



APPROVED

**SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION**

Agenda Item 8.1j

Meeting Date: March 2, 2017

Subject: Approve Minutes of the February 2, 2017, Board of Education Meeting

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: _____)
- Conference/Action
- Action
- Public Hearing

Division: Superintendent's Office

Recommendation: Approve Minutes of the February 2, 2017, Board of Education Meeting.

Background/Rationale: None

Financial Considerations: None

LCAP Goal(s): Family and Community Empowerment

Documents Attached:

1. Minutes of the February 2, 2017, Board of Education Regular Meeting

<p>Estimated Time of Presentation: N/A Submitted by: José L. Banda, Superintendent Approved by: N/A</p>
--



Putting
Children
First

Sacramento City Unified School District BOARD OF EDUCATION MEETING AND WORKSHOP

Board of Education Members

Jay Hansen, President, (Trustee Area 1)
Jessie Ryan, Vice President, (Trustee Area 7)
Darrel Woo, Second Vice President, (Trustee Area 6)
Ellen Cochrane, (Trustee Area 2)
Christina Pritchett, (Trustee Area 3)
Michael Minnick, (Trustee Area 4)
Mai Vang, (Trustee Area 5)
Natalie Rosas, Student Member

Thursday, February 2, 2017

4:30 p.m. Closed Session

6:30 p.m. Open Session

Serna Center

Community Conference Rooms

5735 47th Avenue

Sacramento, CA 95824

MINUTES

2016/17-12

1.0 OPEN SESSION / CALL TO ORDER / ROLL CALL

The meeting was called to order at 4:35 p.m. by Vice President Ryan, and roll was taken.

Members Present:

Vice President Jessie Ryan

Ellen Cochrane

Michael Minnick

Christina Pritchett

Mai Vang

Members Absent:

Second Vice President Darrel Woo (arrived at 4:40 p.m.)

President Hansen

A quorum was reached.

2.0 ANNOUNCEMENT AND PUBLIC COMMENT REGARDING ITEMS TO BE DISCUSSED IN CLOSED SESSION

None

3.0 CLOSED SESSION

While the Brown Act creates broad public access rights to the meetings of the Board of Education, it also recognizes the legitimate need to conduct some of its meetings outside of the public eye. Closed session meetings are specifically defined and limited in scope. They primarily involve personnel issues, pending litigation, labor negotiations, and real property matters.

- 3.1 *Government Code 54956.9 - Conference with Legal Counsel – Anticipated Litigation:*
 - a) *Existing litigation pursuant to subdivision (a) of Government Code section 54956.9 (OAH Case No. 2016050013 and OAH Case No. 2016110297)*
 - b) *Significant exposure to litigation pursuant to subdivision (d)(2) of Government Code section 54956.9*
 - c) *Initiation of litigation pursuant to subdivision (d)(4) of Government Code section 54956.9*
- 3.2 *Government Code 54957.6 (a) and (b) Negotiations/Collective Bargaining CSA, SCTA, SEIU, Teamsters, UPE, Unrepresented Management*
- 3.3 *Government Code 54957 – Public Employee Discipline/Dismissal/Release/Reassignment*
- 3.4 *Government Code 54957 - Public Employment*
 - a) *Superintendent*
- 3.5 *Government Code 54956.8 – Conference with Real Property Negotiators*
Property: 7050 San Joaquin Street and 16th and N Street
District Negotiator: Superintendent
Negotiating Parties: District and Cresleigh Homes
Under Negotiation: Price and Terms of Exchange

4.0 CALL BACK TO ORDER/PLEDGE OF ALLEGIANCE

The meeting was called back to order at 6:43 p.m. by Vice President Ryan.

Members Present:

Vice President Jessie Ryan
Second Vice President Darrel Woo
Ellen Cochran
Michael Minnick
Christina Pritchett
Mai Vang
Student Member Natalie Rosas

Members Absent:

President Jay Hansen

The Pledge of Allegiance was led by Read-A-Thon participating students Olivia Conklin and Emma Beard. Both are Fifth Grade students from Caleb Greenwood Elementary School. They reported on the Read-A-Thon at their school, and then Member Cochran presented Certificates of Achievement.

5.0 ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION

Counsel Jerry Behrens reported that the Board, by a vote of 6-0 with President Hansen absent,

approved two Special Education settlements, OAH Case No. 2016050013 and OAH Case No. 2016110297.

