

Sacramento City Unified School District
Management Review Team (MRT) Meeting

May 31, 2012
Florida Conference Room
10:00 – 11:00 a.m.

MRT
“Refresh/Reconnect”!

I. Welcome/Check-In

II. Superintendent/Cabinet Member Comments—

- Patty Hagemeyer, Chief Business Officer

III. Where We Are Now:

- Certified Departments
- ISO Fact Sheet
- Departmental Lower Level Objectives
- ISO ProMs “Web Page”

IV. Future Actions

- Annual ABS Surveillance Audit—TBD
- ISO Forms—Departmental Document Control

V. ISO Internal Audit Updates—Jon Rudolph

VI. Corrective Action Status—

- Annual ABS Surveillance Audit 4/4/11—4/8/11
(Auditor: Karl Franz) Report #04/8/2011-QE-39560-2/36-R
 - Non-conformities in:
 - Document Control
 - Annual ProMS Manual Revision(s)
 - District Training
 - Purchasing Department

VII. Preventive Action Status—None

VIII. Resources Requested—

- MRT Co-Management Representative
- Administrative support for MRT and Document Control

IX. Discussion—

- Other Issues/Open Forum