



BULLETIN

SUBJECT: **MILEAGE REIMBURSEMENT RATE** **2021-22 NO. BS -12**
EFFECTIVE JANUARY 1, 2022

TO: All Schools and Departments

DATE: January 31, 2022

PREPARED BY: Dawn Nantz, Manager I, **DEPARTMENT:** Accounting Services
Accounting Services

REVIEWED BY: Jesse Castillo, **APPROVED:** Rose Ramos
Director III, Accounting Rose F. Ramos,
Services Chief Business Officer

Effective January 1, 2022 the Internal Revenue Service (IRS) reimbursement rate for mileage has increased to **58.5** cents per mile. This increases the rate by 2.5 cent per mile from the 2021 mileage rate of 56 cents. This rate is effective until further notice.

All District Employees	2022 Mileage Reimbursement	58.5 cents
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Mileage Reimbursement Form ACC-F004 is available on the district's intranet. Please also complete a "Conference/Travel" requisition in Escape Online, which can be found under "Vendor Requisitions," and reference the requisition number on form ACC-F004.

If you have any questions regarding the rates or the Mileage Reimbursement Form, please contact Accounting Services at 643-7894.