6.0 AGENDA ADOPTION

Vice President Ryan asked for a motion to adopt the agenda. A motion was made to approve by Member Pritchett and seconded by Member Vang. The Board voted unanimously to adopt the agenda.

7.0 SPECIAL PRESENTATION

7.1 Approve Resolution No. 2917: Recognition of Lunar New Year (Darrel Woo)

Second Vice President Woo said that this recognition of the Lunar New Year is to be given to the Chinese New Year Cultural Association. They will be having a celebration at Hiram Johnson High School from noon to 5:00 p.m. on Saturday, February 18, 2017. Second Vice President Woo said that neither President Mr. Tom Bhe nor the Vice President could be present to accept a framed copy of the resolution, so he will present it to them at a later date. He then read parts of the resolution. A motion was made to approve the resolution by Member Pritchett and was seconded by Member Cochrane; it passed unanimously.

Public Comment:

Alex Visaya said Happy New Year.

Board Member Comments:

None

7.2 Approve Resolution No. 2916: Recognition of National African American History Month, February 2017 (Mai Vang)

Member Vang spoke about the struggles and inequities that black and brown students in the District continue to face. She acknowledged work being done in Sacramento to reduce black infant mortality and thanked those that lead the Black Child Legacy Campaign in Oak Park and Meadowview area. She also celebrated students that are at the forefront of this work. Member Vang then read the resolution. Member Cochrane made a motion to approve the resolution, and Second Vice President Woo seconded. The resolution was passed unanimously.

Public Comment:

Rakeem Murdock, of American Legion High School, spoke of lingering stereotypes and what he does to try and change those. He said that the Black Child Legacy Campaign and the Greater Sacramento Urban League are making important contributions to this process.

Students from John Still K-8 School spoke about their program.

Reginald Brown, Principal of John Still K-8 School, spoke about the Black Child Legacy Campaign and the work they are doing at his campus.

Board Member Comments:

Vice President Ryan recognized the Black Parallel School Board and their advocacy work for the African American community in Sacramento.

7.3 *Approve Resolution No. 2918: Recognition of Teen Dating Violence Awareness and Prevention Month, February 2017 (Michael Minnick)*

Member Minnick presented Resolution No. 2918. He read the resolution and then presented framed copies to representatives from My Sister's House, the Partnership to End Domestic Violence, and WEAVE. He said that these three organizations are doing great work in our community to support young people. Representatives from each organization spoke. Member Vang motioned to approve the resolution, and Member Cochrane seconded. The resolution passed unanimously.

Public Comment:

None

Board Member Comments:

Member Pritchett thanked Member Minnick for bringing this resolution forward. She also thanked the organizations present.

7.4 *Approve Resolution No. 2921: Recognition of National No One Eats Alone Day, February 10, 2017 (Jessie Ryan)*

Vice President Ryan presented the resolution. She originally brought this recognition to the Board two years ago and spoke of the fear of isolation and solutions to solve the problem. She read the resolution and then asked for a motion to approve. A motion was made by Member Minnick and seconded by Second Vice President Woo. The motion was approved unanimously. Vice President Ryan presented a framed copy of the resolution to Angie Sutherland of the Community Advisory Committee. Ms. Sutherland thanked the Board and said how happy she was that No One Eats Alone Day is being recognized again and that more and more schools are participating.

Public Comment:

None

Board Member Comments:

None

8.0 PUBLIC COMMENT

Members of the public may address the Board on non-agenda items that are within the subject matter jurisdiction of the Board. Please fill out a yellow card available at the entrance. Speakers may be called in the order that requests are received, or grouped by subject area. We ask that comments are limited to two (2) minutes with no more than 15 minutes per single topic so that as many people as possible may be heard. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to district staff or calendar the issue for future discussion.

Public Comment:

Marc Epstein, Director of Environmental Technology Education Network, spoke about geospatial technology and web mapping. He said demonstrations were done for Sixth Graders at a few District schools and spoke about future developments.

Carlos Alcala, representing a nonpartisan voter registration coalition, had come before the Board a year ago asking about registering high school students in the District. In the fall of 2016 they were able to register over 4,000 students in the area. However, he reported that they have not yet been able to

register District students, and he asked for help with this from the Board. Vice President Ryan asked the Superintendent to assign a staff member to follow up on this and then report back to the Board. Member Cochrane said that she met with two members of their organization last spring. At that time she connected them with staff at Hiram Johnson High School. She asked why nothing happened beyond that time. Mr. Alcalá said he thinks some registration was done at Hiram Johnson High School. He clarified that there is no barrier to this; it is just a matter of scheduling the days and getting it done. Second Vice President Woo thanked Mr. Alcalá for contacting the Board.

