedestrian gates for ADA compliance. - District - Contractor - DSA code requirement	\$65,527.06	12
PCO #20  Requested by: Performed by: Reason:	- John Bidwell: Additional concrete at ornamental pedestrian gates for ADA compliance per RFI #31 - District - Contractor - DSA code requirement	\$20,875.11	5

**SACRAMENTO CITY UNIFIED  
SCHOOL DISTRICT**

**CHANGE ORDER FORM  
DOCUMENT 00 63 63-1**

Reference	Description	Cost	Days Ext.
PCO #21 Requested by: Performed by: Reason:	- Mark Twain: Remove traditional chain link pedestrian gates and replace with chain link panic gates. - District - Contractor - DSA code requirement	\$20,669.67	4
PCO #23 Requested by: Performed by: Reason:	- Furnish and install 160 LF of redwood retaining wall at John Bidwell per RFI #5 & #23. - District - Contractor - Site coordination	\$21,391.00	6
PCO #25 Requested by: Performed by: Reason:	- Additional concrete work for ADA compliance at John Bidwell per RFI #32. - DSA - Contractor - Site coordination	\$8,159.00	2
PCO #27 Requested by: Performed by: Reason:	- Gate signage at non-panic hardware locations. - DSA - Contractor - Site coordination	\$1,900.00	0
PCO #28 Requested by: Performed by: Reason:	- Fire Alarm conduit line repair - District - Contractor - Site Coordination	\$14,132.00	0
PCO #29 Requested by: Performed by: Reason:	- John Bidwell: Additional concrete at ornamental pedestrian gates for ADA compliance per RFI #35 - DSA - Contractor - DSA code requirement	\$2,853.00	2
PCO #30 Requested by: Performed by: Reason:	- John Bidwell: Curb cutting and adjustment as per CCD 007 - DSA - Contractor - DSA code requirement	\$3,860.67	2
PCO #31 Requested by: Performed by: Reason:	- Caroline Wenzel: Fix severed OSP/CAT 6 riser cables connecting to security cameras. - District - Subcontractor - Site Coordination	\$2,323.34	0
Contract time will be adjusted as follows:		Original Contract Amount:	\$ 1,847,222.00
Previous Completion Date: <u>09/21/2022</u> 66 Calendar Days Extension (zero unless otherwise indicated)		Amount of Previously Approved Change Order(s):	\$0.00
Current Completion Date: <u>12/21/2022</u>		Amount of this Change Order:	\$ 181,906.90
		Contract Amount:	\$2,029,128.90

The undersigned Contractor approves the foregoing as to the changes, if any, to the Contract Price specified for each item, and as to the extension of time allowed, if any, for completion of the entire work as stated therein, and agrees to furnish all labor, materials and services and perform all work necessary to complete any additional work specified for the consideration stated therein. Submission of sums which have no basis in fact or which Contractor knows are false are at the sole risk of Contractor and may be a violation of the False Claims Act set forth under Government Code section 12650 et seq.

This change order is subject to approval by the governing board of this District and must be signed by the District. Until such time as this change order is approved by the District's governing board and executed by a duly authorized District representative, this change order is not effective and not binding.

It is expressly understood that the compensation and time, if any, granted herein represent a full accord and satisfaction for any and all time and cost impacts of the items herein, and Contractor waives any and all further compensation or time extension based on the items herein. The value of the extra work or changes expressly includes any and all of the Contractor's costs and expenses, and its subcontractors, both direct and indirect, resulting from additional time required on the project or resulting from delay to the project including without limitation, cumulative impacts. Any costs, expenses, damages or time extensions not included are deemed waived.

**Signatures:**

District: **Sacramento City USD  
CBO**

Contractor: **Roebbelen Sr. VP of  
Operations**

\_\_\_\_\_  
Rose Ramos

\_\_\_\_\_  
Date

DocuSigned by:  
*Joel Gallion*  
\_\_\_\_\_  
Joel Gallion

3/17/2023 | 11:41 AM EDT  
\_\_\_\_\_  
Date

END OF DOCUMENT

R23-04224



# Quote

#263042

Bluum USA, Inc. (f.k.a. Troxell Communications Inc.)  
4675 E. Cotton Center Blvd  
Suite 155  
Phoenix AZ 85040  
www.bluum.com

03/20/2023

**Bill To**  
Sacramento City Unified School District  
5735 47TH AVE  
SACRAMENTO CA 95824-4528

**Ship To**  
SACRAMENTO CITY USD  
PURCHASING SERVICES & WAREHOUSE  
3051 REDDING AVE  
SACRAMENTO CA 95820

Memo:  
Thinkwrite Headsets/Headphones

Expires	Sales Rep	Contract	Terms
06/18/2023	848 Bill Pitzner	NCPA#01-150	Net 30

Qty	Item	MFG	Price	Ext. Price
19,000	<b>TW200</b> ThinkWrite Ultra Durable Pro Headphone (3.5 mm)	ThinkWrite	\$14.97	\$284,430.00
100	<b>TW210</b> ThinkWrite Ultra Durable Pro Headset with mic (3.5 mm)	ThinkWrite	\$17.97	\$1,797.00

**Subtotal** \$286,227.00

**Tax Total (8.75%)** \$25,044.87

**Shipping Cost** \$0.00

**Total** \$311,271.87

This document is subject to the terms and conditions found here: [www.bluum.com/terms-conditions](http://www.bluum.com/terms-conditions)  
 If accepting this quote via purchase order please reference this quote number on your PO. To order via credit card please contact customer service .  
 Pricing Adjustments as it Relates to Tariffs: If/When international tariff changes impact any product(s) included in this quote, Bluum reserves the right to adjust or cancel this quote.  
 Please inspect product upon delivery. All claims for defective merchandise or errors in shipping must be made within five days after receipt of goods.  
 Clients using their own carriers will be responsible for filing their own freight claims if product is damaged in transit.  
 Returns require an authorization number and must be made within 30 days.  
 Custom orders and "Consumables", such as projector lamps, may not be returned.  
 Returns are subject to restocking fees with the exception of out of box failures and replacements under warranty.  
 Restocking fees varying depending on the product line, expect a minimum charge of 25%.

R23-04224



263042



# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 12.1b

**Meeting Date:** April 27, 2023

**Subject:** Approve Personnel Transactions

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Division:** Human Resources Services

**Recommendation:** Approve Personnel Transactions

**Background/Rationale:** N/A

**Financial Considerations:** N/A

**LCAP Goal(s):** Safe, Clean and Healthy Schools

**Documents Attached:**

1. Certificated Personnel Transactions Dated April 27, 2023
2. Classified Personnel Transactions Dated April 27, 2023

**Estimated Time of Presentation:** N/A

**Submitted by:** Cancy McArn, Ed.D, Chief Human Resources Officer

**Approved by:** Jorge A Aguilar, Superintendent

**Attachment 1: CERTIFICATED 4/27/2023**

NameLast	NameFirst	JobPerm	JobClass	PrimeSite	BegDate	EndDate	Comment
<b>EMPLOY/ REEMPLOY</b>							
DAVIS	CHRISTINA	B	Teacher, Elementary	FATHER K.B. KENNY - K-8	3/29/2023	6/30/2023	EMPLOY PROB 3/29/23
GOLDMAN	AMANDA	B	Dir II Innovative Schools	CONTINUOUS IMPRVMT & ACNTBLTY	3/6/2023	6/30/2023	EMPLOY PROB 3/6/23
HOSKIN	AAROLIND	B	School Social Worker	STUDENT SUPPORT&HEALTH SRVCS	3/29/2023	6/30/2023	EMPLOY PROB 3/29/23
<b>LEAVES</b>							
BRINKLEY	STACEY	A	Teacher, Spec Ed	PETER BURNETT ELEMENTARY	3/31/2023	6/30/2023	ADMIN LOA RTN (PD) 3/31/23
MANN	GURBINDER	A	Teacher, Spec Ed	JOHN BIDWELL ELEMENTARY	3/31/2023	6/30/2023	ADMIN LOA RTN (PD) 3/31/23
MCCAFFREY	GEOFFREY	A	Teacher, Middle School	WILL C. WOOD MIDDLE SCHOOL	4/2/2023	6/30/2023	LOA RTN (PD) FMLA/CFRA 4/2/23
PREDKO	JEREMY	A	Assistant Principal, High Sch	ROSEMONT HIGH SCHOOL	3/22/2023	6/30/2023	ADMIN LOA (PD) 3/22/23
REESE	KEBY	B	School Social Worker	STUDENT SUPPORT&HEALTH SRVCS	4/1/2023	6/30/2023	LOA RTN 4/1/23
ROMERO	MITZIE	A	Teacher, High School	JOHN F. KENNEDY HIGH SCHOOL	4/21/2023	6/30/2023	LOA RTN (UNPD) 4/21/2023
ZAMUDIO	XCHEL	A	Teacher, Elementary	EDWARD KEMBLE ELEMENTARY	4/15/2023	6/30/2023	LOA RTN 4/15/23
<b>RE-ASSIGN/STATUS CHANGE</b>							
MIRAMONTES	ALYSSA	C	Lang. Speech & Hearing Speclst	SPECIAL EDUCATION DEPARTMENT	7/1/2023	6/30/2024	STCHG, EFF 7/1/23
TATEISHI	MARTY	B	Principal, Elementary School	CROCKER/RIVERSIDE ELEMENTARY	3/13/2023	6/30/2023	REA/STCHG 3/13/23
<b>SEPARATE / RESIGN / RETIRE</b>							
BOOK	STEPHANIE	A	Teacher, Elementary	PARKWAY ELEMENTARY SCHOOL	2/11/2023	6/16/2023	SEP/RESIGN 6/16/23
BUTLER	KRISTA	A	Teacher, Spec Ed	JAMES W MARSHALL ELEMENTARY	7/1/2022	6/16/2023	SEP/RESIGN 6/16/23
CHADWICK	SHARON	A	Teacher, Resource	NICHOLAS ELEMENTARY SCHOOL	7/1/2022	6/17/2023	SEP/RETIRE 6/17/23
DARKE	ERIN	A	Teacher, K-8	ALICE BIRNEY WALDORF - K-8	7/1/2022	3/10/2023	SEP/39MO RR 3/11/23
GARBER	MATTHEW	A	Teacher, Elementary	JOHN CABRILLO ELEMENTARY	7/1/2022	6/30/2023	SEP/RESIGN 6/30/23
GISLER	MICHELLE	A	Teacher, Elementary	MATSUYAMA ELEMENTARY SCHOOL	7/1/2022	6/16/2023	SEP/RETIRE 6/16/23
GIUNTA	SUSAN	A	Teacher, Elementary	HUBERT H BANCROFT ELEMENTARY	7/1/2022	6/19/2023	SEP/RETIRE 6/19/23
HANKS	ROBERT	A	Teacher, Elementary	MATSUYAMA ELEMENTARY SCHOOL	7/1/2022	6/16/2023	SEP/RETIRE 6/16/23
HAYS	VYCTORYA	B	Teacher, Elementary	TAHOE ELEMENTARY SCHOOL	9/12/2022	6/16/2023	SEP/RESIGN 6/16/23
HOWARD	SHIRLEY	A	Teacher, Spec Ed	PONY EXPRESS ELEMENTARY SCHOOL	7/1/2022	6/16/2023	SEP/RETIRE 6/16/23
JOHNSON	LYNETTE	C	Teacher, Spec Ed	CAROLINE WENZEL ELEMENTARY	7/1/2022	6/16/2023	SEP/RESIGN 6/16/23
KRAHN	KATHRYN	A	Teacher, Elementary	CROCKER/RIVERSIDE ELEMENTARY	7/1/2022	6/16/2023	SEP/RETIRE 6/16/23
LOBUE	TINA	B	Teacher, Resource, Special Ed.	CROCKER/RIVERSIDE ELEMENTARY	10/17/2022	6/16/2023	SEP/RESIGN 6/16/23
MARCROFT	RICHARD	A	Teacher, High School, Contin.	AMERICAN LEGION HIGH SCHOOL	7/1/2022	6/16/2023	SEP/RETIRE 6/16/23
ROCHA	JAVIER	C	Teacher, Elementary	PACIFIC ELEMENTARY SCHOOL	9/28/2022	6/16/2023	SEP/RESIGN 6/16/23
SLADE	SHARON	A	Teacher, Elementary	ABRAHAM LINCOLN ELEMENTARY	7/1/2022	6/30/2023	SEP/RETIRE 6/30/23
SPINELLA	CAROL	A	Teacher, Elementary	MATSUYAMA ELEMENTARY SCHOOL	7/1/2022	6/16/2023	SEP/RETIRE 6/16/23
WINQUEST	CAROLINE	A	Teacher, Elementary	CROCKER/RIVERSIDE ELEMENTARY	7/1/2022	6/16/2023	SEP/RETIRE 6/16/23
<b>TRANSFER</b>							
AYALA	KARINA	A	Teacher, Elementary	SEQUOIA ELEMENTARY SCHOOL	3/27/2023	6/30/2023	TR 3/27/23
WILLIAMS	ENA	A	Teacher, Elementary	REASSIGNED	3/1/2023	6/30/2023	TR 3/1/23

**Attachment 2: CLASSIFIED 4/27/2023**

NameLast	NameFirst	JobPerm	JobClass	PrimeSite	BegDate	EndDate	Comment
<b>EMPLOY/ REEMPLOY</b>							
ARCE	MARITZABEL	B	Instructional Aide	PARKWAY ELEMENTARY SCHOOL	4/12/2023	6/30/2023	EMPLOY PROB 4/12/23
CELAYA CHAVEZ	ANA	B	Food Service Assistant	NUTRITION SERVICES DEPARTMENT	3/27/2023	6/30/2023	EMPLOY PROB 3/27/23
DAVILA	GAREATHA	B	Prsnl Tech, Substitute Srvs	HUMAN RESOURCE SERVICES	4/10/2023	6/30/2023	EMPLOY PROB 4/10/23
GARCIA SILVA	ANAYELI	B	Office Tchncn III	SPECIAL EDUCATION DEPARTMENT	3/27/2023	6/30/2023	EMPLOY PROB 3/27/23
GRAY	ANGELIQUE	B	Food Service Assistant	NUTRITION SERVICES DEPARTMENT	3/27/2023	6/30/2023	EMPLOY PROB 3/27/23
HALL	RICKI	B	Inst Aid, Spec Ed	SAM BRANNAN MIDDLE SCHOOL	3/27/2023	6/30/2023	EMPLOY PROB 3/27/23
HER	KEE	B	Crd II Student Infrmnt Systems	TECHNOLOGY SERVICES	5/1/2023	6/30/2023	EMPLOY PROB 5/1/23
HERRERA	AUSTIN	B	Inst Aid, Spec Ed	FATHER K.B. KENNY - K-8	3/13/2023	6/30/2023	EMPLOY PROB 3/13/23
MORTON	ALEXANDRA	B	Teacher Asst Bil II - Spanish	A. M. WINN - K-8	3/27/2023	6/30/2023	EMPLOY PROB 3/27/23
MUNETON	KRYSTAL	B	Food Service Assistant	NUTRITION SERVICES DEPARTMENT	4/3/2023	6/30/2023	EMPLOY PROB 4/3/23
RIVERA	CYNTHIA	B	Registered Behavior Technician	SPECIAL EDUCATION DEPARTMENT	4/19/2023	6/30/2023	EMPLOY PROB 4/19/23
RODRIGUEZ	ADRIANA	B	Food Service Assistant	NUTRITION SERVICES DEPARTMENT	3/27/2023	6/30/2023	EMPLOY PROB 3/27/23
SALGADO	LIZETTE	B	Food Service Assistant	NUTRITION SERVICES DEPARTMENT	3/27/2023	6/30/2023	EMPLOY PROB 3/27/23
SARABIA	VERONICA	B	Food Service Assistant	NUTRITION SERVICES DEPARTMENT	3/27/2023	6/30/2023	EMPLOY PROB 3/27/23
SMITH NORMAN	KAYJHONNIE	B	Noon Duty	BG CHACON ACADEMY	4/10/2023	6/30/2023	EMPLOY PROB 4/10/23
TICE	OLIVIA	B	Inst Aid, Spec Ed	WASHINGTON ELEMENTARY SCHOOL	3/24/2023	6/30/2023	EMPLOY PROB 3/24/23
TORRES	VICTORIA	B	Clerk I	BG CHACON ACADEMY	4/10/2023	6/30/2023	EMPLOY PROB 4/10/23
WOOLSTENHULME	KELLY	B	Personnel Tech I	HUMAN RESOURCE SERVICES	4/14/2023	6/30/2023	EMPLOY PROB 4/14/23
<b>LEAVES</b>							
ALVARADO	ANTHONY	B	Facilities Maint Laborer I	FACILITIES MAINTENANCE	3/17/2023	6/30/2023	ADMIN LOA (PD) 3/17/23
HALL	MICHAEL	A	Facilities Maint Laborer I	FACILITIES MAINTENANCE	3/27/2023	6/30/2023	ADMIN LOA (PD) 3/17/23
HARBERT	JESSIE	B	Facilities Maint Laborer I	FACILITIES MAINTENANCE	3/17/2023	6/30/2023	ADMIN LOA (PD) 3/17/23
HICKEY	RONALD	B	Asst Supt Facil Suprt Srvs	FACILITIES SUPPORT SERVICES	4/12/2023	6/30/2023	LOA RTN 4/12/23
HILSINGER	CAMI	A	Inst Aid, Spec Ed	ROSEMONT HIGH SCHOOL	3/9/2023	4/13/2023	LOA (UNPD) 3/9-4/13/23
MADDRELL	PATRICK	A	Inst Aid, Spec Ed	CALIFORNIA MIDDLE SCHOOL	3/27/2023	6/30/2023	LOA (PD) RTN 3/27/23
NIETO	LETICIA	A	Inst Aid, Spec Ed	MARK TWAIN ELEMENTARY SCHOOL	2/17/2023	4/17/2023	EXT LOA (PD) 2/17-4/17/23
<b>RE-ASSIGN/STATUS CHANGE</b>							
ANDRUSYNA	CHRISTOPHER	B	Budget Analyst	BUDGET SERVICES	2/10/2023	6/30/2023	REA/STCH 2/10/23
AULIN	CODY	B	Lead Campus Supervisor	SAFE SCHOOLS OFFICE	4/17/2023	6/30/2023	REA/STCHG 4/17/23
DAVIE	BRYN	B	Morning Duty	A. M. WINN - K-8	12/1/2022	6/30/2023	STCHG 12/1/22
FIGUEROA	BEATRIZ	B	Clerk I	NICHOLAS ELEMENTARY SCHOOL	4/10/2023	6/30/2023	REA/STCHG 4/10/23
GARCIA CAZARES	ANDY	B	Lead Campus Supervisor	SAFE SCHOOLS OFFICE	5/1/2023	6/30/2023	REA/STCHG 5/1/23
KERKSIECK	JAMIE	B	Noon Duty	EARL WARREN ELEMENTARY SCHOOL	4/10/2023	6/30/2023	STCHG 4/10/23
LOPEZ	ELIANNA	B	Noon Duty	WOODBINE ELEMENTARY SCHOOL	3/27/2023	6/30/2023	STCHG 3/27/23
MADRIGAL	MIRIAM	A	Food Service Assistant	NUTRITION SERVICES DEPARTMENT	4/3/2023	6/30/2023	REA/STCHG 4/3/23
MOLINA CASTANEDA	EDWARD	B	Spec II District Facilities Op	BUILDINGS & GROUNDS/OPERATIONS	3/13/2023	6/30/2023	REA/STCHG 3/13/23
OCHOA	SALVADOR	B	Facilities Maint Laborer I	FACILITIES MAINTENANCE	4/10/2023	6/30/2023	REA 4/10/23
THOMAS	ANDREW	B	Personnel Tech I	HUMAN RESOURCE SERVICES	4/12/2023	6/30/2023	REA/STCHG 4/12/23
<b>SEPARATE / RESIGN / RETIRE</b>							
ADAMS	JACQUE	B	Program Rec Tech SpEd	SPECIAL EDUCATION DEPARTMENT	7/1/2022	4/28/2023	SEP/RETIRE 4/27/23
CAESAR	SHIRLEY	A	Food Service Lead, School Site	NUTRITION SERVICES DEPARTMENT	7/1/2022	6/16/2023	SEP/RETIRE 6/16/23
DUVALL	DONELL	A	Instructional Aide	CAMELLIA BASIC ELEMENTARY	7/1/2022	6/16/2023	SEP/RETIRE 6/16/23
DUVALL	DONELL	B	Morning/Noon Duty	CAMELLIA BASIC ELEMENTARY	7/1/2022	6/16/2023	SEP/RETIRE 6/16/23
EKMAN	AMANDA	B	Youth Services Specialist	FOSTER YOUTH SERVICES PROGRAM	3/1/2023	4/19/2023	SEP/RESIGN 4/19/23
HEU	KATIE	B	Personnel Tech I	HUMAN RESOURCE SERVICES	4/1/2023	4/7/2023	SEP/RESIGN 4/7/23
HORNE	MARLA	B	Parent Advisor	EARLY LEARNING & CARE PROGRAMS	11/7/2022	3/30/2023	SEP/TERM 3/30/23
JACKSON	CHIQUITA	B	Employment Coach SpEd	SPECIAL EDUCATION DEPARTMENT	9/1/2022	3/24/2023	SEP / RESIGN 3/24/23
LAZARO GUERRERO	SALUD	B	Child Dev Spec I	EARLY LEARNING & CARE PROGRAMS	1/17/2023	4/20/2023	SEP/RESIGN 4/20/23
LI	CHUNYU	B	Teacher Assistant, Bilingual	WILLIAM LAND ELEMENTARY	2/14/2023	3/22/2023	SEP/RESIGN 3/22/23
MAXEY	JESSICA	A	Noon Duty	TAHOE ELEMENTARY SCHOOL	2/1/2023	4/13/2023	SEP/TERM 4/13/23
MEDINA	WENDY	B	Youth Services Pgm Associate	YOUTH DEVELOPMENT	4/1/2023	4/10/2023	SEP/RESIGN 4/10/23





# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 12.1c

**Meeting Date:** April 27, 2023

**Subject:** Approve Business and Financial Report: Warrants, Checks and Electronic Transfers Issued for the period of March 1-31, 2022

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Division:** Business Services

**Recommendation:** Approve attached list of warrants and checks.

**Background/Rationale:** The detailed list of warrants, checks and electronic transfers issued for the period of March 1-31, 2023 are available for the Board members upon request.

**Financial Considerations:** Normal business items that reflect payments from district funds.

**LCAP Goal(s):** Family and Community Empowerment; Operational Excellence

**Documents Attached:**

Warrants, Checks and Electronic Transfers – March 1-31, 2023

**Estimated Time:** N/A

**Submitted by:** Rose Ramos, Chief Business Officer

**Approved by:** Jorge A. Aguilar, Superintendent

Warrants, Checks and Electronic Funds Transfers

March 2023

<u>Account</u>	<u>Document Numbers</u>	<u>Fund</u>	<u>Amount</u>
County Accounts Payable Warrants	97412826 - 97413869	<b>1044 items</b>	<b>\$ 24,308,112.57</b>
		General (01)	\$ 15,143,460.26
		Charter (09)	\$ 191,761.29
		Adult Education (11)	\$ 103,580.79
		Child Development (12)	\$ 43,048.56
		Cafeteria (13)	\$ 2,432,252.73
		Deferred Maintenance (14)	
		Building (21)	\$ 5,536,443.61
		Developer Fees (25)	\$ 4,573.44
		Mello Roos Capital Proj (49)	
		Cafeteria Enterprise (61)	\$ 1,500.64
		Self Insurance (67)	\$ 19,326.55
		Self Ins Dental/Vision (68)	\$ 768,203.77
		Retiree Benefits (71)	
Payroll Revolving (76)	\$ 63,960.93		
Alternate Cash Revolving Checks	00002246 - 00002269	<b>24 items</b>	<b>\$ 115,365.76</b>
		General (01)	\$ 88,756.25
		Charter (09)	\$ -
		Adult Education (11)	
		Child Development (12)	
		Cafeteria (13)	
		Deferred Maintenance (14)	
		Building (21)	
		Developer Fees (25)	
		Mello Roos Capital Proj (49)	
		Self Insurance (67)	
		Self Ins Dental/Vision (68)	
		Retiree Benefits (71)	
		Payroll Revolving (76)	\$ 26,609.51
Payroll and Payroll Vendor Warrants	97888219 - 97889465	<b>1247 items</b>	<b>\$ 5,321,293.39</b>
		General (01)	\$ 1,710,309.03
		Charter (09)	\$ 45,571.37
		Adult Education (11)	\$ 22,294.39
		Child Development (12)	\$ 43,562.28
		Cafeteria (13)	\$ 131,895.40
		Deferred Maintenance (14)	
		Building (21)	\$ 795.34
		Developer Fees (25)	
		Mello Roos Capital Proj (49)	
		Cafeteria Enterprise (61)	
		Self Insurance (67)	
		Self Ins Dental/Vision (68)	
		Retiree Benefits (71)	
Payroll Revolving (76)	\$ 3,366,865.58		

Warrants, Checks and Electronic Funds Transfers

March 2023

<u>Account</u>	<u>Document Numbers</u>	<u>Fund</u>	<u>Amount</u>
Payroll ACHs and Payroll Vendor EFTs	ACH 01503699 - 01509618 EFT 00000121 - 00000122	5921 items	<b>\$ 18,789,547.52</b>
		General (01)	\$ 17,001,115.50
		Charter (09)	\$ 557,791.71
		Adult Education (11)	\$ 188,686.06
		Child Development (12)	\$ 365,768.64
		Cafeteria (13)	\$ 553,769.89
		Deferred Maintenance (14)	
		Building (21)	\$ 38,945.75
		Developer Fees (25)	
		Mello Roos Capital Proj (49)	
		Cafeteria Enterprise (61)	
		Self Insurance (67)	\$ 16,202.15
		Self Ins Dental/Vision (68)	\$ 5,420.99
		Retiree Benefits (71)	
Payroll Revolving (76)	\$ 61,846.83		
County Wire Transfers for Benefit, Debt & Tax	9700349885 - 9700349902	18 items	<b>\$ 11,079,377.36</b>
		General (01)	\$ 133,974.25
		Charter (09)	
		Adult Education (11)	
		Child Development (12)	
		Cafeteria (13)	
		Deferred Maintenance (14)	
		Building (21)	
		Developer Fees (25)	
		Mello Roos Capital Proj (49)	
		Self Insurance (67)	
		Self Ins Dental/Vision (68)	
		Retiree Benefits (71)	
		Payroll Revolving (76)	\$ 10,945,403.11
<b>Total</b>	<b>8254 items</b>	<b>\$ 59,613,696.60</b>	



# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 12.1d

**Meeting Date:** April 27, 2023

**Subject:** Donations to the District for the Period of March 1-31, 2023

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Division:** Business Services

**Recommendation:** Accept the donations to the District for the period of March 1-31, 2023.

**Background/Rationale:** Per Board Policy 3290 Gifts, Grants and Bequests, the Board of Education accepts donations on behalf of the schools and the District. After Board approval, the Board Office will send a letter of recognition to the donors.

