



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item # 9.1

Meeting Date: September 17, 2020

Subject: Approve the Provisional Internship Permit Request for a Certificated Employee

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: _____)
- Conference/Action
- Action
- Public Hearing

Division: Human Resource Services

Recommendation: Approve the Provisional Internship Permit request for a certificated employee.

Background/Rationale: In order to exercise additional options in which to fill a vacant certificated position, Human Resources will be submitting Provisional Internship Permit request application to the Commission on Teacher Credentialing for approval.

Pursuant to State mandate, the Governing Board must approve Provisional Internship Permit requests allowing the district to employ and assign teacher(s) who do not hold appropriate credential authorization. The Provisional Internship Permit will allow the District to place an individual who has not yet met the subject matter competence requirement needed to enter an internship program. The teacher in this situation is currently enrolled in a credential program, however due to the COVID-19 pandemic was unable to complete requirements needed to be eligible for an Intern Credential. Additional time is needed to complete the credential process. The District is requesting approval of the following staff to be employed on the basis of a Provisional Internship Permit for the 2020-21 school year.

Financial Considerations: None

LCAP Goal(s): Safe, Clean and Healthy Schools

Documents Attached:

1. Executive Summary
2. Provisional Internship Permit Request

Estimated Time of Presentation: 2 min
Submitted by: Cancy McArn, Chief Human Resources Officer
Approved by: Jorge Aguilar, Superintendent

Board of Education Executive Summary

Human Resource Services

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I. Overview/History of Department or Program

The California Commission on Teacher Credentialing (Commission) has the sole authority to review requests by employing school districts to authorize the issuance of a Provisional Internship Permit. This provisional permit is requested by employing agencies when they have exhausted their attempts to find a credentialed individual or an individual who is eligible for an emergency permit. When adopting regulations and developing procedures for exercising its authority, the Commission established as the fundamental goal of the provisional permit process is the transitioning of individuals from permits to full credentials. Regulations require that every provisional permit presented to the Commission's Appeals and Waivers Committee must go through a public notice process at the local level. Governing boards of public school districts must approve each waiver in a public meeting.

II. Driving Governance:

The Commission is the agency of California government that licenses teachers and other professionals who serve in the public schools. As the policy-making body that establishes and maintains standards for the education profession in the state, the Commission is concerned with the quality and effectiveness of the preparation of teachers and other school practitioners.

III. Budget: N/A

IV. Goals, Objectives and Measures:

In order to exercise additional options in which to fill vacant certificated position, Human Resources will be submitting Provisional Internship Permit to the Commission on Teacher Credentialing for approval. The teacher in this situation is currently enrolled in a credential program, however due to the COVID-19 pandemic was unable to complete requirements needed to be eligible for an Intern Credential. Additional time is needed to complete the credential process.

V. Major Initiatives:

The school district must submit this permit request for a current employee who continue to complete programs and move toward this authorization, as well as for newly hired employees who need to enter into an approved program. Having 100% of teachers qualified to teach students with special needs is essential.

Board of Education Executive Summary

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VI. Results:

The following teacher will be able to return to her classroom, a Special Day Class placement:

- Tyler Tutt – Educational Specialist

VII. Lessons Learned/Next Steps:

Staff recommends the approval of the submission of a Provisional Internship Permit application to the California Commission on Teacher Credentialing specifically for the teacher named above.

**REGULAR BOARD MEETING FOR SEPTEMBER 17, 2020
CREDENTIAL PROVISIONAL INTERNSHIP PERMIT REQUEST**

Name	Position/Location	Education Code Section	Brief Description of Section
Tyler Tutt,	Teacher, Special Education: Ethel Phillips Elementary	T5 §80021.1	Requirements for Initial Issuance of the Provisional Internship Permit; Education Specialist