Faye Wilson Kennedy gave information on the Fourth Annual Sacramento Black Book Fair which will be held June 2nd and 3rd. They go into schools, churches, and community centers to read to children and would like to partner with the District on this event. In the past they have gone to Father Keith B. Kenny K-8 and Parkway Elementary Schools and would like to expand to other District schools. Vice President Ryan thanked Ms. Kennedy for her commitment over the last several years on behalf of the Sacramento Black Book Fair and for partnering with schools.

Lashanya Breasell gave an update on the Black Parallel School Board.

Terrence Gladney spoke about discussion at the November 21st Board meeting around Facilities work at C. K. McClatchy High School. They also discussed a constituent's statement from Member Pritchett's trustee area that alluded to the fact that there were communications stating funds were secure for work at the high school. This statement was also from the November 21st Board meeting. However Superintendent Banda and Chief Operations Officer Cathy Allen said at the November 21st meeting that, to their knowledge, there was no securing of funds. Mr. Gladney therefore submitted a public records request which was provided by Nathaniel Browning and the Legal Department. From this he said he found discrepancies in what was stated at the Board meeting and what actually happened. There were e-mails from President Hansen to staff and community members from the high school starting from September 27th. These messages contained conversations surrounding Board level conversations regarding things pending at that time and being finalized so that the high school could have their facilities repaired. Mr. Gladney further reported that there were further communications from Restore the Roar representatives thanking President Hansen and others for securing funds and getting the project approved; that had been in discussion for months before it came to the Board. Mr. Gladney, speaking as a new Bond Oversight Committee member and someone who has come before the Board on other occasions regarding Facilities issues at his children's schools, said this is deeply concerning. He has advocated for an expansion of the role of the Bond Oversight Committee, which now stands as an after-the-fact oversight body of stakeholders. He is concerned about discussions that are counteractive to a collaborative environment amongst all seven trustee areas. He provided the Board with a summary of the copies he received and will e-mail the full records request to the Board members. He asked the Board to come up with a pro-active solution to why we cannot expand the role of existing bodies of engaged stakeholders and to tell the public what to expect.

Board Member Cochrane said this is the first she has learned of this, and she is concerned. She asked if he has brought the e-mails to the attention of the Facilities Committee before tonight. Mr. Gladney said that he did.

Vice President Ryan said that, at the recent meeting, it was the first time the Facilities Committee members had seen the e-mails. The committee asked Mr. Gladney to bring information before the Board in its entirety.

Member Cochrane said she appreciated that input, and she thanked Vice President Ryan. She said she does not know exactly the details as far as missteps or corrections needed. She asked that Mr. Gladney provide a clear statement of the problem. Mr. Gladney is concerned with an apparent lack of common knowledge among Board members which suggests a need for transparent communication between Board members. He feels that if there is not transparent communication between Board members then

there is not transparent communication at the public level. Member Cochran verified with Mr. Gladney that the question that came up at the prior Board meeting was if there had been specific spending at specific sites and that the answer was no. Mr. Gladney said that is correct; Member Cochran asked that question at the November 21st Board meeting, and the answer given was no. Member Cochran asked Mr. Gladney what he thinks this means, and he answered that it means there were discussions happening in a silo with an individual Board member who was in a position at that time to steer things in a particular direction because of his position as head of the Facilities Committee. Member Cochran asked to clarify that the complaint is that Mr. Gladney has concerns, from the e-mails, that discussions were taking place about money expenditures that were not being shared with other members of the Facilities Committee and/or administration. Mr. Gladney responded that it is a concern and not a complaint. Member Cochran asked if the e-mails involve any other Board members other than President Hansen. Mr. Gladney said they do not. Member Cochran said she is very concerned about this as well, and she asked that the current Chair of the Facilities Committee help with the process.

Member Pritchett said that she does recall the Board meeting to which Mr. Gladney refers. She believes the discussion was that a constituent had asked her if there was secured funding, and she said absolutely not and that she would clear the record straight at a Board meeting. At the Board meeting she asked Ms. Allen and the Superintendent, and the answer was no. She feels the Facilities Committee should evaluate what was happening and report back to the Board.

