



# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 12.2

**Meeting Date:** September 15, 2016

**Subject:** Head Start / Early Head Start / Early Head Start Expansion Reports

- ☒ Information Item Only
- ☐ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- ☐ Conference/Action
- ☐ Action
- ☐ Public Hearing

**Division:** Academic Office/Child Development

**Recommendation:** None

**Background/Rationale:** The Office of Head Start, under the auspices of the U.S. Department of Health and Human Services/Administration for Children and Families, mandates that all Head Start/Early Head Start governing entities receive specified reports related to the operational and fiduciary status of the program. These reports must include information and/or a status update in the followings areas: budget, credit card usage, USDA meals/snacks, enrollment, and program updates or summaries, if applicable. Attached, are essential monthly reports for Board members' review.

**Financial Considerations:** N/A

**LCAP Goal(s):** College, Career and Life Ready Graduates; Family and Community Empowerment

**Documents Attached:**

1. Head Start/Early Head Start Monthly Report Summary - July
2. Child Development June 2016 Fiscal Report – Head Start Basic
3. Child Development June 2016 Fiscal Report – Head Start Training & Technical Assistance
4. Child Development June 2016 Fiscal Report – Early Head Start Basic
5. Child Development June 2016 Fiscal Report – Early Head Start Training & Technical Assistance
6. Child Development June 2016 Fiscal Report – Early Head Start CCP Basic
7. Child Development June 2016 Fiscal Report – Early Head Start CCP Training & Technical Assistance
8. Child Development June 2016 Fiscal Report – Early Head Start CCP Start Up
9. Head Start/Early Head Start Monthly Report Summary - August
10. Child Development July 2016 Fiscal Report – Head Start Basic
11. Child Development July 2016 Fiscal Report – Head Start Training & Technical Assistance

12. Child Development July 2016 Fiscal Report – Early Head Start Basic
13. Child Development June 2016 Fiscal Report – Early Head Start Training & Technical Assistance
14. Head Start/Early Head Start Monthly Report Summary - September
15. Child Development Year End Fiscal Report August 2015-July 2016 – Head Start Basic
16. Child Development Year End Fiscal Report August 2015-July 2016 – Head Start Training & Technical Assistance
17. Child Development Year End Fiscal Report August 2015-July 2016 – Early Head Start Basic
18. Child Development Year End Fiscal Report August 2015-July 2016 – Early Head Start Training & Technical Assistance
19. Child Development Year End Fiscal Report August 2015-July 2016 – Early Head Start CCP Basic
20. Child Development Year End Fiscal Report August 2015-July 2016 – Early Head Start CCP Training & Technical Assistance
21. Child Development Year End Fiscal Report August 2015-July 2016 – Early Head Start CCP Start Up

**Estimated Time of Presentation:** N/A

**Submitted by:** Jacquie Bonini, Director, Child Development

**Approved by:** Iris Taylor, Chief Academic Officer

**Attachment 1**  
**Head Start / Early Head Start**  
**Monthly Report Summary**  
**July 2016**

**Budget Reports**

HS, EHS, CCP June 2016 Reports

**USDA Meals and Snacks for May 2016**

	<b><i>Breakfast</i></b>	<b><i>Lunch</i></b>	<b><i>Snack am</i></b>	<b><i>Snack pm</i></b>
Early Head Start	679	810	NA	454
Head Start Part-day	4313	1052	4320	1055
Head Start Wrap	7318	6406	NA	5740
Full-day Collaboration	3647	4048	NA	2469

**USDA Meals and Snacks for June 2016**

	<b><i>Breakfast</i></b>	<b><i>Lunch</i></b>	<b><i>Snack am</i></b>	<b><i>Snack pm</i></b>
Early Head Start	701	780	NA	451
Head Start Part-day	4659	1105	4686	1159
Head Start Wrap	8530	6946	NA	6295
Full-day Collaboration	4118	4519	NA	2928

**Credit Card Statements**

June 2016: \$891.01 – Diapers for Early Head Start

**Enrollment Report for June 2016**

<b>Head Start Enrollment</b>	
Funded Enrollment	1211
Actual Enrollment	1200
Percentage of Actual Attendance	86%

<b>Early Head Start Enrollment</b>	
Funded Enrollment	144
Actual Enrollment	150
Percentage of Actual Attendance	86%

<b>Early Head Start Expansion Enrollment</b>	
Funded Enrollment	40
Actual Enrollment	41
Percentage of Actual Attendance	81%

**Disabilities Report for June 2016**

Head Start           147  
 Early Head Start    5  
 EHS Expansion       4

**Comments/Program Up-dates**

There are no program updates at this time.

