SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION

Agenda Item# 13.1m

Meeting Date: January 18, 2024

Subject: **Resolution No. 3371 Authorizing Piggyback Contract for Purchase of Classroom Furniture Pursuant to Public Contract Code Section 20118**

- ☐ Information Item Only
- ☐ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: _____)
- ☐ Conference/Action
- ☒ Action
- ☐ Public Hearing

Division: Business Services

Recommendation: Approve Resolution No. 3371 Authorizing Piggyback Contract for the Purchase of Pursuant to Public Contract Code Section 20118

Background/Rationale:

District staff recommends the Board adopt Resolution No. 3371 to authorize and approve the District's "Piggyback" utilizing Los Rios Community College District contract for the PURCHASE of Classroom Furniture with Campbell Keller in the amount of $ 745,000.00 for California Middle School.

Under Public Contract Code section 20111, the District is required, absent an exception, to competitively bid the lease or purchase of equipment, materials, or supplies exceeding the bid threshold of $109,300 for 2023. However, Public Contract Code section 20118, commonly referred to as the "piggybacking" statute, is an exception to the competitive bidding requirement, and allows the District to lease or purchase equipment, materials, or supplies by utilizing an existing contract, authorized by law, between a vendor and another public agency, pursuant to the same terms and equal prices of the existing contract.

Los Rios Community College solicited Bid 19017, awarded to Campbell Keller to provide furniture, design, installation and additional related support services. The contract is active through August 24, 2024. The Contract states that any public agency in the state of California may "Piggyback" to purchase furniture and related support services per the items and the conditions at the same terms as the awarded Contract.

District staff performed their due diligence and researched the costs and terms of the Piggyback Contract, believe that the prices of the Piggyback Contract are reasonable, and that it would be in the best interest of the District to utilize the Piggyback Contract to purchase classroom furniture pursuant to the proposed Contract Agreement for classroom furniture with Campbell Keller, attached to Resolution No. 3371.

Financial Considerations:

District will reduce its costs of procurement by "piggybacking" on a contract that has already been competitively bid by another public entity in accordance with law.

LCAP Goal(s):

Documents Attached:

Resolution No. 3371 Authorizing Piggyback Contract for the Purchase of Classroom Furniture Pursuant to Public Contract Code Section 20118

Estimated Time of Presentation:	__n/a____
Submitted by:	Janea Marking, Chief Business and Operations Officer
	Tina Alvarez-Bevens, Contract Analyst
Approved by:	Lisa Allen, Interim Superintendent

RESOLUTION NO. 3371

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT

RESOLUTION OF THE BOARD OF EDUCATION AUTHORIZING PIGGYBACK CONTRACT FOR THE PURCHASE OF CLASSROOM FURNITURE PURSUANT TO PUBLIC CONTRACT CODE SECTION 20118

WHEREAS, the Sacramento City Unified School District ("District") seeks to purchase Classroom Furniture ("Products") from Campbell Keller ("Vendor").

WHEREAS, pursuant to Public Contract Code section 20111, the District is required to competitively bid the "purchase of equipment, materials, or supplies to be furnished, sold, or leased to the district," that exceed $109,300 in 2023;

WHEREAS, Public Contract Code section 20118 is an exception to this requirement and states:

> Notwithstanding Sections 20111 and 20112, the governing board of any school district without advertising for bids, if the board has determined it to be in the best interests of the district, may authorize by contract, lease, requisition, or purchase order, any public corporation or agency, including any county, city, town, or district, to lease data-processing equipment, purchase materials, supplies, equipment, automotive vehicles, tractors, and other personal property for the district in the manner in which the public corporation or agency is authorized by law to make the leases or purchases from a vendor. Upon receipt of the personal property, if the property complies with the specifications set forth in the contract, lease, requisition, or purchase order, the school district may draw a warrant in favor of the public corporation or agency for the amount of the approved invoice, including the reasonable costs to the public corporation or agency for furnishing the services incidental to the lease or purchase of the personal property, or the school district may make payment directly to the vendor. Alternatively, if there is an existing contract between a public corporation or agency and a vendor for the lease or purchase of the personal property, a school district may authorize the lease or purchase of personal property directly from the vendor by contract, lease, requisition, or purchase order and make payment to the vendor under the same terms that are available to the public corporation or agency under the contract;

WHEREAS, the District wishes to purchase the Products by utilizing an existing contract between a public corporation or agency and Vendor;

WHEREAS, the Los Rios Community College District competitively bid and awarded a contract to Vendor for purchase of the Products ("Piggyback Contract");

WHEREAS, the Piggyback Contract includes a provision, pursuant to Public Contract Code section 20118, allowing other public agencies, including school districts, to purchase the Products from Vendor, under the same terms and at equal prices set forth in the Piggyback Contract; and

WHEREAS, District staff have researched the costs and terms of the Piggyback Contract and believe that the prices under the Piggyback Contract are reasonable and that it

is in the best interest of the District to utilize the Piggyback Contract to purchase the Products from Vendor.

NOW, THEREFORE, the Board of Education of the Sacramento City Unified School District hereby finds, determines, declares, orders, and resolves as follows:

1. That the foregoing recitals are true.

2. That it is in the best interests of the District to purchase the Products from Vendor via the Piggyback Contract.

3. That it hereby approves the proposed "Agreement Incorporating Piggyback Contract for classroom furniture with Vendor," attached hereto as **Exhibit "A."**

4. That it hereby authorizes the District's Superintendent and designees to take all further action necessary to otherwise carry out, give effect to, and comply with the terms and intent of this Resolution, including to finalize and execute the agreement in accordance with the parameters of Public Contract Code section 20118.

ADOPTED AND APPROVED by the Board of Education of the Sacramento City Unified School District this ____ day of _____, 2024, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

By: _____
Lavinia Grace Phillips, President

Attest:

By: _____
Jasjit Singh, 1st Vice President

EXHIBIT "A"

AGREEMENT INCORPORATING PIGGYBACK CONTRACT