Angela Sutherland commented on an incident that happened today; a student was missing from a District school and no one was aware. The student left the school by himself and walked home. She is very concerned about this and asked that the schools take a look at their safety practices.

Superintendent Banda thanked Ms. Sutherland for her comments and assured her that we take student safety very seriously; there was immediate action and response at the school site regarding this incident. Superintendent Banda said we can always look at how to do things better so that this does not happen again.

Grace Trujillo spoke about different incidents that happen at schools including a shooting she heard of at Kit Carson School and that a student brought a BB gun to Phoebe Hearst Elementary School. She is concerned that some incidents are being reported and some are not. She is also concerned with the way the Kit Carson incident was handled by the principal.

Vice President Ryan asked Superintendent Banda if he had a response or knowledge of the shooting mentioned. He did not. Vice President Ryan said it will be looked into and we will get back to her.

Member Cochran thanked Ms. Trujillo for bringing this to the Board's attention and asked that clarification be brought to the next Board meeting about what happened.

9.0 CONSENT AGENDA

Generally routine items are approved by one motion without discussion. The Superintendent or a Board member may request an item be pulled from the consent agenda and voted upon separately.

9.1 Items Subject or Not Subject to Closed Session:

9.1a Approve Grants, Entitlements and Other Income Agreements, Ratification of Other Agreements, Approval of Bid Awards, Change Notices and Notices of Completion

(Gerardo Castillo, CPA)

- 9.1b *Approve Personnel Transactions (Cancy McArn)*
- 9.1c *Approve Resolution No. 2922: In Support of Applications for Eligibility Determination and Funding in the School Facility Program When Bond Authority is Exhausted (Jim Dobson)*
- 9.1d *Approve Mandatory Reporting to the Sacramento County Office of Education – Uniform Complaints Regarding the Williams Settlement Processed for the Period of September 2016 through December 2016 (Cancy McArn)*
- 9.1e *Approve Changes to Existing Council of Occupational Education (COE) Programs for Accreditation Compliance (Iris Taylor and Susan Gilmore)*
- 9.1f *Approve Resolution No. 2919: Resolution Designating Chief Communications Officer as Senior Management of the Classified Service (Cancy McArn)*
- 9.1g *Approve Resolution No. 2920: Resolution Regarding Board Stipends (Jay Hansen)*
- 9.1h *Approve Minutes of the January 13, 2017, Board of Education Special Meeting (José L. Banda)*
- 9.1i *Approve C. K. McClatchy High School Field Trip to the University of Nevada in Las Vegas, Nevada, from February 3 – 6, 2017 (Lisa Allen and Mary Hardin Young)*

Vice President Ryan asked for a motion to adopt the Consent Agenda. A motion was made to approve by Member Pritchett and seconded by Member Woo. The Board voted unanimously, with President Hansen absent, to adopt the agenda.

10.0 COMMUNICATIONS

10.1 Employee Organization Reports:

Information

- *CSA – Dennis Pedersen reported on behalf of CSA.*
- *SCTA – Nikki Milevsky reported on behalf of SCTA.*
- *SEIU – No report given*
- *Teamsters – No report given*
- *UPE – Leise Martinez reported on behalf of UPE.*

10.2 District Parent Advisory Committees:

Information

- *Community Advisory Committee – Angel Garcia and Angie Sutherland reported on behalf of CAC.*
- *District English Learner Advisory Committee – Board Member Ellen Cochrane reported on behalf of DELAC*
- *Gifted and Talented Education Advisory Committee – No report given*

- *Indian Education Parent Committee – No report given*

10.3 Superintendent's Report (José L. Banda)

Information

Superintendent Banda spoke about partnerships made with a number of organizations to bring about the Hmong 40 Exhibit to the District's Enrollment Center from February 11 through February 25. It is an 8,000 square foot exhibit that features Hmong history and culture. Our students will be able to visit the exhibit on week-day mornings, and in the afternoons it will be open to the public. It will also be open to the public on the three week-ends that it is here. The Superintendent also reported that there will be a job fair on February 9 at the Serna Center from 10:00 a.m. to 3:00 p.m. He then congratulated C. K. McClatchy High School student Jordan Cruz for her nomination to play in the prestigious 2017 McDonald's All American Games. She is one of more than 700 basketball players nationwide nominated for the tournament. The Superintendent then commented that the District schools work all year on developing the emotional skills of our students. Each month teachers and staff focus on one skill, and this month the theme is empathy. The e-connection has more information about this, and the e-connection can be found on our website. Superintendent Banda also reminded that Kit Carson School is seeking input on its name. As it is no longer only a middle school, a team of parents, students, teachers, and others are studying whether to keep the name of Kit Carson or to adopt a new name for the school. The committee needs name recommendations by mid-February. Suggestions can be made on the school's website. Superintendent Banda also reminded that the schools and Serna Center will be closed for Lincoln's and Washington's birthdays on February 13 and February 20, respectively.

