***California Association of State and Federal Education Programs* - CAASFEP**
Scholarship Application

Information and Instructions

Applications are due and must be received by: April 10th, 2020

California Association of Administrators of State and Federal Education Programs (CAASFEP) honors past presidents, Ron Fontaine and Elizabeth Pinkerton, for their lifelong dedication to the education of students by awarding four $2,500 scholarships to graduating seniors.

One of the recipients of the CAASFEP scholarship will be recommended to compete for a National Association of Federal Education Program Administrators (NAFEPA) Scholarship.

Purpose

The purpose of the scholarship program is to financially support post-secondary education for qualifying seniors who are attending their first year of college.

Eligibility

An eligible student must:

- Be a high school senior who plans to enroll in an accredited college or university.
- Have demonstrated leadership in school or community activities
- Have an overall academic record of 3.0 G.P.A. or above on a 4.0 scale
- Have a demonstrated financial need
- **Be sponsored by a current member of CAASFEP**

Selection Process

Scholarship winners will be selected based upon the following areas of equal point value:

- Current High school transcript (20 points)
- Extracurricular activities/leadership activities within the school or, community (20 points)
- Three letters of recommendation, including at least one letter from the principal, or administrative designee and one from faculty member or advisor (20 points)
- Financial need (20 points)
- A 350-500 word (maximum) essay outlining his/her leadership activities and future goals (20 points)

Scholarship Payment

The full amount of scholarships will be paid directly to an institution of higher education after scholarship recipients forward the necessary scholarship payment information from the institutions they are attending to the CAASFEP Scholarship Chair.

Mail completed application to CAASFEP Scholarship Chair:

Bonnie McFarland
c/o Los Angeles County Office of Education
9300 Imperial Hwy ECW 288
Downey, CA 90250
Email: mcfarland_bonnie@lacoe.edu
Telephone: 562.922-6016

CAASFEP SCHOLARSHIP APPLICATION
2020
Application Checklist

A **completed** CAASFEP Scholarship Application form with **ALL signatures** must include the following documents. Place a checkmark or "X" to indicate each document is attached.

☐ **Application Document**, including a list of School, Community, Service, Leadership and Work Activities/Experiences

☐ **Certification of Applicant's HS Completion Status**
(Applicant – Please include the date you would like the principal to return this form to you.)

☐ **Personal Essay** (typed, about 350 - 500 words) in which the applicant:

1. Explains the reasons for applying for the scholarship;
2. Describes a personal experience with adversity & the impact on self;
3. Describes an experience when applicant demonstrated leadership skills or qualities and the impact on self or others;
4. Describes an experience when the applicant demonstrated personal responsibility and the impact on self or others; and
5. Discusses future goals and why they are important.

☐ **Spring 2020 High School transcript**

☐ **Three letters of recommendation:**

1. One from the applicant's high school principal or administrative designee (on letterhead)
2. One from a faculty member or advisor (on letterhead)
3. One from another individual familiar with applicant's interests, goals and background, a non-family member.

☐ **Signature of current CAASFEP member**

☐ **Application Checklist with Applicant's Signature (use as cover sheet)**

Applicant's Signature:

Applicant: _____ Date: _____

CAASFEP Scholarship Application

Part I: To be completed by Scholarship Applicant

Last Name: _____ First Name: _____MI: _____

Address:_____ City: _____ Zip: _____

Telephone Number(s): Home: _____ Cell: _____

Email Address: _____

High School: _____ Date of Graduation: _____

Parent(s) or Guardian(s): _____

Address: _____

City: _____State: _____ Zip: _____

Institutional Preference(s)	**Estimated Annual Cost**	**Estimated Contributed by family**	**Anticipated Aid from Other Sources**

Part 3: School, Community, Service, Leadership, and Work Activities/Experiences

Please list activities in which you have actively participated during high school (grades 9-12), either at school or outside of school. Include any leadership positions or roles you might have held with school or community groups or organizations. (Include as an attachment, if preferred.)

Part II: Demonstration of Financial Need

The applicant should sign below and request the High School Principal or the principal's designee complete the Demonstration of Financial Need by the date indicated by the applicant.

I, _____ hereby authorize _____
(Name) *(Name of Principal)*
to advise the CAASFEP Board as to my demonstrated financial need for the purposes of my application for the CAASFEP *Scholarship Program.*

Signed: _____Date: _____
(Applicant)

To be completed by High School Principal

I certify that this student is eligible under current USDA guidelines for either **(please check)**
Free □ or **Reduced** □ or **Paid** □ lunch participation and that this student will meet the established criteria for obtaining a High School Diploma at the conclusion of this current school year.

High School _____School Phone_____

Percentage of School Free/Reduced Lunch_____

_____ _____
(Principal's Signature) *Date*

Please return this completed form to the applicant on or before _____.
(Applicant should add date on this line.)

Part III: Signatures of Sponsoring CAASFEP member and Applicant

1. I am a current member of CAASFEP and request the CAASFEP scholarship board's consideration of this application.

_____ _____
Signature of CAASFEP Member Printed Name of CAASFEP member

2. I verify all information provided is accurate.

Applicant's Signature:_____Date: _____

CAASFEP Scholarship application must be received or postmarked to the address indicated in Instructions by:
April 10, 2020