## Attachment 2

**SETA MONTHLY FISCAL REPORT**  
 925 Del Paso Blvd., Suite 100, Sacramento, CA 95815

R5210

Month: June 1 - June 30, 2016Agreement No.: 09CH0012-005Delegate: SCUSD - Child Development DepartmentProgram: ☒ PA 22 HS BASIC R5210Remit to address General Accounting Department - 802A☐ PA 20 BASIC T/TA☐ PA 25 EHS☐ PA 26 EHS T/TA☐ OTHER5735 47th AvenueSACRAMENTO, CA 95824

		Actual Expenses		* Current Budget	Unexpended Balance
Cost Item		Current Period & Adjustments	Cumulative To Date		
I.  A D M I N	Personnel	14,726.88	123,702.08	324,782.00	201,079.92
	Fringe Benefits	5,703.26	54,892.70	200,814.00	145,921.30
	Travel	0.00	0.00	0.00	0.00
	Equipment	0.00	0.00	0.00	0.00
	Supplies	2,040.43	4,788.55	20,000.00	15,211.45
	Contractual	0.00	0.00	0.00	0.00
	Construction	0.00	0.00	0.00	0.00
	Other	85.35	668.79	1,200.00	531.21
	Indirect Costs 3.91%	33,989.19	311,058.43	324,203.00	13,144.57
	I. TOTAL ADMINISTRATION	\$56,545.11	\$495,110.55	\$870,999.00	\$375,888.45
	Non-Federal Administration				
	Total Fed. And Non-Fed. Administration	\$56,545.11	\$495,110.55	\$870,999.00	\$375,888.45
II.  P R O G R A M	Personnel	492,293.88	4,715,843.98	4,400,388.00	(315,455.98)
	Fringe Benefits	290,185.18	2,865,342.70	2,811,013.00	(54,329.70)
	Travel	1,376.62	2,652.87	3,000.00	347.13
	Equipment	0.00	0.00	0.00	0.00
	Supplies	32,397.68	73,558.73	272,059.00	198,500.27
	Contractual	0.00	0.00	0.00	0.00
	Construction	0.00	0.00	0.00	0.00
	Other	30,479.54	114,007.77	258,373.00	144,365.23
	II. TOTAL PROGRAM	\$846,732.90	\$7,771,406.05	\$7,744,833.00	(26,573.05)
	NON-FEDERAL PROGRAM Basic & T/TA Additional prior months & May & June	\$488,680.41	\$2,527,791.63	\$2,158,958.00	(368,833.63)
	TOTAL SETA COSTS ( I + II )	\$903,278.01	\$8,266,516.60	\$8,615,832.00	349,315.40
Gerardo Castillo		7/12/2016	Shelagh Ferguson	916.643.7878	
Chief Business Officer - Authorized Signature		Date	Prepared By	Phone	

**SETA MONTHLY FISCAL REPORT**

925 Del Paso Blvd., Suite 100, Sacramento, CA 95815

**R5212**Month: June 1 - June 30, 2016Agreement No.: 09CH0012-005Delegate: SCUSD - Child Development DepartmentProgram: ☐ PA 22 HS BASICRemit to address General Accounting Department - 802A☒ PA 20 BASIC T/TA R52125735 47th Avenue☐ PA 25 EHSSACRAMENTO, CA 95824☐ PA 26 EHS T/TA☐ OTHER

Cost Items		Actual Expenses		* Current Budget	Unexpended Balance
		Current Period & Adjustments	Cumulative To Date		
I.	Personnel				0.00
	Fringe Benefits				0.00
	Travel				0.00
	Equipment				0.00
	Supplies				0.00
	Contractual				0.00
	Construction				0.00
	Other				0.00
	Indirect 3.91%	159.41	752.58	753.00	0.42
	I. TOTAL ADMINISTRATION	\$159.41	\$752.58	\$753.00	\$0.42
II.	Non-Federal Administration				
	Total Fed. And Non-Fed. Administration	\$159.41	\$752.58	\$753.00	\$0.42
	Personnel	0.00	0.00	0.00	0.00
	Fringe Benefits	0.00	0.00	0.00	0.00
	Travel	1,520.62	1,853.49	900.00	(953.49)
	Equipment	0.00	0.00	0.00	0.00
	Supplies	0.00	1,037.50	1,100.00	62.50
	Contractual	0.00	0.00	0.00	0.00
	Construction	0.00	0.00	0.00	0.00
	Other	2,556.43	16,356.43	17,247.00	890.57
TOTAL SETA COSTS (I + II)	II. TOTAL PROGRAM	\$4,077.05	\$19,247.42	\$19,247.00	(0.42)
	NON-FEDERAL PROGRAM Basic & T/TA August	\$0.00	\$0.00	\$0.00	0.00
		\$4,236.46	\$20,000.00	\$20,000.00	0.00