10.4 President's Report (Jay Hansen)

Information

As President Hansen was absent, no report was given.

10.5 Student Member Report (Natalie Rosas)

Information

Student Member Rosas reported that the Student Advisory Council (SAC) will be presenting the initiative they have been working on for the 2016-17 school year on February 15th to the Youth Development Department for approval. Once approved, they will present at the February 16th Board meeting.

10.6 Information Sharing By Board Members

Information

Member Minnick reported that he visited Earl Warren Elementary School last week to see their Lego Robotics Club. He said that with the leadership of the office of City Councilmember Guerra, and in partnership with our District and the Sacramento Optimist Club, Power Inn Alliance, and the First Lego League, we are starting a pilot Lego League for the students to showcase the robots they are creating. Three schools, Earl Warren, Mark Twain, and Tahoe Elementary Schools, are on board. There will be a kick-off on February 8 at 3:30 p.m. at Tahoe Elementary School cafeteria.

Member Cochrane reported that the superintendent search has been set into motion. The committee is chaired by Member Cochrane and includes Members Pritchett and Vang. They welcome any comments about hopes and wants for the next superintendent. A survey will be available soon, and an update will be given at the next Board meeting.

Second Vice President Woo reported that he visited the Carpenters' International Training Facility in Las Vegas. Career technical education is something in which the District is very interested.

Vice President Ryan recognized Chief Operations Officer Cathy Allen and the Facilities staff for their help in achieving the opening at the Fruit Ridge Community Collaborative of River Oaks Family Resource Center at the former Fruit Ridge Elementary School site. The site offers a host of spectrum services by more than 23 non-profits for those in need.

10.7 Board Committee Reports

Information

Member Pritchett reported on the Facilities Committee. She announced that Mayor Steinberg and County Supervisor Phil Serna have reached out to the District regarding warming centers for the homeless. Therefore we are in the process of working with the City and the County to find a location for a warming center.

11.0 BOARD WORKSHOP/STRATEGIC PLAN AND OTHER INITIATIVES

11.1 Update on Safe Haven Implementation Plan (José L. Banda and Nathaniel Browning)

Information

Vice President Ryan gave background on the Safe Haven resolution that was approved at the December 8, 2016, Board meeting. Superintendent Banda then began the presentation by saying that since the adoption of the resolution, staff have been working very hard to ensure that students and families feel safe and secure. We have sent many communications to families, teachers, principals, and other staff since the national election results were initially announced. We have been developing a website that will act as a repository of information for all the grassroots efforts that have been happening across the school sites, community, state, and nation. Superintendent Banda then introduced Elizabeth Villanueva, a former District Teacher of the Year. She and some of her students from Luther Burbank High School spoke about the New Age Latina Program.

Public Comment:

Eduardo de Leon, Academic Director at the Language Academy, shared that following the Board's adoption of the Safe Haven Resolution, the Language Academy also adopted a safe haven resolution. He spoke about how parents and students are feeling fearful.

Board Member Comments:

Superintendent Banda thanked Ms. Villanueva and spoke about collaborative efforts to support undocumented students. He also reported on Steps to College, an annual program held at the Consulate General of Mexico, which will happen on February 4th. District staff are working together with school site efforts, and updates will be shared from time to time. Superintendent Banda spoke about a unity toolkit that staff has developed to support educators during these times of heightened tensions. The toolkit is a resource and guide for navigating some difficult conversations. It includes Social Emotional Learning, empathy, and the like. It provides support to help recognize signs of anxiety and stress. Staff can access the toolkit on the intranet. Special Assistant to the Board Nathaniel Browning then provided instructions on navigating another tool, the Safe Haven website.

Vice President Ryan thanked Mr. Browning. She said part of the implementation of a safe haven school district will be critical partnerships with our community. We are in conversations with the Latino-Jewish Community Forum about co-hosting a Know Your Rights event for the end of February or March. She has also been in contact with the head of the ACLU of Northern California about getting materials donated to the District around Know Your Rights. Vice President Ryan also shared that she has an intern from The Met who is working on developing a youth led participatory action campaign around the safe haven school district work for her Senior project. She thanked the Board for moving this work forward.