**Financial Considerations:** None

**LCAP Goal(s):** College, Career and Life Ready Graduates; Safe, Emotionally Healthy and Engaged Students; Family and Community Empowerment; Operational Excellence

**Documents Attached:**

- Donations Report for the period of March 1-31, 2023

**Estimated Time:** N/A

**Submitted by:** Rose Ramos, Chief Business and Operations Officer

**Approved by:** Jorge A. Aguilar, Superintendent

B OF A - BANK OF AMERICA											
Receipt Id	Receipt Status	Customer	Batch Id	Receipt Type	Receipt Date	Customer Reference #	Invoice #	Loc	Deposit Id	Comment	Receipt Amount
BA23-0001940	Posted	Perennial Plant Club	7778	Check	03/07/23	1485			BA0000359	2023 S Wiseman Grant, Perer	1,000.00
	01-0812-0-8690-	- - - -0431-				1,000.00					
BA23-0001956	Posted	(0354-3) SUTTERVILLE PTA	7781	Check	03/14/23	5269			BA0000362	Art Supplies, Sutterville PTA, i	112.92
	01-0812-0-8690-	- - - -0354-				112.92					
BA23-0002000	Posted	(0035-2) CAMELLIA BASIC ELEM	7783	Check	03/21/23	1629			BA0000367	Donation, Camellia Basic PTS	992.17
	01-0812-0-8690-	- - - -0035-				992.17					
<b>Total for Sacramento City Unified School District</b>											<b>2,105.09</b>

Fund-Object Recap		
01-8690	Donation Board Acknowledgement	2,105.09
<b>Fund 01 - General Fund</b>		<b>2,105.09</b>
<b>Fiscal Year 2023</b>		
<b>Total for Sacramento City Unified School District</b>		<b>2,105.09</b>

\* On Hold

Selection Sorted by Receipt Id, Filtered by (Org = 97, Starting Receipt Date = 3/1/2023, Ending Receipt Date = 3/31/2023, User Created = N, On Hold? = Y, No Invoice = Y, Object = 8690, Accounts? = Y, Recap = O, Sort/Group = )

ESCAPE ONLINE

<b>BOTW AP - Bank of the West (AP)</b>											
Receipt Id	Receipt Status	Customer	Batch Id	Receipt Type	Receipt Date	Customer Reference #	Invoice #	Loc	Deposit Id	Comment	Receipt Amount
BW23-0000772	Posted	(000708) FRIENDS OF SACRAME	7722	Check	03/01/23	0206587141			BOTW030123	F.B.KENNY DONATIONS,FRI	1,000.00
01-0812-0-8690-	-	-	-	-	-	0117-					1,000.00
BW23-0000773	Posted	(000708) FRIENDS OF SACRAME	7722	Check	03/01/23	0206589946			BOTW030123	F.B.KENNY DONATIONS,FRI	1,000.00
01-0812-0-8690-	-	-	-	-	-	0117-					1,000.00
BW23-0000792	Posted	(0151-2) LEONARDO DA VINCI K-	7722	Check	03/01/23	18427			BOTW030123	OFFICE DEPOT OVERAGE.L	149.94
01-0812-0-8690-	-	-	-	-	-	0151-					149.94
BW23-0000797	Posted	(4265) SMUD	7789	Check	03/08/23	00001078903			BOTW030823	CED22-014 2023, SMUD, CK	3,000.00
01-0812-0-8690-	-	-	-	-	-	0733-					3,000.00
<b>Total for Sacramento City Unified School District</b>											<b>7,255.03</b>

**Fund-Object Recap**

01-8690	Donation Board Acknowledgement	5,149.94
<b>Fund 01 - General Fund</b>		<b>5,149.94</b>
<b>Total for Sacramento City Unified School District</b>		<b>7,255.03</b>

**Org Recap**

<b>Sacramento City Unified School District</b>	
C - Check	2,105.09

\* On Hold

Selection Sorted by Receipt Id, Filtered by (Org = 97, Starting Receipt Date = 3/1/2023, Ending Receipt Date = 3/31/2023, User Created = N, On Hold? = Y, No Invoice = Y, Object = 8690, Accounts? = Y, Recap = O, Sort/Group = )

ESCAPE ONLINE

BOTW AP - Bank of the West (AP)											
Receipt Id	Receipt Status	Customer	Batch Id	Receipt Type	Receipt Date	Customer Reference #	Invoice #	Loc	Deposit Id	Comment	Receipt Amount

**Org Recap**

**Sacramento City Unified School District (continued)**

C - Check	5,149.94
<b>Report Total</b>	<b>7,255.03</b>

\* On Hold

Selection Sorted by Receipt Id, Filtered by (Org = 97, Starting Receipt Date = 3/1/2023, Ending Receipt Date = 3/31/2023, User Created = N, On Hold? = Y, No Invoice = Y, Object = 8690, Accounts? = Y, Recap = O, Sort/Group = )

ESCAPE ONLINE



# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 12.1e

**Meeting Date:** April 27, 2023

**Subject:** Approve Minutes for the March 13, 2023 Special Board of Education Meeting

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Division:** Superintendent's Office

**Recommendation:** Approve Minutes for the March 13, 2023, Special Board of Education Meeting.

**Background/Rationale:** None

**Financial Considerations:** None

**LCAP Goal(s):** Family and Community Empowerment

**Documents Attached:**

1. Minutes of the March 13, 2023, Special Board of Education Meeting

<p><b>Estimated Time of Presentation:</b> N/A <b>Submitted by:</b> Jorge A. Aguilar, Superintendent <b>Approved by:</b> Jorge A. Aguilar, Superintendent</p>
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# Sacramento City Unified School District BOARD OF EDUCATION SPECIAL MEETING

**Board of Education Members**

Chinua Rhodes, President (Trustee Area 5)  
Lavinia Grace Phillips, Vice President (Trustee Area 7)  
Jasjit Singh, Second Vice President (Trustee Area 2)  
Tara Jeane (Trustee Area 1)  
Christina Pritchett (Trustee Area 3)  
Jamee Villa (Trustee Area 4)  
Taylor Kayatta (Trustee Area 6)  
Liam McGurk, Student Member

**Monday, March 13, 2023**  
**5:00 p.m.**

**Serna Center**  
5735 47<sup>th</sup> Avenue  
Sacramento, CA 95824  
(See Notice to the Public Below)

## **MINUTES**

2022/23-23

### **1.0 OPEN SESSION / CALL TO ORDER / ROLL CALL**

*President Rhodes called the meeting to order at 5:24 p.m.*

*Members Present:*

*Member Jeane  
Member Villa  
Member Rhodes  
Member Singh*

*Members Absent:*

*Member Phillips  
Member Pritchett  
Member Kayatta*

### **2.0 PUBLIC COMMENT REGARDING ITEMS TO BE DISCUSSED IN CLOSED SESSION**

**NOTICE OF PUBLIC COMMENT AND DEADLINE FOR SUBMISSION**

*Members of the public may address the Board on-agenda items only. Public comment may be (1) emailed to [publiccomment@scusd.edu](mailto:publiccomment@scusd.edu); (2) submitted in writing through the District's website at <https://www.scusd.edu/submit-public-comment>; or (3) provided in-person at the meeting. The submission deadline for written public comments shall be no later than noon on the day of the meeting. If you intend to address the Board in-person, please fill out a yellow card available at the entrance. Speakers may be called in the order that requests are received, or grouped by subject area. We ask that comments are limited to two (2) minutes with no more than 15 minutes per single topic so that as many people as possible may be heard. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to district staff or calendar the issue for future discussion.*

*No public comment*

**3.0** *Appointment of Board Members to Advisory Ad hoc Subcommittee on Reopener Negotiations* **Action**

*The purpose of this subcommittee is to communicate with the Communications Team on the status of negotiations with labor partners. The Board members that President Rhodes will be appointing to this role include Member Singh, Member Villa, and Member Kayatta.*

*Public Comment: No public comment*

*Board Comment: Member Villa asked President Rhodes to reiterate the purpose of subcommittee for the community.*

*The Board voted 4-0 with Member Kayatta, Pritchett, and Phillips absent.*

**4.0** **CLOSED SESSION**

*While the Brown Act creates broad public access rights to the meetings of the Board of Education, it also recognizes the legitimate need to conduct some of its meetings outside of the public eye. Closed session meetings are specifically defined and limited in scope. They primarily involve personnel issues, pending litigation, labor negotiations, and real property matters.*

4.1 *Government Code 54957.6 (a) and (b) Negotiations/Collective Bargaining SCTA SEIU, TCS, Teamsters, UPE, Non-Represented/Confidential Management (District Representative Pam Manwiller)*

4.2 *Government Code 54957 – Public Employee Discipline/Dismissal/Release/Reassignment*

**5.0** **RECONVENE INTO OPEN SESSION**

*There was 1 announcement taken out of closed session:*

- *The Board adopted resolution 2022-2023 E(1) pursuant to Education Code 44951 to release a certificated administrator and authorize the District’s Superintendent to notify those employees of their release by a vote of 7-0.*

*Member Jeane made a move to reconsider the appointment of Board members to the Advisory Ad hoc Subcommittee on reopener negotiations with a second from Member Phillips. Member Jeane was surprised that there was an action item, because she had not looked at the agenda prior to the meeting, and typically the special Board meetings have not had action items. Member Jeane approved the prior motion, because she is not opposed to the idea, however, when she found out in closed session that people who weren’t here didn’t know either, that concerned her. Member Jeane wants to make sure that when we are taking action, we are being transparent. Member Phillips shared that a lot of things happen very quickly, and the selection of members for the committee was based on interest. Anything that is discussed with the committee will be brought to the Board, so nothing will be happening in secret.*

*The roll call vote on the motion to reconsider the appointment of Board members to Advisory Ad hoc Subcommittee received a vote of 3-3 with Member Pritchett absent.*

## **6.0 ADJOURNMENT**

*President Rhodes adjourned the meeting at 8:56 p.m.*

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*Jorge A. Aguilar, Superintendent and Board Secretary*

*NOTE: The Sacramento City Unified School District encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public portion of the Board meeting, please contact the Board of Education Office at (916) 643-9314 at least 8 hours before the scheduled Board of Education meeting so that we may make every reasonable effort to accommodate you. [Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. §12132)]*



# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 12.1f

**Meeting Date:** April 27, 2023

**Subject:** Approve Minutes for the March 16, 2023 Regular Board of Education Meeting

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Division:** Superintendent's Office

**Recommendation:** Approve Minutes for the March 16, 2023, Regular Board of Education Meeting.

**Background/Rationale:** None

**Financial Considerations:** None

**LCAP Goal(s):** Family and Community Empowerment

**Documents Attached:**

1. Minutes of the March 16, 2023, Regular Board of Education Meeting

<p><b>Estimated Time of Presentation:</b> N/A <b>Submitted by:</b> Jorge A. Aguilar, Superintendent <b>Approved by:</b> Jorge A. Aguilar, Superintendent</p>
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# BOARD OF EDUCATION MEETING AND WORKSHOP

**Board of Education Members**

- Chinua Rhodes, President (Trustee Area 5)*
- Lavinia Grace Phillips, Vice President (Trustee Area 7)*
- Jasjit Singh, Second Vice President (Trustee Area 2)*
- Tara Jeane (Trustee Area 1)*
- Christina Pritchett (Trustee Area 3)*
- Jamee Villa (Trustee Area 4)*
- Taylor Kayatta (Trustee Area 6)*
- Liam McGurk, Student Member*

**Thursday, March 16, 2023**

**4:30 p.m. Closed Session**

**6:30 p.m. Open Session**

**Serna Center**

*Community Conference Rooms*

*5735 47<sup>th</sup> Avenue*

*Sacramento, CA 95824*

## ***MINUTES***

***2022/23-24***

**1.0 OPEN SESSION / CALL TO ORDER / ROLL CALL**

*The meeting was called to order at 4:38 p.m. by President Rhodes.*

*Members Present:*

*Member Rhodes*

*Member Kayatta*

*Member Singh*

*Member Pritchett*

*Member Jeane*

*Members Absent:*

*Member Phillips*

*Member Villa*

*Student Member McGurk*

**2.0 ANNOUNCEMENT AND PUBLIC COMMENT REGARDING ITEMS TO BE  
DISCUSSED IN CLOSED SESSION**

*No public comment*

**3.0 CLOSED SESSION**

*While the Brown Act creates broad public access rights to the meetings of the Board of Education, it also recognizes the legitimate need to conduct some of its meetings outside of the public eye. Closed session meetings are specifically defined and limited in scope. They primarily involve personnel issues, pending litigation, labor negotiations, and real property matters.*

- 3.1 *Government Code 54956.9 - Conference with Legal Counsel:*
  - a) *Significant exposure to litigation pursuant to subdivision (d)(2) of Government Code section 54956.9 (One Potential Case)*
  - b) *Existing litigation pursuant to subdivision (d)(1) of Government Code section 54956.9 (OAH Case No. 2022110682 and Sacramento County Superior Court Case No. 34-2020-00282457)*
- 3.2 *Government Code 54957.6 (a) and (b) Negotiations/Collective Bargaining SCTA SEIU, TCS, Teamsters, UPE, Non-Represented/Confidential Management (District Representative Pam Manwiller)*
- 3.3 *Government Code 54957 – Public Employee Discipline/Dismissal/Release/Reassignment*
- 3.4 *Education Code 35146- The Board will hear staff recommendation on the following student expulsions: Expulsion# 12,13,14, and 15 2022/2023 (Lisa Allen)*
- 3.5 *Government Code 54956.8-Conference with Real Property Negotiators Property: 3200, 3301 37<sup>th</sup> Avenue, Sacramento, CA 95824 Agency Negotiator: Superintendent or designee Negotiating Parties: SCUSD and La Familia Under Negotiation: Price and Terms*

**4.0 CALL BACK TO ORDER/PLEDGE OF ALLEGIANCE**

- 4.1 *The Pledge of Allegiance was led by Superintendent Aguilar*
- 4.2 *Broadcast Statement by Student Member*
- 4.3 *Stellar Student introduced by Board Member Jasjit Singh*

**5.0 ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION**

*There were 2 announcements that came out of closed session:*

- *The Board approved a special education settlement agreement identified as OAH Case No. 2022110682 by a vote of 6-0 with Member Phillips absent.*
- *The Board adopted resolution 2022/2023-D1(i) pursuant to Education Code section 44929.21 to non-reelect a probationary certificated employee and authorized the Superintendent or his designee to notify those employees of their non-reelection by a vote of 6-0 with Member Phillips absent.*

**6.0 AGENDA ADOPTION**

*President Rhodes made a motion to postpone agenda items 9.3 and 9.4 to come back at a future Board meeting with a second my Member Pritchett, and all in favor with Member Phillips absent.*

## **7.0 PUBLIC COMMENT**

*Members of the public may address the Board on non-agenda items that are within the subject matter jurisdiction of the Board. Public comment may be (1) emailed to [publiccomment@scusd.edu](mailto:publiccomment@scusd.edu); (2) submitted in writing through the district's website at <https://www.scusd.edu/submit-public-comment>; or (3) provided in-person at the meeting. The submission deadline for written public comments shall be no later than noon on the day of the meeting. If you intend to address the Board in-person, please fill out a yellow card available at the entrance. Speakers may be called in the order that requests are received, or grouped by subject area. We ask that comments are limited to two (2) minutes with no more than 15 minutes per single topic so that as many people as possible may be heard. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to district staff or calendar the issue for future discussion.*

*Rich Vasquez  
Zachary Bryant  
Monica Landeros  
Yvette Menefee  
Damian Harmony  
Cassandra Jennings*

## **8.0 COMMUNICATIONS**

### *8.1 Employee Organization Reports:*

- *SCTA-Nikki Milevsky started by thanking the Board members who attended the public forum on Community Schools that was held the night prior at Luther Burbank. At the forum, SCUSD stood out as an example as how not to do Community Schools. On Tuesday, the California Public Employee Relations Board issued its 22<sup>nd</sup> complaint on the District since Jorge Aguilar became Superintendent of the District. The latest complaint is on the District's unlawful effort to implement Community Schools. Out of 1,100 school districts in California, SCUSD is #1 for labor law violations in the entire state. Ms. Milevsky thanked the Board for taking steps towards no longer extending Margarita Maldonado's contract. Ms. Milevsky shared that the Board requested documents for Pam Manwiller and SCTA have been asking to gather documentation on the contract since January 27<sup>th</sup>. Ms. Milevsky shared that tonight the Board has the opportunity to take steps forward with looking into the Lozano Smith contract. Ms. Milevsky shared that it is now March 16<sup>th</sup>, and there is still no date scheduled for negotiations. She shared that the Superintendent has declined meeting with different committees which desperately need to occur. Ms. Milevsky stated that it is time to start honoring agreements and abiding by California labor law.*
- *SEIU- Member Rhodes asked the SEIU representative if he could follow up with his leadership and check emails to see what has passed. Member Rhodes recommended contacting Carla to gather an update.*

- *TCS- No update*
- *Teamsters- No update*
- *UPE- No update*

*8.2 District Advisory Committees:*

- *Community Advisory Committee- No update*
- *District English Learner Advisory Committee- No update*
- *Local Control Accountability Plan/Parent Advisory Committee- No update*
- *Student Advisory Council- No update*
- *Black/African American Advisory Board- No update*

*8.3 Student Member Report (Liam McGurk)- No update*

**9.0 SPECIAL PRESENTATION**

*9.1 Approve Women’s History Month Resolution No. 3309  
(Board Member Jamee Villa)*

*Board Member Villa presented the resolution, and shared that March is a month to celebrate the contributions of women in our history, in our culture, and in society. Member Villa hopes that we can continue to empower young girls and women to be courageous, and recognize our power by inspiring current and future generations. May we continue to grow, succeed, and be treated equitably, and be recognized for our contributions.*

*Public Comment: No public comment*

*Board Comment: Member Singh wanted to call to the importance of equity, and how these days exist because we don’t get equity any rest of the days of the year. He shared that he wants to be a voice of support.*

*Member Phillips wanted to share her support of Women’s History Month, and stated that equality is not equity. She shared that we are forgetting some very important women in this resolution which are Trans women, and we should be highlighting them just as much as anybody else.*

*Member Villa agreed and asked to make an amendment to the resolution to include Trans women. Member Villa made a motion with a second from Member Phillips for the amendment.*

*Member Jeane asked to be very specific and wanted to know where it would be included within the resolution. The amendment will state, "Whereas women of every race, class, gender expression, and ethnic background have made significant and historic contributions to the growth and strength of our society in countless recorded and unrecorded ways."*

*Member Jeane made the new amended motion with a second from Member Pritchett. The Board voted 7-0.*

## *9.2 Approve Trans Day of Visibility Resolution No. 3310 (Nicole Kangas)*

*Nicole Kangas and Victoria Flores presented the Trans Day of Visibility resolution. Nicole shared why this resolution has been brought forth. SCUSD supports and lifts up our transgender staff, students, and families. Furthermore, she added what grounds us in our guiding principles which is that all students are given equal opportunity to graduate with the greatest number of post-secondary choices from the widest array of options, and our system is inequitable by design, and we vigilantly work to interrupt and confront inequities that exist to level the playing field and provide opportunities for everyone to learn, grow, and reach their greatness, including our transgender student, staff, and families.*

*Public Comment: Shanda Westly is a parent of a student in the District, and shared that her child and their friends felt seen, proud, and happy about who they are, after a LGBTQI presentation that took place in one of their classrooms at the end of last school year by a peer.*

*Member Phillips spoke on behalf of Stephanie Stiner, a proud mother, who was unable to make the Board meeting. She wanted to express how schools must serve and protect their trans youth.*

*Jay Penn is a Senior who attends Hiram Johnson HS. Jay wanted to share that they appreciate all the work that the school district has done to support LGBTQIA+identifying students. Jay stated that they were at the Board meeting tonight to create a policy to mandate queer safe spaces or Gender Sexual Alliances (GSAs) at the middle and high school levels within SCUSD as well as resources to accomplish this.*

*David Harmony commented on standing up for and supporting LGBTQ+ communities. Especially, in times*

*when hate groups are feeding and feeling emboldened. He thank the Board for their courage and decency in their unanimity.*

*Evan Minton thanked President Rhodes and District staff for all their work to support the transgender, gender diverse, and gender nonconforming community.*

*Quinn Bahs commented on the support of the resolution and that it is imperative that trans youth remain protected and honored.*

*Sorren Arana shared that the support that he has received from SCUSD and schools has been extremely important in his mental health and experience in existing in this world. As a trans student, he feels that this is something that needs to remain on the table and not pushed aside.*

*Annamarie Smith shared a story regarding two gender nonconforming youth that were bullied recently at McKinnley Park, and she asked the Board where will they stand in this historic moment.*

*Board Comment:*

*Member Jeane shared her support for the resolution, but stated that it feels like we are focusing on short-term goals, and she wants to ensure that this work gets done and happens in a long-term way. Member Jeane pointed out that in the resolution it states “30 days” three times. She wanted to know why 30 days was selected, and if staff are able to get the work done in that timeframe.*

*Superintendent shared that we can come back to ensure that the timelines are not just about the month of March, so the value that the Board is honoring will deeply penetrate our system. He shared that District has a history of honoring all of our students, including our LGBTQ+ students.*

*Member Jeane wanted to know what our process as a Board is historically when it comes to choosing to support state legislation. Superintendent shared that there is a by-law in place, but he would like to come back and layout how we have traditionally have looked at pieces of legislation.*

*Member Jeane thinks that we should change the language to “we are watching this closely”, to change it from a watch position instead of a support position.*

*Member Kayatta shared that it is really important to him to get this resolution right because of the points that Member Jeane had mentioned, and he doesn't want to commit to something that makes it worse for our kids. Member Kayatta shared that he is proud to support this resolution, but wants to make it more comprehensive.*

*Member Phillips shared that she wants to make sure that we are not making it impossible for our District to follow something through. She wants to set ourselves up for success with some revisions.*

*Member Pritchett thanked the students and community for coming out to speak. She wanted to clarify paragraph 8 which highlights access to bathrooms/locker rooms, if the resolution would be passed out at every school site, and suggested working with the Student Advisory Council.*

*Member Villa thanked community and staff for working on the resolution. She stated that she would not be ok with pushing the resolution to future meeting, and that it would be a disservice to not approve the resolution as presented.*

*Member McGurk shared that the extensive resolution is intentional and should be passed as is.*

*Member Singh thanked Member McGurk and shared that he would like to be more involved in the work.*

*Member Rhodes thanked all the advocates and shared that this resolution forces public conversations, and can change the arch of the District.*

*Member Kayatta made a motion to strike 6 paragraphs and for each paragraph that is stricken, be brought back as an agenda items to discuss. The motion did not have a second.*

*Member Jeane made an amendment on the second page of the resolution and requested to amend to “that our District will continue to watch the following legislation” with the guidance that it will be an agenda item to receive more information in order to discuss further. On page 3, the second full paragraph would be amended to say, “That the District shall work with labor partners to determine if...” Rather than the 30 days, it will be a priority that staff will work with labor partners on this. Member Kayatta seconded Member Jeane’s motion. Various Board Members asked Evan Minton some clarifying questions around the language stated in the bills. Member Villa shared that she would like to approve the resolution with no amendments. Member Kayatta requested to amend the second part of Member Jeane’s amendment, and requested that staff draft a letter of support for each of these bills and bring them back at our next meeting. The current amendment states, “Be it further resolved that District staff prepare draft letters of support of the following legislation...” and at the end of the paragraph it will read, “and will come back to the Board as an agenda item.” The second part of the amendment states, “Be it further resolved, that the District shall work with labor partners to determine if there are areas of collective bargaining agreements...” Member Jeane’s motion with a second by Member Kayatta includes the additional amendment to have District staff prepare draft letters of support for the legislation stated in the resolution. The*

*Superintendent took a roll call vote with a Board vote of 7-0.*

*9.3 COVID-19 Update (Victoria Flores)-Postponed to future Board meeting*

*9.4 Building Site Leadership Capacity to Foster A Collaborative Culture focused on Improving Student Achievement (Yvonne Wright)- Postponed to future Board meeting*

## **10.0 PUBLIC HEARING**

*10.1 History/Social Science K-12 Instructional Materials Adoption: Program Recommendations (Erin Hanson, Assistant Superintendent Curriculum and Instruction Shannon Pella, Director Professional Learning Literacy, ELA, Humanities Kari Lofing, Coordinator GATE and AP Programs Erinn Leone, Teacher and History/Social Science Department Chair, Luther Burbank High School)*

*Shannon Pella provided an overview of the instructional materials adoption process, shared program recommendations, and asked the Board for approval on the adoption.*

*Public Comment:  
Rich Vasquez commented on the curriculum*

*Board Comment:  
Member Villa would like staff to look into the poll results that Rich Vasquez shared.*

*Member Pritchett made a motion to approve item with a second by Member Kayatta. The Board voted 6-0 with Member Singh not in attendance.*

## **11.0 BOARD WORKSHOP/STRATEGIC PLAN AND OTHER INITIATIVES**

*11.1 2022-23 2<sup>nd</sup> Interim Financial Report and FCMAT Update (Rose Ramos)*

*Rose Ramos introduced the new Director of Accounting Services, Cindy Tao. Ms. Ramos shared the financial reporting requirements and District fiscal status, second interim overview, unrestricted and restricted changes, the*

*multi-year projections update, and asked for the approval of the 2022-23 second interim budget.*

*Public Comment:*

*Nikki Milevsky shared that she wants to ensure that the second interim positive certification is approved unconditionally, which is a necessary prerequisite to bring to a close SCOE's very expensive detrimental oversight. She urged the Board to review Board Policy 3100.*

*Board Comment:*

*Member Jeane shared that talking about legislation, she has heard a rumors that they are trying to pass legislation to change the ADA reality. Member Jeane inquired about where we are with the committed textbook adoption and the 3% additional reserve.*

*Member Kayatta confirmed that the Board has not adopted any policy or resolution regarding committing any additional unrestrictive reserves.*

*Superintendent shared that BP 3100 will be brought to the Board in April. President Rhodes made a motion with a second from Member Pritchett. The Board voted 7-0.*

