



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 8.1d

Meeting Date: May 1, 2025

Subject: Approval of Unauthorized Vendor Payments

- ☐ Information Item Only
- ☒ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: _____)
- ☐ Conference/Action
- ☐ Action
- ☐ Public Hearing

Division: Business Services

Recommendation: Approve the attached list of vendor payments

Background/Rationale: Business Services has established a new procedure for transparency and approval of unauthorized contracts. An unauthorized contract is a vendor providing services without an approved contract and is unable to meet district minimum requirements.

Financial Considerations: See attached.

LCAP Goal(s): Goal 1 – Graduation Outcomes, Goal 2 – Academic Outcomes, and Goal 3 – Welcoming and Safety Outcomes

Documents Attached:

1. List of unauthorized vendor payments

Estimated Time: N/A

Submitted by: Janea Marking, Chief Business and Operations Officer

Approved by: Lisa Allen, Superintendent



Sacramento City Unified School District
Business Services

Unauthorized Vendor Payment Approval

The following "Unauthorized Vendors" cannot receive an approved Purchase Order (PO) due to a lack of meeting district minimum requirements. The following list of payments due are for services performed without approval. Vendors have submitted invoices and are seeking payment for amounts listed.

Board Date: 5/1/25

#	School Site/ Department	Requisition Number	Vendor ID#	Reason	Amount Due
1	SPED	S25-00107	315370	The Certificate of Insurance submitted by the vendor did not meet SCUSD standards	\$374,918.05
2	SPED	S25-00108	120589	Vendor does not have a contract that is fully executed	\$18,312.00
3	SPED	S25-00109	315371	The Certificate of Insurance submitted by the vendor did not meet SCUSD standards	\$48,283.60
4	SPED	S25-00110	316167	The Certificate of Insurance submitted by the vendor did not meet SCUSD standards	\$54,846.10
5	SPED	S25-00112	116738	The Certificate of Insurance submitted by the vendor did not meet SCUSD standards	\$125,887.50
6	SPED	S25-00113	315762	The Certificate of Insurance submitted by the vendor did not meet SCUSD standards	\$7,965.00
7	SPED	S25-00111	311890	Services were discontinued due to inadequate engagement with labor partners before their commencement.	\$29,429.08
8	Sucess Academy	SA25-00608	129151	Due to lack of a fully executed agreement and complications, CSUS will no longer be used	\$5,620.52
9	Bowling Green Chacon	SA25-00665	317405	Back-and-forth communication to ensure all necessary documentation was in place caused a delay in submission	\$13,650.00
10	SPED	SA25-01047	312286	Services were discontinued due to inadequate engagement with labor partners before their commencement.	\$140,113.80
11	SPED	SA25-01048	312286	Services were discontinued due to inadequate engagement with labor partners before their commencement.	\$9,834.00
12	SPED	SA25-01049	313542	Services were discontinued due to inadequate engagement with labor partners before their commencement.	\$172,707.90
13	SPED	SA25-01050	317176	Services were discontinued due to inadequate engagement with labor partners before their commencement.	\$52,688.70
14	SPED	SA25-01051	308852	Services were discontinued due to inadequate engagement with labor partners before their commencement.	\$17,060.00
15	SPED	SA25-01052	119646	Services were discontinued due to inadequate engagement with labor partners before their commencement.	\$2,430.00
16	SPED	SA25-01053	119646	Services were discontinued due to inadequate engagement with labor partners before their commencement.	\$1,552.50
17	SPED	SA25-01054	119646	Services were discontinued due to inadequate engagement with labor partners before their commencement.	\$375.00
18	SPED	SA25-01055	312347	Services were discontinued due to inadequate engagement with labor partners before their commencement.	\$43,580.52
19	SPED	SA25-01056	125900	Services were discontinued due to inadequate engagement with labor partners before their commencement.	\$328,878.48
20	SPED	SA25-01057	108282	Services were discontinued due to inadequate engagement with labor partners before their commencement.	\$1,483,966.19
21	SPED	SA25-01058	124021	Services were discontinued due to inadequate engagement with labor partners before their commencement.	\$13,557.52

Total Unauthorized Contracts \$2,945,656.46
