



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 8.1a

Meeting Date: March 20, 2025

Subject: Approval/Ratification of Grants, Entitlements, and Other Income Agreements

- ☐ Information Item Only
- ☒ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: _____)
- ☐ Conference/Action
- ☐ Action
- ☐ Public Hearing

Division: Business Services

Recommendation: Recommend approval of items submitted.

Background/Rationale:

Financial Considerations: See attached.

LCAP Goal(s): Goal 1 – Graduation Outcomes; Goal 2 – Academic Outcomes; Goal 3 – Welcoming and Safety Outcomes

Documents Attached:

1. Entitlements, and Other Income Agreements

Estimated Time of Presentation: N/A

Submitted by: Janea Marking, Chief Business and Operations Officer

Steven Meadows, Budget Analyst

Approved by: Lisa Allen, Superintendent

GRANTS, ENTITLEMENTS AND OTHER INCOME AGREEMENTS – REVENUE

Contractor

New Grant

Amount

COLLEGE AND CAREER READINESS DEPARTMENT

| | | |
|------------------------------------|---|----------|
| California Department of Education | <input checked="" type="checkbox"/> Yes | \$5,273 |
| A24-00271 | <input type="checkbox"/> No | No Match |

Period: 1/1/25 – 12/31/25 Description: California Partnership Academies Program for Career Technical Education Initiative (CTEI) Supplemental Grant. This is for the Criminal Justice Academy (9036) at C.K. McClatchy High School. Academy program include rigorous academics and career technical education within a career focus, a committed team of teachers, and active business and post-secondary partnerships.

NUTRITION SERVICES DEPARTMENT

| | | |
|---|--|-----------|
| California Dept of Food and Agriculture | <input type="checkbox"/> Yes | \$466,570 |
| A23-00100-1 | <input checked="" type="checkbox"/> No | No Match |

Period: 4/1/23 – 10/31/25 Description: **Grant extension.** Required due to delays with locally-grown grape juice segment of project and the School Educational Video. Extension will allow time to complete project objectives.

ACADEMICS/EARLY LEARNING AND CARE DEPARTMENT

| | | |
|---|--|-----------------------|
| California State University, Sacramento | <input type="checkbox"/> Yes | \$1,804,467/YR 2 of 3 |
| A24-00129-1 | <input checked="" type="checkbox"/> No, received grant in 2023 | \$295,449/YR 3 of 3 |
| | | Total \$2,099,916 |

Period: 10/1/23 – 12/31/25 Description: SAC State Innovation Center for Early Childhood education (ICECE) aims to provide free professional development, technical assistance, and program evaluation to early childhood educators and caregivers and create an early childhood education network to share best practices and improve education outcomes.



CONTRACT APPROVAL AND ROUTING FORM

School Site/Department: CK McClatchy Agreement/Contract With: California Department of Education

Provide a brief description of the agreement: Grant Award Notification for 24-25 CKM CTE Program

This agreement consists of the following documents: GAN

Period of Agreement: 1/1/25 - 12/31/25 Board Approval Date (if required): _____

PRC Approval Date: _____ Board Approval Not Required (state reason): _____

Cancellation Terms: May be terminated at any time with written notice

Amount \$ 5,273 ☒ Revenue (Grant, Award, Reimbursement for Services Provided)

☐ Expenditure ☐ Zero-Dollar/Non-Fiscal

If Applicable, Requisition #: A24-00271

To Receive Funds, Invoicing Required: ☐ Yes ☒ No

Funding Source: State

Contracts Use: Executed agreement provided to

Payment Terms: _____

☐ Budget ☐ Accounting for invoicing

I have read and agree with the terms of this agreement.

☐ By: Andrea Egan
Dept. Manager/Principal (Print Name)

Signed by:

Andrea Egan
Signature

Date: 02/25/2025

IAS or Cabinet Level Approval (required)

I approve as to substance:

☐ By: Cindy Tao
IAS or Chief (Print Name)

Signed by:

cindy-tao
Signature

Date: 02/25/2025

Purchasing/Contracts Review (required)

Signature Date: _____

Legal Services Review (when necessary) **Confirmed Not Required** ☐ By: Robert Aldama

☐ Changes necessary as specified on the document or on the attached memorandum.

☐ Approved as to form.

