



**LCAP Parent and English Learner Parent Advisory Committee
AGENDA**

June 13, 2017 6:00 – 8:00 p.m.
Serna Center – Pennsylvania Room

Meeting 9

- | | |
|-----------------------------------------------------|-------------|
| 1. Welcome / Check in | 6:00 – 6:10 |
| 2. Uniform Complaint Procedure | 6:10 – 6:15 |
| 3. LCAP Public Hearing and Steps to Adoption | 6:15 – 6:30 |
| 4. Response to Committee Comments on the Draft LCAP | 6:30 – 6:50 |
| 5. Reflections and Next Steps | 6:50 – 7:50 |
| 6. Public Comment (if needed) | 7:50 – 8:00 |

Contacts

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SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
BOARD COMMUNICATION

BC NO: CIO-27

CONFIDENTIAL ITEM	No:	<input checked="" type="checkbox"/>	Yes:	<input type="checkbox"/>	Date: 6/2/2017
Approved by: José L. Banda, Superintendent					
To the Members of the Board of Education					
Prepared by: Elliot Lopez, Chief Information Officer			Contact Email: elliott-lopez@scusd.edu		
Subject: Response Analysis of First Draft 2017-20 LCAP Feedback Survey					

As presented at the June 1 Board Meeting, the feedback and engagement process for the Local Control and Accountability Plan (LCAP) includes a stakeholder feedback [survey](#) on the [First Draft of the 2017-20 LCAP](#).

The survey began with a view of the [Student Group Report](#) found on the California School Dashboard. Highlights of the First Draft LCAP were also provided. After reviewing the data on the California School Dashboard and the goals in the LCAP, respondents were asked if they agreed with, were unsure about, or disagreed with whether the actions and services support each of the LCAP goals.

Through collaboration with our Communications Office and Family and Community Engagement department, the survey was shared on the district’s Facebook page and website, on individual school websites, through text messages to families and via paper surveys at family engagement activities throughout the district.

In total we received 526 responses: 483 in English and 43 in Spanish.

Below are detailed survey results which will be reviewed and considered by Executive Cabinet in the process of revising the LCAP for discussion at the public hearing on June 15.

We are working with the Board office to schedule meetings with Board members (“2 x 2s”) prior to the June 15 public hearing to receive your input on the plan and provide additional information. We look forward to discussing the plan and process with you in detail.

Table 1: Response Rates and Numbers by Race/Ethnicity

	Percent Completion	Number Completion
White	40%	208
Declined to Answer	18%	97
Hispanic or Latino	17%	89
Two or More Races/Ethnicity	10%	52
Asian	6%	33
Black or African American	5%	26
American Indian or Alaska Native	2%	10
Filipino	1%	6
Native Hawaiian or Other Pacific Islander	1%	4

Table 2: Response Rates and Numbers by Respondent Group

	Percent Completion	Number Completion
Teachers / Certificated Employees	43%	228
Parents / Guardians	30%	160
Classified Employees	14%	75
Administration/ Management Employees	8%	42
Community Members	3%	18

