



# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 8.1n

**Meeting Date:** February 20, 2025

**Subject:** Approve 2024-25 Comprehensive Safe School Plans

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Division:** Deputy Superintendent/Office of Safe Schools

**Recommendation:** The Board approves our districts comprehensive school safety plan for 24-25.

**Background/Rationale:** To be in compliance with the California Department of Education's requirement for the our districts Comprehensive School Safety Plan.

**Financial Considerations:** None

**LCAP Goal(s):** Operational Excellence; Safe Emotionally Healthy and Engaged Students

**Documents Attached:**

1. Comprehensive Safe School Plans Table of Contents

**Estimated Time of Presentation:** N/A

**Submitted by:** Mary Hardin Young, Deputy Superintendent  
Ray Lozada, Director, Office of Safe Schools

**Approved by:** Lisa Allen, Superintendent



**Sacramento City Unified School District**  
**Comprehensive Safe School Plan 2024-25**

Section 1.....Crisis Communication Flow

Section 2.....Site Level Emergency Procedures:

- a. Lockdown Response
- b. Fire
- c. Bomb Threat, ATF Bomb Threat Checklist
- d. Active Shooter
- e. Chemical Accident
- f. Severe Weather / Loss of Power (City of Sacramento)

Section 3.....Earthquake Emergency Procedures

- a. Earthquake Emergency Response for Students with Special Needs

Section 4.....Site Level Use of Schools as a Community Shelter \*

Section 5.....District Policies Related to Safety and Missing Student Protocol:

- a. Board Policy 5020: Custodial & Parent Rights and Board Policy 5021: Noncustodial Parents
- b. Mandated Child Abuse Reporting
- c. Suicide Risk Assessment
- d. Missing Student Protocol
- e. Mental Health Crisis Response
- f. Workplace Violence Prevention Plan

Section 6.....Bullying Policies and Procedures

Section 7.....Dangerous Student Notification / Email Notifications Made by IT Dept.

Section 8.....Wellness Plan

Section 9.....District Handbook

Section 10.....Component I: Social Climate

## Component II: Physical Climate/Campus

Section 11.....Site Level Incident Command System (ICS) roles and ICS Team

Section 12.....Site Level Communication Procedures

a. Emergency Phone Tree

Section 13.....Before and After School Programs - Coordinators and Contact Numbers / Days and Hours of Operation on Campus

Section 14.....Site Level Safe Ingress & Egress Procedures and Route Maps

Section 15... ..Site Level Family Reunification Plans

a. Reunification Logs

Section 16.....Site Level Provisions for Students/Staff with Special Needs

a. Site Evacuation for Persons With Special Needs

Section 17.....School Site Safety Committee Member List and Approval of CSSP

Section 18... ..Staff / School Handbook

Section 19.....Site Map (Please Label All Rooms)

Section 20.....*OPTIONAL-Additional Site-Specific Safety Information*

\*To be determined by The American Red Cross and the Office of Emergency Services