#### *11.2 Transportation Allowance for Home-to-School Transportation Services Plan (Ron Hill)*

*Ron Hill shared that the 2022-23 State Budget Act included a transportation allowance for Home-to-School (HTS) transportation for eligible local educational agencies (LEAs). Education Code Section 39800.1 and 41850.1 states that eligible local educational agencies (LEA) transportation allowances will be "equal to 60%" of the HTS transportation expenditures reported by the school district for the prior year (2021-2022). Note that this allowance will be reduced by the amount of the LEA's Local Control Funding Formula (LCFF) transportation add-on. The District's estimated allowance is \$3.6M. The LEA shall develop a home-to-school plan that will describe services it will offer to all students and how it will be prioritized.*

*Public Comment: No public comment*

*Board Comment:*

*Member Kayatta asked staff to clarify what is being done for our general education students that still need transportation and to address some concerns that he has been hearing as to why we are not partnering with RT to provide routes since we do not provide this anymore.*

*Member Jeane inquired about the transportation add on from LCFF.*

*Member Pritchett made a motion to move with a second by Member Villa. The Board voted 7-0.*

*11.3 Review and Approve Amendment No. 1 to Agreement for Independent Contractor Services- SA23-00043 (Rose Ramos)*

*Rose Ramos shared the overview of the contract for Independent Contractor, Kami Kalay, who has been working with the District for the last year and a half, assisting with reporting for the District's ESSER and COVID relief funds. Staff do not have the capacity to take on the work due to various vacancies in the department making it difficult to take on this additional task.*

*Public Comment:*

*Nikki Milevsky commented on the Kami Kalay contract and asked for further clarification due to the contract not providing sufficient information and wanted to know why there are two contract numbers for Ms. Kalay.*

*Board Comment:*

*Member Singh wanted to Rose to clarify the question that Ms. Milevsky asked about Ms. Kalay having a contract under Special Education. Member Singh does not approve with contracting work out, and is looking to staff on how vacancies for positions can be filled.*

*Member Kayatta stated that since Rose provided the information and justified a need for the contracted work, he would support it even though he does not like it, and does not want this to be the way of life for our District. In response to a request that Member Singh brought up in the last meeting, about looking into our contracting procedures, Member Kayatta thanked Rose for having a confirmation with him, the Superintendent, and auditor. For the record, Member Kayatta wanted to get a commitment from the Superintendent that we will look into contracting with outside firms. The outside firms could either be an accounting firm, consultancy, or law firm to look into our contracting procedures. Member Kayatta would like to see why we are unable to hire and conduct a pay study for people here at Serna. Member Kayatta stated that our contracts do not seem well-organized, and he believes this is due to not having in-house legal counsel. Member Kayatta would like to see Pam Manwiller's contract as well. The Superintendent confirmed and Member Kayatta made a motion to approve with a second from Member Pritchett.*

*Member Jeane wanted to reiterate how important it is to hire in-house staff who are invested in our students, schools, and*

*communities. Member Jeane is really excited to look at budget development and an audit of the contracts. Member Villa shared that our job is to make sure staff is supported and that the work gets done and is in compliance.*

*The Board vote 6-1 with Member Singh voting no.*

#### *11.4 Revision to Board Policy 6170.1- Transitional Kindergarten (Yvonne Wright)*

*Melissa Sigars shared the driving governance, an overview of Board Policy 6170.1, policy changes, and next steps. The driving governance is Assembly Bill (AB) 130 which requires any local educational agency operating a Kindergarten to also provide a TK program for all 4-year-old children by 2025-26. The proposed policy revision would change language from Early Kindergarten (EK) to Transitional Kindergarten (TK), so there is an increased inclusion of students, so by the year 2025-26 school year, all 4-years-olds who turn 4 by September 1<sup>st</sup> are eligible for TK. Staff shared that they are also extending this opportunity, so out-of-district TK students may be submitted to SCUSD TK to allow for continuity of service. Staff also want to extend the opportunity to provide more inclusion by offering waivers. The three waivers include the over-age TK waiver, under-age TK waiver, and special under-age TK waiver.*

#### *Public Comment:*

*Kendra Nickel-Guy urged the Board to pass the policy allowing kids to have access to early education.*

#### *Board Comment:*

*As a parent, Member Villa thinks this is the best thing for kids, and allows kids at a young age to have the opportunity to be at a school site, so they can learn about their community and teachers.*

*Member Kayatta thanked Kendra for her advocacy on this and looks forward to passing the policy.*

*Member Singh asked a question around the parent participation program, and if there is a way to blend work into the TK space.*

*Member Pritchett would like to explore what Member Singh mentioned as well.*

#### *11.5 Revision to Board Policy 6158- Independent Study (Yvonne Wright)*

*Yvonne Wright shared that Assembly Bill 130 and 167 extended Independent Study to students unable to attend in person learning because of COVID-19 and specified*

*requirements. Assembly Bill 181 states changes that include how districts must offer in person instruction and independent study as an optional service delivery model for instruction. COVID-19 is no longer allowed as a reason for Independent Study. Ms. Wright shared revisions that include removing obsolete language related to requirements for the 2021-22 school year that are no longer applicable (COVID-19- related).*

*Public Comment: No public comment*

*Board Comment:*

*Member Kayatta commented that Independent Studies does not go far enough to protect the interest of students with disabilities and the services that they need. Member Kayatta thinks that the policy needs language that gives parents the option to accept certain things in the manner that still allows them to do Independent Study. Member Kayatta stated that we need to build in flexibility to protect parents in this area.*

*11.6 Review and Approve Amendment No.1 to Agreement for Legal Services- SA23-00158 (Rose Ramos)*

*Rose Ramos shared the contract for Lozano Smith to increase it by 800k for the 2022-23 school year. They were originally at \$2M, and they have been providing services in the area of special education, employment matters, and charter schools. Around June 2023, Ms. Ramos will bring back the 2023-24 contract as a separate action item.*

*Public Comment;*

*Nikki Milevsky urged the Board to reject the contract*

*Board Comment:*

*Member Singh shared that the contract amount seems excessive, and because of the ask for the additional \$800k while we are looking to fill the position for in-house counsel, he does not feel comfortable approving the amount until it is absolutely needed. At the last Board meeting, Member Singh requested an audit from Lozano Smith to understand what areas the firm was working in, and be broken out, so the Board can better understand how our contracts are done. Member Singh would also like to know what we do as a Board to hire contractors, including outside legal counsel. Member Singh would like HR staff to present information on hiring and offer solutions to the Board. Member Singh asked if we can increase the salary schedule, and offer a better package to attract higher quality applicants for the position.*

*Member Kayatta thanked Anne for her work. Member Kayatta agrees with Member Singh in regard to hiring in-house counsel. Member Kayatta would like our own in-house counsel to represent our interests. Member Kayatta feels that the positions do not pay enough. Member Pritchett believes it is a fair request to gather an audit of the services that Lozano Smith provides, and would like a breakdown to show data on the work. Member Singh made a motion to approve \$200k instead of \$800k, and to report back with the status of hiring in-house counsel. This would require staff to provide an update at the next Board meeting. Member Phillips seconded the motion. Member Pritchett feels uncomfortable with the proposed amount, and recommends \$600k to be safe. Member Kayatta agrees with the amount that Member Singh proposed. Member Villa stated that she would love in-house counsel, but wanted to share that there is a lot of work that is coming at us that legal counsel has to digest on a daily basis. It's a lot of work and we need to be honest with ourselves, but personally, she would feel more comfortable with a cushion knowing how much work comes in for legal counsel. Member Villa would like to make an amendment for \$400k, and would like to go with staff recommendation since this is not her wheelhouse. Member Singh says that the \$200k will get us through until the next Board meeting. Member Singh stated that we are here to make a difference, and it does not feel comfortable for certain members, because it is different than what has been done before. As a Board, we are trying to build out Cabinet to help support the Superintendent, so he can get his work done. The Board voted to approve the \$200k and to come back with recommendations to hire in-house counsel with a vote of 6-1 with Member Villa voting no.*

#### *11.7 Review and Approve Contract for Auditing Services-SA23-00533 by Crowe LLP (Rose Ramos)*

*Rose Ramos shared the contract for the annual audit that is required by Ed code. Crowe LLP are auditing our 2022-23 fiscal year. Assuming the contract gets approved tonight, they are scheduled to come out mid-May. The firm will audit financial data, test various programs, attendance, independent studies, instructional minutes, and internal controls when it comes to student body fundraising. Every year, they select random school sites to audit attendance and other records. The auditing firm is Crowe LLP and the amount is for \$145k.*

*Public Comment: No public comment*

*Board Comment:*

*Member Kayatta thinks it is very important that we are deliberate about our auditing services to make sure our financial house is in order. Member Kayatta made a motion to engage with Crowe and talk about an addendum to the agreement that we have with them to increase our audit services. Member Kayatta would like to put out an RFQ for next year to look at other firms that provide these services as well. Member Kayatta made a motion to approve the contract, and he would like Rose to work with Crowe to provide a supplemental agreement to increase services that the Board can sign at the next Board meeting. Also, Member Kayatta would like to make a plan for next year to solicit the use of other firms. Member Phillips seconded Member Kayatta's motion. The Board voted 7-0.*

## **12.0 COMMUNICATIONS**

*12.1 Superintendent's Report (Jorge A. Aguilar)- No report*

*12.2 President's Report (Chinua Rhodes)- No report*

*12.3 Information Sharing by Board Members-Member Villa shared that Project Lifelong will be providing students with a skateboard camp on Tuesday nights at Will C. Wood starting in April. Also, students from McClatchy, West Campus, and JFK will be participating in a public debate fundraiser on March 21<sup>st</sup> from 6-9pm at CKM. Member Pritchett shared that the Rosemont HS Robotics team have qualified for the 2023 1<sup>st</sup> Championships by BAE System in Houston, Texas. Member Kayatta encouraged the community to come out to the upcoming community fair at John Cabrillo. Member Kayatta shared that he will be hosting a community forum with President Rhodes on school safety on April 1<sup>st</sup> with more details to come. Member Singh shared that on Monday or Tuesday it was Sikh New Year. Member Singh shared that "Know Your Rights" is in the planning process. Member Singh is happy about the resolution that was passed tonight and is excited for the community to see the great work that the District is doing, especially for our Trans students. Member Phillips shared that she read some stories this week to students at John Still. Member Phillips shared that there is still work that needs to be done around anti-racism and anti-bias. Regarding a specific incident that happened this last week, Member Phillips has some concerns around how it was handled. Member Phillips wants to make sure that we are championing healing and not punishment. Member Phillips thinks that we need to look at ways to deal with student trauma and experience at school, and what level of appreciation they have for who they are. For the record, Member Phillips shared that the name of the week is "ni\*\*er bucks", and any student that uses that type of language has trauma. If it is trauma fed by parents that may be teaching them racist kind of ways to act, if it is children of color who don't have as much knowledge about who they are and how to defend themselves, we as a District really*

*need to look into not penalizing our students for not knowing. When it comes to racial injustices in our schools perpetuated by students, we have a bigger responsibility to make sure that we are leading the effort in that.*

### **13.0 CONSENT AGENDA**

*Generally routine items are approved by one motion without discussion. The Superintendent or a Board member may request an item be pulled from the consent agenda and voted upon separately.*

#### **13.1 Items Subject or Not Subject to Closed Session:**

- 13.1a Approve Grants, Entitlements and Other Income Agreements, Ratification of Other Agreements, Approval of Bid Awards, Approval of Declared Surplus Materials and Equipment, Change Notices and Notices of Completion (Rose Ramos)*
- 13.1b Approve Personnel Transactions (Cancy McArn)*
- 13.1c Approve Donations to the District for the Period of February 1-28, 2023 (Rose Ramos)*
- 13.1d Approve Business and Financial Report: Warrants, Checks and Electronic Transfers issued for the Period of February 1-28, 2023 (Rose Ramos)*
- 13.1e Approve Minutes for the November 3, 2022, Regular Board of Education Meeting (Jorge A. Aguilar)*
- 13.1f Approve Sutter Middle School Field Trip to Boston, MA May 21-26, 2023 (Lisa Allen and Vanessa Buitrago)*
- 13.1g Approve Sutter Middle School Field Trip to Washington, DC March 30-April 4, 2023 (Lisa Allen and Vanessa Buitrago)*
- 13.1h Approve Retention of Eleven (11) Firms for the DSA Inspector of Record Pool in Response to Request for Qualifications (Rose Ramos)*
- 13.1i Approve Staff Recommendations for Expulsion #12, 13, 14, and 15 2022/2023 (Lisa Allen and Stephan Brown)*
- 13.1j Approve C.K. McClatchy High School University of Kentucky Tournament of Champions Debate April 13-18, 2023 (Lisa Allen and Vanessa Buitrago)*

*Member Singh requested to pull expulsion # 14 to be discussed at the next Board meeting with a second from Member Jeane. The Board voted 7-0.*

### **14.0 BUSINESS AND FINANCIAL INFORMATION/ REPORTS    Receive Information**

#### **14.1 Business and Financial Information:**

*Enrollment Report- Month 5 and PO Board Report Period of January 15, 2023,*

*through February 14, 2023 (Rose Ramos)*

**15.0 FUTURE BOARD MEETING DATES / LOCATIONS**

- ✓ *April 13, 2023, 4:30 p.m. Closed Session, 6:30 p.m. Open Session, Serna Center, 5735 47<sup>th</sup> Avenue, Community Room, Regular Workshop Meeting*
- ✓ *April 27, 2023, 4:30 p.m. Closed Session, 6:30 p.m. Open Session, Serna Center, 5735 47<sup>th</sup> Avenue, Community Room, Regular Workshop Meeting*

**16.0 ADJOURNMENT**

*President Rhodes adjourned the meeting at 11:45p.m.*

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*Jorge A. Aguilar, Superintendent and Board Secretary*

*NOTE: The Sacramento City Unified School District encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Board of Education Office at (916) 643-9314 at least 48 hours before the scheduled Board of Education meeting so that we may make every reasonable effort to accommodate you. [Government Code § 54953.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. §12132)] Any public records distributed to the Board of Education less than 72 hours in advance of the meeting and relating to an open session item will be available on the district's website at [www.scusd.edu](http://www.scusd.edu)*



# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 12.1g

**Meeting Date:** April 27, 2023

**Subject:** Approve Perkins V - Comprehensive Local Needs Assessment Members

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Department:**

College and Career Readiness

**Recommendation:**

Approve the proposed roster of Comprehensive Local Needs Assessment (CLNA) Board Members.

**Background/Rationale:**

The California Department of Education plan for Carl D. Perkins Career Technical Education legislation of 2018 requires Lead Education Agencies who receive Perkins funding to hold an annual Comprehensive Local Needs Assessment. One of the requirements is that the school board approve a roster of stakeholders to site on the board. These stakeholders were chosen intentionally to fill the required roles of the CLNA and have existing relationships and investments with SCUSD Career Technical Education programs. The CLNA will review district CTE student data and approve the goals required for the Perkins grant application due on May 12, 2023.

**Financial Considerations:**

The compliance measure for Perkins funding is typically estimated at \$450,000 annually. Perkins funding is also applied towards a required match for other grants such as the Career Technical Education Incentive Grant (CTEIG) and the K12 Strong Workforce Program (SWP).

**LCAP Goal(s):**

Goal 1 – College, Career, and Life Readiness

**Documents Attached:** 2022/23 Career Technical Education Advisory Invitations

**Estimated Time of Presentation:** N/A

**Submitted by:** Christina Espinosa, Guidance & Counseling Director

**Approved by:** Jorge A. Aguilar, Superintendent



## 2022/23 Career Technical Education Advisory | Invitations

1. Aliyah Holmes
2. Bob Lyons
3. Dean Peckham
4. Jazmine Alop
5. Mary Kimball
6. Nicole Cuellar
7. Olga L. Simms
8. Rick Hodge
9. Andrea Egan
10. John McMeekin
11. Jorge Aguilar
12. Krista Arata
13. Robert Curtis
14. Bina Lefkovitz
15. Michelle McIntosh
16. Susan Wheeler
17. Vanessa Buitrago
18. Alfredo Martinez
19. Allison Frenzel
20. Andrea Ollanik
21. Angela Hatter
22. Rosana Chavez-Hernandez
23. Elizabeth Vigil
24. Garret Kirkland
25. Julie Holt
26. Jennifer Christine-Madamba
27. Jim Peterson
28. Kriztine Palone
29. Leticia Bucio
30. Manpreet Kaur
31. Reginald Brown
32. Richard Baranowski
33. Shallie Johnson
34. Stephan Brown
35. Terri Carpenter
36. Adrian L. Williams
37. Christin OCuddehy
38. Gill Shinder
39. Jacqueline Garner
40. Jennifer Poff
41. Mario Wilson
42. Steve Cary
43. Kyle Allen
44. Kristina Fraley
45. Brett Fontenot
46. Dr. Leslie Hernandez
47. Richard Gentry
48. Lori Robinson
49. Rick Larkey
50. Simone Worsham
51. Stephanie Byrnes
52. Todd Frazee
53. Victoria Flores
54. Deborah McCoy
55. Kevin McGrew



# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 13.1

**Meeting Date:** April 27, 2023

**Subject:** Business and Financial Information

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Division:** Business Services

**Recommendation:** Receive business and financial information.

**Background/Rationale:** Enrollment and Attendance Report for Month 6, Ending Friday, February 24, 2023 and Purchase Order Board Report for the Period of February 15, 2023 through March 14, 2023.

**Financial Considerations:** Reflects standard business information.

**LCAP Goal(s):** Family and Community Empowerment; Operational Excellence

**Documents Attached:**

- Enrollment and Attendance Report for Month 6, Ending Friday, February 24, 2023
- Purchase Order Board Report for the Period of February 15, 2023 through March 14, 2023

**Estimated Time:** N/A

**Submitted by:** Rose Ramos, Chief Business and Operations Officer

**Approved by:** Jorge A. Aguilar, Superintendent

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT  
ENROLLMENT AND ATTENDANCE REPORT  
MONTH 6, ENDING FRIDAY, FEBRUARY 24, 2023  
TRADITIONAL SCHOOLS

ELEMENTARY TRADITIONAL	GENERAL EDUCATION			Special Education Grades K-6	TOTAL MONTH END ENROLLMENT	PERCENTAGE FOR THE MONTH	AVERAGE CUMULATIVE ACTUAL ATTENDANCE		
	Kdgn	Grades 1-3	Grades 4-6				2022-2023 Actual Attendance	Cum Attd Days/107 2022-2023	PERCENTAGE 2022-2023
A M Winn Elementary K-8 Waldorf	56	124	118	13	311	88.07%	279.11	90.77%	
Abraham Lincoln El	74	219	235	2	530	90.69%	480.81	90.60%	
Alice Birney Waldorf-Inspired K8	72	144	161	2	379	91.55%	346.83	92.18%	
Bret Harte Elementary	23	65	75	33	196	91.97%	175.97	89.80%	
Caleb Greenwood	52	219	213	3	487	94.93%	458.41	94.41%	
Camellia Basic Elementary	73	138	167	12	390	95.28%	372.76	94.70%	
Capital City School	24	100	107	0	231	86.07%	198.79	90.40%	
Caroline Wenzel Elementary	21	86	86	20	213	90.18%	195.30	89.34%	
Cesar Chavez ES	0	0	355	22	377	92.01%	345.20	91.82%	
Crocker/Riverside Elementary	95	280	244	2	621	94.93%	583.86	94.20%	
David Lubin Elementary	48	193	184	27	452	93.27%	415.53	92.49%	
Earl Warren Elementary	70	167	186	10	433	92.05%	397.21	91.87%	
Edward Kemble Elementary	116	376	0	18	510	91.84%	455.25	89.94%	
Elder Creek Elementary	81	289	333	6	709	94.05%	651.59	92.95%	
Ethel I Baker Elementary	78	269	233	3	583	91.23%	531.73	90.02%	
Ethel Phillips Elementary	80	185	176	6	447	90.28%	399.85	89.86%	
Father Keith B Kenny K-8 School	23	75	124	27	249	86.84%	220.26	88.51%	
Genevieve Didion Elementary	66	205	198	4	473	94.86%	449.73	94.58%	
Golden Empire Elementary	54	183	208	15	460	93.47%	426.76	91.58%	
H W Harkness Elementary	51	87	119	2	259	89.85%	230.96	90.36%	
Hollywood Park Elementary	23	91	101	37	252	90.49%	219.93	88.98%	
Home/Hospital	10	25	22	2	59	100.00%	15.46	100.00%	
Hubert H. Bancroft Elementary	67	178	155	16	416	91.71%	368.40	91.07%	
Isador Cohen Elementary	64	115	108	36	323	92.59%	284.09	90.23%	
James W Marshall Elementary	39	130	139	28	336	91.54%	305.64	91.41%	
John Bidwell Elementary	49	119	75	12	255	91.22%	227.00	89.22%	
John Cabrillo Elementary	34	117	129	41	321	89.94%	279.26	89.55%	
John D Sloat Elementary	31	84	82	11	208	91.34%	182.20	89.09%	
John H. Still K-8	44	177	232	13	466	90.08%	425.59	88.96%	
John Morse Therapeutic Center	0	0	0	9	9	82.10%	8.20	83.59%	
Leataata Floyd Elementary	24	114	110	4	252	84.06%	220.56	85.77%	
Leonardo da Vinci K - 8 School	112	272	280	19	683	95.35%	645.18	94.45%	
Mark Twain Elementary	37	89	99	19	244	90.81%	222.62	89.94%	
Martin Luther King Jr Elementary	60	124	95	20	299	90.45%	277.17	89.65%	
Matsuyama Elementary	55	190	213	4	462	94.48%	428.77	93.33%	
Nicholas Elementary	69	211	235	16	531	89.40%	474.43	88.97%	
O W Erlewine Elementary	30	99	116	22	267	88.99%	233.73	89.40%	
Oak Ridge Elementary	56	201	196	2	455	90.23%	406.93	89.30%	
Pacific Elementary	93	294	306	1	694	90.93%	622.43	90.72%	
Parkway Elementary School	78	184	180	23	465	87.70%	394.86	86.36%	
Peter Burnett Elementary	45	167	175	18	405	92.32%	367.06	91.94%	
Phoebe A Hearst Elementary	93	283	277	1	654	95.20%	618.79	94.53%	
Pony Express Elementary	37	135	169	16	357	92.23%	332.15	92.40%	
Rosa Parks K-8 School	40	125	140	16	321	89.61%	283.67	89.76%	
Sequoia Elementary	56	164	176	22	418	89.83%	369.26	89.12%	
Success Academy K-8	0	0	5	0	5	62.62%	2.57	61.93%	
Susan B Anthony Elementary	58	130	121	2	311	94.36%	291.12	93.12%	
Sutterville Elementary	39	161	183	4	387	94.90%	365.22	93.84%	
Tahoe Elementary	73	105	98	31	307	91.49%	276.99	89.87%	
Theodore Judah Elementary	87	144	183	18	432	93.46%	399.21	92.62%	
Washington Elementary	46	143	118	23	330	89.84%	295.82	89.93%	
William Land Elementary	46	138	161	1	346	94.41%	328.15	93.65%	
Woodbine Elementary	44	136	94	25	299	87.07%	251.93	87.70%	
<b>TOTAL ELEMENTARY SCHOOLS</b>	<b>2,796</b>	<b>8,049</b>	<b>8,295</b>	<b>739</b>	<b>19,879</b>	<b>91.78%</b>	<b>18,040.29</b>	<b>91.23%</b>	
	<b>Change from prior month</b>			<b>(22)</b>	<b>18</b>				

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT  
 ENROLLMENT AND ATTENDANCE REPORT  
 MONTH 6, ENDING FRIDAY, FEBRUARY 24, 2023  
 TRADITIONAL SCHOOLS

MIDDLE SCHOOLS	GENERAL EDUCATION			Special Education Grades 7-8	TOTAL MONTH- END ENROLLMENT	PERCENTAGE FOR THE MONTH	AVERAGE CUMULATIVE ACTUAL ATTENDANCE	
	Grade 7	Grade 8	Total Grades 7-8			2022-2023 Actual Attendance	Cum Attd Days/107 2022-2023	PERCENTAGE 2022-2023
A M Winn Elementary K-8 Waldorf	37	28	65	1	66	91.58%	59.45	91.81%
Albert Einstein MS	323	309	632	31	663	90.27%	606.63	90.62%
Alice Birney Waldorf-Inspired K8	57	51	108	0	108	92.80%	101.76	92.90%
California MS	365	392	757	13	770	90.02%	706.49	90.70%
Capital City School	57	63	120	0	120	61.14%	68.50	67.21%
Fern Bacon MS	306	315	621	39	660	91.76%	602.60	90.13%
Genevieve Didion Elementary	58	52	110	0	110	95.91%	104.48	94.97%
Home/Hospital	4	49	0	1	54	100.00%	9.29	100.00%
John H. Still K-8	149	122	271	14	285	92.96%	262.76	93.19%
John Morse Therapeutic Center	0	0	0	16	16	76.04%	12.70	80.17%
Kit Carson IB Academy	151	163	314	16	330	86.14%	295.87	86.75%
Leonardo da Vinci K - 8 School	43	54	97	11	108	93.67%	102.46	92.55%
Martin Luther King Jr Elementary	13	11	24	0	24	91.88%	25.57	91.99%
Rosa Parks K-8 School	208	191	399	20	419	88.37%	372.99	88.62%
Sam Brannan MS	142	154	296	36	332	92.06%	304.10	90.41%
School of Engineering and Science	122	106	228	1	229	93.57%	220.32	93.55%
Success Academy K-8	4	7	11	0	11	77.27%	5.11	79.32%
Sutter MS	521	519	1,040	24	1,064	94.30%	1006.30	93.93%
Will C Wood MS	314	322	636	41	677	89.51%	614.97	90.16%
<b>TOTAL MIDDLE SCHOOLS</b>	<b>2,874</b>	<b>2,908</b>	<b>5,729</b>	<b>264</b>	<b>6,046</b>	<b>90.64%</b>	<b>5,482.38</b>	<b>90.73%</b>
<b>Change from prior month</b>				-	<b>9</b>			

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT  
 ENROLLMENT AND ATTENDANCE REPORT  
 MONTH 6, ENDING FRIDAY, FEBRUARY 24, 2023  
 TRADITIONAL SCHOOLS

HIGH SCHOOLS	GENERAL EDUCATION					Total Grade 9-12	Special Education Grades 9-12	TOTAL MONTH-END ENROLLMENT	PERCENTAGE FOR THE MONTH	AVERAGE CUMULATIVE ACTUAL ATTENDANCE	
	Continuation	Grade 9	Grade 10	Grade 11	Grade 12				2022-2023 Actual Attendance	Cum Attd Days/107	PERCENTAGE 2022-2023
									2022-2023	2022-2023	2022-2023
American Legion HS	196	0	0	0	0	196	0	196	68.02%	124.93	70.19%
Arthur A. Benjamin Health Prof	0	31	37	40	45	153	23	176	86.14%	159.82	87.12%
C K McClatchy HS	0	619	615	512	510	2,256	36	2,292	90.57%	2095.52	89.92%
Capital City School	0	49	57	94	93	293	0	293	78.05%	232.06	80.60%
Hiram W Johnson HS	0	400	382	350	284	1,416	124	1,540	87.39%	1389.44	87.22%
Home/Hospital	0	1	2	7	48	58	5	63	100.00%	15.77	100.00%
John F Kennedy HS	0	420	388	474	400	1,682	119	1,801	90.42%	1662.85	90.31%
Kit Carson 7-12	0	50	59	42	20	171	2	173	92.96%	168.14	91.78%
Luther Burbank HS	0	327	392	366	315	1,400	96	1,496	88.48%	1365.97	89.12%
Rosemont HS	0	345	344	332	311	1,332	97	1,429	88.33%	1294.10	89.05%
School of Engineering and Science	0	107	84	62	67	320	1	321	94.02%	304.58	92.72%
West Campus HS	0	218	222	197	188	825	1	826	95.86%	802.27	96.52%
Sacramento Accelerated Academy*	0	4	28	117	316	465	0	465	**NA	**NA	**NA
<b>TOTAL HIGH SCHOOLS</b>	<b>196</b>	<b>2,571</b>	<b>2,610</b>	<b>2,593</b>	<b>2,597</b>	<b>10,567</b>	<b>504</b>	<b>11,071</b>	<b>89.22%</b>	<b>9,615.44</b>	<b>89.37%</b>
						<b>Change from prior month</b>	<b>(5)</b>	<b>(109)</b>			

\* Change in internal process required separate row for Sacramento Accelerated Academy instead of dual enrollment at home high school sites.