Table 3: Average Percent Agreement of ALL Actions and Services, by Goal

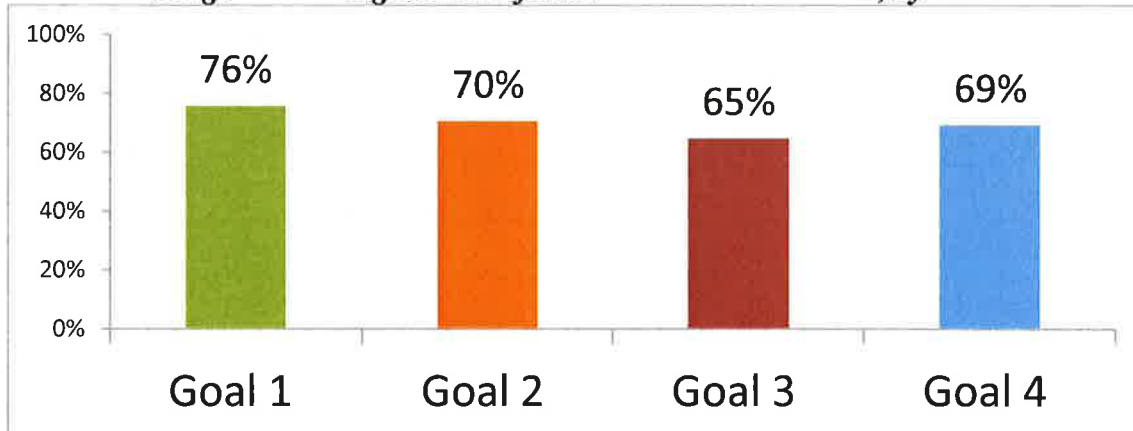


Table 4: Percent Agreement of EACH Action and Service, Goal 1

Goal 1 - Actions and Services	% Agree
Teacher recruitment and retention	91%
Counselors	85%
Professional Learning	80%
Work Based Learning and Career Technical Education	79%
School Psychologists	77%
Preschool & Transitional Kindergarten	69%
Foster Youth Tutoring and Case Management	67%
Librarians	67%
Multilingual Literacy	63%
Average % Agree	76%

Table 5: Percent Agreement of EACH Action and Service, Goal 2

Goal 2 - Actions and Services	% Agree
Clean and Well Maintained Schools	95%
Positive School Climate	88%
After School Programs	84%
District Nurses	82%
Student Support Centers	78%
Assistant Principals	72%
Transportation	70%
Homeless Services Coordinator	68%
Dropout Prevention Specialist	65%
School Resource Officers	65%
Bully Prevention Specialist	60%
Safe Schools Manager	45%
Safe Haven Training	42%
Average % Agree	70%

Table 6: Percent Agreement of EACH Action and Service, Goal 3

Goal 3 - Actions and Services	% Agree
Translation and Interpretation Services	81%
Parent Outreach and Education Services	77%
Fingerprinting	67%
Parent Teacher Home Visits	62%
Parent Advisors at School Sites	56%
Parent Meeting Supplies	45%
Average % Agree	65%

Table 7: Percent Agreement of EACH Action and Service, Goal 4

Goal 4 - Actions and Services	% Agree
Improve Customer Service District wide	77%
Data Collection and Reporting	62%
Average % Agree	69%

Table 8: Average Percent Agreement of ALL Actions and Services by Respondent Group, Goal 1