Gerardo Castillo

7/12/2016

Shelagh Ferguson

916.643.7878

Chief Business Officer - Authorized Signature

Date

Prepared By

Phone



**SETA MONTHLY FISCAL REPORT**

925 Del Paso Blvd., Suite 100, Sacramento, CA 95815

**R5213**Month: June 1 - June 30, 2016Agreement No.: 09CH0012-005Delegate: SCUSD - Child Development DepartmentProgram: ☐ PA 22 HS BASICRemit to address General Accounting Department - 802A☐ PA 20 BASIC T/TA5735 47th Avenue☒ PA 25 EHS

R5213

SACRAMENTO, CA 95824☐ PA 26 EHS T/TA☐ OTHER

Cost Item		Actual Expenses		* Current Budget	Unexpended Balance
		Current Period & Adjustments	Cumulative To Date		
I.  A D M I N	Personnel	2,341.72	21,482.69	39,087.00	17,604.31
	Fringe Benefits	1,149.09	11,184.14	31,096.00	19,911.86
	Travel	0.00	0.00	0.00	0.00
	Equipment	0.00	0.00	0.00	0.00
	Supplies	1,034.32	2,248.01	1,500.00	(748.01)
	Contractual	0.00	0.00	0.00	0.00
	Construction	0.00	0.00	0.00	0.00
	Other	2,449.47	2,490.30	100.00	(2,390.30)
	Indirect Costs 3.91%	5,454.81	48,016.86	57,836.00	9,819.14
	I. TOTAL ADMINISTRATION	\$12,429.41	\$85,422.00	\$129,619.00	\$44,197.00
II.  P R O G R A M	Non-Federal Administration				
	Total Fed. And Non-Fed. Administration	\$12,429.41	\$85,422.00	\$129,619.00	\$44,197.00
	Personnel	77,684.59	711,417.76	748,070.00	36,652.24
	Fringe Benefits	43,227.18	450,839.41	623,367.00	172,527.59
	Travel	0.00	0.00	0.00	0.00
	Equipment	0.00	0.00	0.00	0.00
	Supplies	3,363.93	8,062.15	17,808.00	9,745.85
	Contractual	0.00	0.00	0.00	0.00
	Construction	0.00	0.00	0.00	0.00
	Other	8,258.88	20,328.36	18,178.00	(2,150.36)
	II. TOTAL PROGRAM	\$132,534.58	\$1,190,647.68	\$1,407,423.00	216,775.32
NON-FEDERAL PROGRAM Basic & T/TA Additional April & May + June		\$33,407.30	\$215,532.74	\$391,152.00	175,619.26
TOTAL SETA COSTS (i + ii)		\$144,963.99	\$1,276,069.68	\$1,537,042.00	260,972.32

Gerardo Castillo

7/12/2016

Shelagh Ferguson

916.643.7878

Chief Business Officer - Authorized Signature

Date

Prepared By

Phone

**SETA MONTHLY FISCAL REPORT**

925 Del Paso Blvd., Suite 100, Sacramento, CA 95815

**R5216**Month: June 1 - June 30, 2016Agreement No.: 09CH0012-005Delegate: SCUSD - Child Development DepartmentProgram: ☐ PA 22 HS BASICRemit to address General Accounting Department - 802A☐ PA 20 BASIC T/TA5735 47th Avenue☐ PA 25 EHSSACRAMENTO, CA 95824☒ PA 26 EHS T/TA

R5216

☐ OTHER

Cost Item		Actual Expenses		* Current Budget	Unexpended Balance
		Current Period & Adjustments	Cumulative To Date		
I.  A D M I N	Personnel				0.00
	Fringe Benefits				0.00
	Travel				0.00
	Equipment				0.00
	Supplies				0.00
	Contractual				0.00
	Construction				0.00
	Other				0.00
	Indirect 3.91%	347.78	648.18	1,037.00	388.82
	I. TOTAL ADMINISTRATION	\$347.78	\$648.18	\$1,037.00	\$388.82
	Non-Federal Administration				
	Total Fed. And Non-Fed. Administration	\$347.78	\$648.18	\$1,037.00	\$388.82
II.  P R O G R A M	Personnel	0.00	0.00	0.00	0.00
	Fringe Benefits	0.00	0.00	0.00	0.00
	Travel	2,306.73	3,450.88	3,500.00	49.12
	Equipment	0.00	0.00	0.00	0.00
	Supplies	1,880.94	3,219.68	3,225.00	5.32
	Contractual	0.00	0.00	0.00	0.00
	Construction	0.00	0.00	0.00	0.00
	Other	4,706.84	9,906.85	19,802.00	9,895.15
					0.00
	II. TOTAL PROGRAM	\$8,894.51	\$16,577.41	\$26,527.00	9,949.59
	NON-FEDERAL PROGRAM Basic & T/TA August				
		\$0.00	\$0.00	\$0.00	0.00
TOTAL SETA COSTS (I + II)		\$9,242.29	\$17,225.59	\$27,564.00	10,338.41