\*\* Sacramento Accelerated Academy attendance data only available during state reporting periods.

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT  
 ENROLLMENT AND ATTENDANCE REPORT  
 MONTH 6, ENDING FRIDAY, FEBRUARY 24, 2023  
 TRADITIONAL SCHOOLS

DISTRICT TOTALS	TOTAL MONTH- END ENROLLMENT	PERCENTAGE FOR THE MONTH	AVERAGE CUMULATIVE ACTUAL ATTENDANCE	
		2022-2023 Actual Attendance	Cum Attd Days/89	PERCENTAGE 2022-2023
			2022-2023	
ELEMENTARY	19,879	91.78%	18,025	91.23%
MIDDLE	6,046	90.64%	5,473	90.73%
HIGH SCHOOL	11,071	89.21%	9,600	89.37%
<b>TOTAL ALL DISTRICT SEGMENTS</b>	<b>36,996</b>	<b>90.84%</b>	<b>33,098</b>	<b>90.59%</b>

<b>Total Non-Public Schools as of 03/16/2023</b>	<b>257</b>
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<b>Non-Public change from prior month</b>	<b>0</b>
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SACRAMENTO CITY UNIFIED SCHOOL DISTRICT  
 ENROLLMENT AND ATTENDANCE REPORT  
 MONTH 6, ENDING FRIDAY, FEBRUARY 24, 2023  
 TRADITIONAL SCHOOLS

ADULT EDUCATION	ENROLLMENT	HOURS EARNED			2022-2023 CUMULATIVE ADA		
		CONCURRENT	OTHER	TOTAL	CONCURRENT	OTHER	TOTAL
A. Warren McClaskey Adult Center	226	0	9,312.25	9,312.25	0	87.64	87.64
Charles A. Jones Career & Education Center	306	0	10,921.77	10,921.77	0	163.10	163.10
<b>TOTAL ADULT EDUCATION</b>	<b>532</b>	<b>0</b>	<b>20,234.02</b>	<b>20,234.02</b>	<b>0</b>	<b>250.74</b>	<b>250.74</b>

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT  
 ENROLLMENT AND ATTENDANCE REPORT  
 MONTH 6, ENDING FRIDAY, FEBRUARY 24, 2023  
 GRADE BY GRADE ENROLLMENT

ELEMENTARY SCHOOLS	GENERAL EDUCATION ENROLLMENT							TOTAL
	Kdgn	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	GENERAL
A M Winn Elementary K-8 Waldorf	56	39	40	45	33	47	38	298
Abraham Lincoln El	74	79	66	74	76	88	71	528
Alice Birney Waldorf-Inspired K8	72	48	48	48	60	53	48	377
Bret Harte Elementary	23	32	24	9	26	25	24	163
Caleb Greenwood	52	82	65	72	79	69	65	484
Camellia Basic Elementary	73	48	47	43	56	58	53	378
Capital City School	24	24	37	39	31	43	33	231
Caroline Wenzel Elementary	21	26	29	31	27	19	40	193
Cesar Chavez ES	0	0	0	0	110	115	130	355
Crocker/Riverside Elementary	95	94	91	95	79	86	79	619
David Lubin Elementary	48	67	69	57	58	62	64	425
Earl Warren Elementary	70	48	59	60	65	57	64	423
Edward Kemble Elementary	116	129	119	128	0	0	0	492
Elder Creek Elementary	81	91	98	100	114	109	110	703
Ethel I Baker Elementary	78	92	85	92	79	79	75	580
Ethel Phillips Elementary	80	54	64	67	62	52	62	441
Father Keith B Kenny K-8 School	23	22	24	29	46	32	46	222
Genevieve Didion Elementary	66	65	70	70	65	66	67	469
Golden Empire Elementary	54	59	63	61	72	60	76	445
H W Harkness Elementary	51	24	28	35	42	44	33	257
Hollywood Park Elementary	23	40	24	27	35	39	27	215
Home/Hospital	10	1	5	19	1	4	17	57
Hubert H. Bancroft Elementary	67	72	50	56	47	42	66	400
Isador Cohen Elementary	64	47	42	26	39	39	30	287
James W Marshall Elementary	39	40	45	45	52	41	46	308
John Bidwell Elementary	49	36	46	37	23	26	26	243
John Cabrillo Elementary	34	36	34	47	35	40	54	280
John D Sloat Elementary	31	22	23	39	25	32	25	197
John H. Still K-8	44	58	56	63	76	64	92	453
John Morse Therapeutic Center	0	0	0	0	0	0	0	0
Leataata Floyd Elementary	24	43	36	35	30	39	41	248
Leonardo da Vinci K - 8 School	112	86	95	91	93	94	93	664
Mark Twain Elementary	37	24	32	33	31	34	34	225
Martin Luther King Jr Elementary	60	40	36	48	28	26	41	279
Matsuyama Elementary	55	64	54	72	66	82	65	458
Nicholas Elementary	69	70	70	71	83	75	77	515
O W Erlewine Elementary	30	32	38	29	38	45	33	245
Oak Ridge Elementary	56	70	60	71	66	54	76	453
Pacific Elementary	93	97	93	104	92	117	97	693
Parkway Elementary School	78	58	54	72	65	54	61	442
Peter Burnett Elementary	45	48	61	58	53	63	59	387
Phoebe A Hearst Elementary	93	94	94	95	93	91	93	653
Pony Express Elementary	37	44	44	47	57	63	49	341
Rosa Parks K-8 School	40	42	47	36	41	50	49	305
Sequoia Elementary	56	57	59	48	56	54	66	396
Success Academy K-8	0	0	0	0	0	3	2	5
Susan B Anthony Elementary	58	51	42	37	44	43	34	309
Sutterville Elementary	39	47	54	60	63	64	56	383
Tahoe Elementary	73	32	29	44	34	31	33	276
Theodore Judah Elementary	87	53	44	47	58	64	61	414
Washington Elementary	46	49	49	45	32	33	53	307
William Land Elementary	46	42	52	44	54	50	57	345
Woodbine Elementary	44	47	44	45	36	28	30	274
<b>TOTAL</b>	<b>2,796</b>	<b>2,665</b>	<b>2,638</b>	<b>2,746</b>	<b>2,726</b>	<b>2,748</b>	<b>2,821</b>	<b>19,140</b>

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT  
 ENROLLMENT AND ATTENDANCE REPORT  
 MONTH 6, ENDING FRIDAY, FEBRUARY 24, 2023  
 CUMULATIVE TOTAL ABSENCES

ELEMENTARY	TOTAL ENROLLMENT	TOTAL ABSENCES	ACTUAL DAYS OF ATTENDANCE	DAYS ENROLLED	PERCENTAGE OF ATTENDANCE
A M Winn Elementary K-8 Waldorf	311	3,008	29,586	32,594	90.77%
Abraham Lincoln El	530	5,287	50,966	56,253	90.60%
Alice Birney Waldorf-Inspired K8	379	3,119	36,764	39,883	92.18%
Bret Harte Elementary	196	2,118	18,653	20,771	89.80%
Caleb Greenwood	487	2,878	48,591	51,469	94.41%
Camellia Basic Elementary	390	2,212	39,513	41,725	94.70%
Capital City School	231	2,237	21,072	23,309	90.40%
Caroline Wenzel Elementary	213	2,470	20,702	23,172	89.34%
Cesar Chavez ES	377	3,260	36,591	39,851	91.82%
Crocker/Riverside Elementary	621	3,810	61,889	65,699	94.20%
David Lubin Elementary	452	3,575	44,046	47,621	92.49%
Earl Warren Elementary	433	3,727	42,104	45,831	91.87%
Edward Kemble Elementary	510	5,398	48,256	53,654	89.94%
Elder Creek Elementary	709	5,235	69,069	74,304	92.95%
Ethel I Baker Elementary	583	6,252	56,363	62,615	90.02%
Ethel Phillips Elementary	447	4,783	42,384	47,167	89.86%
Father Keith B Kenny K-8 School	249	3,030	23,347	26,377	88.51%
Genevieve Didion Elementary	473	2,732	47,671	50,403	94.58%
Golden Empire Elementary	460	4,159	45,236	49,395	91.58%
H W Harkness Elementary	259	2,612	24,482	27,094	90.36%
Hollywood Park Elementary	252	2,887	23,313	26,200	88.98%
Home/Hospital	59	0	1,654	1,654	100.00%
Hubert H. Bancroft Elementary	416	3,827	39,050	42,877	91.07%
Isador Cohen Elementary	323	3,260	30,114	33,374	90.23%
James W Marshall Elementary	336	3,045	32,398	35,443	91.41%
John Bidwell Elementary	255	2,906	24,062	26,968	89.22%
John Cabrillo Elementary	321	3,455	29,602	33,057	89.55%
John D Sloat Elementary	208	2,364	19,313	21,677	89.09%
John H. Still K-8	466	5,599	45,113	50,712	88.96%
John Morse Therapeutic Center	9	169	861	1,030	83.59%
Leataata Floyd Elementary	252	3,880	23,379	27,259	85.77%
Leonardo da Vinci K - 8 School	683	4,017	68,389	72,406	94.45%
Mark Twain Elementary	244	2,639	23,598	26,237	89.94%
Martin Luther King Jr Elementary	299	3,393	29,380	32,773	89.65%
Matsuyama Elementary	462	3,248	45,450	48,698	93.33%
Nicholas Elementary	531	6,232	50,289	56,521	88.97%
O W Erlewine Elementary	267	2,938	24,775	27,713	89.40%
Oak Ridge Elementary	455	5,170	43,135	48,305	89.30%
Pacific Elementary	694	6,746	65,977	72,723	90.72%
Parkway Elementary School	465	6,610	41,855	48,465	86.36%
Peter Burnett Elementary	405	3,409	38,908	42,317	91.94%
Phoebe A Hearst Elementary	654	3,798	65,592	69,390	94.53%
Pony Express Elementary	357	2,870	34,876	37,746	92.40%
Rosa Parks K-8 School	321	3,398	29,785	33,183	89.76%
Sequoia Elementary	418	4,780	39,142	43,922	89.12%
Success Academy K-8	5	166	270	436	61.93%
Susan B Anthony Elementary	311	2,279	30,859	33,138	93.12%
Sutterville Elementary	387	2,517	38,348	40,865	93.84%
Tahoe Elementary	307	3,311	29,361	32,672	89.87%
Theodore Judah Elementary	432	3,372	42,316	45,688	92.62%
Washington Elementary	330	3,511	31,357	34,868	89.93%
William Land Elementary	346	2,360	34,784	37,144	93.65%
Woodbine Elementary	299	3,746	26,704	30,450	87.70%
<b>TOTAL</b>	<b>19,879</b>	<b>183,804</b>	<b>1,911,294</b>	<b>2,095,098</b>	<b>91.23%</b>

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT  
 ENROLLMENT AND ATTENDANCE REPORT  
 MONTH 6, ENDING FRIDAY, FEBRUARY 24, 2023  
 CUMULATIVE TOTAL ABSENCES

MIDDLE	TOTAL ENROLLMENT	TOTAL ABSENCES	ACTUAL DAYS OF ATTENDANCE	DAYS ENROLLED	PERCENTAGE OF ATTENDANCE
A M Winn Elementary K-8 Waldorf	66	562	6,302	6,864	91.81%
Albert Einstein MS	663	6,654	64,303	70,957	90.62%
Alice Birney Waldorf-Inspired K-8	108	824	10,787	11,611	92.90%
California MS	770	7,677	74,888	82,565	90.70%
Capital City School	120	3,542	7,261	10,803	67.21%
Fern Bacon MS	660	6,998	63,876	70,874	90.13%
Genevieve Didion K-8	110	587	11,075	11,662	94.97%
Home/Hospital	54	0	994	994	100.00%
John H. Still K-8	285	2,035	27,853	29,888	93.19%
John Morse Therapeutic Center	16	330	1,334	1,664	80.17%
Kit Carson 7-12	330	4,790	31,362	36,152	86.75%
Leonardo da Vinci K - 8 School	108	874	10,861	11,735	92.55%
Martin Luther King Jr K-8	24	236	2,710	2,946	91.99%
Rosa Parks K-8 School	419	5,028	39,164	44,192	88.62%
Sam Brannan MS	332	3,420	32,235	35,655	90.41%
School of Engineering and Science	229	1,609	23,354	24,963	93.55%
Success Academy K-8	11	140	537	677	79.32%
Sutter MS	1,064	6,892	106,668	113,560	93.93%
Will C Wood MS	677	7,111	65,187	72,298	90.16%
<b>TOTAL</b>	<b>6,046</b>	<b>59,309</b>	<b>580,751</b>	<b>640,060</b>	<b>90.73%</b>

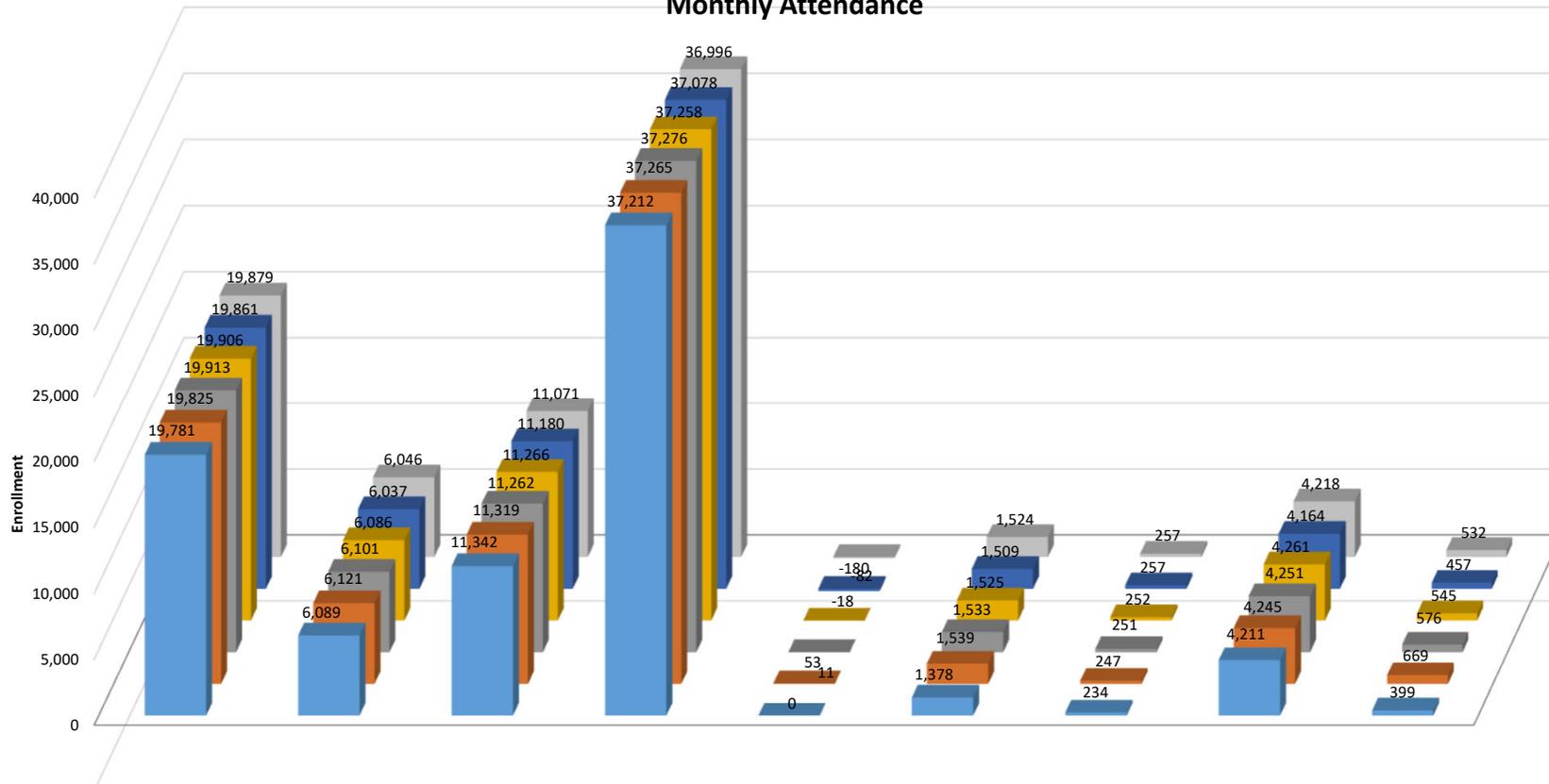
SACRAMENTO CITY UNIFIED SCHOOL DISTRICT  
ENROLLMENT AND ATTENDANCE REPORT  
MONTH 6, ENDING FRIDAY, FEBRUARY 24, 2023  
CUMULATIVE TOTAL ABSENCES

HIGH SCHOOL	ENROLLMENT	TOTAL ABSENCES	ACTUAL DAYS OF ATTENDANCE	DAYS ENROLLED	PERCENTAGE OF ATTENDANCE
American Legion HS	196	5,623	13,242	18,865	70.19%
Arthur A. Benjamin Health Prof	176	2,505	16,941	19,446	87.12%
C K McClatchy HS	2,292	24,898	222,125	247,023	89.92%
Capital City School	293	5,921	24,598	30,519	80.60%
Hiram W Johnson HS	1,540	21,585	147,281	168,866	87.22%
Home/Hospital	63	0	1,688	1,688	100.00%
John F Kennedy HS	1,801	18,917	176,262	195,179	90.31%
Kit Carson 7-12	173	1,596	17,823	19,419	91.78%
Luther Burbank HS	1,496	17,515	143,427	160,942	89.12%
Rosemont HS	1,429	16,862	137,175	154,037	89.05%
School of Engineering and Science	321	2,536	32,285	34,821	92.72%
West Campus HS	826	3,065	85,041	88,106	96.52%
Sacramento Accelerated Academy*	465	**NA	**NA	**NA	**NA
<b>TOTAL</b>	<b>11,071</b>	<b>121,023</b>	<b>1,017,888</b>	<b>1,138,911</b>	<b>89.37%</b>

	TOTAL ENROLLMENT	TOTAL ABSENCES	ACTUAL DAYS OF ATTENDANCE	DAYS ENROLLED	PERCENTAGE OF ATTENDANCE
<b>TOTAL ALL SCHOOLS</b>	<b>36,996</b>	<b>364,136</b>	<b>3,509,933</b>	<b>3,874,069</b>	<b>90.60%</b>

	Students in Non Public Schools	Total Enrollment	ADA	ADA %	% Change
<b>2021-22 Actual</b>		37,165	33,490	90.11%	
<b>2022-2023 Projected</b>		36,193	0	0.00%	
<b>Month 01</b>	234	37,212	33,827	92.56%	
<b>Month 02</b>	247	37,265	33,754	92.27%	-0.29%
<b>Month 03</b>	251	37,276	33,516	91.60%	-0.67%
<b>Month 04</b>	252	37,258	33,245	91.13%	-0.47%
<b>Month 05</b>	257	37,078	33,161	90.56%	-0.57%
<b>Month 06</b>	257	36,996	33,098	90.60%	0.04%

### Monthly Attendance



	Elementary	Middle	High	Total	Variance	Dependent Charter	Non-Public Schools	Independent Charter	Adult Ed.
Month 1 9/23/2022	19,781	6,089	11,342	37,212	0	1,378	234	4,211	399
Month 2 10/21/2022	19,825	6,121	11,319	37,265	53	1,539	247	4,245	669
Month 3 11/18/2022	19,913	6,101	11,262	37,276	11	1,533	251	4,251	576
Month 4 12/16/2022	19,906	6,086	11,266	37,258	-18	1,525	252	4,261	545
Month 5 1/27/2023	19,861	6,037	11,180	37,078	-180	1,509	257	4,164	457
Month 6 2/24/2023	19,879	6,046	11,071	36,996	-82	1,524	257	4,218	532

## Includes Purchase Orders dated 02/15/2023 - 03/14/2023

PO Number	Vendor Name	Description	Location	Fund	Account Amount
B23-00831		SETTLEMENT REIMBURSEMENT PER OAH [REDACTED]	SPECIAL EDUCATION DEPARTMENT	01	6,500.00
B23-00833	AMADOR STAGE LINES INC	HMS FIELD TRIP TRANSPORTATION	HIRAM W. JOHNSON HIGH SCHOOL	01	6,396.13
B23-00834	AIRGAS USA LLC	MFG PROGRAM INSTRUCTIONAL SUPPLIES	CHARLES A. JONES CAREER & ED	11	1,600.00
B23-00835	URSCHEL LABORATORIES INC	HEAVY DUTY BLADES FOR CENTRAL KITCHEN	NUTRITION SERVICES DEPARTMENT	13	3,600.00
B23-00837	BROOKWOOD FARMS INC	CARNITAS FOR 2022-23 SY	NUTRITION SERVICES DEPARTMENT	13	32,481.00
B23-00838	PANERA BREAD CO	Panera Blanket Order	ACADEMIC OFFICE	01	1,500.00
B23-00839	CONTROL SOLUTIONS INC	22-23 IZ CLINIC DATA LOGGER CALIBRATION	HEALTH SERVICES	01	410.00
B23-00840	THE HOME DEPOT PRO	WOODSHOP SUPPLIES BLANKET NOT TO EXCEED \$1000	CALIFORNIA MIDDLE SCHOOL	01	1,087.50
B23-00841	HANNIBAL'S CATERING	**BLANKET** HANNIBAL'S FOR 2022-23 YEAR	HUMAN RESOURCE SERVICES	01	5,000.00
B23-00842	LUNCH BOX EXPRESS	**BLANKET** LUNCH BOX/TASTY TIME FOR 2022-23 YEAR	HUMAN RESOURCE SERVICES	01	5,000.00
B23-00843	MULLER SPORTS SERVICE	OFFICIALS FEES 2022-2023	HIRAM W. JOHNSON HIGH SCHOOL	01	20,000.00
B23-00844	AIR TREATMENT CORP	(JCI EQUIPMENT) - BLANKET FOR AIR TREATMENT CORP	FACILITIES MAINTENANCE	01	5,000.00
B23-00845		SETTLEMENT PAYMENT S.M. [REDACTED]	SPECIAL EDUCATION DEPARTMENT	01	10,000.00
B23-00846	LUX BUS AMERICA CO	ATHLETIC TRANSPORTATION FY23	C. K. McCLATCHY HIGH SCHOOL	01	5,900.00
B23-00847	SACRAMENTO REGIONAL TRANSIT DI STRICT FARE PREPAYMENT DEPT	RT STICKERS/PASSES (SEVERE/CBI PROGRAMS)	SPECIAL EDUCATION DEPARTMENT	01	24,000.00
B23-00848	ALL WEST COACHLINES INC	HJHS SUPPLEMENTAL ATHLETIC TRANSPORTATION	HIRAM W. JOHNSON HIGH SCHOOL	01	16,000.00
B23-00849	CONTINENTAL ATHLETIC SUPPLY	RECONDITION FOOTBALL UNIFORM	LUTHER BURBANK HIGH SCHOOL	01	5,000.00
B23-00850	AQUATIC RESEARCH ORGANISMS INC	BIOLOGY LAB & INSTRUCTIONAL SUPPLIES FY22/23	C. K. McCLATCHY HIGH SCHOOL	01	600.00
B23-00851	LUX BUS AMERICA CO	LUX BUS - ATHLETIC TRANSPORTATION 2022-2023	WEST CAMPUS	01	6,000.00
CHB23-00385	SCUSD - PAPER USAGE	C&I Paper B/O	ACADEMIC OFFICE	01	2,000.00
CHB23-00386	ODP BUSINESS SOLUTIONS LLC	OFFICE SUPPLIES 2022-2023 FOR HUMAN RESOURCES DEPT	HUMAN RESOURCE SERVICES	01	10,000.00
CHB23-00387	ODP BUSINESS SOLUTIONS LLC	OFFICE DEPOT	LEATAATA FLOYD ELEMENTARY	01	3,000.00

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## Includes Purchase Orders dated 02/15/2023 - 03/14/2023

