



# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 9.11

**Meeting Date:** January, 17, 2019

**Subject:** Approve West Campus High School's Parent and Family Engagement Policy

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Division:** Continuous Improvement and Accountability /State and Federal Programs

**Recommendation:** Approve West Campus High School's Parent and Family Engagement Policy

**Background/Rationale:** During the Federal Program Monitoring (FPM) the California Department of Education (CDE) reviewed the 2017-18 Parent and Family Engagement Policy at West Campus High School. The CDE found that West Campus High School's policy did not reflect all of the state determined requirements. With guidance from the CDE, West Campus revised the policy. However, to resolve the finding, the revised policy must be approved by the Board and resubmitted to the CDE.

**Financial Considerations:** Schools that receive Title 1 funds must develop a school-level Parent and Family Engagement Policy.

**LCAP Goal(s):** College and Career Ready Students; Safe, Clean and Healthy Schools; and Family & Community Engagement

**Documents Attached:**

1. Parent and Family Engagement Policy for West Campus

**Estimated Time of Presentation:** N/A

**Submitted by:** Vincent Harris, Continuous Improvement and Accountability  
Kelley Odipo, Interim Director, State & Federal Programs

**Approved by:** Jorge A. Aguilar, Superintendent



**WEST CAMPUS HIGH SCHOOL**  
**5022 58<sup>TH</sup> STREET**  
**SACRAMENTO, CA 95820**  
**(916) 277-6400 (916) 277-6593 FAX**

*John McMeekin, Principal*  
*Robert Mohammadi, Vice Principal*

**BOARD OF EDUCATION**

*Jessie Ryan*  
*President*  
*Trustee Area 7*

*Darrel Woo*  
*1<sup>st</sup> Vice President*  
*Trustee Area 6*

*Michael Minnick*  
*2<sup>nd</sup> Vice President*  
*Trustee Area 4*

*Lisa Murawski*  
*Trustee Area 1*

*Leticia Garcia*  
*Trustee Area 2*

*Christina Pritchett*  
*Trustee Area 3*

*Mai Vang*  
*Trustee Area 5*

*Rachel Halbo*  
*Student Board Member*

**Title I, Part A School-Level Parent and Family Engagement Policy**

This policy describes the means for carrying out designated Title I, Part A parent and family engagement requirements pursuant to ESSA Section 1116(c).

To involve parents in the Title I, Part A programs, the following practices have been established:

- School Site Council (SSC) is established at the start of the school year
- Families are contacted by phone call to solicit interest in SSC
- Announcements are posted to the website

The school convenes an annual meeting to inform parents about Title I, Part A requirements and about the right of parents to be involved in the Title I, Part A program (ESSA Section 1116[c][1]).

- Information is provided during SSC meetings which are open to the public
- Notification will be posted to website and outside the front office
- Informational meeting will be held during Back to School Night

The school offers a flexible number of meetings for Title I, Part A parents, such as meetings in the morning or evening (ESSA Section 1116[c][2]).

- Updates are provided and input accepted at the Parent Foundation in their monthly meetings - minutes posted to the website

The school involves parents of Title I, Part A students in an organized, ongoing, and timely way, in the planning, review, and improvement of the school's Title I, Part A programs and the Title I, Part A parent involvement policy (ESSA Section 1116[c][3]).

- Title 1 eligible parents are encouraged/recruited to actively participate in the process
- Title 1 parents are contacted via additional automated calls to remind of meetings - calls go out in both Spanish and English

The school provides parents of Title I, Part A students with timely information about Title I, Part A programs (ESSA Section 1116(c)(4)[A]).

- Information posted to the website and reviewed with SSC
- Overview of programs will be included in Back to School Night presentation and provided with lunch form packets

The school provides parents of Title I, Part A students with an explanation of the curriculum used at the school, the assessments used to measure student progress, and the proficiency levels students are expected to meet (ESSA Section 1116[c][4][B]).

- Teachers send home course specific information in teacher syllabi - State Standards and results are linked to school website
- Information updated on School Accountability Report Card (SARC)
- Curriculum/Assessments/Expectations reviewed at Back to School Night

If requested by parents of Title I, Part A students, the school provides opportunities for regular meetings that allow the parents to participate in decisions relating to the education of their children (ESSA Section 1116[c][4][C]).

- Meetings provided at parent request
- Additional SSC can be added if necessary

This School-Level Parent and Family Engagement Policy has been developed jointly with, updated periodically, and agreed on with parents of children participating in Title I, Part A programs, as evidenced by:

- Policy developed during SSC meeting - will be reviewed/updated annually and as necessary
- Policy will be sent home annually.

This policy was adopted by the West Campus High School on November 26, 2018 and will be in effect for the period of one year (until approved in fall 2019..

The school will distribute the policy to all parents of students participating in the Title I, Part A program on, or before: November 30, 2018.

John McMeekin.

**Signature of Authorized Official**

November 26, 2018.

**Date**

California Department of Education  
March 2018