



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 8.1f

Meeting Date: June 5, 2025

Subject: Approve SETA Resolution Authorizing Execution of Delegate Agency Agreement

- ☐ Information Item Only
- ☒ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: _____)
- ☐ Conference/Action
- ☐ Action
- ☐ Public Hearing

Division: Early Learning and Care

Recommendation: Request for approval to adopt the resolution authorizing Sacramento City Unified School District, as the delegate agency, to enter into an agreement with the Sacramento Employment and Training Agency (SETA) for the continued operation of the Head Start program, and to authorize designated staff to act on behalf of the district regarding this agreement.

Background/Rationale: The Sacramento Employment and Training Agency (SETA) serves as the Head Start grantee in Sacramento County and partners with local governmental entities to deliver Head Start and Early Head Start services. SCUSD has served as a delegate agency, delivering early childhood education services under this partnership.

This resolution is a required component of the annual Head Start refunding application, which has previously been submitted. The resolution formalizes SCUSD's authority to execute the new agreement for the upcoming program year and identifies the designated district representatives who may act on its behalf in matters related to this agreement. It also confirms the current members of the district's governing body, as required by SETA.

Financial Considerations: The resolution allows SCUSD to identify individuals who may act on its behalf in matters related to agreement. There is no impact on the General Fund.

LCAP Goal(s):

Goal 1: College Career Readiness

Goal 2: Foundational Educational Experience with Equitable Opportunities for ALL students

Goal 3: Integrated Supports

Goal 4: Culture and Climate – Dismantling Systems

Goal 6: Implementation of MTSS/Data-Based Decision Making

Goal 8: Basic Services and District Operations/Supports

Documents Attached:

1. Resolution Authorizing Execution of Delegate Agency Agreement from the Sacramento Employment Agency Agreement

Estimated Time of Presentation: N/A

Submitted by: Yvonne Wright, Chief Academic Officer

Mikako Hill Fisher, ELC Assistant Superintendent

Approved by: Lisa, Allen, Superintendent

RESOLUTION AUTHORIZING EXECUTION OF DELEGATE AGENCY AGREEMENT
FROM THE SACRAMENTO EMPLOYMENT AND TRAINING AGENCY
(GOVERNMENTAL ENTITY)

WHEREAS, _____,
(Legal Name of Entity)
a California local governmental entity (hereinafter referred to as "DELEGATE"), desires to enter into an AGREEMENT with the SACRAMENTO EMPLOYMENT AND TRAINING AGENCY, a Joint Powers Agency and Head Start Grantee (hereinafter referred to as "SETA"), for the operation of a Head Start Program under the Head Start Act, 42 U.S.C. Section 9801, et seq., as amended;

THEREFORE, BE IT RESOLVED THAT the Governing Body of DELEGATE hereby authorizes the execution of AGREEMENT # _____ by and between DELEGATE and SETA; and

BE IT FURTHER RESOLVED THAT any individual employed by DELEGATE in the position(s) of:

Title

1. _____
2. _____
3. _____

is/are hereby authorized on behalf of and in the name of DELEGATE and as its official act and deed to sign and otherwise enter into AGREEMENT # _____ with SETA; and

BE IT FURTHER RESOLVED THAT any individual employed by DELEGATE in the position(s) of:

Title

1. _____
2. _____
3. _____

shall be authorized to act on behalf of DELEGATE with respect to this AGREEMENT

#_____ by and between DELEGATE and SETA and that SETA may rely upon any communication or act, including telephone communication, made by the individuals authorized to act on behalf of DELEGATE pursuant to this resolution; and

BE IT FURTHER RESOLVED THAT the following individuals comprise the entire Governing Body of DELEGATE***:

<u>Name</u>	<u>Address</u>	<u>City, Zip Code</u>
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____
5. _____	_____	_____
6. _____	_____	_____
7. _____	_____	_____
8. _____	_____	_____
9. _____	_____	_____

*** Add additional pages if necessary

AND BE IT FURTHER RESOLVED THAT the authority conferred pursuant to this resolution and the representations contained herein shall remain in full force and effect until written notice of the revocation thereof shall have been received by SETA.

I, _____,
(Name/Title)
of _____, a California
(Legal Name of Entity)
local governmental entity, do hereby certify and declare that the foregoing is a full, true and
complete copy of a resolution duly passed and adopted by the Governing Body of said entity at a
meeting of said Body duly and regularly called, noticed and held, at
_____, on the _____ day of _____, 20____, at
which meeting a quorum of the Governing Body was present and a majority of which quorum
voted in favor of said resolution, and that said resolution is now in full force and effect.

I have executed this Resolution on this _____ day of _____, 20_____.

(Name of Entity)

BY: _____
(Signature)

(Typed Name)

(Title)