PO Number	Vendor Name	Description	Location	Fund	Account Amount
CHB23-00388	ODP BUSINESS SOLUTIONS LLC	Blanket Order for Office Supplies	ACADEMIC OFFICE	01	5,000.00
CHB23-00389	ODP BUSINESS SOLUTIONS LLC	INSTRUCTIONAL SUPPLIES / LCFE F/R	H.W. HARKNESS ELEMENTARY	01	2,000.00
CHB23-00390	ODP BUSINESS SOLUTIONS LLC	CLASSROOM/SCHOOL SUPPLIES	CALIFORNIA MIDDLE SCHOOL	01	4,500.00
CHB23-00391	ODP BUSINESS SOLUTIONS LLC	OFFICE DEPOT BLANKET	A. M. WINN - K-8	01	4,000.00
CHB23-00392	ODP BUSINESS SOLUTIONS LLC	Office Depot supply order 22/23 additional funds	ELDER CREEK ELEMENTARY SCHOOL	01	24,000.00
CHB23-00393	ODP BUSINESS SOLUTIONS LLC	SUPPLEMENTARY CLASSROOM SUPPLIES	LUTHER BURBANK HIGH SCHOOL	01	5,000.00
CHB23-00394	ODP BUSINESS SOLUTIONS LLC	INSTRUCTIONAL MATERIALS	FATHER K.B. KENNY - K-8	01	540.00
CS23-00430	STEVEN THOMAS TSUYUKI	LAW AND SOCIAL JUSTICE ACADEMY AGREEMENT	LUTHER BURBANK HIGH SCHOOL	01	3,795.00
CS23-00431	ENTEK CONSULTING GROUP, INC	0305-409 JMARSHALL ADMIN ROOF HAZMAT INSPECTIONS	FACILITIES SUPPORT SERVICES	21	2,740.00
CS23-00432	A TOUCH OF UNDERSTANDING INC	HMS ACADEMY - ATOU PRESENTATION	HIRAM W. JOHNSON HIGH SCHOOL	01	2,065.00
CS23-00433	ENTEK CONSULTING GROUP, INC	0265-461 OAK RIDGE ES NEW CONST-ASBEST TEST	FACILITIES SUPPORT SERVICES	21	51,900.00
CS23-00434	LPC CONSULTING ASSOCIATES INC	EVALUATION OF YDSS	YOUTH DEVELOPMENT	01	85,000.00
CS23-00435	ENTEK CONSULTING GROUP, INC	0525-442-2 JFK C-WING HAZMAT MONITORING	FACILITIES SUPPORT SERVICES	01	14,240.00
CS23-00436	INFINITE CAMPUS INC	INFINITE CAMPUS AGREEMENT	ENROLLMENT CENTER	01	4,800.00
CS23-00437	BRIDGES OF THE MIND PSYCHOLOGICAL SERVICES	INDEPENDENT EDUCATIONAL EVALUATIONS	SPECIAL EDUCATION DEPARTMENT	01	6,000.00
CS23-00439	DISCOVERY EDUCATION	DISCOVERY EDUCATION	PONY EXPRESS ELEMENTARY SCHOOL	01	1,920.37
CS23-00440	INTEGRATED INSPECTION LLC	0029-401 BRET HARTE PLYGND PROJECT CONSULTANT	FACILITIES SUPPORT SERVICES	21	2,750.00
CS23-00442	JANAY BROWN	AUTHOR VISIT	H.W. HARKNESS ELEMENTARY	01	1,200.00
CS23-00443	HOT BISCUIT MUSIC	KINDER / 1ST MUSIC PROGRAM	HOLLYWOOD PARK ELEMENTARY	01	2,500.00
CS23-00444	GARTH REED WARD dba REWARD LEARNING LLC	IEE/PSYCHOEDUCATIONAL ASSESSMENT	SPECIAL EDUCATION DEPARTMENT	01	6,000.00
CS23-00445	PEARSON CLINICAL ASSESSMENT OR DERIVING DEPARTMENT	PEARSON TRAINING-PROFORMA #191371	SPECIAL EDUCATION DEPARTMENT	01	14,000.00
CS23-00447	KMM SERVICES INC	0300-464 CROCKER/RIVERSIDE TELECOM UPGRADE DESIGN	FACILITIES SUPPORT SERVICES	21	20,947.50
CS23-00448	KMM SERVICES INC	0183-464 NJBONNHEIM TELECENTER CONSULTING	FACILITIES SUPPORT SERVICES	21	23,782.50

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PO Number	Vendor Name	Description	Location	Fund	Account Amount
CS23-00449	SCOE K12 CURRICULUM & INSTRUCTION	Any Given Child	MUSIC SECTION	01	27,250.00
CS23-00450	PAWS-TO-SHARE	12 DOG VISIT FOR STUDENT REWARD FOR ACHIEVEMENTS	ABRAHAM LINCOLN ELEMENTARY	01	360.00
CS23-00452	SQUARE ROOT ACADEMY	SRA Digital Creation Workshop	NEW TECH	09	7,625.00
CS23-00453	STATE OF CALIFORNIA DEPARTMENT OF REHABILITATION	TPP COOPERATIVE SVC DELIVERY -MATCH	SPECIAL EDUCATION DEPARTMENT	01	67,277.00
CS23-00454	GAMETRUCK SACRAMENTO	Bancroft Game Truck Rental 3-21-23	ENROLLMENT CENTER	01	425.00
CS23-00455	GAMETRUCK SACRAMENTO	Parkway Game Truck Rental	ENROLLMENT CENTER	01	500.00
CS23-00460	HMC ARCHITECTS	0530-434 LBHS CORE PH 2 ARCHITECTURAL SERVICES	FACILITIES SUPPORT SERVICES	21	357,000.00
CS23-00481	JOHN F OTTO INC dba OTTO CONSTRUCTION	0265-461 OAKRIDGE PRE CONSTRUCTION SVC	FACILITIES SUPPORT SERVICES	21	72,120.00
N23-00048	PLACER LEARNING CENTER	NPS EDUCATIONAL SERVICES	SPECIAL EDUCATION DEPARTMENT	01	90,000.00
P23-01797	NATIONAL CONSTRUCTION RENTALS	CONFIRMING BURBANK PORT TOILETS & SINKS-WATER MAIN	FACILITIES MAINTENANCE	01	2,979.50
P23-01911	BLUUM USA INC	CHROMEBOOKS FOR DISTRICT	TECHNOLOGY SERVICES	21	1,663,625.00
P23-02047	LAW OFFICES OF SHEILA BAYNE	SPED SETTLEMENT ATTORNEY FEES	ADMIN-LEGAL COUNSEL	01	10,500.00
P23-02048	EAST BAY RESTAURANT SUPPLY INC	VEGETABLE CUTTER AND PARTS FOR CK	NUTRITION SERVICES DEPARTMENT	13	2,411.61
P23-02049	EAST BAY RESTAURANT SUPPLY INC	CUTTING BOARD AND FOOD PACKAGING MACHINE,BAGS	NUTRITION SERVICES DEPARTMENT	13	3,096.49
P23-02050	CURTIS ROBERTS INSPECTIONS	LEAD WATER TESTING - BG CHACON RM BF1 PRESCHOOL	EARLY LEARNING & CARE PROGRAMS	12	765.00
P23-02051	CURTIS ROBERTS INSPECTIONS	LEAD WATER TESTING - BG MCCOY OH6 PRESCHOOL	EARLY LEARNING & CARE PROGRAMS	12	955.00
P23-02052	SCUSD - US BANK CAL CARD	COMMUNITY FAIR - BOUNCEY HOUSE RENTALS	COMMUNICATIONS OFFICE	01	1,055.52
P23-02053	SCUSD - US BANK CAL CARD	FOOD TRUCK SANDWICH WRAPS	NUTRITION SERVICES DEPARTMENT	13	2,560.00
P23-02054	EL DORADO TRADING GROUP INC THE BACH CO	CACULATORS FOR PSAT/SAT TESTING	C. K. McCLATCHY HIGH SCHOOL	01	3,834.50
P23-02055	ODP BUSINESS SOLUTIONS LLC	Afterschool NJB Masters/Enrichment-Ian	NEW JOSEPH BONNHEIM	09	592.31
P23-02056	ODP BUSINESS SOLUTIONS LLC	DESK ORGANIZER FOR CLASSROOM PAPERS	C. K. McCLATCHY HIGH SCHOOL	01	79.90
P23-02057	ODP BUSINESS SOLUTIONS LLC	CLASSROOM INSTRUCTIONAL MATERIALS	SAM BRANNAN MIDDLE SCHOOL	01	3,567.54
P23-02058	ODP BUSINESS SOLUTIONS LLC	SUPPLEMENTAL INSTRUCTIONAL SUPPLIES	SAM BRANNAN MIDDLE SCHOOL	01	1,226.44

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## Includes Purchase Orders dated 02/15/2023 - 03/14/2023

PO Number	Vendor Name	Description	Location	Fund	Account Amount
P23-02059	ODP BUSINESS SOLUTIONS LLC	CLASSROOM SUPPLIES - S. VANG	EARLY LEARNING & CARE PROGRAMS	12	953.59
P23-02060	ODP BUSINESS SOLUTIONS LLC	INSTRUCTIONAL MATERIALS FOR IU PROJECTS	ENGINEERING AND SCIENCES HS	01	4,610.99
P23-02061	LAKESHORE LEARNING MATERIALS	Afterschool Supplies for NJB Enrichment/Masters	NEW JOSEPH BONNHEIM	09	895.70
P23-02062	LAKESHORE LEARNING MATERIALS	Afterschool Supplies for NJB Enrichment	NEW JOSEPH BONNHEIM	09	399.82
P23-02063	LAKESHORE LEARNING MATERIALS	DELIVER TO LDV CHILDREN CENTER ROOM 36 - TILLMAN	EARLY LEARNING & CARE PROGRAMS	12	211.96
P23-02064	CURRICULUM ASSOCIATES LLC	PURCHASE I READY	ALBERT EINSTEIN MIDDLE SCHOOL	01	25,270.00
P23-02065	CDW GOVERNMENT	CK CAMERA AND TRIPOD	NUTRITION SERVICES DEPARTMENT	13	1,055.22
P23-02066	CDW GOVERNMENT	LAPTOP AND COMPUTER PARTS FOR CK	NUTRITION SERVICES DEPARTMENT	13	1,232.59
P23-02067	BARCODES LLC	Rosa Parks Library Barcodes	LIBRARY/TEXTBOOK SERVICES	01	117.66
P23-02068	CDW GOVERNMENT	WORKSTATION AND PRINTER	HEALTH SERVICES	01	4,103.07
P23-02069	CDW GOVERNMENT	PHONE HEADSETS & LABEL PRINTERS	HEALTH SERVICES	01	473.87
P23-02070	RENAISSANCE LEARNING INC	SUBSCRIPTION FOR DIGITAL PUBLISHING	JOHN D SLOAT BASIC ELEMENTARY	01	400.00
P23-02071	THE HOME DEPOT PRO	CHILD DEV CUSTODIAL SUPPLIES	ETHEL I. BAKER ELEMENTARY	12	299.49
P23-02072	ZANER-BLOSER INC	Building Fact Fluency-4th	BG CHACON ACADEMY	09	1,131.42
P23-02073	HAL LEONARD	SUBSCRIPTION FOR ONE YEAR FOR MUSIC	MARTIN L. KING JR ELEMENTARY	01	320.81
P23-02074	CURTIS ROBERTS INSPECTIONS	LEAD WATER TESTING - CAMELLIA RM 1 PRESCHOOL	EARLY LEARNING & CARE PROGRAMS	12	860.00
P23-02075	CURTIS ROBERTS INSPECTIONS	LEAD WATER TESTING -E.WARREN PRESCHOOL	EARLY LEARNING & CARE PROGRAMS	12	765.00
P23-02076	CURTIS ROBERTS INSPECTIONS	LEAD WATER TESTING - GOLDEN EMPIRE PRESCHOOL	EARLY LEARNING & CARE PROGRAMS	12	860.00
P23-02077	CURTIS ROBERTS INSPECTIONS	LEAD WATER TESTING - H.JOHNSON PRESCHOOL	EARLY LEARNING & CARE PROGRAMS	12	955.00
P23-02078	CURTIS ROBERTS INSPECTIONS	LEAD WATER TESTING - H.JOHNSON PRESCHOOL	EARLY LEARNING & CARE PROGRAMS	12	860.00
P23-02079	CURTIS ROBERTS INSPECTIONS	LEAD WATER TESTING - I. COHEN PRESCHOOL	EARLY LEARNING & CARE PROGRAMS	12	1,050.00
P23-02080	RUSSELL BURCH dba U PAY WE TRA VEL	BASKETBALL LEAGUE FEES FOR JANUARY	ENGINEERING AND SCIENCES HS	01	255.00
P23-02081	CURTIS ROBERTS INSPECTIONS	LEAD WATER TESTING - J.Marshall PRESCHOOL	EARLY LEARNING & CARE PROGRAMS	12	765.00
P23-02082	RUSSELL BURCH dba U PAY WE TRA VEL	BASKETBALL LEAGUE FEES FOR PLAYOFFS	ENGINEERING AND SCIENCES HS	01	153.33
P23-02083	ACCREDITING COMMISSION FOR SCH OOLS, WASC	WASC - MEMBER SECONDARY	GEO WASHINGTON CARVER	09	1,130.00

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## Includes Purchase Orders dated 02/15/2023 - 03/14/2023

PO Number	Vendor Name	Description	Location	Fund	Account Amount
P23-02084	CDW GOVERNMENT	PRINTERS/LAPTOPS/DOC CAM/PROJECTOR	LUTHER BURBANK HIGH SCHOOL	01	23,575.18
P23-02085	CDW GOVERNMENT	SCANNER PRINTERS FOR GROUNDS	FACILITIES MAINTENANCE	01	1,405.28
P23-02086	CDW GOVERNMENT	CDW 75" TV INTERACTIVE	HUMAN RESOURCE SERVICES	01	4,189.18
P23-02087	CDW GOVERNMENT	BCBA, PS & WORKABILITY COMPUTER SUPPORT	SPECIAL EDUCATION DEPARTMENT	01	11,106.69
P23-02088	PACIFIC OFFICE AUTOMATION	PACIFIC OFFICE AUTOMATION	BOWLING GREEN ELEMENTARY	09	442.21
P23-02089	LAKESHORE LEARNING MATERIALS	DELIVER TO MELANIE LOR, PRESCHOOL, ROOM 2	EARLY LEARNING & CARE PROGRAMS	12	813.45
P23-02090	LAKESHORE LEARNING MATERIALS	DELIVER TO WILLIE ANDERSON, PRESCHOOL, ROOM P	EARLY LEARNING & CARE PROGRAMS	12	1,321.37
P23-02091	LAKESHORE LEARNING MATERIALS	DELIVER TO DIANA FRANCO, HARKNESS PRESCHOOL, RM 1	EARLY LEARNING & CARE PROGRAMS	12	580.28
P23-02092	LAKESHORE LEARNING MATERIALS	GRAPHING WHITEBOARDS FOR MATH - K.HANKIN	C. K. McCLATCHY HIGH SCHOOL	01	98.98
P23-02093	THE HOME DEPOT PRO	AFTERSCHOOL CUSTODIAL SUPPLIES	SUSAN B. ANTHONY ELEMENTARY	01	1,451.06
P23-02094	THE HOME DEPOT PRO	CHILD DEV CUSTODIAL SUPPLIES - GULALAI SHETAB	PETER BURNETT ELEMENTARY	12	301.03
P23-02095	THE HOME DEPOT PRO	Plant Manager after school cleaning supplies	ELDER CREEK ELEMENTARY SCHOOL	01	1,501.13
P23-02096	THE HOME DEPOT PRO	AFTERSCHOOL AND PRESCHOOL CUSTODIAL SUPPLIES	ETHEL PHILLIPS ELEMENTARY	01	996.62
P23-02097	THE HOME DEPOT PRO	AFTERSCHOOL CUSTODIAL SUPPLIES	JOHN CABRILLO ELEMENTARY	01	999.84
P23-02098	THE HOME DEPOT PRO	AFTERSCHOOL CUSTODIAL SUPPLIES	HUBERT H BANCROFT ELEMENTARY	01	1,006.94
P23-02099	THE HOME DEPOT PRO	AFTERSCHOOL PROGRAM CUSTODIAL SUPPLIES	GOLDEN EMPIRE ELEMENTARY	01	1,006.26
P23-02100	THE HOME DEPOT PRO	AFTERSCHOOL CUSTODIAL SUPPLIES	JOHN H. STILL - K-8	01	988.98
P23-02101	THE HOME DEPOT PRO	AFTERSCHOOL CUSTODIAL SUPPLIES	BOWLING GREEN ELEMENTARY	01	468.78
P23-02102	THE HOME DEPOT PRO	AFTERSCHOOL CUSTODIAL SUPPLIES	BG CHACON ACADEMY	01	397.88
P23-02103	THE HOME DEPOT PRO	CHILD DEV CUSTODIAL SUPPLIES - CATHY VO	BOWLING GREEN ELEMENTARY	12	299.86
P23-02104	THE HOME DEPOT PRO	CUSTODIAL SUPPLIES 2022-23 (SUPPLYWORKS)	AMERICAN LEGION HIGH SCHOOL	01	938.39
P23-02105	THE HOME DEPOT PRO	CHILD DEV CUSTODIAL SUPPLIES - THERESA PEREZ	NICHOLAS ELEMENTARY SCHOOL	12	294.78
P23-02106	CDW GOVERNMENT	CDW PROJECTORS	NEW JOSEPH BONNHEIM	09	9,483.00
P23-02107	CDW GOVERNMENT	COMPUTER CART MONITORS FOR CK	NUTRITION SERVICES DEPARTMENT	13	2,428.53

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PO Number	Vendor Name	Description	Location	Fund	Account Amount
P23-02108	SIERRA WINDOW COVERINGS	WINDOW BLINDS- OFFICES	HIRAM W. JOHNSON HIGH SCHOOL	01	1,970.42
P23-02109	ULINE	PIPE CLOTHING RACK SINGLE RAIL	CAROLINE WENZEL ELEMENTARY	01	484.12
P23-02110	WEVIDEO	WeVideo FY 23	ACADEMIC OFFICE	01	485.99
P23-02111	ATKINSON, ANDELSON, LOYA, RUUD & ROMO PROFESSIONAL CORP	FRISK BOOKS FOR ADMIN TRAINING	HUMAN RESOURCE SERVICES	01	9,937.58
P23-02112	JOSTENS INC	DIPLOMA COVERS	HIRAM W. JOHNSON HIGH SCHOOL	01	2,445.46
P23-02113	JOSTENS INC	DIPLOMA COVERS 2022-2023	AMERICAN LEGION HIGH SCHOOL	01	639.74
P23-02114	JOSTENS INC	DIPLOMA COVERS 2023	LUTHER BURBANK HIGH SCHOOL	01	2,854.69
P23-02115	COOLE SCHOOL INC	STUDENT PLANNERS	ENGINEERING AND SCIENCES HS	01	2,167.00
P23-02116	CLASSCRAFT STUDIOS INC	CLASSCRAFT	LEATAATA FLOYD ELEMENTARY	01	240.00
P23-02117	PACIFIC OFFICE AUTOMATION	RISO INK	ALICE BIRNEY WALDORF - K-8	01	226.67
P23-02118	CARDIO PARTNERS INC	AIRWAY LARRY AMT W/STAND/ SIMULAIDS ARMS	CAREER & TECHNICAL PREPARATION	01	4,656.37
P23-02119	DISCOUNT SCHOOL SUPPLY	DELIVER TO H,J CC - SUZIE VANG, PRESCHOOL, ROOM B2	EARLY LEARNING & CARE PROGRAMS	12	1,480.46
P23-02120	ODP BUSINESS SOLUTIONS LLC	INSTRUCTIONAL AIDE	JOHN BIDWELL ELEMENTARY	01	135.93
P23-02121	SCHOOLMATE INC	PURCHASE PLANNERS AND FOLDERS STUDENTS	CAROLINE WENZEL ELEMENTARY	01	886.85
P23-02122	SCHOLASTIC INC SCHOLASTIC MAGA ZINES	AFTERSCHOOL MASTER/ENCHRICH INSTRU MATERIALS BOOKS	NEW JOSEPH BONNHEIM	09	1,499.66
P23-02123	CDW GOVERNMENT	HDMI CABLES	WEST CAMPUS	01	63.08
P23-02124	CURTIS ROBERTS INSPECTIONS	LEAD WATER TESTING - E. PHILLIPS PRESCHOOL	EARLY LEARNING & CARE PROGRAMS	12	860.00
P23-02125	APPLE INC	MacBooks for Science Lab Data Collection	C. K. McCLATCHY HIGH SCHOOL	01	23,258.25
P23-02126	CURTIS ROBERTS INSPECTIONS	LEAD WATER TESTING - E. I. BAKER PRESCHOOL	EARLY LEARNING & CARE PROGRAMS	12	765.00
P23-02127	CURTIS ROBERTS INSPECTIONS	LEAD WATER TESTING - F.K.B.KENNY RM L3 PRESCHOOL	EARLY LEARNING & CARE PROGRAMS	12	765.00
P23-02128	CURTIS ROBERTS INSPECTIONS	LEAD WATER TESTING - J. CABRILLO PRESCHOOL	EARLY LEARNING & CARE PROGRAMS	12	955.00
P23-02129	CURTIS ROBERTS INSPECTIONS	LEAD WATER TESTING - J. STILL PRESCHOOL	EARLY LEARNING & CARE PROGRAMS	12	860.00
P23-02130	CURTIS ROBERTS INSPECTIONS	LEAD WATER TESTING - M.TWAIN PRESCHOOL	EARLY LEARNING & CARE PROGRAMS	12	765.00
P23-02131	CURTIS ROBERTS INSPECTIONS	LEAD WATER TESTING - MATSUYAMA PRESCHOOL	EARLY LEARNING & CARE PROGRAMS	12	860.00

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## Includes Purchase Orders dated 02/15/2023 - 03/14/2023

PO Number	Vendor Name	Description	Location	Fund	Account Amount
P23-02132	CURTIS ROBERTS INSPECTIONS	LEAD WATER TESTING - MATSUYAMA PRESCHOOL	EARLY LEARNING & CARE PROGRAMS	12	860.00
P23-02133	CURTIS ROBERTS INSPECTIONS	LEAD WATER TESTING - NICHOLAS PRESCHOOL	EARLY LEARNING & CARE PROGRAMS	12	860.00
P23-02134	CURTIS ROBERTS INSPECTIONS	LEAD WATER TESTING - M.L.K. PRESCHOOL	EARLY LEARNING & CARE PROGRAMS	12	860.00
P23-02135	CURTIS ROBERTS INSPECTIONS	LEAD WATER TESTING - M.L.K. RM 14 PRESCHOOL	EARLY LEARNING & CARE PROGRAMS	12	765.00
P23-02136	CDW GOVERNMENT	TECH EQUIPMENT FOR LABORER DEPARTMENT	FACILITIES MAINTENANCE	01	4,635.48
P23-02137	CURTIS ROBERTS INSPECTIONS	LEAD WATER TESTING - M.L.K. RM 30 PRESCHOOL	EARLY LEARNING & CARE PROGRAMS	12	860.00
P23-02138	CURTIS ROBERTS INSPECTIONS	LEAD WATER TESTING - PACIFIC RM 18 PRESCHOOL	EARLY LEARNING & CARE PROGRAMS	12	765.00
P23-02139	CURTIS ROBERTS INSPECTIONS	LEAD WATER TESTING - PARKWAY RM P2 PRESCHOOL	EARLY LEARNING & CARE PROGRAMS	12	860.00
P23-02140	CURTIS ROBERTS INSPECTIONS	LEAD WATER TESTING - SB ANTHONY. RM 24 PRESCHOOL	EARLY LEARNING & CARE PROGRAMS	12	650.00
P23-02141	CURTIS ROBERTS INSPECTIONS	LEAD WATER TESTING - SB ANTHONY. RM 20 PRESCHOOL	EARLY LEARNING & CARE PROGRAMS	12	765.00
P23-02142	CURTIS ROBERTS INSPECTIONS	LEAD WATER TESTING - LISBON PRESCHOOL	EARLY LEARNING & CARE PROGRAMS	12	860.00
P23-02143	SCUSD - US BANK CAL CARD	CALCARD - BOB LYONS, CIO EXPENSES - NOV 2022	TECHNOLOGY SERVICES	01	828.98
P23-02144	SCUSD - US BANK CAL CARD	CALCARD - BOB LYONS, CIO EXPENSES - JAN 2023	TECHNOLOGY SERVICES	01	48.26
P23-02145	BIG PICTURE CO INC BIG PICTURE LEARNING	Imblaze Internship Management Program	THE MET	09	9,300.00
P23-02146	SCUSD - US BANK CAL CARD	CAL CARD NOV. 2022 4710/5800 RECONCILE	NUTRITION SERVICES DEPARTMENT	13	2,802.71
P23-02147	TUCS EQUIPMENT	PARTS/ACCESSORY FOR CK COOK CHILL KETTLES	NUTRITION SERVICES DEPARTMENT	13	688.97
P23-02148	CP PRINTING	PARTS/ACCESSORY FOR CK CHEF TOM LUCERO	NUTRITION SERVICES DEPARTMENT	13	4,652.85
P23-02149	TUCS EQUIPMENT	PARTS/ACCESSORY FOR CK, CHEF THOMAS	NUTRITION SERVICES DEPARTMENT	13	129.27
P23-02150	CHEFS TOYS LLC	DISPLAY STAND, BASKETS & PASTRY BASKETS	NUTRITION SERVICES DEPARTMENT	13	2,175.00
P23-02151	KEVIN EIKENBERRY THE KEVIN EIK ENBERRY GROUP	BUD TO BOSS TRAINING	NUTRITION SERVICES DEPARTMENT	01	6,510.00
P23-02152	GRAPHIC PROMOTIONS	SPORT-TEK MICROPIQUE SPORT-WICK POLO SHIRTS	NUTRITION SERVICES DEPARTMENT	13	832.48
P23-02153	CHEFS TOYS LLC	REFRIGERATOR RACK SHELF-FRONT LOAD BUN RACK TRAY	NUTRITION SERVICES DEPARTMENT	13	1,091.85