Member Pritchett asked if events to be taken place at school sites can be added to the website. She also asked in what other ways we are getting the word out about this. Vice President Ryan said it is planned to have each Board member record a message to persons in each trustee area to direct families toward these resources. Mr. Browning is also working on a calendar of activities. Member Pritchett recommended that each Board member send out a Connect-Ed and to also work with their Area Superintendents to get the word out. Mr. Browning said he will be meeting with the Parent Resource Center to talk about communicating with families who do not have internet.

Superintendent Banda said that although we have done a lot to secure safety and emotional support for our families and students, we realize we have a long way to go. He encouraged all to reach out with ideas on how to continue to improve on the resources available.

Vice President Ryan asked each Board member to commit \$500 from their Board budget allocation for this work.

11.2 2017-18 Board Budget Workshop (Gerardo Castillo, CPA)

Conference

Chief Business Officer Gerardo Castillo introduced new Budget Director Gloria Chung and then explained that the goals of the presentation are to inform the Board about the budget development process and allocation of resources for 2017-18, and to get input about budget priorities. They both then covered how the budget is built, 2017-18 school site allocations, revenues, the 2017-18 Local Control Funding Formula, CalPERS rate increases, budget realities, the alignment of budget Strategic Plan with the Local Control and Accountability Plan, and next steps.

Public Comment:

Grace Trujillo said she is glad this workshop is taking place. She spoke about finding efficiencies, especially in Special Education.

Liz Guillen, with Public Advocates, said she appreciated the transparency that the District's Budget office provides, but feels there is lack of transparency in other areas. She is concerned that supplemental and concentration funding has been assigned to the fund balance. She also spoke of other concerns she has with the ending fund balance. She recommends greater transparency and at an earlier date.

Board Member Comments:

Member Vang asked what percentage of supplemental and concentration funds were unused in 2015-16 and if any was part of the carryover balance into this fiscal year. Mr. Castillo said the percentage is about four percent and the carryover was about \$1.9 million dollars. Member Vang asked if the school sites are supported to ensure that the dollars are spent. Mr. Castillo explained the process of working with the principals and the annual one-stop staffing meetings that are held with the schools. He also gave examples of how sometimes funds that are budgeted end up not being spent.

Superintendent Banda added that we have had a number of new principals recently. One of their tasks is to develop a budget, make sure that they expend the funds, and make sure they also do not go over budget. This is an area in which principals need support and professional development.

Vice President Ryan asked that Mr. Castillo speak on the suggested reserve fund based upon state and county guidance. Mr. Castillo said that the minimum for a district of our size is two percent, but the recommendation is 15 percent. We are still below the average of other districts; two percent will not be enough to help us in an economic downturn. Vice President Ryan asked if he has done a comparison to other districts of similar size. Mr. Castillo replied that the average was about 16 percent, and we are currently at about 14 percent. Mr. Castillo also explained how these funds are no longer available as they are part of the Other Post-Employment Benefits (OPEB). Vice President Ryan asked if we are prioritizing the use of one-time funds to make sure that they are having the maximum benefit. Mr. Castillo said that there have been conversations started in Cabinet regarding this. He gave the example of large equipment replacement such as buses. Vice President Ryan spoke of conversations conducted concerning being able to compensate teachers for their time to have professional development in Restorative Justice and other high impact practices that yield great gains for students who experience poverty, trauma, violence, etc. She would like to receive from staff a list of priorities around how we use one-time funds to maximize the impact of students most in need. Mr. Castillo noted that some of the fund balance will be needed in the future for increases in expenses.

Member Pritchett said she is disappointed in the way this was brought forth. She appreciates the Board being asked for budget priorities; however she feels each Board member will have too many individual needs for each of their own areas. She feels staff knows best what the District needs and should impart that information to the Board. She stated that the carryover amount question comes up every year. She asked if we are doing anything different this year to ensure that the school sites are spending their money. She asked if there is anyone in the District Budget office to work with the school sites to make sure they spend their money. Mr. Castillo said that we meet with the principals annually at one stop staffing to set their budgets for the following year and also to review their current year budgets. This happens in January and February. We also can send them periodic reports throughout the year and follow up with phone calls. Mr. Castillo said we will do that, and he also said that sometimes timing plays a big part in the carryover as sometimes it is planned to be carried forward due to grants that span a few years. He noted that the May Revision also plays a part in planning. Member Pritchett asked about directing one-time money towards the neediest students as Vice President Ryan mentioned. Mr. Castillo said he will share and discuss this in the Budget Committee. Member Pritchett asked Mr. Castillo to clarify that carryover is put back into the resource and then is dispersed back out to all school sites. Mr. Castillo explained that it depends on the resource. The maximum that we can carryover for Title I funds is 10 percent, for example.

