



BULLETIN

SUBJECT: 6th Grade Science Camps **2022-23 NO. BS-10**

TO: K-12 Principals and Office Manager

DATE: August 19, 2022

PREPARED BY: Gabe Estrada,
Manager II, Budget Services **DEPARTMENT:** Budget Services

REVIEWED BY: Jesse Castillo, Assistant
Superintendent, Business
Services **APPROVED:** Rose Ramos
Rose F. Ramos,
Chief Business Officer

The purpose of this bulletin is to communicate to all K-6 and K-8 schools that the costs for 6th Grade Science Camp opportunities for fiscal year 2023 will be covered by the District Office. This will include both the fees and transportation costs.

Please forward you field trip packets to your IAS for approval. The following budget codes have been provided to assist you in creating your requisitions.

Description	Budget Code
Park registration/deposit/fees	01-3213-0-5810-00-1110-1000-860-XXXX-438
District bus transportation	01-3213-0-5730-00-1110-1000-860-XXXX-438
Chartered bus	01-3213-0-5832-00-1110-1000-860-XXXX-438

Please contact your [Fund Specialist/Analyst](#) for assistance in completing the requisition or if you have any questions regarding the process.