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PO Number	Vendor Name	Description	Location	Fund	Account Amount
P23-02154	SCUSD - US BANK CAL CARD	CAL CARD DEC.2022 4710/5800 Reconcile	NUTRITION SERVICES DEPARTMENT	13	1,416.39
P23-02155	RUSSELL BURCH dba U PAY WE TRAVEL	BASKETBALL LEAGUE FEES JANUARY 2023	ALBERT EINSTEIN MIDDLE SCHOOL	01	420.00
P23-02156	SCUSD - US BANK CAL CARD	STORAGE TRAYS FOR CENTRAL KITCHEN	NUTRITION SERVICES DEPARTMENT	13	847.05
P23-02157	SDI INNOVATIONS INC dba SCHOOL DATEBOOKS	PLANNERS	ALBERT EINSTEIN MIDDLE SCHOOL	01	2,246.51
P23-02158	THE HOME DEPOT PRO	SUPPLIES FOR ENGINEERING PATHWAY	CAREER & TECHNICAL PREPARATION	01	1,308.20
P23-02159	THE HOME DEPOT PRO	CHILD DEV CUSTODIAL SUPPLIES - DIANA FRANCO	H.W. HARKNESS ELEMENTARY	12	298.36
P23-02160	DOWNTOWN FORD	VEHICLE REPAIRS	NUTRITION SERVICES DEPARTMENT	13	4,446.23
P23-02161	KLINE MUSIC INC	BTU ARTS - DRUM STICK RENTALS (GOLDEN EMPIRES)	YOUTH DEVELOPMENT	01	2,836.80
P23-02162	CURTIS ROBERTS INSPECTIONS	LEAD WATER TESTING - J. BIDWELL PRESCHOOL	EARLY LEARNING & CARE PROGRAMS	12	860.00
P23-02163	POCKET NURSE	MED SUPPLIES HEALTH PATHWAY-S. BYRNES @HPHS	CAREER & TECHNICAL PREPARATION	01	2,757.75
P23-02164	LANCE SOARES INC Clean Sweep E nvironmental	CONFIRMING BURBANK PORT TOILETS/SINKS-WATER MAIN	FACILITIES MAINTENANCE	01	4,135.00
P23-02165	SCHOOL YARD RAP LLC	SYR PLAY	GEO WASHINGTON CARVER	09	1,855.00
P23-02166	JEREMY PREDKO	REIMB CLASSROOM LAPTOP CHARGERS & RADIO BATTERY	ROSEMONT HIGH SCHOOL	01	130.53
P23-02167	ALL WEST COACHLINES INC	BUS FOR DHH TRIP TO FREMONT	SUTTER MIDDLE SCHOOL	01	1,897.21
P23-02168	JORDAN SCOTT	REIMB FOR C-STEM LICENSE 2023	LUTHER BURBANK HIGH SCHOOL	01	300.00
P23-02169	STRONG AND ASSOC INC	TREAT-AS-CONFIRMING:HOF PLAQUE FOR CANTIL-SAKAUYE	C. K. McCLATCHY HIGH SCHOOL	01	42.68
P23-02170	PEAK ADVENTURES	HMS CHALLENGE CENTER 3-10-23	HIRAM W. JOHNSON HIGH SCHOOL	01	4,200.00
P23-02171	LUX BUS AMERICA CO	BUS FOR 6TH GRADE TRIP	FATHER K.B. KENNY - K-8	01	8,601.26
P23-02172	CDW GOVERNMENT	REPLACEMENT PROJECTOR BULBS FOR INSTRUCTION	PETER BURNETT ELEMENTARY	01	327.69
P23-02173	FOLLETT SCHOOL SOLUTIONS	Isadore Cohen Library order per quote #11096330	LIBRARY/TEXTBOOK SERVICES	01	2,150.39
P23-02174	B&H FOTO & ELECTRONICS CORP B&H PHOTO-VIDEO	CART AND CAMERAS	ALBERT EINSTEIN MIDDLE SCHOOL	01	1,688.30
P23-02175	FRANKLIN COVEY CLIENT SALES	Purchasing Students Guide	ISADOR COHEN ELEMENTARY SCHOOL	01	2,845.62
P23-02176	SCUSD - US BANK CAL CARD	BRM Annual Fee / Bulk Mail Fee	PURCHASING SERVICES	01	825.00

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PO Number	Vendor Name	Description	Location	Fund	Account Amount
P23-02177	ODP BUSINESS SOLUTIONS LLC	HEADSETS FOR STUDENTS IN CLASSROOMS	CALIFORNIA MIDDLE SCHOOL	01	692.74
P23-02178	CALIFORNIA SCHOOL BASED HEALTH ALLIANCE	CSBHA MEMBERSHIP	HEALTH SERVICES	01	500.00
P23-02179	IXL LEARNING INC	IXL UPGRADE LICENSE	SUTTERVILLE ELEMENTARY SCHOOL	01	2,550.00
P23-02180	CITY OF SACRAMENTO	CITY OF SACRAMENTO - FIRE DEPT INVOICE	RISK MANAGEMENT	01	4,975.37
P23-02181	SCHOOL SPECIALTY	PROJECTION SCREEN	ALBERT EINSTEIN MIDDLE SCHOOL	01	266.37
P23-02182	SCHOLASTIC INC	Scholastic News 4th Edition for Ms. Ascalon	EARL WARREN ELEMENTARY SCHOOL	01	107.49
P23-02183	WILLIAM LAND ELEMENTARY PTA	CLASSROOM/POD PRINTER REIMBURSEMENT - WML PTA	WILLIAM LAND ELEMENTARY	01	597.04
P23-02185	SCUSD - US BANK CAL CARD	HMS ENTRY FEE- THE TECH INTERACTIVE	HIRAM W. JOHNSON HIGH SCHOOL	01	306.00
P23-02186	THE HOME DEPOT PRO	CHILD DEV CUSTODIAL SUPPLIES - SARAH WONG	JOHN D SLOAT BASIC ELEMENTARY	12	304.54
P23-02187	THE HOME DEPOT PRO	CHILD DEV CUSTODIAL SUPPLIES - AMY RONSHEIMER	PACIFIC ELEMENTARY SCHOOL	12	304.63
P23-02188	EAST BAY RESTAURANT SUPPLY INC	BUN,SHEET PAN, AND BRAZIER PAN FOR CK	NUTRITION SERVICES DEPARTMENT	13	714.33
P23-02189	CDW GOVERNMENT	DOCUMENT SCANNER	SUPERINTENDENTS OFFICE	01	388.25
P23-02190	ODP BUSINESS SOLUTIONS LLC	INSTRUCTIONAL MATERIALS- SPED	HIRAM W. JOHNSON HIGH SCHOOL	01	56.22
P23-02191	ODP BUSINESS SOLUTIONS LLC	WALKIE TALKIE FOR TEACHERS	MARTIN L. KING JR ELEMENTARY	01	65.23
P23-02192	LAKESHORE LEARNING MATERIALS	ATTN ROXANE SJOLUND, J.MARSHALL PRESCHOOL, RM 1	EARLY LEARNING & CARE PROGRAMS	12	3,966.85
P23-02193	DISCOUNT SCHOOL SUPPLY	DELIVER TO CHRISTINA SETZER, CAJ SKILLS CTR, RM 1A	EARLY LEARNING & CARE PROGRAMS	12	989.61
P23-02194	LAKESHORE LEARNING MATERIALS	DELIVER TO DOME CASILLAS, HJ PRESCHOOL. RM B1	EARLY LEARNING & CARE PROGRAMS	12	1,124.75
P23-02195	SCHOOL SPECIALTY	ENCLOSED MESSAGE BOARD	ALBERT EINSTEIN MIDDLE SCHOOL	01	845.34
P23-02196	SCUSD - US BANK CAL CARD	IZ CLINIC REFRIGERATOR	HEALTH SERVICES	01	4,852.43
P23-02197	STAPLES (Corporate Office)	METAL CART FOR CENTRAL KITCHEN OFFICE	NUTRITION SERVICES DEPARTMENT	13	3,393.69
P23-02198	ACCESS LANGUAGE CONNECTION INC	ACCESS LANGUAGE CONNECTION, INC	RISK MANAGEMENT	01	637.50
P23-02199	PATON GROUP	JCBA INSTRUCTIONAL MATERIALS	HIRAM W. JOHNSON HIGH SCHOOL	01	4,525.87
P23-02200	PAR INC	PSYCHOLOGIST TEST KIT - LINE 153 WILLIAMS	SPECIAL EDUCATION DEPARTMENT	01	275.14

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## Includes Purchase Orders dated 02/15/2023 - 03/14/2023

PO Number	Vendor Name	Description	Location	Fund	Account Amount
P23-02201	GLOBAL VENDING GROUP INC	TOKENS FOR BOOK VENDING MACHINE	H.W. HARKNESS ELEMENTARY	01	126.04
P23-02202	SCUSD - US BANK CAL CARD	SPED CRICUT ORDER	ROSEMONT HIGH SCHOOL	01	282.74
P23-02203	SWEETWATER MUSIC INSTRUMENTS & PRO AUDIO	MUSIC CLASS EQUIPMENT	CALIFORNIA MIDDLE SCHOOL	01	488.25
P23-02204	SACRAMENTO GAY MEN'S CHORUS	COMMUNITY FAIR ROSA PARKS ELEMENTARY 5/20/23	COMMUNICATIONS OFFICE	01	1,000.00
P23-02205	CURTIS ROBERTS INSPECTIONS	CALIFORNIA M.S. - MOLD INSPECTION 1/20/2023	RISK MANAGEMENT	01	945.00
P23-02206	SACRAMENTO THEATRE CO	AFTERSCHOOL ENRICHMENT/MASTER FT	NEW JOSEPH BONNHEIM	09	440.00
P23-02207	AMAZON CAPITAL SERVICES	Erin Books C&I	ACADEMIC OFFICE	01	228.18
P23-02208	PRO-ED INC	US GOVT. SUPPL MATERIALS	LUTHER BURBANK HIGH SCHOOL	01	688.28
P23-02209	CREST THEATRE SACRAMENTO INC	Graduation Ceremony Venue	THE MET	09	2,700.00
P23-02210	AMAZON CAPITAL SERVICES	INSTRUCTIONAL MATERIALS- SPED	HIRAM W. JOHNSON HIGH SCHOOL	01	38.72
P23-02211	AMAZON CAPITAL SERVICES	ATTENDANCE INCENTIVES	OAK RIDGE ELEMENTARY SCHOOL	01	32.57
P23-02212	AMAZON CAPITAL SERVICES	DELIVER TO DENISE AUZENNE, ELC, SERNA	EARLY LEARNING & CARE PROGRAMS	12	39.13
P23-02213	AMAZON CAPITAL SERVICES	ATTENDANCE INCENTIVES	OAK RIDGE ELEMENTARY SCHOOL	01	51.04
P23-02214	AMAZON CAPITAL SERVICES	MOBILE TV STAND FOR CLASSROOMS	CALIFORNIA MIDDLE SCHOOL	01	147.79
P23-02215	AMAZON CAPITAL SERVICES	NOISE TRACKER FOR CAFETERIA	OAK RIDGE ELEMENTARY SCHOOL	01	152.61
P23-02216	AMAZON CAPITAL SERVICES	TEACHER BOOK SETS 22-23	WASHINGTON ELEMENTARY SCHOOL	01	724.06
P23-02217	AMAZON CAPITAL SERVICES	MIRROR FOR BATHROOM	SUTTER MIDDLE SCHOOL	01	195.73
P23-02218	CURTIS ROBERTS INSPECTIONS	LEAD WATER TESTING - OakRidge PRESCHOOL	EARLY LEARNING & CARE PROGRAMS	12	765.00
P23-02219	CURTIS ROBERTS INSPECTIONS	LEAD WATER TESTING - Harkness PRESCHOOL	EARLY LEARNING & CARE PROGRAMS	12	860.00
P23-02220	CURTIS ROBERTS INSPECTIONS	LEAD WATER TESTING - WASHINGTON PRESCHOOL	EARLY LEARNING & CARE PROGRAMS	12	860.00
P23-02221	AMADOR STAGE LINES INC	BUS TO/FROM GRIZZLY CREEK	H.W. HARKNESS ELEMENTARY	01	4,420.00
P23-02222	UNIVERSAL LIMOUSINE CO	JCBA FIELD TRIP TRANSPORTATION 3/8/23	HIRAM W. JOHNSON HIGH SCHOOL	01	2,200.00
P23-02223	GENERAL PRODUCE	GP INVOICE 04870801 FOR WILD OPEN WALLS FUND61	NUTRITION SERVICES DEPARTMENT	61	995.40
P23-02224	SCHOOL SPECIALTY	ART MATERIALS	ALBERT EINSTEIN MIDDLE SCHOOL	01	199.28
P23-02225	SCHOOL TECH INC	BASKETBALL NETS	SUTTERVILLE ELEMENTARY SCHOOL	01	91.07

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PO Number	Vendor Name	Description	Location	Fund	Account Amount
P23-02226	DRIP ESPRESSO LLC	** BLANKET ** DRIP ESPRESSO RECRUITMENT EVENTS	HUMAN RESOURCE SERVICES	01	800.00
P23-02227	ODP BUSINESS SOLUTIONS LLC	RSS-ELL WORKFORCE NAVIGATOR_LAPTOP	CHARLES A. JONES CAREER & ED	11	19,313.74
P23-02228	THE HOME DEPOT PRO	CHILD DEV CUSTODIAL SUPPLIES	SUSAN B. ANTHONY ELEMENTARY	12	300.57
P23-02229	PASCO SCIENTIFIC INC	PHYSICS LAB MATERIALS	C. K. McCLATCHY HIGH SCHOOL	01	938.51
P23-02230	SCUSD - US BANK CAL CARD	ALCATRAZ TRIP, CRIMINAL JUSTICE	JOHN F. KENNEDY HIGH SCHOOL	01	1,768.25
P23-02231	S and D Carwash Managment LLC	VEHICLE WASHES FOR NS PRIUS FLEET	NUTRITION SERVICES DEPARTMENT	13	1,938.00
P23-02232	SOUTHERN HEMISPHERE SHADES INC	REPAIR HIRAM JOHNSON POOL SHADE	FACILITIES MAINTENANCE	01	4,027.00
P23-02233	PEARSON CLINICAL ASSESSMENT OR DERING DEPARTMENT	PSYCH PROTOCOLS - QGLOBAL/DALS	SPECIAL EDUCATION DEPARTMENT	01	120,148.35
P23-02234	THE DBQ CO	DBQ ONLINE ACCESS FULL LIBRARY	LUTHER BURBANK HIGH SCHOOL	01	7,140.00
P23-02235	WOODBURN PRESS LTD	PAMPHLETS AND DISPLAY RACKS FOR COLLEGE INFO	C. K. McCLATCHY HIGH SCHOOL	01	476.30
P23-02236	AMAZON CAPITAL SERVICES	CPR TRAINING MATERIALS	C. K. McCLATCHY HIGH SCHOOL	01	2,044.28
P23-02238	LIFELINE LIFT COMPANY	ERGONOMIC ASSIST GARBAGE LIFT	RISK MANAGEMENT	01	18,476.63
P23-02239	PEARSON PUBLISHING INC DBA KAM ICO INSTRUCTIONAL MEDIA	ELD SUPPLEMENTARY MATERIALS	LUTHER BURBANK HIGH SCHOOL	01	6,417.54
P23-02240	AMAZON CAPITAL SERVICES	AMAZON - DRAMA DEPT CLASSROOMS	KIT CARSON INTL ACADEMY	01	663.92
P23-02241	AMAZON CAPITAL SERVICES	LAPTOP CHARGER FOR CBO	BUSINESS SERVICES	01	41.34
P23-02242	AMAZON CAPITAL SERVICES	CLASSROOM SUPPLIES - T.TRAN	C. K. McCLATCHY HIGH SCHOOL	01	56.47
P23-02243	AMAZON CAPITAL SERVICES	INSTRUCTIONAL MATERIALS FOR PE	ENGINEERING AND SCIENCES HS	01	339.45
P23-02244	AMAZON CAPITAL SERVICES	CLASSROOM TECH SUPPLIES	ROSA PARKS MIDDLE SCHOOL	01	384.50
P23-02245	AMAZON CAPITAL SERVICES	DELIVER TO H.J CC- SUZIE VANG, PRESCHOOL, ROOM B2	EARLY LEARNING & CARE PROGRAMS	12	245.18
P23-02246	AMAZON CAPITAL SERVICES	CLASSROOM SUPPLIES PARENT DONATIONS-K.HANKIN	C. K. McCLATCHY HIGH SCHOOL	01	122.88
P23-02247	AMAZON CAPITAL SERVICES	CLASSROOM SUPPLY ORDER	WASHINGTON ELEMENTARY SCHOOL	01	166.79
P23-02248	ARBOR SCIENTIFIC	PHYSIC LAB MATERIALS	C. K. McCLATCHY HIGH SCHOOL	01	594.78
P23-02249	ALLIANCE REDWOODS CONF GROUNDS	ALLIANCE REDWOODS 3/6 - 3/9/23 PAYMENT BALANCE	CROCKER/RIVERSIDE ELEMENTARY	01	30,197.75

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PO Number	Vendor Name	Description	Location	Fund	Account Amount
P23-02250	SIERRA NEVADA JOURNEYS	6TH GRADE SCIENCE CAMP 6/12-6/15/23	H.W. HARKNESS ELEMENTARY	01	15,400.00
P23-02251	AMAZON CAPITAL SERVICES	Afterschool Office Supplies	NEW JOSEPH BONNHEIM	09	375.56
P23-02252	RJ COMMERCIAL FLOORING CO	PARKWAY PRESCHOOL P1&P2 CONTRACT#080819-TFU	EARLY LEARNING & CARE PROGRAMS	12	30,314.86
P23-02253	RJ COMMERCIAL FLOORING CO	SUSAN B PRESCHOOL RM 24 CONTRACT # 080819-TFU	EARLY LEARNING & CARE PROGRAMS	12	20,589.19
P23-02254	RJ COMMERCIAL FLOORING CO	SUSAN B PRESCHOOL RM 20 CONTRACT#080819-TFU	EARLY LEARNING & CARE PROGRAMS	12	15,676.06
P23-02255	A4 PROMOTIONS & INCENTIVES INC	A4 PROMOTIONS	GEO WASHINGTON CARVER	09	637.94
P23-02256	KbPORT LLC	PHARM INSTR._KBPORT TECHNOLOGY UPGRADE	CHARLES A. JONES CAREER & ED	11	1,787.00
P23-02257	DEMCO INC	TAPE FOR BOOKS - LIBRARY	SUTTER MIDDLE SCHOOL	01	205.31
P23-02258	COOLE SCHOOL INC	PLANNERS FOR 2023-2024	MARTIN L. KING JR ELEMENTARY	01	771.26
P23-02259	BIO CORP	BIO LAB DISSECTION SUPPLIES	LUTHER BURBANK HIGH SCHOOL	01	2,705.33
P23-02260	BULK BOOKSTORE	BOOKS FOR STUDENTS	JOHN CABRILLO ELEMENTARY	01	536.79
P23-02261	CHRISTINE TRACY DANCING BEAR I NDIAN TRADER	SUPPLIES	INDIAN EDUCATON	01	351.48
P23-02262	ZAJIC APPLIANCE SERVICE INC	PE WASHER AND DRYER	ROSEMONT HIGH SCHOOL	01	1,585.23
P23-02263	IXL LEARNING INC	IXL MATH PROGRAM	OAK RIDGE ELEMENTARY SCHOOL	01	719.00
P23-02264	SCUSD - US BANK CAL CARD	JCBA- IFLY FIELD TRIP	HIRAM W. JOHNSON HIGH SCHOOL	01	2,309.34
P23-02265	CDW GOVERNMENT	INSTRUCTIONAL MATERIALS	JOHN BIDWELL ELEMENTARY	01	1,864.76
P23-02266	TMA LASER GROUP INC	TONER PUCHASE	AMERICAN LEGION HIGH SCHOOL	01	163.09
P23-02267	TROXELL COMMUNICATIONS INC	CAFETERIA PROJECTOR SYSTEM	ALBERT EINSTEIN MIDDLE SCHOOL	01	18,312.79
P23-02268	AIR FILTER SUPPLY	COVID-19 INSTALLATION OF AIR FILTERS - 95 SITES	FACILITIES MAINTENANCE	01	82,521.00
P23-02269	THE DBQ CO	DBQ BINDERS - SUPPLEMENTARY MATERIALS	LUTHER BURBANK HIGH SCHOOL	01	3,352.50
P23-02270	VELOCITY SPORTS GROUP LLC	TURF MAINTENANCE @ WILLIAM LAND ELEMENTARY	FACILITIES MAINTENANCE	01	1,734.56
P23-02271	JM ENVIRONMENTAL INC	ASBESTOS ABATEMENT @ 24TH & FLORIN RD	FACILITIES MAINTENANCE	01	6,327.00
P23-02272	SCUSD - US BANK CAL CARD	PLAYGROUP FIELDTRIP - PREPAY 4/13/23	EARLY LEARNING & CARE PROGRAMS	12	246.00
P23-02274	CALIFORNIA GEOLOGICAL SURVEY S CHOOl REVIEW UNIT	0265-461 OAKRIDGE NEW SCHOOL HAZARD REPORT	FACILITIES SUPPORT SERVICES	21	4,800.00

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## Includes Purchase Orders dated 02/15/2023 - 03/14/2023

PO Number	Vendor Name	Description	Location	Fund	Account Amount
P23-02275	SCOE SLY PARK	SLY PARK DEPOSIT	MATSUYAMA ELEMENTARY SCHOOL	01	2,700.00
P23-02276	ALL WEST COACHLINES INC	BUS-FIELDTRIP TO N. STATE UNIVERSITY/KAISER	CAREER & TECHNICAL PREPARATION	01	1,099.74
P23-02277	COUNTY OF SACRAMENTO RADIO SERVICES	RADIO PROGRAMMING FOR SAFETY OFFICERS	SAFE SCHOOLS OFFICE	01	236.00
P23-02278	BLICK ART MATERIALS LLC	INSTRUCTIONAL MATERIALS-ART	HIRAM W. JOHNSON HIGH SCHOOL	01	138.56
P23-02279	AMAZON CAPITAL SERVICES	PENCIL SHARPENER FOR CLASS - BOVY	SUTTER MIDDLE SCHOOL	01	33.48
P23-02280	AMAZON CAPITAL SERVICES	SUPPLIES HEALTH PATHWAY-STEPHANIE BYRNES	CAREER & TECHNICAL PREPARATION	01	417.42
P23-02281	BOOKS EN MORE	PRACTICAL STRATEGIES TO SUPPORT ELL STUDENT - BOOK	C. K. McCLATCHY HIGH SCHOOL	01	774.57
P23-02283	HANNIBAL'S CATERING	CTE ADVISORY MEETING JAN 12, 2023-SERNA	CAREER & TECHNICAL PREPARATION	01	921.06
P23-02284	CURTIS ROBERTS INSPECTIONS	LEAD WATER TESTING -Leataata Floyd PRESCHOOL	EARLY LEARNING & CARE PROGRAMS	12	1,050.00
P23-02285	LAKESHORE LEARNING MATERIALS	EASY CLEAN UP ROOM DIVIDERS SDC PRESCHOOL ROOM N	WASHINGTON ELEMENTARY SCHOOL	01	498.08
P23-02286	SCHOLASTIC INC SCHOLASTIC MAGAZINES	NOVELS FOR CLASSROOM	SUTTER MIDDLE SCHOOL	01	2,817.88
P23-02287	ALPHA CERAMIC SUPPLIES INC ALP HA FIRED ARTS	SERVICE CALL REPAIR FOR KILN	JOHN F. KENNEDY HIGH SCHOOL	01	320.06
P23-02288	SCHOLASTIC INC SCHOLASTIC MAGAZINES	SUPPLEMENTAL BOOKS	HIRAM W. JOHNSON HIGH SCHOOL	01	3,339.54
P23-02289	CDW GOVERNMENT	COMPUTERS & MONITORS FOR NEW ACCOUNTING EMPLOYEES	ACCOUNTING SERVICES DEPARTMENT	01	3,266.86
P23-02290	SCUSD - US BANK CAL CARD	KNOX LOCK For HJHS	BUILDINGS & GROUNDS/OPERATIONS	01	203.13
P23-02291	ENABLING DEVICES	AT/AAC MATERIALS - M.Y.B.@ GW CARVER LINE 166	SPECIAL EDUCATION DEPARTMENT	01	317.97
P23-02292	ALL WEST COACHLINES INC	ALL WEST BUS FOR SF - TURNER	SUTTER MIDDLE SCHOOL	01	3,762.20
P23-02293	ALL WEST COACHLINES INC	BUS FOR SF MOMA - O'NEILL	SUTTER MIDDLE SCHOOL	01	1,757.83
P23-02294	CHAMPION TEAMWEAR	PURCHASE ONE EXTRA WARM UP SUIT FOR DANCE TEAM	C. K. McCLATCHY HIGH SCHOOL	01	194.02
P23-02295	AMAZON CAPITAL SERVICES	RECRUITMENT EVENTS ITEMS	HUMAN RESOURCE SERVICES	01	505.21
P23-02296	MICHAEL'S TRANSPORTATION	MARCH 17, 2023 TRANSPORTATION CAREER AWARENESS	CAREER & TECHNICAL PREPARATION	01	2,332.00
P23-02297	AMADOR STAGE LINES INC	CHARTER BUS TO SF ALCATRAZ FT 5/10 - LPPA	C. K. McCLATCHY HIGH SCHOOL	01	2,029.00

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PO Number	Vendor Name	Description	Location	Fund	Account Amount
P23-02298	AMADOR STAGE LINES INC	CHARTER BUS SAC STATE PEAK ADVENTURES 4/26 - LPPA	C. K. McCLATCHY HIGH SCHOOL	01	1,529.20
P23-02299	AMADOR STAGE LINES INC	CHARTER BUS SAC STATE PEAK ADVENTURES 4/12 - LPPA	C. K. McCLATCHY HIGH SCHOOL	01	1,529.20
P23-02300	ENABLING DEVICES	AT/AAC MATERIALS - A.L.@ POINT QUEST LINE 181	SPECIAL EDUCATION DEPARTMENT	01	1,064.13
P23-02301	WESTERN PSYCHOLOGICAL SERVICES	SLP PROTOCOLS LINE 193	SPECIAL EDUCATION DEPARTMENT	01	1,045.69
P23-02302	WESTERN PSYCHOLOGICAL SERVICES	PSYCHOLOGIST PROTOCOLS LINE 198	SPECIAL EDUCATION DEPARTMENT	01	370.01
P23-02303	TROXELL COMMUNICATIONS INC	HEADPHONES DEJAGER	JOHN H. STILL - K-8	01	401.29
P23-02304	CALIFORNIA CHAMBER OF COMMERCE	ANNUAL CA EMPLOYER LAW POSTERS 2023	HUMAN RESOURCE SERVICES	01	2,646.49
P23-02305	SCUSD - US BANK CAL CARD	FIELD MARKING CHALK	HIRAM W. JOHNSON HIGH SCHOOL	01	606.83
P23-02306	CDW GOVERNMENT	ADMIN ASSIST TECHNOLOGY (LINE 206 VENA)	SPECIAL EDUCATION DEPARTMENT	01	614.80
P23-02307	CENTER FOR THE COLLABORATIVE CLASSROOM	JASMINEJ	JOHN H. STILL - K-8	01	68.06
P23-02308	LAKESHORE LEARNING MATERIALS	INSTRUCTIONAL SUPPLIES FIGUEROA	HIRAM W. JOHNSON HIGH SCHOOL	01	285.30
P23-02309	SWEETWATER MUSIC INSTRUMENTS & PRO AUDIO	PA SPEAKER SYSTEM FOR DANCE TEAM	C. K. McCLATCHY HIGH SCHOOL	01	1,222.46
P23-02310	ODP BUSINESS SOLUTIONS LLC	CAREERS WITH CHILDREN SPRING PURCHASE 22-23	AMERICAN LEGION HIGH SCHOOL	01	1,041.65
P23-02311	PRO-ED INC	SPEECH PROTOCOLS	SPECIAL EDUCATION DEPARTMENT	01	465.30
P23-02312	PEARSON CLINICAL ASSESSMENT OR DERING DEPARTMENT	SPEECH PROTOCOLS - CELF 5	SPECIAL EDUCATION DEPARTMENT	01	553.16
P23-02313	PEARSON CLINICAL ASSESSMENT OR DERING DEPARTMENT	PROTOCOL - PSYCHOLOGIST (HICKMAN LINE 205)	SPECIAL EDUCATION DEPARTMENT	01	848.93
P23-02314	PRO-ED INC	PSYCHOLOGIST PROTOCOLS (LINE 211)	SPECIAL EDUCATION DEPARTMENT	01	102.71
P23-02315	PEARSON CLINICAL ASSESSMENT OR DERING DEPARTMENT	PROTOCOL - PSYCHOLOGIST (LINE 210)	SPECIAL EDUCATION DEPARTMENT	01	7,556.27
P23-02316	AURORA ENVIRONMENTAL SERVICES	AURORA BIENNIAL AHERA INSPECTION	RISK MANAGEMENT	01	7,124.11
P23-02317	TOBII DYNAVOX LLC	AT/AAC MATERIALS MULTIPLE STUDENTS, LINE 197	SPECIAL EDUCATION DEPARTMENT	01	333.86
P23-02318	UNIVERSAL ATHLETIC LLC	TREAT-AS-CONFIRMING - PE EQUIPMENT	C. K. McCLATCHY HIGH SCHOOL	01	569.82