Gerardo Castillo

7/12/2016

Shelagh Ferguson

916.643.7878

Chief Business Officer - Authorized Signature

Date

Prepared By

Phone



**CHILD DEVELOPMENT DEPARTMENT  
SETA MONTHLY FISCAL REPORT  
R5211**

Month: June 1 - June 30, 2016Agreement No.: 15C5551S0(2)Delegate: SACRAMENTO CITY UNIFIED SCHOOL DISTRICTProgram: ☒ PA 3125 EHS-CCP BASIC R5211Remit to address: GENERAL ACCOUNTING DEPARTMENT - 802A☐ PA 3120 EHS-CCP T/TA R52215735 47TH AVENUE☐ PA 3128 EHS-CCP START UP R5243SACRAMENTO, CA 95824

Cost Item		Actual Expenses		* Current Budget	Unexpended Balance
		Current Period & Adjustments	Cumulative To Date		
I.	Personnel	0.00	0.00	0.00	0.00
	Fringe Benefits	0.00	0.00	0.00	0.00
A	Occupancy	0.00	0.00	0.00	0.00
D	Staff Travel	0.00	0.00	0.00	0.00
M	Supplies	0.00	0.00	0.00	0.00
I	Other	0.00	0.00	0.00	0.00
N	Indirect Costs 4.51% & 3.91%	1,828.89	23,639.73	42,420.00	18,780.27
	I. TOTAL ADMINISTRATION	\$1,828.89	\$23,639.73	\$42,420.00	\$18,780.27
	NON-FEDERAL ADMINISTRATION *				
	TOTAL FED & NON-FED ADMIN	\$1,828.89	\$23,639.73	\$42,420.00	\$18,780.27
II.	a. Personnel**	25,465.58	333,893.65	473,475.00	139,581.35
	b. Fringe Benefits**	17,703.13	213,562.00	326,276.00	112,714.00
P	c. Travel	0.00	0.00	0.00	0.00
R	d. Equipment	94,188.86	105,707.14	150,000.00	44,292.86
O	e. Supplies	2,354.08	46,430.73	47,637.00	1,206.27
G	f. Contractual	0.00	0.00	0.00	0.00
R	g. Construction	0.00	0.00	0.00	0.00
A	h. Other	1,252.06	9,214.66	10,192.00	977.34
M					
	II. TOTAL PROGRAM	\$140,963.71	\$708,808.18	\$1,007,580.00	298,771.82
	NON-FEDERAL PROGRAM Basic & T/TA (38,641) June	\$21,588.11	\$183,045.78	\$272,160.00	89,114.22
	TOTAL SETA COSTS (I+II)	\$142,792.60	\$732,447.91	\$1,050,000.00	317,552.09
Gerardo Castillo		7/7/2016	Shelagh Ferguson	916.643.7878	
Chief Business Officer - Authorized Signature		Date	Prepared By	Phone	

**SUBSIDIZED SLOTS**

How many subsidized slots are you contractually obligated to retain?

8

How many subsidized slots do you currently have?

8

100%

If the number of current subsidized slots is less than the contractual obligation, then you must submit the "Subsidy Loss Reimbursement Claim Form" to receive a reimbursement for the lost subsidy.

# CHILD DEVELOPMENT DEPARTMENT SETA MONTHLY FISCAL REPORT

R5221

Month: June 1 - June 30, 2016Agreement No.: 15C5551S0(2)Delegate: SACRAMENTO CITY UNIFIED SCHOOL DISTRICTProgram: ☐ PA 3125 EHS-CCP BASIC R5211Remit to address: GENERAL ACCOUNTING DEPARTMENT - 802A☒ PA 3120 EHS-CCP T/TA R52215735 47TH AVENUE☐ PA 3128 EHS-CCP START UP R5243SACRAMENTO, CA 95824