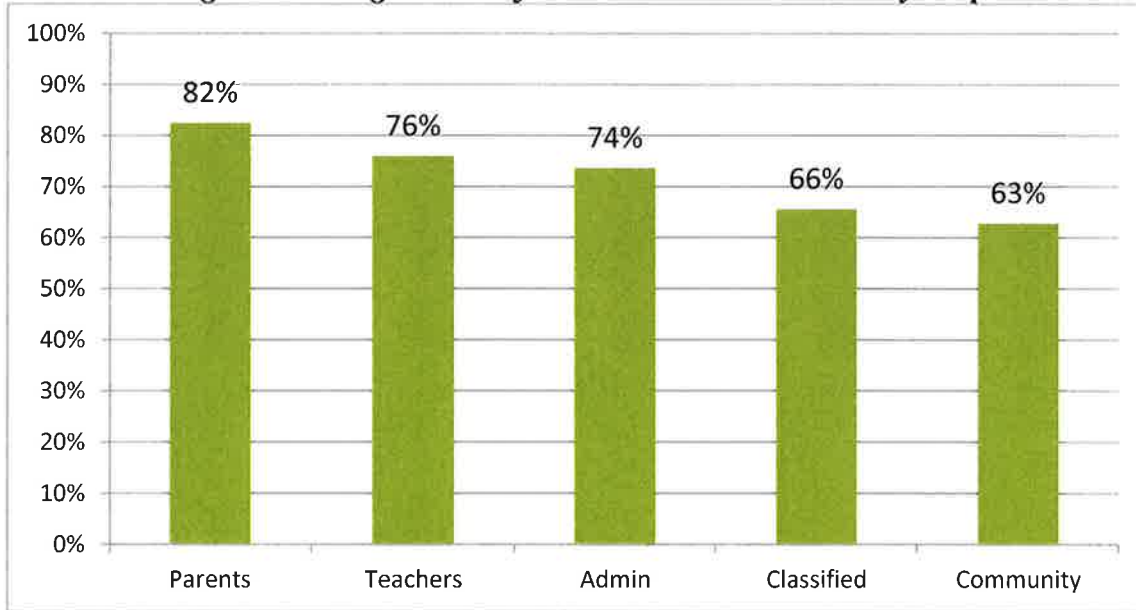


Table 9: Average Percent Agreement of ALL Actions and Services by Respondent Group, Goal 2

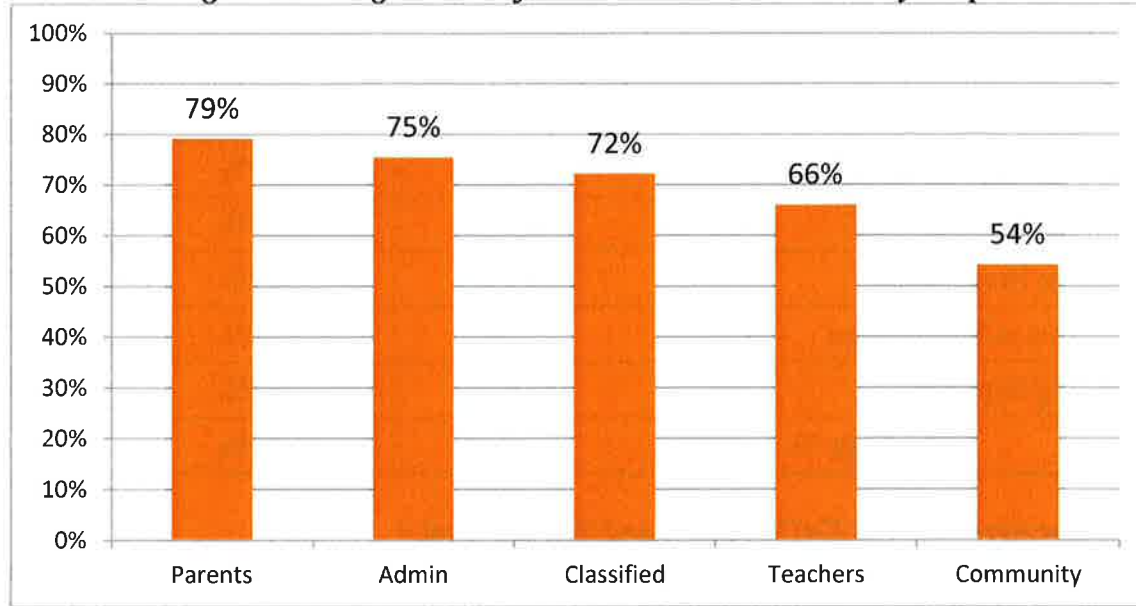


Table 10: Average Percent Agreement of ALL Actions and Services by Respondent Group, Goal 3

