



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 9.1d

Meeting Date: January 19, 2017

Subject: Approve Resolution No. 2912: Authorization of Personnel to Sign Orders on District Funds

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: _____)
- Conference/Action
- Action
- Public Hearing

Division: Business Services

Recommendation: Approve Resolution No. 2912, Authorization of Personnel to Sign Orders on District Funds, and rescind prior Resolution No. 2809, Effective January 19, 2017.

Background/Rationale:

Education Code Section 42632 authorizes governing boards of school districts to delegate to officers or employees of the district the authority to sign orders on district funds.

This resolution reflects changes in district staff.

Financial Considerations: None

LCAP Goal(s): Family and Community Empowerment; Operational Excellence

Documents Attached:

- 1) Resolution No. 2912, Authorization of Personnel to Sign Orders on District Funds

Estimated Time: N/A

Submitted by: Gerardo Castillo, CPA, Chief Business Officer

Approved by: José L. Banda, Superintendent

**SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION**

RESOLUTION NO. 2912

Authorization of Personnel to Sign Orders on District Funds

WHEREAS, Education Code Section 42632 authorizes the Governing Board to delegate to officers and employees of the Sacramento City Unified School District the authority to sign orders drawn on the funds of the school district; and

WHEREAS, on September 4, 2014, the Governing Board of the Sacramento City Unified School District adopted Resolution No. 2809 designating persons authorized to sign orders in its name which is hereby rescinded; and

WHEREAS, José L. Banda is Superintendent; Gerardo Castillo is Chief Business Officer; Amari B. Watkins is Director, Accounting Services; Michael Smith is Director, Budget Services; and Dawn Nantz is Accountant, Accounting Services.

BE IT RESOLVED AND ORDERED by the Governing Board of the Sacramento City Unified School District that in accordance with Education Code Section 42632, effective January 19, 2017, José L. Banda is Superintendent; Gerardo Castillo is Chief Business Officer; Amari B. Watkins is Director, Accounting Services; Gloria Chung is Director, Fiscal Services; and Dawn Nantz is Accountant, Accounting Services who are employees of the Sacramento City Unified School District, be and are hereby authorized and empowered to sign orders for the payment of lawful expenses of the District on the funds of the District.

BE IT FURTHER RESOLVED AND ORDERED that all such orders shall be on forms prescribed by the County Superintendent of Schools and approved by the Superintendent of Public Instruction of the State of California.

AUTHORIZED SIGNATURES:

José L. Banda
Superintendent

Gerardo Castillo
Chief Business Officer

Amari B. Watkins
Director, Accounting Services

Gloria Chung
Director, Fiscal Services

Dawn Nantz
Accountant, Accounting Services

PASSED AND ADOPTED by the Sacramento City Unified School District Board of Education on this 19th day of January, 2017, by the following vote:

AYES: _____
NOES: _____
ABSTAIN: _____
ABSENT: _____

Christina Pritchett
President of the Board of Education

ATTESTED TO:

José L. Banda
Secretary of the Board of Education