☐ By: _____
(Print Name) Signature Date: _____

Risk Management Approval (required)

(Print Name) Signature Date: _____

Insurance documents ☐ Received ☐ Issued

Valid to: _____

Final Approval (required)

☐ By: Janea Marking
CBO or Deputy Supt (Print Name)

Signed by:

Janea Marking
Signature

Date: 02/25/2025

California Department of Education
AO-400 (REV. 10/2024)

Grant Award Notification

| | | | | | | | |
|--|----------------------------------|---------------------------|--------------|--|----------------------------|----------------------------|---------------|
| GRANTEE NAME AND ADDRESS Sacramento City Unified School District P.O. Box 246870 Sacramento, 95824-6870 | | | | CDE GRANT NUMBER | | | |
| | | | | FY | PCA | Service Location | Suffix |
| | | | | 2024 | 25220 | 67439 | S01 |
| Attention Lisa Allen, Superintendent | | | | INDEX | | County Code | |
| Email superintendent@scusd.edu | | | | 0615 | | 34 | |
| Telephone 916-643-7400 | | | | STANDARDIZED ACCOUNT CODE STRUCTURE | | | |
| Grantee Unique Entity ID (UEI) | | | | Resource Code | | Revenue Object Code | |
| Program Office Accounting Office, Categorical Programs | | | | 6385 | | 8590 | |
| Name of Grant Program California Partnership Academies Program: Career Technical Education Initiative (CTEI) Supplemental | | | | | | | |
| GRANT DETAILS | Original/Prior Amendments | Amendment Amount | Total | Amend. No. | Award Starting Date | Award Ending Date | |
| | | | \$5,273 | | 01/01/2025 | 12/31/2025 | |
| ALN | Federal Award ID Number | Federal Grant Name | | | Federal Agency | | |
| | | | | | | | |

I am pleased to inform you that you have been funded for the Criminal Justice Academy (9036) at C.K. McClatchy High School.

This award is made contingent upon the availability of funds. If the Legislature takes an action to reduce or defer the funding upon which this award is based, then this award will be amended accordingly.

By e-signing this document, your organization is voluntarily agreeing to conduct business with the California Department of Education (CDE) electronically. If you do not wish to do so, please immediately contact the assistant listed below to discuss other signing options.

Please email the signed Grant Award Notification (AO-400) to:

Alicia Aguirre at CPAFISCAL@cde.ca.gov

| | | | |
|---|--|--|--|
| California Department of Education Contact Ceinwen Bushey | | Job Title Education Programs Assistant | |
| E-mail Address CPAcademies@cde.ca.gov | | Telephone 916-319-0460 | |
| Authorized by the State Superintendent of Public Instruction or Designee <i>Tony Thurmond</i> | | Date February 5, 2025 | |
| CERTIFICATION OF ACCEPTANCE OF GRANT REQUIREMENTS | | | |
| On behalf of the grantee named above, I accept this grant award. I have read the applicable certifications, assurances, terms, and conditions identified on the grant application (for grants with an application process) or in this document or both; and I agree to comply with all requirements as a condition of funding. On behalf of the grantee named above, I certify that the organization intends that this and future transactions be completed by electronic means, and any electronic signature is intended to be as binding as a physical signature. | | | |
| Printed Name of Authorized Agent Janea Marking | | Title Janea Marking, Chief Business and Operations | |
| E-mail Address janea-marking@scusd.edu | | Telephone 916-643-9055 | |
| Signature Signed by: <i>Janea Marking</i> | | Date 02/25/2025 | |

**AMENDED GRANT AGREEMENT
SIGNATURE PAGE**

**AGREEMENT NUMBER 22-1773-000-SG
AMENDMENT NUMBER 1**

1. This Agreement is entered into between the State Agency and the Recipient named below:

STATE AGENCY'S NAME

DEPARTMENT OF FOOD AND AGRICULTURE (CDFA)

RECIPIENT'S NAME

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT

2. The term of this Agreement is: April 1, 2023 through October 31, 2025

3. The maximum amount of this Agreement is: \$466,570.00

4. The parties agree to comply with the terms and conditions of the following exhibits which are by this reference made a part of the Agreement:

Paragraph two (2) of the Agreement is hereby amended to extend the expiration date from March 31, 2025, to a new expiration date of October 31, 2025.

Time extension is required due to delays with the locally-grown grape juice segment of the project and the School Educational Video. Additional time will allow Recipient to complete project objectives.

There is no change to the amount of the Agreement.

There are no attachments to this amendment Agreement.

All other terms and conditions of this Agreement shall remain the same.

