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## Meeting Minutes

1. Introductions

*Members Present: Heidi McLean, Lourdes Jimenez, Daniel Torrez, Carl Pinkston, Roy Grimes, Maria Sullivan, Cindi Jones*

*Members Absent: Christine Vargas, Michael Shaldone*

*Staff: Jim Dobson, Tom Lee, Crystal Hoff, Chuck Ernst, Kathy Lester*

2. Adopt Meeting Minutes from May 23, 2011

*May 23<sup>rd</sup> minutes move by Roy G, seconded by Heidi M.*

3. Review of Consolidation / Closure Criteria

*Lt. Kathy Lester, the District's partner with the City Police Department presented on the Safe Route to School program and the District's goal to improve the number of students that walk or bike to school and ensuring a safe commute for students. The goal is to eventually have each evaluated using the Safe Route to School programs criteria.*

*Chuck Ernst, Director of Distribution Services presented information on what Transportation services are provided by the District. Chuck also discussed issues to consider when closing a school such as transportation is not illuminated. Chuck emphasized being aware of bell schedules when looking to consolidate or close schools. Chuck noted that the committee can utilize County or City transportation engineers for traffic safety reviews. Chuck also told the committee that drop-off and pick-up routes should be reviewed for congestion in front of schools.*

*Daniel T asked for the average route time length, the average number of stops per route and the average distance between stops.*

*Crystal H presented the May 23<sup>rd</sup> meeting requested Phase 1 recalculations to the committee, noting what had changed and why. Heidi M commented on the change in how capacity is calculated. Daniel T motioned to accept new Phase 1 results and move Elementary schools with a score of 3 and 4 to Phase 2.*

*Moved by Carl P*

*Seconded by Maria S*

*Vote: 5 in favor, 1 opposed*

*Motion passed.*

4. Other Items

*Heidi M requested an agenda item to review the committee's purpose and direction.*

*Carl P and Daniel T expressed concern over schedule and timeframe for results. Tom L noted that the board approved a timeline with the committee finishing in September.*

*Daniel T asked which act is the committee covered by, the Brown Act or the Green Act*

*Tom L informed the committee that the Superintendent has requested an update for the Board in July on the committee's progress.*

*Meeting adjourned at 7:35 PM.*

*Next meeting scheduled for June 2, 2011.*