

**Sacramento City Unified School District
Pupil Progress Reporting Calendar: 2022-23**

Elementary School

| Trimester | Trimester Progress Notice Sent By | Report Period Ends | Reports Issued By |
|------------------|--|---------------------------|--------------------------|
| First | October 13, 2022 | December 2, 2022 | December 9, 2022 |
| Second | January 30, 2023 | March 17, 2023 | March 24, 2023 |
| Third | May 5, 2023 | June 15, 2023 | June 16, 2023 |

The periods shown above are the dates by which schools must hold parent conferences and/or issue written reports. Additionally, conferences may be held at the discretion of the teacher or principal, or upon request by the parent.

Middle School and High School

| Term/Semester | Progress Notice Sent By | Report Period Ends | Reports Issued By |
|----------------------|--------------------------------|---------------------------|--------------------------|
| Fall | October 7, 2022 | November 4, 2022 | November 18, 2022 |
| | December 16, 2022 | January 27, 2023 | February 10, 2023 |
| Spring | March 10, 2023 | March 31, 2023 | April 21, 2023 |
| | May 19, 2023 | June 15, 2023 | June 23, 2023 |

For Middle Schools: The guiding publication is Student Progress Reporting Manual for Grades 7-8, adopted by the Board of Education on November 24, 1985.

For High Schools: The guiding publication is Student Progress Reporting Manual for Grades 9-12, adopted by the Board of Education on June 28, 1982.

Notes to parents may be sent at any time during the school term. If a student is in danger of failing at any grade period, the teacher shall, not less than 15 instructional days before the end of that grading period, issue the **Notice of Impending Failure**.

Each principal is to be certain that every teacher on the school staff has a copy of the manual, and teachers, students, and parents are aware of the important contents of the manual.