



# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 8.1e

**Meeting Date:** September 4, 2014

**Subject:** Resolution No. 2809: Authorization of Personnel to Sign Orders on District Funds

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Division:** Business Services

**Recommendation:** Approve Resolution No. 2809, Authorization of Personnel to Sign Orders on District Funds, and rescind prior Resolution No. 2743, Effective September 4, 2014.

**Background/Rationale:** Education Code Section 42632 authorizes governing boards of school districts to delegate to officers or employees of the district the authority to sign orders on district funds.

This resolution reflects changes in district staff.

**Financial Considerations:** None

**Documents Attached:**

1) Resolution No. 2809, Authorization of Personnel to Sign Orders on District Funds

**Estimated Time of Presentation:** N/A

**Submitted by:** Gerardo Castillo, Interim Chief Business Officer

**Approved by:** José L. Banda, Superintendent

**SACRAMENTO CITY UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION**

**RESOLUTION NO. 2809**

**Authorization of Personnel to Sign Orders on District Funds**

**WHEREAS**, Education Code Section 42632 authorizes the Governing Board to delegate to officers and employees of the Sacramento City Unified School District the authority to sign orders drawn on the funds of the school district; and

**WHEREAS**, on April 4, 2013, the Governing Board of the Sacramento City Unified School District adopted Resolution No. 2743 designating persons authorized to sign orders in its name which is hereby rescinded; and

**WHEREAS**, José L. Banda is Superintendent; Gerardo Castillo is Interim Chief Business Officer; Amari B. Watkins is Director, Accounting Services; Michael Smith is Director, Budget Services; and Dawn Nantz is Accountant, Accounting Services.

**BE IT RESOLVED AND ORDERED** by the Governing Board of the Sacramento City Unified School District that in accordance with Education Code Section 42632, effective September 4, 2014, José L. Banda is Superintendent; Gerardo Castillo is Interim Chief Business Officer; Amari B. Watkins is Director, Accounting Services; Michael Smith is Interim Director, Budget Services; and Dawn Nantz is Accountant, Accounting Services who are employees of the Sacramento City Unified School District, be and are hereby authorized and empowered to sign orders for the payment of lawful expenses of the District on the funds of the District.

**BE IT FURTHER RESOLVED AND ORDERED** that all such orders shall be on forms prescribed by the County Superintendent of Schools and approved by the Superintendent of Public Instruction of the State of California.

**AUTHORIZED SIGNATURES:**

\_\_\_\_\_  
José L. Banda  
Superintendent

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Gerardo Castillo  
Interim Chief Business Officer

\_\_\_\_\_  
Amari B. Watkins  
Director, Accounting Services

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Michael Smith  
Interim Director, Budget Services

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Dawn Nantz  
Accountant, Accounting Services

**PASSED AND ADOPTED** by the Sacramento City Unified School District Board of Education on this 4<sup>th</sup> day of September, 2014, by the following vote:

AYES: \_\_\_\_\_  
NOES: \_\_\_\_\_  
ABSTAIN: \_\_\_\_\_  
ABSENT: \_\_\_\_\_

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Darrel Woo  
President of the Board of Education

ATTESTED TO:

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José L. Banda  
Secretary of the Board of Education