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**Includes Purchase Orders dated 02/15/2023 - 03/14/2023**

PO Number	Vendor Name	Description	Location	Fund	Account Amount
P23-02319	SECURE SCREENING SOLUTIONS INC dba CAPITAL LIVE SCAN	NA-FINGERPRINTING	CHARLES A. JONES CAREER & ED	11	235.00
P23-02320	WESTERN PSYCHOLOGICAL SERVICES	PSYCHOLOGIST PROTOCOLS (LINE 208)	SPECIAL EDUCATION DEPARTMENT	01	18,431.02
P23-02321	BLICK ART MATERIALS LLC	BLICK- ART DEPT SUPPLIES	KIT CARSON INTL ACADEMY	01	3,269.22
P23-02322	UNIVERSAL LIMOUSINE CO	JCBA FT TRANSPORTATION 5/3/23	HIRAM W. JOHNSON HIGH SCHOOL	01	1,225.00
P23-02323	UNIVERSAL LIMOUSINE CO	UNIVERSAL LIMO	GEO WASHINGTON CARVER	09	1,895.00
P23-02324	IXL LEARNING INC	INVOICE FOR IXL-YR 3	MATSUYAMA ELEMENTARY SCHOOL	01	5,434.00
P23-02325	RIVERSIDE ASSESSMENTS LLC RIVE RSIDE INSIGHTS	WJ-IV FORM A	SPECIAL EDUCATION DEPARTMENT	01	1,599.47
P23-02326	UNIVERSAL ATHLETIC LLC	TREAT-AS-CONFIRMING - PE CLOTHES	C. K. McCLATCHY HIGH SCHOOL	01	13,079.09
P23-02327	UNIVERSAL ATHLETIC LLC	TREAT-AS-CONFIRMING - PE PICKLE BALL	C. K. McCLATCHY HIGH SCHOOL	01	294.24
P23-02328	FOLLETT SCHOOL SOLUTIONS	2023-2023 LTS Library book order for PL & Sites	LIBRARY/TEXTBOOK SERVICES	01	4,968.85
P23-02329	FOLLETT SCHOOL SOLUTIONS	FRENCH DICTIONARY BOOK	JOHN F. KENNEDY HIGH SCHOOL	01	418.04
P23-02330	THE HOME DEPOT PRO	STORAGE BINS FOR SOLAR REGATTA	ENGINEERING AND SCIENCES HS	01	1,010.98
P23-02331	THE HOME DEPOT PRO	CUSTODIAL SUPPLIES	SAM BRANNAN MIDDLE SCHOOL	01	3,611.99
P23-02332	THE HOME DEPOT PRO	SUPPLIES FOR GARDEN IRRIGATION	OAK RIDGE ELEMENTARY SCHOOL	01	559.73
P23-02333	RIVER CITY STADIUM MANAGEMENT	VENUE FOR 2023 COMP HS GRADUATIONS	DEPUTY SUPERINTENDENT	01	108,325.00
P23-02334	PACIFIC OFFICE AUTOMATION	RISO INK AND MASTERS	SAM BRANNAN MIDDLE SCHOOL	01	483.04
P23-02335	ALL WEST COACHLINES	ALL WEST CHARTER BUS FOR FIELD TRIPS	CONTINUOUS IMPRVMT & ACNTBLTY	01	3,492.61
P23-02336	AMAZON CAPITAL SERVICES	OT NAME STAMP ORDER - LAUREL (LINE 212)	SPECIAL EDUCATION DEPARTMENT	01	9.62
P23-02337	AMAZON CAPITAL SERVICES	KEY TAGS AND RINGS (OFFICE)	JOHN F. KENNEDY HIGH SCHOOL	01	74.72
P23-02338	AMAZON CAPITAL SERVICES	WEST CAMPUS LAMINATOR	JOHN H. STILL - K-8	01	91.21
P23-02339	SCUSD - US BANK CAL CARD	CASL REGISTRATION 2023	HIRAM W. JOHNSON HIGH SCHOOL	01	6,775.00
P23-02340	AIR FILTER SUPPLY	COVID-19 - AIR FILTERS FOR 95 SITES	FACILITIES MAINTENANCE	01	142,582.21
P23-02341	CDW GOVERNMENT	Office printer for LTS	LIBRARY/TEXTBOOK SERVICES	01	371.40
P23-02342	CDW GOVERNMENT	UPGRADE IN TECHNOLOGY TO ENHANCE STUDENT LEARNING	SAM BRANNAN MIDDLE SCHOOL	01	1,847.58
P23-02343	REXEL USA INC PLATT ELECTRIC SUPPLY	0040-461 INTERIM CB WIRE ELECTRICAL SUPPLIES	FACILITIES SUPPORT SERVICES	21	2,748.22

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PO Number	Vendor Name	Description	Location	Fund	Account Amount
P23-02344	SAENZ LANDSCAPE CONSTRUCTION	CONFIRMING - IRRIGATION REPAIRS - ROSEMONT HS	FACILITIES MAINTENANCE	01	79,829.17
P23-02345	SMUD	460 CCHAVEZ/EKEMBLE SMUD CONSTRUCTION FEE	FACILITIES SUPPORT SERVICES	21	5,000.00
P23-02346	SMUD	0265-461 OAK RIDGE SMUD FEES	FACILITIES SUPPORT SERVICES	21	5,000.00
P23-02347	CDW GOVERNMENT	ARUBA CLEARPASS SECURITY SOFTWARE - CHANGE ORDER	TECHNOLOGY SERVICES	21	1,375.00
P23-02348	SCUSD - US BANK CAL CARD	CALCARD - BOB LYONS, CIO EXPENSES - DEC 2022	TECHNOLOGY SERVICES	01	1,152.65
P23-02349	SCUSD - US BANK CAL CARD	CALCARD - BOB LYONS, CIO EXPENSES - FEB 2023	TECHNOLOGY SERVICES	01	77.72
P23-02350	TEACHER SYNERGY LLC dba TEACHE RS PAY TEACHERS	TPT SCHOOL ACCESS	NEW TECH	09	645.00
P23-02351	TOUCHLINE SOFTWARE INC	QUICK PERMIT RENEWAL LICENSE FOR 23-24	JOHN F. KENNEDY HIGH SCHOOL	01	450.00
P23-02352	IRON MOUNTAIN RECORDS MANAGMT	SHRED BIN @ BRET HARTE PRE-SCHOOL	SPECIAL EDUCATION DEPARTMENT	01	75.58
P23-02353	AMAZON CAPITAL SERVICES	MACGILL	LEATAATA FLOYD ELEMENTARY	01	113.06
P23-02354	AMAZON CAPITAL SERVICES	FILING CABINET- NURSE	HIRAM W. JOHNSON HIGH SCHOOL	01	155.25
P23-02355	AMAZON CAPITAL SERVICES	REPLACEMENT PROJECTOR SCREEN FOR CLASSROOMS	C. K. McCLATCHY HIGH SCHOOL	01	160.04
P23-02356	AMAZON CAPITAL SERVICES	4th grade Math book	PARKWAY ELEMENTARY SCHOOL	01	168.56
P23-02357	AMAZON CAPITAL SERVICES	SP ED - RESOURCE BOOKS/ SUPPLIES - MESTIDIO RM F1	LUTHER BURBANK HIGH SCHOOL	01	179.15
P23-02358	AMAZON CAPITAL SERVICES	TECHNOLOGY CORDS	HIRAM W. JOHNSON HIGH SCHOOL	01	204.79
P23-02359	AMAZON CAPITAL SERVICES	PRINTER INK FOR SCHOOL	SUSAN B. ANTHONY ELEMENTARY	01	659.61
P23-02360	AMAZON CAPITAL SERVICES	HEADPHONES PURCH SAVED \$200	EDWARD KEMBLE ELEMENTARY	01	1,452.95
P23-02361	AMAZON CAPITAL SERVICES	AAC ORDER - LINE 221 WILSON	SPECIAL EDUCATION DEPARTMENT	01	1,766.50
P23-02362	CDW GOVERNMENT	COMPUTERS FOR SAFE SCHOOLS TEAM	SAFE SCHOOLS OFFICE	01	3,576.87
P23-02363	CDW GOVERNMENT	DOC CAMS FOR CLASSROOMS	SUTTER MIDDLE SCHOOL	01	1,141.88
P23-02364	AMAZON CAPITAL SERVICES	SUPPLIES/MATERIALAS FOR YOUTH CONFERENCE (CN)	STUDENT SUPPORT&HEALTH SRVCS	01	770.24
P23-02365	AMAZON CAPITAL SERVICES	CLASSROOM SUPPLIES FOR 4th grd/Duncan	A. M. WINN - K-8	01	242.99
P23-02366	AMAZON CAPITAL SERVICES	SP ED RESOURCE MATERIALS - MR SALONGA	LUTHER BURBANK HIGH SCHOOL	01	261.14
P23-02367	AMAZON CAPITAL SERVICES	TRANSITION CLASSROOM - GRADUATION LINE 213	SPECIAL EDUCATION DEPARTMENT	01	505.46

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PO Number	Vendor Name	Description	Location	Fund	Account Amount
P23-02368	AMAZON CAPITAL SERVICES	STEM AND CODING MATERIALS FOR CHLOE STIDGER	JOHN F. KENNEDY HIGH SCHOOL	01	681.37
P23-02369	AMAZON CAPITAL SERVICES	PSYCHOLOGIST ORDER - LINE 174 L.NAVARRO	SPECIAL EDUCATION DEPARTMENT	01	161.47
P23-02370	IXL LEARNING INC	Math & ELA IXL license	PHOEBE A HEARST BASIC ELEM.	01	1,145.00
P23-02371	Sabrina Nishijima	CLASSROOM BOOKS	SUTTER MIDDLE SCHOOL	01	2,140.15
P23-02372	SELWAY MACHINE TOOL COMPANY	MAD PRGM- E. VALADEZ-TOOLING FOR MILL MACHINES	CAREER & TECHNICAL PREPARATION	01	1,939.60
P23-02373	CDW GOVERNMENT	UPGRADE IN TECHNOLOGY TO ENHANCE STUDENT LEARNING	SAM BRANNAN MIDDLE SCHOOL	01	3,202.69
P23-02374	AMAZON CAPITAL SERVICES	STEM AND CODING MATERIALS FOR CHLOE STIDGER	JOHN F. KENNEDY HIGH SCHOOL	01	554.45
P23-02375	AMAZON CAPITAL SERVICES	STEM AND CODING MATERIALS FOR CHLOE STIDGER	JOHN F. KENNEDY HIGH SCHOOL	01	404.07
P23-02376	AMAZON CAPITAL SERVICES	STEM AND CODING MATERIALS FOR CHLOE STIDGER	JOHN F. KENNEDY HIGH SCHOOL	01	2,049.27
P23-02377	AMAZON CAPITAL SERVICES	STEM AND CODING MATERIALS FOR CHLOE STIDGER	JOHN F. KENNEDY HIGH SCHOOL	01	605.79
P23-02378	MICHAEL'S TRANSPORTATION	HJHS SUPPLEMENTAL ATHLETIC TRANSPORTATION	HIRAM W. JOHNSON HIGH SCHOOL	01	925.00
P23-02379	SACRAMENTO COUNTY OFFICE OF EDUCATION	SLY PARK REGISTRATION FEE/6th gr science camp	A. M. WINN - K-8	01	8,725.00
P23-02380	SACRAMENTO COUNTY OFFICE OF EDUCATION	SLY PARK DEPOSIT FOR 2023-2024 SCHOOL YEAR	ABRAHAM LINCOLN ELEMENTARY	01	2,600.00
P23-02381	CITY OF SACRAMENTO COLOMA COMMUNITY CTR	SOCCER FIELD DUES - MAR/APRIL/MAY 2023	ENGINEERING AND SCIENCES HS	01	36.00
P23-02382	RUSSELL BURCH dba U PAY WE TRAVEL	BASKETBALL LEAGUE FEES	SAM BRANNAN MIDDLE SCHOOL	01	153.33
P23-02383	UNITED PARTY RENTS INC	CHAIR RENTAL FOR STUDENT PROMOTION	SAM BRANNAN MIDDLE SCHOOL	01	600.00
P23-02384	CHARTER AMERICA BUS CO THANDI ENTERPRISES INC	HJHS SUPPLEMENTAL ATHLETIC TRANSPORTATION	HIRAM W. JOHNSON HIGH SCHOOL	01	1,039.46
P23-02385	TOBII DYNAVOX LLC	AT/AAC MATERIALS - LINE 196 WILSON M.M. @ LBHS	SPECIAL EDUCATION DEPARTMENT	01	20,676.75
P23-02386	BOULDEN PUBLISHING CAREER KIDS	WORKABILITY ASSESSMENT - FONTENOT (LINE 201)	SPECIAL EDUCATION DEPARTMENT	01	733.84
P23-02387	OTICON INC	AUDIOLOGY EQUIPMENT (LINE 189 - VELASCO)	SPECIAL EDUCATION DEPARTMENT	01	2,919.99
P23-02388	WESTERN PSYCHOLOGICAL SERVICES	PSYCHOLOGISTS ADOS-2 SOFTWARE (LINE 202)	SPECIAL EDUCATION DEPARTMENT	01	2,695.00
P23-02389	PAR INC	PSYCHOLOGIST TEST KIT - LINE 204 HICKMAN	SPECIAL EDUCATION DEPARTMENT	01	967.73

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PO Number	Vendor Name	Description	Location	Fund	Account Amount
P23-02390	WESTERN PSYCHOLOGICAL SERVICES	PSYCHOLOGIST PROTOCOLS LINE 203	SPECIAL EDUCATION DEPARTMENT	01	3,513.26
P23-02391	TROXELL COMMUNICATIONS INC	Projectors and Installation	THE MET	09	7,439.90
P23-02392	SCHOOL SPECIALTY	SCHOOL SPECIALTY	BOWLING GREEN ELEMENTARY	09	7,740.25
P23-02393	EXPLORELEARNING	LEARNING A - Z	BOWLING GREEN ELEMENTARY	09	6,504.41
P23-02394	PATON GROUP	JCBA INSTRUCTIONAL MATERIALS	HIRAM W. JOHNSON HIGH SCHOOL	01	8,654.83
P23-02395	AMAZON CAPITAL SERVICES	SUPPLIES/MATERIALS FOR YOUTH CONFERENCE (CN)	STUDENT SUPPORT&HEALTH SRVCS	01	1,464.71
P23-02396	AMAZON CAPITAL SERVICES	SUPPLIES/MATERIALS FOR YOUTH CONFERENCE (CN)	STUDENT SUPPORT&HEALTH SRVCS	01	1,113.46
P23-02397	MULTI-HEALTH SYSTEMS INC	PSYCH PROTOCOLS - LINE 209	SPECIAL EDUCATION DEPARTMENT	01	30,454.69
P23-02398	LUX BUS AMERICA CO	HJHS SUPPLEMENTAL ATHLETIC TRANSPORTATION	HIRAM W. JOHNSON HIGH SCHOOL	01	1,329.69
P23-02399	RUSSELL BURCH dba U PAY WE TRAVEL	SOCCER LEAGUE FEES	SAM BRANNAN MIDDLE SCHOOL	01	1,678.50
P23-02400	UNIVERSAL LIMOUSINE CO	UNIVERSAL LIMOUSINE FIELD TRIPS HAMBURGER FARM	NEW JOSEPH BONNHEIM	09	4,185.00
P23-02401	UNIVERSAL LIMOUSINE CO	UNIVERSAL LIMOUSINE FIELD TRIPS HAMBURGER FARM	NEW JOSEPH BONNHEIM	09	1,395.00
P23-02402	GOPHER SPORT	PE PURCHASE SPRING 2022-23	AMERICAN LEGION HIGH SCHOOL	01	2,068.36
P23-02403	ADVANCED CHEMICAL TRANSPORT	treat as confirming waste removal	JOHN F. KENNEDY HIGH SCHOOL	01	2,055.37
P23-02404	LUX BUS AMERICA CO	LUX BUS AMERICA SPORTS	JOHN F. KENNEDY HIGH SCHOOL	01	1,156.25
P23-02405	AMAZON CAPITAL SERVICES	SUPPLIES/MATERIALS FOR YOUTH CONFERENCE (CN)	STUDENT SUPPORT&HEALTH SRVCS	01	1,623.30
P23-02406	THE HOME DEPOT PRO	AFTERSCHOOL CUSTODIAL SUPPLIES	CAROLINE WENZEL ELEMENTARY	01	990.73
P23-02407	THE HOME DEPOT PRO	AFTERSCHOOL CUSTODIAL SUPPLIES-YOUTH DEVELOPMENT	SEQUOIA ELEMENTARY SCHOOL	01	989.47
P23-02408	THE HOME DEPOT PRO	AFTERSCHOOL CUSTODIAL SUPPLIES	GENEVIEVE DIDION ELEMENTARY	01	994.17
P23-02409	THE HOME DEPOT PRO	AFTERSCHOOL CUSTODIAL SUPPLIES	C. K. McCLATCHY HIGH SCHOOL	01	995.50
P23-02410	THE HOME DEPOT PRO	AFTER SCHOOL CUSTODIAL SUPPLIES	MARK TWAIN ELEMENTARY SCHOOL	01	996.32
P23-02411	THE HOME DEPOT PRO	AFTER SCHOOL CUSTODIAL SUPPLIES	ALBERT EINSTEIN MIDDLE SCHOOL	01	983.01
P23-02412	THE HOME DEPOT PRO	AFTER SCHOOL CARE BATH SUPPLIES	CALIFORNIA MIDDLE SCHOOL	01	997.00

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## Includes Purchase Orders dated 02/15/2023 - 03/14/2023

PO Number	Vendor Name	Description	Location	Fund	Account Amount
P23-02413	THE HOME DEPOT PRO	AFTERSCHOOL CUSTODIAL SUPPLIES	WASHINGTON ELEMENTARY SCHOOL	01	1,001.91
P23-02414	THE HOME DEPOT PRO	CUSTODIAL SUPPLIES	MATSUYAMA ELEMENTARY SCHOOL	01	995.31
P23-02415	THE HOME DEPOT PRO	CUSTODIAL SUPPLIES	HOLLYWOOD PARK ELEMENTARY	01	979.16
P23-02416	THE HOME DEPOT PRO	SUPPLIES FOR CUSTODIANS	TAHOE ELEMENTARY SCHOOL	01	871.20
P23-02417	THE HOME DEPOT PRO	AFTERSCHOOL PROGRAM CUSTODIAL SUPPLIES	BRET HARTE ELEMENTARY SCHOOL	01	1,087.03
P23-02418	THE HOME DEPOT PRO	AFTERSCHOOL CUSTODIAL SUPPLIES	OAK RIDGE ELEMENTARY SCHOOL	01	1,000.12
P23-02419	THE HOME DEPOT PRO	CUSTODIAL SUPPLIES	JOHN BIDWELL ELEMENTARY	01	1,003.80
P23-02420	THE HOME DEPOT PRO	AFTERSCHOOL CUSTODIAL SUPPLIES	PONY EXPRESS ELEMENTARY SCHOOL	01	998.96
P23-02421	THE HOME DEPOT PRO	AFTERSCHOOL CUSTODIAL SUPPLIES	WOODBINE ELEMENTARY SCHOOL	01	998.96
P23-02422	THE HOME DEPOT PRO	CUSTODIAL SUPPLIES (AFTERSCHOOL \$)	WILLIAM LAND ELEMENTARY	01	995.41
P23-02423	THE HOME DEPOT PRO	CUSTODIAL SUPPLIES (AFTERSCHOOL CUSTODIAL FUNDS)	THEODORE JUDAH ELEMENTARY	01	908.57
P23-02424	ENTERPRISE RENT-A-CAR	RENTAL VEHICLE - TREAT AS CONFIRMING	WEST CAMPUS	01	1,022.46
P23-02425	ODP BUSINESS SOLUTIONS LLC	PRINTER	ETHEL I. BAKER ELEMENTARY	01	269.35
P23-02426	ODP BUSINESS SOLUTIONS LLC	CLASSROOM SUPPLIES, REENA SHARMA - PRESCHOOL, RM 1	EARLY LEARNING & CARE PROGRAMS	12	1,425.48
P23-02427	ODP BUSINESS SOLUTIONS LLC	CLASSROOM SUPPLIES, Y. MARTINEZ PRESCHOOL - RM BF1	EARLY LEARNING & CARE PROGRAMS	12	1,095.30
P23-02428	ODP BUSINESS SOLUTIONS LLC	CLASSROOM SUPPLIES WILL ANDERSON, PRESCHOOL - RM P	EARLY LEARNING & CARE PROGRAMS	12	1,539.36
P23-02429	ODP BUSINESS SOLUTIONS LLC	CLASSROOM SUPPLIES, T.Perez, Preschool - RM K-3	EARLY LEARNING & CARE PROGRAMS	12	911.46
P23-02430	ODP BUSINESS SOLUTIONS LLC	CLASSROOM SUPPLIES, PRESCHOOL - ROOM 4	EARLY LEARNING & CARE PROGRAMS	12	600.84
P23-02431	ODP BUSINESS SOLUTIONS LLC	CLASSROOM SUPPLIES, T.KOHNKE, PRESCHOOL - RM 20	EARLY LEARNING & CARE PROGRAMS	12	397.84
P23-02432	ODP BUSINESS SOLUTIONS LLC	CLASSROOM SUPPLIES, R. SJOLUND, PRESCHOOL - RM 1	EARLY LEARNING & CARE PROGRAMS	12	1,340.70
P23-02433	ODP BUSINESS SOLUTIONS LLC	CLASSROOM SUPPLIES, G.SHETAB, PRESCHOOL - RM 3	EARLY LEARNING & CARE PROGRAMS	12	868.77

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## Includes Purchase Orders dated 02/15/2023 - 03/14/2023

PO Number	Vendor Name	Description	Location	Fund	Account Amount
P23-02434	ODP BUSINESS SOLUTIONS LLC	CLASSROOM SUPPLIES, SARAH WONG, PRESCHOOL - RM 21	EARLY LEARNING & CARE PROGRAMS	12	1,056.57
P23-02435	ODP BUSINESS SOLUTIONS LLC	CLASSROOM SUPPLIES, S. SARABA, PRESCHOOL - RM P1	EARLY LEARNING & CARE PROGRAMS	12	771.09
P23-02436	ODP BUSINESS SOLUTIONS LLC	CLASSROOM SUPPLIES, V.BUCKINGHAM, PRESCHOOL - RM K	EARLY LEARNING & CARE PROGRAMS	12	1,130.64
P23-02437	ODP BUSINESS SOLUTIONS LLC	CLASSROOM SUPPLIES, J.SUTTER SCHOOL AGE - RM CC2	EARLY LEARNING & CARE PROGRAMS	12	592.39
P23-02438	ODP BUSINESS SOLUTIONS LLC	CLASSROOM SUPPLIES, I. ZOLNIKOV, PRESCHOOL- RM K-1	EARLY LEARNING & CARE PROGRAMS	12	945.56
P23-02439	ODP BUSINESS SOLUTIONS LLC	CLASSROOM SUPPLIES, LDV CC- RM 36	EARLY LEARNING & CARE PROGRAMS	12	2,395.09
P23-02440	ODP BUSINESS SOLUTIONS LLC	INSTRUCTIONAL MATERIALS FOR ENGINEERING IU PROJECT	ENGINEERING AND SCIENCES HS	01	789.33
P23-02441	ODP BUSINESS SOLUTIONS LLC	SUPPLIES FOR THE SCHOOL NURSE (JAN)	JOHN F. KENNEDY HIGH SCHOOL	01	405.20
P23-02442	ODP BUSINESS SOLUTIONS LLC	CLASSROOM SUPPLIES, D. CASILLAS, PRESCHOOL - RM B1	EARLY LEARNING & CARE PROGRAMS	12	782.74
P23-02443	ODP BUSINESS SOLUTIONS LLC	CLASSROOM SUPPLIES, M. LOR, PRESCHOOL - RM 2	EARLY LEARNING & CARE PROGRAMS	12	1,023.89
P23-02444	ODP BUSINESS SOLUTIONS LLC	CLASSROOM SUPPLIES, MATSUYAMA CC - RM K-2	EARLY LEARNING & CARE PROGRAMS	12	761.58
P23-02445	ODP BUSINESS SOLUTIONS LLC	CLASSROOM SUPPLIES, M. AVETISOV, PRESCHOOL - RM A3	EARLY LEARNING & CARE PROGRAMS	12	875.40
P23-02446	ODP BUSINESS SOLUTIONS LLC	CLASSROOM SUPPLIES, J,HERNANDEZ, PRESCHOOL - RM 23	EARLY LEARNING & CARE PROGRAMS	12	1,133.46
P23-02447	BOOKS EN MORE	READING NOVELS	WEST CAMPUS	01	395.47
P23-02448	BOOKS EN MORE	CLASSROOM RESOURCE READING - PLAY NOVELS	LUTHER BURBANK HIGH SCHOOL	01	1,781.11
P23-02449	BOOKS EN MORE	SP ED. CLASSROOM LIBRARY - SAELEE/JENSEN	LUTHER BURBANK HIGH SCHOOL	01	641.33
P23-02450	BOOKS EN MORE	SP ED CLASSROOM LIBRARY - JOE PERRY	LUTHER BURBANK HIGH SCHOOL	01	234.74
P23-02451	BARNES & NOBLE BOOKSTORES INC ACCT 5858824	BOOKS FOR RSP	ROSEMONT HIGH SCHOOL	01	137.87
P23-02452	ARBOR SCIENTIFIC	SCIENCE LAB SUPPLIES	LUTHER BURBANK HIGH SCHOOL	01	323.05
P23-02453	ODP BUSINESS SOLUTIONS LLC	PRINTER FOR SCIENCE ROOM 101 22/23	AMERICAN LEGION HIGH SCHOOL	01	183.79

