



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 13.1d

Meeting Date: June 22, 2023

Subject: Award Fagen Friedman & Fulfrost LLP the Legal Services Response to Request for Qualifications

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: _____)
- Conference/Action
- Action
- Public Hearing

Division: Business Services

Recommendation: Award Fagen Friedman & Fulfrost LLP the Legal Services Contract in response to the April 26, 2023 Request for Qualifications for Legal Services

Background/Rationale: On April 26, 2023, the District issued a Request for Qualifications for Legal Services and proposals were due May 24, 2023. Seven (7) proposals were received and evaluated by a selection advisory committee including the District Superintendent and cabinet members. The Committee considered relevant factors, qualifications and experience and determined three (3) firms would be invited to interview on June 9, 2023. At the conclusion of the interview process, the Committee determined that Fagen Friedman & Fulfrost LLP firm was the most qualified firm to provide the legal services as described in the RFQ. Therefore, the District recommends awarding Fagen Friedman & Fulfrost LLP the contract for legal services as described in the RFQ..

Financial Considerations: \$2,000,000

LCAP Goal(s): Operational Excellence

Documents Attached:

1. Contract
2. RFQ
3. List of Selection Advisory Committee Members

Estimated Time of Presentation: N/A

Submitted by: Rose Ramos, Chief Business Officer

Tina Alvarez Bevens, Contract Analyst

Approved by: Jorge A. Aguilar, Superintendent

2023 Request for Qualifications for Legal Services – Selection Advisory Committee

| <u>Title</u> | <u>Name</u> | <u>Department</u> | <u>Role</u> |
|-------------------------------|--------------------|--------------------------|--------------------|
| Superintendent | Jorge A. Aguilar | Superintendent | Screen & Interview |
| Chief Business Officer | Rose Ramos | Business Services | Screen & Interview |
| Deputy Superintendent | Lisa Allen | Business Services | Screen & Interview |
| Chief Human Resources Officer | Cancy McArn | Human Resources Services | Screen & Interview |
| Chief Academic Officer | Yvonne Wright | Academic Office | Screen & Interview |
| Chief Communications Officer | Brian Heap | Communications | Screen & Interview |
| Chief Informational Officer | Bob Lyons | Technology | Screen & Interview |