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

RECIPIENT

RECIPIENT'S NAME (*Organization's Name*)

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT

BY (*Authorized Signature*)

 Janea Marking

DATE SIGNED

02/26/2025

PRINTED NAME AND TITLE OF PERSON SIGNING

Janea Marking, Chief Business and Operations Officer

ADDRESS

5735 47th Avenue, Sacramento, California 95824

STATE OF CALIFORNIA

AGENCY NAME

DEPARTMENT OF FOOD AND AGRICULTURE (CDFA)

BY (*Authorized Signature*)



DATE SIGNED

PRINTED NAME AND TITLE OF PERSON SIGNING

ANDREA PERKINS, STAFF SERVICES MANAGER I, OFFICE OF GRANTS ADMINISTRATION

ADDRESS

1220 N STREET, ROOM 120
SACRAMENTO, CA 95814

NM



UEI Account # 540511

PEID _____

SUBRECIPIENT COMMITMENT FORM

Proposal Title: Sacramento State Innovation Center for Excellence for Early Childhood Education
 Prime Sponsor: California Natural Resources Agency/City of Sacramento
 Federal Funds: ☐ Yes ☒ No
 Principal Investigator: Pia Wong
 College/Dept.: College of Education
 Period of Performance Start Date: 10/01/23 End Date: 12/31/25

Subrecipient Information

Subrecipient Legal Name: Sacramento City Unified School District
 Subrecipient PI Name: Yvonne Wright and Erin Findley
 Business Address: 5735 47th Avenue
 City/State/Zip: Sacramento, CA 95824-4528

Proposal Documents

The following documents are included in our proposal submission and covered by the certifications below (check as applicable):

- ☒ Statement of Work (required)
☒ Budget and Budget Justification (required)
☐ Small/Small Disadvantaged Business Subcontracting Plan (if applicable)
☐ Other: _____

SECTION B - Certifications – Please check all that apply to this particular project.

1. Facilities and Administrative Rates included in this proposal have been calculated based on:

- ☐ Our federally-negotiated F&A rates for this type of work, or a reduced F&A rate that we hereby agree to accept. *If selected, please include your F&A rate agreement or the URL to access the information:* _____
☐ Other rates (please specify the basis on which the rate has been calculated in Section D Comments below).
☒ Not applicable (no indirect costs are requested).

2. Fringe Benefit Rates included in this proposal have been calculated based on:

- ☐ Rates are consistent with or lower than our federally-negotiated rates. *(If this is selected, please include a copy of your FB rate agreement or the URL to the information)* _____
☒ Based on actual rates.
☐ Other rates (please specify the basis on which the rate has been calculated in Section D Comments below).
☐ Not applicable (no fringe benefit rates are requested).

3. Subrecipient Type:

- ☐ Large Business ☐ Small Business Concern ☐ Institution of Higher Learning ☐ Non-Profit ☐ Foreign Owned
☒ Government

*If a small business, please identify business classification (*certified by the Small Business Administration)*

- ☐ Small disadvantaged business as certified by the Small Business Administration
☐ Women-owned small business concern
☐ Veteran-owned small business concern
☐ Service-disabled veteran-owned small business concern
☐ HUBZone small business concern

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an auxiliary organization of California State University, Sacramento

SUBRECIPIENT COMMITMENT FORM CONTINUED

4. Lobbying (for U.S. federal projects only):

- ☒ **Yes** ☐ **No** My organization certifies that no payments have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this proposed project. (If "No," attach explanation.)

5. Cost Sharing:

- ☐ **Yes** ☒ **No** Amount: _____

Cost sharing amounts and justification should be included in the subrecipient's budget.

6. Research Subject Compliance Information (check as applicable):

- ☐ **Yes** ☒ **No** Human Subjects will be involved in the subrecipient's portion of this project. If "Yes," please provide your organization's OHRP approved FWA #: _____
(If your organization does not have a FWA #, attach an explanation on how your organization will comply with U.S. federal regulations and policies for the protection of human subjects.)
- ☐ **Yes** ☒ **No** Animal Subjects will be involved in subrecipient's portion of this project. If "Yes," provide a copy of IACUC approval to the Sponsored Research Officer as soon as it is available. IACUC approval is required before a subagreement will be issued.