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PO Number	Vendor Name	Description	Location	Fund	Account Amount
P23-02455	APPLE INC	APPLE 13-INCH MACBOOK FOR CANCY	HUMAN RESOURCE SERVICES	01	1,644.33
P23-02456	APPLE INC	iPAD MINI WI-FI 64GB - RECRUITMENT EVENTS	HUMAN RESOURCE SERVICES	01	1,142.58
P23-02457	VISTA HIGHER LEARNING	AP French Themes Online Access thru June 2024	LIBRARY/TEXTBOOK SERVICES	01	1,173.20
P23-02458	SCHOOL SPECIALTY	METAL DETECTOR WANDS	ALBERT EINSTEIN MIDDLE SCHOOL	01	650.67
P23-02459	SCHOOL SPECIALTY	ASES Equipment-Pt2	BG CHACON ACADEMY	09	1,706.54
P23-02460	CURTIS ROBERTS INSPECTIONS	LEAD WATER TESTING - PARKWAY RM P1 PRESCHOOL	EARLY LEARNING & CARE PROGRAMS	12	955.00
P23-02461	CENTER FOR THE COLLABORATIVE C LASSROOM	SIPPS INTERVENTION PACKAGE 4TH ED.	WASHINGTON ELEMENTARY SCHOOL	01	3,590.06
P23-02462	GBC GENERAL BINDING CORP	LAMINATOR	FATHER K.B. KENNY - K-8	01	2,707.36
P23-02463	GARAGE CHAMPS	CARE Black Tote Bags	ENROLLMENT CENTER	01	4,513.13
P23-02464	SPORTS WAREHOUSE dba TENNIS WA REHOUSE	TENNIS EQUIPMENT	WEST CAMPUS	01	1,648.13
P23-02465	MT LIBRARY SERVICES JUNIOR LIB RARY GUILD	LIBRARY MATERIALS JLG	C. K. McCLATCHY HIGH SCHOOL	01	138.75
P23-02466	FOLLETT SCHOOL SOLUTIONS	Fr. KBK Library Books per quote # 11172802	LIBRARY/TEXTBOOK SERVICES	01	10,684.21
P23-02467	FRANKLIN COVEY CLIENT SALES	STUDENT LEADERSHIP BOOKS	CESAR CHAVEZ INTERMEDIATE	01	1,030.90
P23-02468	NASCO	LAB SUPPLIES	LUTHER BURBANK HIGH SCHOOL	01	2,170.13
P23-02469	CHARTER AMERICA BUS CO THANDI ENTERPRISES INC	TRANSPORTATION FOR 4TH GRADERS	BOWLING GREEN ELEMENTARY	09	2,073.60
P23-02470	RUSSELL BURCH dba U PAY WE TRA VEL	2023 SOCCER LEAGUE SEASON	WILL C. WOOD MIDDLE SCHOOL	01	1,678.50
P23-02471	IXL LEARNING INC	IXL SITE LICENSE FOR 2023-2024	MARTIN L. KING JR ELEMENTARY	01	6,545.00
P23-02472	ACCESS LANGUAGE CONNECTION INC	ACCESS LANGUAGE CONNECTION, INC	RISK MANAGEMENT	01	240.00
P23-02473	ALL WEST COACHLINES INC	CHARTER BUS FOR AFJROTC TO TRAVIS AIR FORCE BASE	C. K. McCLATCHY HIGH SCHOOL	01	1,541.41
P23-02474	AMS.NET INC c o FREMONT BANK	BARRACUDA RENEWAL - 4/8/23-4/7/24	TECHNOLOGY SERVICES	01	2,154.24
P23-02475	RED APPLE READING	RED APPLE READING PROGRAM LICENSE RENEWAL	CROCKER/RIVERSIDE ELEMENTARY	01	699.00
P23-02476	SCHOOLS INSURANCE AUTHORITY	SIA - LIABILITY DEDUCTIBLE - CLAIM#22-0602	RISK MANAGEMENT	01	3,286.04
P23-02477	UNIVERSAL ATHLETIC LLC GAME ON E	REPLACEMENT FOR PE BALLS AND SUPPLIES	C. K. McCLATCHY HIGH SCHOOL	01	5,588.02
P23-02478	BISHOPS PUMPKIN FARM INC	BISHOPS FARM/HAMBURGER FARM -	NEW JOSEPH BONNHEIM	09	795.00

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## Includes Purchase Orders dated 02/15/2023 - 03/14/2023

PO Number	Vendor Name	Description	Location	Fund	Account Amount
P23-02479	CDW GOVERNMENT	CLASSROOM PRINTER A-2	ROSA PARKS MIDDLE SCHOOL	01	670.09
P23-02480	BRAININGCAMP LLC	Braining Camp Math Program License Grades K-6	CROCKER/RIVERSIDE ELEMENTARY	01	95.00
P23-02481	BISHOPS PUMPKIN FARM INC	BISHOPS FARM/HAMBURGER FARM -	NEW JOSEPH BONNHEIM	09	780.00
P23-02482	CALIFORNIA IT IN EDUCATION	CALIFORNIA IT IN EDUCATION (CITE) MEMBERSHIP	TECHNOLOGY SERVICES	01	2,000.00
P23-02483	GBC GENERAL BINDING CORP ACCO BRANDS USA LLC	GBC LAMINATING MACHINE MAINTENANCE AGREEMENT	CROCKER/RIVERSIDE ELEMENTARY	01	558.03
P23-02484	BISHOPS PUMPKIN FARM INC	BISHOPS FARM/HAMBURGER FARM -	NEW JOSEPH BONNHEIM	09	855.00
P23-02485	THE HOME DEPOT PRO	CUSTODIAL SUPPLIES	ALICE BIRNEY WALDORF - K-8	01	990.70
P23-02486	AMAZON CAPITAL SERVICES	CONTRACT CODE & CA ED BKS	PURCHASING SERVICES	01	167.46
P23-02487	AMAZON CAPITAL SERVICES	FREEZER GLOVES FOR NUTRITION WAREHOUSE	NUTRITION SERVICES DEPARTMENT	13	242.14
P23-02488	AMAZON CAPITAL SERVICES	CLASSROOM MATERIALS FOR STUDENT PROJECT	WASHINGTON ELEMENTARY SCHOOL	01	27.73
P23-02489	AMAZON CAPITAL SERVICES	FORCEFIELD FLAME RETARDANT	ALICE BIRNEY WALDORF - K-8	01	62.49
P23-02490	SCUSD - US BANK CAL CARD	TRANSITION CLASSROOM - GRADUATION LINE 229	SPECIAL EDUCATION DEPARTMENT	01	47.48
P23-02491	BISHOPS PUMPKIN FARM INC	BISHOPS FARM/HAMBURGER FARM -	NEW JOSEPH BONNHEIM	09	780.00
P23-02492	AURORA KATHLEEN PIERCE dba VIC TORY TROPHIES	TROPHY AND POSTERS	EQUITY, ACCESS & EXCELLENCE	01	2,694.34
P23-02493	LUX BUS AMERICA CO	TRANSPORTATION - TREAT AS CONFIRMING	WEST CAMPUS	01	1,420.25
P23-02494	ALL WEST COACHLINES INC	JCBA FT TRANSPORTATION 5/10/23	HIRAM W. JOHNSON HIGH SCHOOL	01	1,676.22
P23-02495	AMAZON CAPITAL SERVICES	PRIMARY GRADE LEVEL NOVELS-3RD GRADE	CAMELLIA BASIC ELEMENTARY	01	782.70
P23-02496	AMAZON CAPITAL SERVICES	SCIENCE LAB SUPPLIES	LUTHER BURBANK HIGH SCHOOL	01	2,775.05
P23-02497	ACCURATE LABEL DESIGNS INC	VISTOR LABELS	ABRAHAM LINCOLN ELEMENTARY	01	424.50
P23-02498	THE HOME DEPOT PRO	AFTERSCHOOL CUSTODIAL SUPPLIES	JAMES W MARSHALL ELEMENTARY	01	992.06
P23-02499	THE HOME DEPOT PRO	CHILD DEV CUSTODIAL SUPPLIES	EDWARD KEMBLE ELEMENTARY	12	296.31
P23-02500	THE HOME DEPOT PRO	CHILD DEV CUSTODIAL SUPPLIES - for Yvette Martinez	BG CHACON ACADEMY	12	300.59
P23-02501	THE HOME DEPOT PRO	CHILD DEV CUSTODIAL SUPPLIES FOR RAMAN CLAR	LEATAATA FLOYD ELEMENTARY	12	299.61

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PO Number	Vendor Name	Description	Location	Fund	Account Amount
P23-02502	THE HOME DEPOT PRO	CHILD DEV CUSTODIAL SUPPLIES - FOR IRINA ZOLNIKOV	JOHN H. STILL - K-8	12	298.71
P23-02503	THE HOME DEPOT PRO	CHILD DEV CUSTODIAL SUPPLIES FOR WILL ANDERSON	WASHINGTON ELEMENTARY SCHOOL	12	298.25
P23-02504	AKJ EDUCATIONAL SERVICES INC	PRIMARY GRADE LEVEL NOVELS-3RD GRADE-LUCK	CAMELLIA BASIC ELEMENTARY	01	112.81
P23-02505	FOLLETT SCHOOL SOLUTIONS	SUPPLEMENTAL READING MATERIALS	LUTHER BURBANK HIGH SCHOOL	01	637.17
P23-02506	BOOKS EN MORE	SUPPL. READING RESOURCE	LUTHER BURBANK HIGH SCHOOL	01	665.30
P23-02508	LAKESHORE LEARNING MATERIALS	GLOBE FOR 4th GRD CLASSROOM	A. M. WINN - K-8	01	51.49
P23-02509	ODP BUSINESS SOLUTIONS LLC	LITERACY INTERVENTION	FATHER K.B. KENNY - K-8	01	734.50
P23-02510	SCHOOL OUTFITTERS DBA FAT CATA LOG	EL DRY ERASE LAPBOARDS	LUTHER BURBANK HIGH SCHOOL	01	588.62
P23-02511	UNIVERSAL LIMOUSINE CO	KENNEDY/WOOLAND CHRISTIAN SCHOOL GAME	JOHN F. KENNEDY HIGH SCHOOL	01	1,000.00
P23-02512	UNIVERSAL LIMOUSINE CO	JFK/COSUMNES RIVER BOY'S SOCCER GAME 2/9/23	JOHN F. KENNEDY HIGH SCHOOL	01	858.75
P23-02513	UNIVERSAL LIMOUSINE CO	JKF/GRANT BOY'S SOCCER GAME 02/07/23	JOHN F. KENNEDY HIGH SCHOOL	01	1,145.00
P23-02514	UNIVERSAL LIMOUSINE CO	JFK/MONTEREY TRAILS FOOTBALL GAME 9/23/22	JOHN F. KENNEDY HIGH SCHOOL	01	1,400.00
P23-02515	CHARTER AMERICA BUS CO THANDI ENTERPRISES INC	SCIENCE DEPT. FIELD TRIP 5/23/23	JOHN H. STILL - K-8	01	891.00
P23-02516	B STREET THEATRE		BG CHACON ACADEMY	09	689.00
P23-02517	LAKESHORE LEARNING MATERIALS	HJ B1 CLASSROOM SUPPLIES	EARLY LEARNING & CARE PROGRAMS	12	1,683.04
P23-02518	LAKESHORE LEARNING MATERIALS	PETER BURNETT RM 3 CLASSROOM SUPPLIES	EARLY LEARNING & CARE PROGRAMS	12	3,743.00
P23-02519	LAKESHORE LEARNING MATERIALS	WOODBINE RM 23 CLASSROOM SUPPLIES	EARLY LEARNING & CARE PROGRAMS	12	4,338.82
P23-02520	LAKESHORE LEARNING MATERIALS	HJ B2 CLASSROOM SUPPLIES	EARLY LEARNING & CARE PROGRAMS	12	3,890.71
P23-02521	UNIVERSAL LIMOUSINE CO	KINDER-THEATER BUS	BG CHACON ACADEMY	09	1,250.00
P23-02522	D & P ENTERPRISES INC dba CRES CO-RESCO	MIXER, KITCHEN AID/SUPPLIES-J. BURDICK	CAREER & TECHNICAL PREPARATION	01	4,071.57
P23-02523	NO TEARS LEARNING INC dba LEARNING WITHOUT TEARS	JASMINE PIRING JONES	JOHN H. STILL - K-8	01	1,677.35
P23-02524	FAIRYTALE TOWN	ANIMAL DAY-CONFIRMING	JOHN H. STILL - K-8	01	300.00
P23-02525	ODP BUSINESS SOLUTIONS LLC	CLASSROOM SUPPLIES, MLK CC - RM 14	EARLY LEARNING & CARE PROGRAMS	12	564.79
P23-02526	CALIFORNIA ACADEMY OF SCIENCES	PREPAY - CA ACADEMY OF SCIENCES INVOICE	JOHN CABRILLO ELEMENTARY	01	824.55
P23-02527	LAKESHORE LEARNING MATERIALS	PORTABLE BASKETBALL HOOP	JOHN CABRILLO ELEMENTARY	01	271.01

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**Includes Purchase Orders dated 02/15/2023 - 03/14/2023**

PO Number	Vendor Name	Description	Location	Fund	Account Amount
P23-02528	ALL WEST COACHLINES	COLLEGE FIELD TRIPS - CHRTR BUS 22/23	COUNSELING SERVICES	01	1,401.29
P23-02529	JONES SCHOOL SUPPLY CO INC	MLK Incentives - Bracelets	ENROLLMENT CENTER	01	55.94
P23-02530	AMAZON CAPITAL SERVICES	BATTERIES FOR PHYSICS LAB MATERIALS	C. K. McCLATCHY HIGH SCHOOL	01	327.65
P23-02531	AMAZON CAPITAL SERVICES	LOANERS FOR STUDENTS IN NEED	WILL C. WOOD MIDDLE SCHOOL	01	1,261.38
P23-02688	JOHN F OTTO INC dba OTTO CONST RUCTION	0040-461 CB WIRE DEFERRED MAINTENANCE	FACILITIES SUPPORT SERVICES	21	2,832,000.00
<b>Total Number of POs</b>			<b>536</b>	<b>Total</b>	<b>7,135,050.09</b>

**Fund Recap**

Fund	Description	PO Count	Amount
01	General Fund	381	1,770,415.02
09	Charter School	30	77,241.32
11	Adult Education	4	22,935.74
12	Child Development	84	143,437.99
13	Cafeteria	22	74,236.40
21	Building Fund	14	5,045,788.22
61	Cafeteria Enterprise Fund	1	995.40
<b>Total</b>			<b>7,135,050.09</b>

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Includes Purchase Orders dated 02/15/2023 - 03/14/2023

PO Changes

	New PO Amount	Fund/ Object	Description	Change Amount
B23-00007	1,000.00	01-4320	General Fund/Non-Instructional Materials/Su	2,000.00-
B23-00011	7,000.00	01-4320	General Fund/Non-Instructional Materials/Su	2,000.00
B23-00012	3,000.00	01-4320	General Fund/Non-Instructional Materials/Su	2,000.00-
B23-00013	5,500.00	01-4320	General Fund/Non-Instructional Materials/Su	2,000.00
B23-00023	24,950.00	01-4332	General Fund/Oil	19,614.51
B23-00057	60,000.00	01-4320	General Fund/Non-Instructional Materials/Su	10,816.20-
B23-00069	1,000.00	01-4320	General Fund/Non-Instructional Materials/Su	1,500.00-
B23-00071	6,500.00	01-4320	General Fund/Non-Instructional Materials/Su	3,000.00
B23-00111	1,661,976.00	01-5450	General Fund/All Other Insurance	161,976.00
B23-00121	106,000.00	13-4710	Cafeteria/Food	31,000.00
B23-00140	40,000.00	13-5810	Cafeteria/Tickets/Fees/Regis.for Parents	10,000.00-
B23-00145	12,471.05	13-5800	Cafeteria/Other Contractual Expenses	471.05
B23-00151	10,000.00	13-4326	Cafeteria/Nutrition Ed/Paper Supplies	20,000.00-
B23-00153	10,000.00	13-4710	Cafeteria/Food	5,000.00
B23-00181	11,000.00	13-5800	Cafeteria/Other Contractual Expenses	4,000.00-
B23-00194	43.50	01-4320	General Fund/Non-Instructional Materials/Su	14,956.50-
B23-00199	.00	01-4320	General Fund/Non-Instructional Materials/Su	5,000.00-
B23-00234	30,000.00	01-5800	General Fund/Other Contractual Expenses	10,000.00
B23-00235	7,675.00	01-4320	General Fund/Non-Instructional Materials/Su	6,000.00
B23-00237	.00	01-4320	General Fund/Non-Instructional Materials/Su	4,000.00-
B23-00257	.00	01-5690	General Fund/Other Contracts, Rents, Leases	500.00-
		13-5690	Cafeteria/Other Contracts, Rents, Leases	2,000.00-
			Total PO B23-00257	2,500.00-
B23-00275	.00	01-5690	General Fund/Other Contracts, Rents, Leases	500.00-
		13-5690	Cafeteria/Other Contracts, Rents, Leases	2,000.00-
			Total PO B23-00275	2,500.00-
B23-00277	23,000.00	13-4320	Cafeteria/Non-Instructional Materials/Su	7,000.00-
B23-00281	25,000.00	13-4325	Cafeteria/Nutrition Ed/Equipment Parts	5,000.00-
B23-00283	100.00	13-5690	Cafeteria/Other Contracts, Rents, Leases	2,900.00-
B23-00285	27,000.00	13-4325	Cafeteria/Nutrition Ed/Equipment Parts	5,000.00
B23-00286	100.00	13-5690	Cafeteria/Other Contracts, Rents, Leases	2,900.00-
B23-00288	400.00	13-4325	Cafeteria/Nutrition Ed/Equipment Parts	2,800.00-
B23-00332	295,000.00	13-4710	Cafeteria/Food	125,000.00
B23-00355	.00	01-4320	General Fund/Non-Instructional Materials/Su	500.00-
B23-00388	3,500.00	01-5800	General Fund/Other Contractual Expenses	1,500.00
B23-00391	.00	01-4320	General Fund/Non-Instructional Materials/Su	2,000.00-
B23-00393	.00	01-4320	General Fund/Non-Instructional Materials/Su	2,000.00-
B23-00396	6,111.20	01-4320	General Fund/Non-Instructional Materials/Su	3,888.80-
B23-00400	.00	01-5800	General Fund/Other Contractual Expenses	1,000.00-

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PO Changes (continued)

	New PO Amount	Fund/ Object	Description	Change Amount
B23-00402	.00	01-4320	General Fund/Non-Instructional Materials/Su	1,000.00-
B23-00403	.00	01-4320	General Fund/Non-Instructional Materials/Su	500.00-
B23-00410	21,500.00	01-4320	General Fund/Non-Instructional Materials/Su	1,500.00
B23-00412	9,500.00	01-4320	General Fund/Non-Instructional Materials/Su	5,000.00-
B23-00414	37,000.00	01-4320	General Fund/Non-Instructional Materials/Su	5,000.00-
B23-00415	7,000.00	01-5690	General Fund/Other Contracts, Rents, Leases	1,000.00-
B23-00416	7,500.00	01-4320	General Fund/Non-Instructional Materials/Su	1,500.00-
B23-00419	9,500.00	01-4320	General Fund/Non-Instructional Materials/Su	1,500.00-
B23-00420	28,000.00	01-4320	General Fund/Non-Instructional Materials/Su	3,000.00
B23-00425	10,000.00	01-4320	General Fund/Non-Instructional Materials/Su	3,000.00-
B23-00430	30,000.00	01-5540	General Fund/Waste Removal	.00
B23-00436	.00	01-4320	General Fund/Non-Instructional Materials/Su	1,000.00-
B23-00440	.00	01-4320	General Fund/Non-Instructional Materials/Su	300.00-
B23-00441	.00	01-4320	General Fund/Non-Instructional Materials/Su	700.00-
B23-00443	.00	01-4320	General Fund/Non-Instructional Materials/Su	2,000.00-
B23-00445	.00	01-4320	General Fund/Non-Instructional Materials/Su	500.00-
B23-00446	.00	01-4320	General Fund/Non-Instructional Materials/Su	500.00-
B23-00447	.00	01-4320	General Fund/Non-Instructional Materials/Su	700.00-
B23-00449	11,900.00	01-4320	General Fund/Non-Instructional Materials/Su	5,000.00
B23-00473	100.00	13-4325	Cafeteria/Nutrition Ed/Equipment Parts	1,900.00-
B23-00478	9,344.00	13-4710	Cafeteria/Food	7,000.00
B23-00506	.00	01-5690	General Fund/Other Contracts, Rents, Leases	820.00-
		13-5690	Cafeteria/Other Contracts, Rents, Leases	3,780.00-
			Total PO B23-00506	4,600.00-
B23-00541	6,500.00	01-4310	General Fund/Instructional Materials/Suppli	4,000.00
B23-00564	55,000.00	13-4710	Cafeteria/Food	15,000.00
B23-00565	45,000.00	01-4320	General Fund/Non-Instructional Materials/Su	15,000.00
B23-00595	362,754.00	13-4710	Cafeteria/Food	88,000.00
B23-00596	107,000.00	13-4710	Cafeteria/Food	14,000.00
B23-00605	17,500.00	01-5800	General Fund/Other Contractual Expenses	7,500.00
B23-00607	2,750.00	01-4310	General Fund/Instructional Materials/Suppli	1,341.67
B23-00617	675,000.00	01-5800	General Fund/Other Contractual Expenses	300,000.00
B23-00634	6,000.00	01-5832	General Fund/Transportation-Field Trips	3,000.00
B23-00650	45,000.00	01-5100	General Fund/Subagreements for Services abo	10,000.00
B23-00657	1,700.00	01-4310	General Fund/Instructional Materials/Suppli	1,100.00
B23-00675	23,000.00	01-5832	General Fund/Transportation-Field Trips	8,000.00
B23-00701	30,000.00	01-5832	General Fund/Transportation-Field Trips	6,000.00
B23-00703	75,000.00	13-4710	Cafeteria/Food	25,000.00
B23-00707	10,000.00	01-4310	General Fund/Instructional Materials/Suppli	2,000.00

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Includes Purchase Orders dated 02/15/2023 - 03/14/2023

PO Changes (continued)

	New PO Amount	Fund/ Object	Description	Change Amount
B23-00710	336,000.00	13-4710	Cafeteria/Food	91,000.00
B23-00711	14,000.00	01-4320	General Fund/Non-Instructional Materials/Su	6,000.00-
B23-00743	14,000.00	01-5832	General Fund/Transportation-Field Trips	10,000.00
B23-00748	4,400.00	01-5832	General Fund/Transportation-Field Trips	1,400.00
B23-00778	27,050.00	13-4710	Cafeteria/Food	8,750.00
B23-00783	22,192.00	13-4710	Cafeteria/Food	5,440.00
B23-00794	5,500.00	01-4210	General Fund/Other Books-General	2,000.00
B23-00799	3,700.00	01-4310	General Fund/Instructional Materials/Suppli	2,200.00
B23-00808	56,582.25	13-4710	Cafeteria/Food	18,000.00
B23-00818	33,000.00	13-4326	Cafeteria/Nutrition Ed/Paper Supplies	7,000.00-
CHB23-00052	44,960.00	01-4320	General Fund/Non-Instructional Materials/Su	14,960.00
CHB23-00064	15,000.00	09-4310	Charter School/Instructional Materials/Suppli	5,000.00
CHB23-00073	13,000.00	01-4310	General Fund/Instructional Materials/Suppli	3,000.00
CHB23-00103	3,425.00	01-4310	General Fund/Instructional Materials/Suppli	425.00
CHB23-00144	8,000.00	01-4320	General Fund/Non-Instructional Materials/Su	3,000.00
CHB23-00233	15,000.00	01-4310	General Fund/Instructional Materials/Suppli	5,000.00
CHB23-00264	16,000.00	01-4310	General Fund/Instructional Materials/Suppli	10,000.00
CHB23-00266	18,000.00	01-4310	General Fund/Instructional Materials/Suppli	15,000.00
CHB23-00294	16,000.00	01-4310	General Fund/Instructional Materials/Suppli	6,000.00
CHB23-00324	2,500.00	01-4310	General Fund/Instructional Materials/Suppli	500.00
CHB23-00330	5,000.00	01-4310	General Fund/Instructional Materials/Suppli	1,000.00
CHB23-00343	19,000.00	01-4310	General Fund/Instructional Materials/Suppli	10,000.00
CHB23-00349	700.00	01-4310	General Fund/Instructional Materials/Suppli	500.00
CHB23-00350	4,000.00	01-4310	General Fund/Instructional Materials/Suppli	1,500.00
CHB23-00358	6,700.00	01-4310	General Fund/Instructional Materials/Suppli	5,000.00
CHB23-00369	3,987.00	01-4310	General Fund/Instructional Materials/Suppli	1,000.00
CS20-00308	76,057.00	01-5100	General Fund/Subagreements for Services abo	1,057.00
CS22-00260	114,365.00	21-6170	Building Fund/Land Improvement	57,150.00
CS22-00289	99,500.00	01-5800	General Fund/Other Contractual Expenses	9,000.00
CS22-00294	10,105.50	21-6170	Building Fund/Land Improvement	213.00
CS23-00025	2,170.00	01-5800	General Fund/Other Contractual Expenses	170.00
CS23-00356	19,000.00	01-5800	General Fund/Other Contractual Expenses	10,500.00
CS23-00370	1,091,080.00	01-5100	General Fund/Subagreements for Services abo	97,477.50
		01-5800	General Fund/Other Contractual Expenses	2,522.50
			Total PO CS23-00370	100,000.00
N23-00001	1,300,000.00	01-5100	General Fund/Subagreements for Services abo	800,000.00
N23-00021	305,000.00	01-5100	General Fund/Subagreements for Services abo	215,000.00
P22-03339	.00	01-4310	General Fund/Instructional Materials/Suppli	3,340.81-
P23-00081	90.51	01-4310	General Fund/Instructional Materials/Suppli	150.85-

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Includes Purchase Orders dated 02/15/2023 - 03/14/2023

**PO Changes (continued)**

	<u>New PO Amount</u>	<u>Fund/ Object</u>	<u>Description</u>	<u>Change Amount</u>
P23-00293	969.80	01-4310	General Fund/Instructional Materials/Suppli	91.69-
P23-00660	441.29	01-4310	General Fund/Instructional Materials/Suppli	27.25
P23-01261	209.92	01-4310	General Fund/Instructional Materials/Suppli	15.25-
P23-01579	2,378.01	11-4310	Adult Education/Instructional Materials/Suppli	1,882.59
P23-01812	9,561.48	13-5800	Cafeteria/Other Contractual Expenses	3,085.08
			<b>Total PO Changes</b>	<b><u>2,151,203.05</u></b>

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