



# BULLETIN

**SUBJECT:** Active Certificated Open Enrollment **2022-23**  
**TO:** All Eligible SCTA Active Employees  
**DATE:** June 7, 2022  
**PREPARED BY:** Keyshun Marshall **DEPARTMENT:** Risk Management /  
Director II Employee Benefits  
**REVIEWED BY:** Amber Pena, Interim **APPROVED:** Rose Ramos  
Supervisor IV, Risk Rose Ramos,  
Management/Employee Chief Business Officer  
Benefits

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## July 2022 Employee Benefits Open Enrollment Active Certificated Employees Only

Open Enrollment Dates: June 22 – July 6, 2022

Effective Dates: July 1, 2022 – December 31, 2022 Plan Year

Open Enrollment is your annual opportunity to review and make changes to your medical benefits. During Open Enrollment, you can:

- Enroll in a different medical plan
- Add or remove dependents from your medical plan
- Waive your medical benefits
- Update or change your life insurance beneficiary

\*Please note there have been no changes to the health carriers, only changes to the rates. Dental, vision and life changes will be in the fall of 2022 for a January 1, 2023 effective date.

**If your current coverage is Kaiser or Health Net and you want to remain on the current plan NO ACTION IS REQUIRED!**

**Due to COVID-19, Open Enrollment will be held completely through Benefit Bridge.** Please do not bring any paperwork to the district office as Open Enrollment is online at [www.benefitbridge.com/saccityusd](http://www.benefitbridge.com/saccityusd). If you need assistance in person with forms, please call 916-643-9432 to schedule an appointment or mail to:

Sacramento City Unified School District  
Attn: Employee Benefits Box 840  
5735 47<sup>th</sup> Avenue  
Sacramento, CA 95824

If you are adding a dependent, you will be required to provide proof of eligibility i.e. marriage/domestic partner certificate, birth certificate and social security number for all dependents being added. Proof of eligibility can be uploaded on Benefit Bridge, mailed to the address noted above or email to [benefits@scusd.edu](mailto:benefits@scusd.edu).

If you have any questions or would like further assistance, please feel free to contact the Benefits Department at 916-643-9432 or email [benefits@scusd.edu](mailto:benefits@scusd.edu).