About the Enrollment Center
The Enrollment Center was created as a one-stop resource for families seeking resources and information when enrolling their children in our district.

What You Need to Know to Register Your Child
Please be advised that for the safety and security of all children only biological parents, legal guardians, or educational rights holder may enroll a child into our district. The person enrolling any child will be required to present the following documentation:

1. Photo identification – State issued ID or other photo identification of the parent, legal guardian(s), or educational rights holder (work badge, passport, student ID, Costco)
2. Address Verification: Name on I.D. must match name on bill issued within 30 days. Bring ONE of the following or other options listed under (Ed. Code 48204.1):
   - Current Property Tax Bill
   - Rental/Lease Agreement with tenant & landlord’s information & signatures. (If the lease is older than 1-year OR is month-to-month, the current month’s rental receipt is required).
   - Utility service contract, statement (SMUD, PG&E or Water)
   - Voter registration (Voter Election Guide/Ballots NOT accepted).
   - Correspondence from a Government agency on official letterhead
   - Pay stub
3. Proof of birth – County issued birth certificate, duly attested baptism certificate, or a Non-Expired Passport. Other appropriate means of proving the age of the child can be provided (Ed. Code 48002)
5. Individual Education Plan (IEP) if your child is receiving Special Education Services
6. Current withdrawal grades and transcripts (Grades 9th -12th only)
7. Guardianship/Custody papers (if applicable)

Our Services Include:
- K-12 Enrollment
- Intra-district/Inter-district Permits
- Language Assessment Process / Translations / English Language Learner Services

For more information and a complete list of services, visit us Online at www.scusd.edu/enrollment-center or call (916) 643-2400