7. Public Health Service (PHS) Conflict of Interest (COI)

(applicable to PHS funded sponsors or those that have adopted the federal financial disclosure requirements)

Please check the appropriate responses below

- ☒ Not applicable because this project is not being funded by PHS (NIH, CDC, AHRQ, etc.), or any other sponsor that has adopted the federal financial disclosure requirements (NSF, etc.).
- ☐ Subrecipient Organization/Institution certifies that it has an active and enforced financial conflict of interest policy that is consistent with the provision of 42 CFR Part 50, Subpart F "Responsibility of Applicants for Promoting Objectivity in Research" and 45 CFR Part 94 "Responsible Prospective Contractors." Subrecipient also certifies that, to the best of Institution's knowledge, (1) all financial disclosures will be made related to the activities that may be funded by or through a resulting agreement, and required by its conflict of interest policy, and (2) all identified conflicts of interest have or will have been satisfactorily managed, reduced or eliminated in accordance with subrecipient's conflict of interest policy prior to the expenditures of any funds under any resultant agreement and within a timely manner sufficient to enable timely FCOI reporting.
- ☐ Subrecipient does not have an active and/or enforced conflict of interest policy and agrees to adopt UEI's policy.

8. Debarment and Suspension

- ☐ **Yes** ☒ **No** Is the PI (or any other employee/student planning to participate in this project) debarred, suspended or otherwise excluded from or ineligible for participation in federal assistance programs or activities? (If "Yes", attach explanation.)
- ☐ **Yes** ☒ **No** Is the organization presently indicted for, or otherwise criminally or civilly charged by a government entity" (If "Yes", attach explanation.)
- ☐ **Yes** ☒ **No** Has the organization within three (3) years preceding this offer, has one or more contracts terminated for default by any federal agency? (If "Yes", attach explanation.)

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SUBRECIPIENT COMMITMENT FORM CONTINUED

SECTION C - Audit Status

9. Uniform Guidance Audit Status

Does the Subrecipient receive an annual audit in accordance with Uniform Guidance?

☒ Yes ☐ No

If "YES", has the audit been completed for the most recent fiscal year.

☒ Yes ☐ No

Most recent fiscal year completed: FY 2023-2024

Were any audit findings reported? (If "Yes," explain in Section D, *Comments*, below.)

☐ Yes ☒ No

Please provide a complete copy of your most recent Uniform Guidance audit report or add URL link for the document below:

See Independent Audit Report for FY Ended 6/30/24 at <https://www.scusd.edu/budgets-financial-reports>.

If "NO", please complete the Financial Management Questionnaire for Subrecipients document provided to you as a separate file, and submit with this form.

SECTION D - Comments or Additional Information

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SUBRECIPIENT COMMITMENT FORM CONTINUED

ATTESTATION

The information, certifications and representations contained within this document have been read and are made by the authorized official of the subrecipient named herein and signing below. The appropriate programmatic and administrative personnel involved in this application are aware of agency policy in regard to subawards and are prepared to establish the necessary inter-institutional agreements consistent with those policies. Completion of this form does not obligate UEI to contract with proposed subrecipient.

Any work begun and/or expenses incurred prior to execution of a written subaward agreement are at the Subrecipient's own risk.

Sacramento City Unified School District

Legal Name of Subrecipient's Organization/Institution

5735 47th Avenue

Address

Sacramento, CA 95824-4528

City, State, Zip

94-6002491

Federal Employer Identification Number (EIN)

CVE6DTDKVX25

Federal Unique Entity Identifier (UEI)*

CA-007

Subrecipient's Congressional District

***If you need a Unique Entity ID, click on this website URL to the Quick State Guide from SAM.gov:**
https://www.fsd.gov/sys_attachment.do?sys_id=91fa109c1b55155406b09796bc4bcb95

Authorized Official of Subrecipient

Signed by:

Janea Marking

D2972921888C416

Signature of Subrecipient's Authorized Official

Janea Marking, Chief Business and Operations Officer

Name and Title of Authorized Official

Janea-Marking@scusd.edu

Email

03/03/2025

Date

(916) 643-9055

Phone

Is Subrecipient owned or controlled by a parent entity? ☐ Yes ☒ No

If "Yes", please provide the following:

Parent Entity Legal Name: _____

Parent Entity Address, City, State, _____

Parent Entity Congressional District: _____

Parent Entity UEI: _____

Parent Entity EIN: _____

Innovation Center for Early Childhood Education (ICECE) - Updated Budget Request (December 2024)
DRAFT * SCUSD Subaward Budget