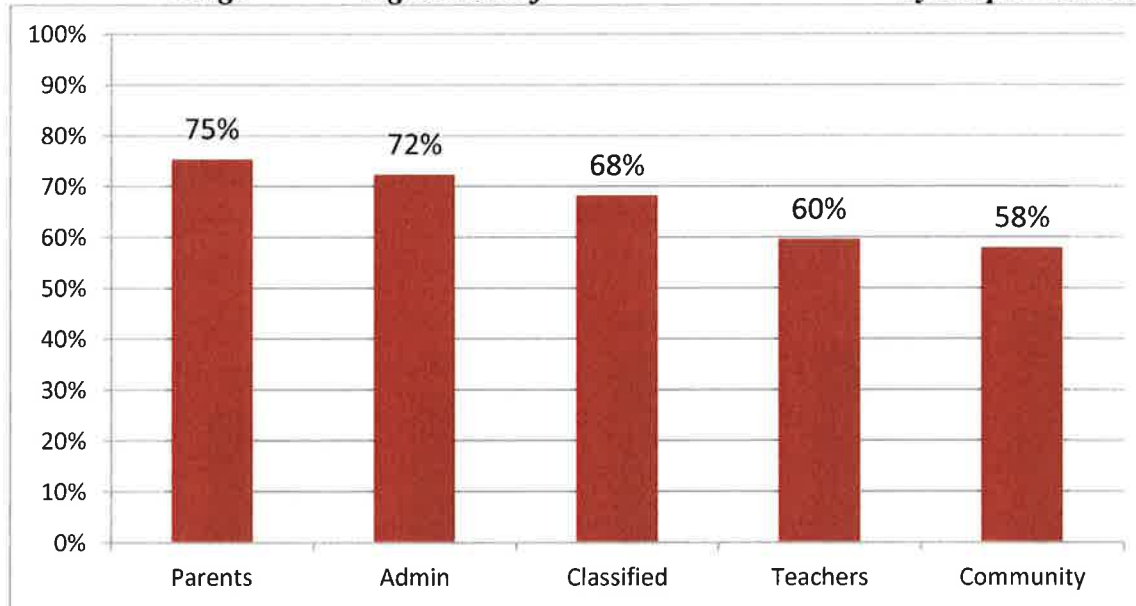


Table 11: Average Percent Agreement of ALL Actions and Services by Respondent Group, Goal 4

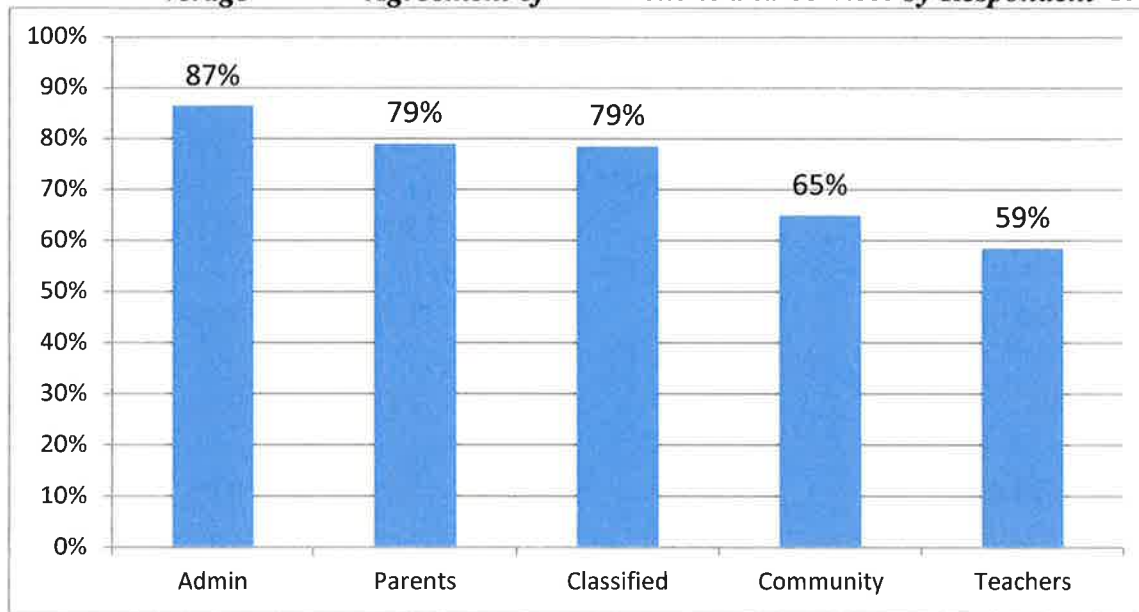


Table 12: Percent Agreement of EACH Action and Service by Respondent Group, Goal 1

