



BOARD OF EDUCATION

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## Meeting Minutes

1. Introductions  
*Members Present: Roy Grimes, Heidi McLean, Lourdes Jimenez, Maria Sullivan, Daniel Torrez*  
*Members Absent: Carl Pinkston, Michael Shaldone, Juan Torres, Christine Vargas*  
*Staff: Paul Breckenridge, Tom Lee*
2. Purpose  
*The 7-11 Committees mandate is to provide recommendations to the Board for school consolidation or closure based on the approved criteria and evaluation process set forth by the Board on December 9, 2010.*
3. Ground Rules / Norms  
*TL provided an overview of inclusive discussion at meetings and his role as facilitator for the process. During meetings, committee members will be allowed to speak once recognized by TL or the Chair. Process coordination and criteria documentation will occur through the SCUSD Capital Asset Management Services Division with Jim Dobson and Crystal Hoff.*
4. Appointment of Committee Chair  
*HM recommended that the chair position be discussed and decided upon at the next meeting when more members might be in attendance. The other members concurred.*
5. Process Overview  
*PB reviewed the process and schedule as outlined in the Board approved documentation and December 9 Powerpoint. Please see attachments.*
6. Review of Consolidation / Closure Criteria  
*PB provided details on criteria. Capacity is calculated by the number of classrooms as a site and the program contractual capacity. Condition score is taken from the Facilities Master Plan which is available online at <http://www.scusd.edu/OperationsSupport/Pages/FacilitiesMasterPlan.aspx>. Actual Operational Cost Based on Enrollment is calculated from cost associated to that site then divided by the number of students at that site. It was noted that the scoring for the operational cost needs to be flipped.*  
*Questions brought up by committee:*
  1. How is capacity calculated?
  2. What programs are at each site?
  3. When was modernization completed?
  4. How much modernization money is remaining?
7. Setting of Meeting Dates  
*It was decided that regular Monday meetings would best work for those in attendance. A follow-up email will be sent out to confirm this with absent committee members. Monday, May 9, 5:30 PM is the next meeting. It will occur at the Serna Center in the Indiana room, downstairs, next to the Bistro.*

*Adjourned: 6:55 PM*