| | Year 1 10/1/23 - 6/30/24 | Year 2 7/1/24 - 6/30/25 | Year 3 7/1/25 - 12/31/25 | Total |
|--|--------------------------------|-------------------------------|--------------------------------|--------------------|
| Sacramento City Unified School District (SCUSD) | | | | |
| Subaward costs may include: | | | | |
| Capital Improvement costs (classroom & playground upgrades, etc.) | \$1,200,000 | \$1,300,000 | \$0 | \$1,300,000 |
| Stipends for demonstration site directors/ principals (3 sites) | \$45,000 | \$30,000 | \$15,000 | \$45,000 |
| PD teacher stipends/incentive payments (3 Demo sites @ 6 Teachers each) | \$463,350 | \$329,967 | \$169,949 | \$499,916 |
| PD event substitute costs (\$350/day x 5 days x 30) - Years 2 & 3 only | \$0 | \$52,500 | \$52,500 | \$105,000 |
| PD extension activities - \$5,000 per visiting team up to 5 - Years 2 & 3 only | \$0 | \$25,000 | \$25,000 | \$50,000 |
| Demo Site Material/Supplies | \$33,500 | \$67,000 | \$33,000 | \$100,000 |
| Subtotal SCUSD | \$1,411,850 | \$1,804,467 | \$295,449 | \$2,099,916 |

SAC CITY USD – ICEECE SCOPE of WORK TASKS

(October 1, 2023 – December 31, 2025)

The Sacramento State Innovation Center for Early Childhood Education (ICECE) aims to provide free professional development, technical assistance, and program evaluation to early childhood educators and caregivers, and create an early childhood education network to share best practices and improve education outcomes. This will involve partnering with the Sacramento City Unified School District (DISTRICT) to establish demonstration sites. At each demonstration site, model programming will be offered, and new early childhood education methods will be evaluated. Best practices developed at each demonstration site will be shared with member sites in the network.

Funds will also be used for demonstration site upgrades for best practices, demonstrations and collaborative activities as well as to increase the number of preschool students and families served. Additionally, the project aims to increase interest in ECE careers and will support students from the District and other educational entities with scholarships, access to professional development activities, and special advising..

In collaboration with Sac State’s ICECE, the DISTRICT’s priorities, responsibilities, and tasks shall include the following:

| TASKS | TIMELINES, ETC. |
|--|---------------------|
| 1. Assist with creating demonstration site framework. | Complete: Fall 2024 |
| 2. Work with ICEECE to identify up to five demonstration ECE programs in SCUUSD with interest in additional students and professional development for staff. | Complete: Fall 2024 |
| 3. Identify programmatic focuses (via teacher survey, principal interview, etc.) for each site | By March 2025 |

| TASKS | TIMELINES, ETC. |
|---|---|
| <p>and develop and implement professional learning plan, including a Summer 2025 PD Institute – in collaboration with ICEECE.</p> <p>4. Use ICEECE resources to bolster, augment, enrich existing PK-3 alignment professional learning plan and any other identified professional learning for PK-3 and these sites (e.g., culture and climate, literacy and numeracy, MTSS, etc.).</p> | |
| <p>5. Complete demonstration site improvements and retrofits.</p> | <p>Outdoor classrooms by December 2025 or before</p> <ul style="list-style-type: none"> • Plans finalized by April 2025 or earlier • Materials procured by August 2025 or earlier |
| <p>6. Identify steps for increasing TK and PreK enrollment at one or more of the demonstration sites. Implement steps needed to ensure at least one new TK class is enrolled for the 2025-26 school year.</p> | <p>On-going</p> |
| <p>7. Develop Summer 2025 Summer Institute curriculum; recruit participants, offer institute -- in collaboration with ICEECE.</p> | <p>By March 2025</p> |
| <p>8. Develop AY2025-26 professional learning programs for staff at demonstration sites -- in</p> | <p>By June 2025</p> |

| TASKS | TIMELINES, ETC. |
|--|------------------|
| collaboration with ICEECE. | |
| 9. Create process for demonstration site visitation days – in collaboration with ICEECE. | By December 2025 |
| 10. Assist ICEECE with designing and initiating recruitment, outreach, and advising materials for future ECE teachers, including parents at any site with goals related to ECE and high school students with ECE interests/experience. | By January 2025 |
| 11. Identify a core District team of leaders and staff (e.g., Assistant Superintendent for Early Childhood Education, ECE directors and/or coordinators) to collaborate in all aspects of supporting the demonstration sites. | By January 2025 |
| 12. Participate in regular meetings with ICEECE director and faculty fellows. | On going |
| 13. Prepare and submit invoices regularly. | On going |
| 14. Prepare and submit regular reports to Sacramento State, per guidelines from the City of Sacramento and the CA Natural Resources Agency. Teacher and student data will be required. | On going |

| TASKS | TIMELINES, ETC. |
|--------|-----------------|
| OTHER: | |