Goal 1 Actions and Services	Teachers	Parents	Classified	Admin	Community
Teacher recruitment and retention	96%	88%	80%	98%	76%
Professional Learning	81%	81%	77%	88%	65%
Preschool & Transitional Kindergarten	71%	76%	56%	65%	59%
Counselors	88%	89%	73%	83%	76%
Librarians	73%	78%	41%	53%	35%
Work Based Learning and Career Technical Education	76%	89%	76%	75%	71%
School Psychologists	81%	83%	61%	75%	59%
Multilingual Literacy	57%	74%	62%	63%	65%
Foster Youth Tutoring and Case Management	61%	84%	64%	63%	59%
Average % Agree	76%	82%	66%	74%	63%

Table 13: Percent Agreement of EACH Action and Service by Respondent Group, Goal 2

Goal 2 Actions and Services	Teachers	Parents	Classified	Admin	Community
Safe Schools Manager	34%	60%	55%	58%	18%
Safe Haven Training	33%	57%	52%	38%	29%
School Resource Officers	60%	71%	64%	88%	47%
Assistant Principals	71%	78%	58%	90%	65%
Positive School Climate	87%	96%	82%	93%	76%
Bully Prevention Specialist	50%	76%	68%	70%	29%
Dropout Prevention Specialist	58%	79%	76%	60%	41%
District Nurses	85%	82%	77%	85%	65%
After School Programs	84%	93%	77%	83%	76%
Student Support Centers	71%	89%	83%	83%	59%
Homeless Services Coordinator	63%	78%	70%	70%	65%
Transportation	66%	79%	79%	65%	47%
Clean and Well Maintained Schools	97%	91%	98%	98%	88%
Average % Agree	66%	79%	72%	75%	54%

Table 14: Percent Agreement of EACH Action and Service by Respondent Group, Goal 3

Goal 3 Actions and Services	Teachers	Parents	Classified	Admin	Community
Parent Outreach and Education Services	76%	86%	70%	70%	82%
Fingerprinting	60%	74%	76%	85%	41%
Parent Teacher Home Visits	56%	73%	62%	70%	47%
Translation and Interpretation Services	82%	84%	74%	90%	76%
Parent Advisors at School Sites	49%	68%	59%	53%	53%
Parent Meeting Supplies	37%	60%	48%	38%	35%
Average % Agree	60%	75%	68%	72%	58%

Table 15: Percent Agreement of EACH Action and Service by Respondent Group, Goal 4

Goal 4 Actions and Services	Teachers	Parents	Classified	Admin	Community
Data Collection and Reporting	49%	69%	74%	90%	59%
Improve Customer Service District wide	68%	89%	83%	83%	71%
Average % Agree	59%	79%	79%	87%	65%



HUMAN RESOURCE SERVICES
P.O. Box 246870 • Sacramento, CA 95824-6870
(916) 643-9050 • FAX (916) 399-2016

José L. Banda, *Superintendent*
Cancy McArn, *Chief Human Resources Officer*
Christina Villegas, *Director II*

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Trustee Area 5

Natalie Rosas
Student Board Member

DATE: May 26, 2017

TO: Parents, Students, Staff, Community Members, et. Al

FROM: Human Resource Services Department

RE: Annual Notification of Uniform Complaint Procedures (UCP) Revision

This notification memo is sent to advise you that we have made some additions to our Annual Notification of Uniform Complaint Procedures for the 2016-17 school year. A UCP complaint are those that allege unlawful discrimination and violation of state or federal laws governing educational programs, pupil fees, and the Local Control Accountability Plan (LCAP).

Enclosed please find a copy of the revised notification for your records.

Should you have any questions, please feel free to contact our office and/or me directly at (916) 643-7496.



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Student Board Member

**ANNUAL NOTIFICATION
OF THE UNIFORM COMPLAINT PROCEDURES (UCP)
May 8, 2017**

For students, employees, parents or guardians of its students, school and district advisory committees, appropriate private school officials or representatives, and other interested parties

The Sacramento City Unified School District (SCUSD) has the primary responsibility to insure compliance with applicable state and federal laws and regulations and has established procedures to address allegations of unlawful discrimination, harassment, intimidation and/or bullying complaints alleging violation of state or federal laws governing educational programs.