Superintendent Banda asked if the Fund Specialists check in with the school sites to update them on their budgets. Mr. Castillo said yes, the six Fund Specialists in Budget work closely with the schools. We are looking into sending monthly reports automatically to the school sites.

Member Pritchett recommended to the Superintendent and staff the idea of using the Area Superintendents to reach out to the school sites to figure out what are the needs. She feels that principals know how to read their budgets, but that they need more assistance.

Member Vang asked if the carry over that is supplemental and concentration goes back into the general fund. Mr. Castillo said that it is part of the general fund, but there is a resource code for it. Next year we are going to combine those resources into one to make it simpler for the school sites. Member Vang had a concern that money the unduplicated students bring in ends up in the general fund. Mr. Castillo replied that in order to

spend the funds we are required to report and show how they are spent.

Second Vice President Woo brought up the Month 4 Enrollment and Attendance Report included in the packet for this Board meeting. He noted that we already have 140,051 total absences. He asked Mr. Castillo to provide the number of absences for 2015-16 and translate that into lost dollars. Regarding the increase in pensions, he also asked what happens if we do not make the additional payment. Mr. Castillo said the pensions could be cut. Second Vice President Woo said that, as fiduciaries, Board members have a responsibility to the present, past, and future. In looking at today's budget, they try to balance these three. He thanked Mr. Castillo and asked what dates have been set for the Budget Committee meetings. Mr. Castillo said they are scheduled for the last Thursday of every month. Therefore the next meeting will be February 23rd from 5:00 to 6:00 p.m. in the Indiana Room.

Member Cochrane asked if we have had an attendance campaign in the District since Mr. Castillo has been here. He said yes; he will work with Ken McPeters to get her that information.

Second Vice President Woo said that in visiting some schools in Natomas he saw that they use a large banner in the office that highlights attendance. He saw that it is very motivating for the students and families. Following what Member Cochrane was suggesting, he recommends having competitions amongst the classes and/or schools.

Member Vang suggests doing something like this through the school site councils.

Member Cochrane said this should be brought to the new Chief of Communications.

Vice President Ryan noted that many times the root cause of absenteeism in the state is asthma. She learned today from U. C. Davis pediatric associates that they have clinicians that can go into our schools to provide awareness and screening.

Mr. Castillo said that we have recently started a Saturday School program in which we will try to catch up some Average Daily Attendance (ADA) for days missed. It has been started with a few schools, but hopefully will become District wide.

12.0 BUSINESS AND FINANCIAL INFORMATION/REPORTS

Receive Information

12.1 Business and Financial Information:

- *Enrollment and Attendance Report for Month 4 Ending December 23, 2016*

Vice President Ryan received the Business and Financial Information.

13.0 FUTURE BOARD MEETING DATES / LOCATIONS

- ✓ February 16, 2017, 4:30 p.m. Closed Session, 6:30 p.m. Open Session, Serna Center, 5735 47th Avenue, Community Room, Regular Workshop Meeting
- ✓ February 18, 2017, 10:00 a.m. to 3:00 p.m., Board Retreat; Grange Restaurant, 926 J St, Sacramento, CA 95814

14.0 ADJOURNMENT

Vice President Ryan asked for a motion to adjourn; a motion was made by Member Pritchett and seconded by Member Minnick. The motion was passed unanimously, and the meeting adjourned at 9:54 p.m.



José L. Banda, Superintendent and Board Secretary

NOTE: The Sacramento City Unified School District encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Board of Education Office at (916) 643-9314 at least 48 hours before the scheduled Board of Education meeting so that we may make every reasonable effort to accommodate you. [Government Code § 54953.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. §12132)] Any public records distributed to the Board of Education less than 72 hours in advance of the meeting and relating to an open session item are available for public inspection at 5735 47th Avenue at the Front Desk Counter and on the District's website at www.scusd.edu