



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 8.1c

Meeting Date: May 15, 2025

Subject: Approval of Unauthorized Vendor Payments

- ☐ Information Item Only
- ☒ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: _____)
- ☐ Conference/Action
- ☐ Action
- ☐ Public Hearing

Division: Business Services

Recommendation: Approve the attached list of vendor payments

Background/Rationale: Business Services has established a new procedure for transparency and approval of unauthorized contracts. An unauthorized contract is a vendor providing services without an approved contract and is unable to meet district minimum requirements.

Financial Considerations: See attached.

LCAP Goal(s): Goal 1 – Graduation Outcomes, Goal 2 – Academic Outcomes, and Goal 3 – Welcoming and Safety Outcomes

Documents Attached:

1. List of unauthorized vendor payments

Estimated Time: N/A

Submitted by: Janea Marking, Chief Business and Operations Officer

Approved by: Lisa Allen, Superintendent



Sacramento City Unified School District
Business Services

Unauthorized Vendor Payment Approval

The following "Unauthorized Vendors" cannot receive an approved Purchase Order (PO) due to a lack of meeting district minimum requirements. The following list of payments due are for services performed without approval. Vendors have submitted invoices and are seeking payment for amounts listed.

Board Date: 5/15/25

#	School Site/ Department	Requisition Number	Vendor ID#	Reason	Amount Due
1	SPED	SA25-01063	316219	Services were discontinued due to inadequate engagement with labor partners before their commencement.	\$250.00
2	SPED	SA25-01061	128858	Services were discontinued due to inadequate engagement with labor partners before their commencement.	\$2,035.42
3	SPED	SA25-01064	128858	Services were discontinued due to inadequate engagement with labor partners before their commencement.	\$339,096.50
4	SPED	SA25-01065	316219	Services were discontinued due to inadequate engagement with labor partners before their commencement.	\$2,000.00
5	Pacific E.S	SA25-00646	103920	The site believed the vendor already had an existing contract with the District	\$500.00
6	Health Services	SA25-00632	125900	Services were discontinued due to inadequate engagement with labor partners before their commencement.	\$26,962.19
7	Health Services	SA25-00796	125900	Services were discontinued due to inadequate engagement with labor partners before their commencement.	\$52,633.89
8	Health Services	SA25-00924	125900	Services were discontinued due to inadequate engagement with labor partners before their commencement.	\$68,558.88
9	Health Services	SA25-00622	316297	Services were discontinued due to inadequate engagement with labor partners before their commencement.	\$13,029.30
10	Health Services	SA25-00925	316297	Services were discontinued due to inadequate engagement with labor partners before their commencement.	\$21,766.96
11	Health Services	SA25-00926	316297	Services were discontinued due to inadequate engagement with labor partners before their commencement.	\$22,985.26
12	Health Services	SA25-01016	108282	Behavior Technicians to support students with 504 plans	\$91,657.93
13	SPED	SA25-01060	124021	Services were discontinued due to inadequate engagement with labor partners before their commencement.	\$5,383.14
14	SPED	SA25-01062	124021	Services were discontinued due to inadequate engagement with labor partners before their commencement.	\$388.45
Total Unauthorized Contracts					\$647,247.92