SCUSD shall investigate and seek to resolve complaints using policies and procedures known as the Uniform Complaint Procedures (UCP) adopted by our local board to address unlawful discrimination, harassment, intimidation, and/or bullying regarding or based on, actual or perceived characteristics such as, age, ancestry, color, ethnic group identification, gender expression, gender identity, gender, mental or physical disability, nationality, national origin, race or ethnicity, religion, sex, or sexual orientation, or on the basis or a person's association with a person or group with one or more of these actual or perceived characteristics, or in any program or activity that receives or benefits from state financial assistance. The UCP shall also be used when addressing complaints alleging failure to comply with state and/or federal laws in Adult Education, Consolidated Categorical Aid Programs, Migrant Education, California Peer Assistance and Review Programs for Teachers, Career Technical and Technical Education and Career Technical and Technical Training Programs, Career Technical Education, Course Periods Without Educational Content, Economic Impact Aid, Education of Pupils in Foster Care and Pupils who are Homeless, Regional Occupational Centers and Programs, School Safety Plans, State Preschool, Child Care and Developmental Programs, Child Nutrition Programs, Special Education Programs, Federal Safety Planning Requirements, After School Education and Safety, Compensatory Education, Every Student Succeeds Act/No Child Left Behind, Local Control Accountability Plans (including Charter Schools as describe in EC§47606.5 and §47607.3), Tobacco-Use Prevention Education, Agricultural Vocational Education, American Indian Education Centers and Early Childhood Education Program Assessments, Bilingual Education, Physical Education Instructional Minutes and pertaining to prohibitive requirements to pay pupil fees for participation in an educational activity. The UCP shall also be used to resolve complaints of noncompliance with requirements related to reasonable accommodations for lactating students or pupil, educational rights of foster youth and homeless students, assignment of students to courses without educational content for more than one week per semester or to courses they have previously completed, and physical educational instructional minutes in elementary schools.

Complaints must be filed in writing with the following compliance officer(s):

<p>Cancy McArn Chief Human Resources Officer 5735 47th Avenue Sacramento, CA 95824 Phone: (916) 643-9050 Fax: (916) 399-2016</p>	<p style="text-align: center;">Student related:</p> <p>Stephan Brown Director, Student Hearing & Placement Department 5735 47th Avenue Sacramento, CA 95824 Phone: (916) 643-9425 Fax: (916) 399-2029</p>
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Complaints alleging discrimination, harassment, intimidation and/or bullying must be filed within six (6) months from the date the alleged discrimination, harassment, intimidation and/or bullying complaint occurred or the date the complainant first obtained knowledge of the facts of the alleged discrimination, harassment, intimidation and/or bullying, unless the time for filing is extended by the superintendent or his or her designee.

Complaints will be investigated and a written Decision or report will be sent to the complainant within sixty (60) days from the receipt of the complaint. This sixty (60) day time period may be extended by written agreement of the complainant. SCUSD's person responsible for investigating the complaint shall conduct and complete the investigation in accordance with Title 5 Code of Regulations (T5CCR) sections 4680-4687 and in accordance with local procedures adopted under section 4621 (T5CCR).

The complainant has a right to appeal SCUSD's Decision to the California Department of Education (CDE) by filing a written appeal within 15 days of receiving SCUSD's Decision. The appeal must include a copy of the complaint filed with SCUSD and a copy of SCUSD's Decision.

Civil law remedies may be available under state or federal discrimination, harassment, intimidation or bullying laws, if applicable. In appropriate cases, an appeal may be filed pursuant to Education Code Section 262.3. A complainant may pursue available civil law remedies outside of SCUSD's complaint procedures. Complainants may seek assistance from mediation centers or public/private interest attorneys. Civil law remedies that may be imposed by a court include, but are not limited to, injunctions and restraining orders.

Pupil Fees:

A pupil enrolled in a District school shall not be required to pay a pupil fee for participation in an educational activity. Complaints alleging pupil fees shall be filed no later than one year from the date the alleged violation occurred. (5 CCR §4630(c) (2))

All of the following requirements apply to the prohibition identified above:

- All supplies, materials, and equipment needed to participate in educational activities shall be provided to pupils free of charge.
- A fee waiver policy shall not make a pupil fee permissible.
- The District shall not establish a two-tier educational system by requiring a minimal educational standard and also offering a second, higher educational standard that pupils may only obtain through payment of a fee or purchase of additional supplies that the school district or school does not provide.

- The District shall not offer course credit or privileges related to educational activities in exchange for money or donations of goods or services from a pupil or a pupil's parents or guardians, and a school district or school shall not remove course credit or privileges related to educational activities, or otherwise discriminate against a pupil, because the pupil or the pupil's parents or guardians did not or will not provide money or donations of goods or services to the school district or school.

The District shall not be prohibited solicitation of voluntary donations of funds or property, voluntary participation in fundraising activities, or school districts, schools, and other entities from providing pupils prizes or other recognition for voluntarily participating in fundraising activities.

This is declarative of existing law and shall not be interpreted to prohibit the imposition of a fee, deposit, or other charge otherwise allowed by law.

A complaint of noncompliance with the requirements of this pupil fee law may be filed with the principal of a school under the Uniform Complaint Procedures set forth in Chapter 5.1 (commencing with Section 4600) of Division 1 of Title 5 of the California Code of Regulations.

A complaint may be filed anonymously if the complaint provides evidence or information leading to evidence to support an allegation of noncompliance with the requirements.

A pupil fees or LCAP complaint may be filed anonymously if the complainant provides evidence or information leading to evidence to support the complaint.

The District will investigate all allegations of unlawful discrimination, harassment, intimidation or bullying against any protected group as identified in Education Code section 200 and 220 and Government Code section 11135, including any actual or perceived characteristics as set forth in Penal Code section 422.55 or on the basis or a person's association with a person or group with one or more of these actual or perceived characteristics in any program or activity conducted by the District, which is funded directly by, or that receives or benefits from any state financial assistance.

A COMPLAINANT NOT SATISFIED WITH THE DECISION OF THE DISTRICT REGARDING SPECIFIC PROGRAMS HAS A RIGHT TO APPEAL THE DECISION TO THE CALIFORNIA DEPARTMENT OF EDUCATION BY FILING A WRITTEN APPEAL WITHIN 15 DAYS OF RECEIVING SCUSD'S DECISION. THE APPEAL MUST INCLUDE A COPY OF THE COMPLAINT FILED WITH SCUSD AND A COPY OF SCUSD'S DECISION.

A complainant not satisfied with the decision of a district has a right to appeal the decision to the California Department of Education by filing a written appeal within 15 days of receiving SCUSD's decision. The appeal must include a copy of the complaint filed with SCUSD and a copy of SCUSD's decision.

Civil law remedies may be available under state or federal discrimination, harassment, intimidation or bullying laws, if applicable, and of the appeal pursuant to Education Code Section 262.3. (EC §§234.1, 262.3, 49013; 5 CCR §4622)

If the District finds merit in a complaint, or the California Department of Education finds merit in an appeal, the District shall provide a remedy to all affected pupils, parents, and guardians that, where applicable, includes reasonable efforts by the District to ensure full reimbursement to all affected pupils, parents, and guardians, subject to procedures established through regulations adopted by the state board.

Information regarding the requirements of this pupil fee law shall be included in the annual notification distributed to pupils, parents and guardians, employees, and other interested parties pursuant to Section 4622 of Title 5 of the California Code of Regulations.

The District shall establish local policies and procedures to implement the provisions of this law. (cf. Education Code 49011—49013)

The District shall post a standardized notice of the educational rights of foster and homeless youth, as specified in Education Code Sections 48853, 48853.5, 49069.5, 51225.1, and 51225.2. This notice shall include complaint process information, as applicable.

A copy of SCUSD's UCP policy and complaint procedures shall be available free of charge and via the District website www.scusd.edu.

(Revision 5/2017)