Cost Item		Actual Expenses		* Current Budget	Unexpended Balance
		Current Period & Adjustments	Cumulative To Date		
I.	Personnel	0.00	0.00	0.00	0.00
	Fringe Benefits	0.00	0.00	0.00	0.00
	Occupancy	0.00	0.00	0.00	0.00
	Staff Travel	0.00	0.00	0.00	0.00
	Supplies	0.00	0.00	0.00	0.00
	Other	0.00	0.00	0.00	0.00
	Indirect Costs 4.51% & 3.91%	231.05	811.76	1,184.00	372.24
	I. TOTAL ADMINISTRATION	\$231.05	\$811.76	\$1,184.00	\$372.24
	NON-FEDERAL ADMINISTRATION *				
	TOTAL FED & NON-FED ADMIN	\$231.05	\$811.76	\$1,184.00	\$372.24
II.	a. Personnel**	0.00	1,398.51	2,000.00	601.49
	b. Fringe Benefits**	0.00	265.66	1,000.00	734.34
	c. Travel	3,962.51	8,160.71	8,293.00	132.29
	d. Equipment	0.00	0.00	0.00	0.00
	e. Supplies	0.00	4,699.19	500.00	(4,199.19)
	f. Contractual	0.00	0.00	0.00	0.00
	g. Construction	0.00	0.00	0.00	0.00
	h. Other	1,946.68	6,110.53	25,664.00	19,553.47
	II. TOTAL PROGRAM	\$5,909.19	\$20,634.60	\$37,457.00	16,822.40
	NON-FEDERAL PROGRAM	\$0.00	\$0.00	\$0.00	0.00
TOTAL SETA COSTS (I+II)		\$6,140.24	\$21,446.36	\$38,641.00	17,194.64

Gerardo Castillo

7/7/2016

Shelagh Ferguson

916.643.7878

Chief Business Officer - Authorized signature

Date

Prepared By

Phone

## SUBSIDIZED SLOTS

How many subsidized slots are you contractually obligated to retain?

8

How many subsidized slots do you currently have?

8

100%

If the number of current subsidized slots is less than the contractual obligation, then you must submit the "Subsidy Loss Reimbursement Claim Form" to receive a reimbursement for the lost subsidy.



**CHILD DEVELOPMENT DEPARTMENT  
SETA MONTHLY FISCAL REPORT  
R5243**

Month: June 1 - June 30, 2016Agreement No.: 15C5551S0(2)Delegate: SACRAMENTO CITY UNIFIED SCHOOL DISTRICTProgram: ☐ PA 3125 EHS-CCP BASIC R5211Remit to address: GENERAL ACCOUNTING DEPARTMENT - 802A☐ PA 3120 EHS-CCP T/TA R52215735 47TH AVENUE☒ PA 3128 EHS-CCP START UP R5243SACRAMENTO, CA 95824

Cost Item		Actual Expenses:		* Current Budget	Unexpended Balance
		Current Period & Adjustments	Cumulative To Date		
I A D M I N	Personnel	0.00	0.00	0.00	0.00
	Fringe Benefits	0.00	0.00	0.00	0.00
	Occupancy	0.00	0.00	0.00	0.00
	Staff Travel	0.00	0.00	0.00	0.00
	Supplies	0.00	0.00	0.00	0.00
	Other	0.00	0.00	0.00	0.00
	Indirect Costs 4.51% & 3.91%	0.00	0.00	0.00	0.00
	I. TOTAL ADMINISTRATION	\$0.00	\$0.00	\$0.00	\$0.00
	NON-FEDERAL ADMINISTRATION *				
	TOTAL FED & NON-FED ADMIN	\$0.00	\$0.00	\$0.00	\$0.00
II P R O G R A M	a. Personnel**	0.00	0.00	0.00	0.00
	b. Fringe Benefits**	0.00	0.00	0.00	0.00
	c. Travel	0.00	0.00	0.00	0.00
	d. Equipment	11,265.14	28,956.45	28,915.00	(41.45)
	e. Supplies	0.00	1,205.31	1,785.00	579.69
	f. Contractual	0.00	0.00	0.00	0.00
	g. Construction	0.00	0.00	0.00	0.00
	h. Other	0.00	525.00	0.00	(525.00)
	II. TOTAL PROGRAM	\$11,265.14	\$30,686.76	\$30,700.00	13.24
	NON-FEDERAL PROGRAM	\$0.00	\$0.00	\$0.00	0.00
TOTAL SETA COSTS (I + II)		\$11,265.14	\$30,686.76	\$30,700.00	13.24

Gerardo Castillo

7/7/2016

Shelagh Ferguson

916.643.7878

Chief Business Officer - Authorized Signature

Date

Prepared By

Phone

**SUBSIDIZED SLOTS**

How many subsidized slots are you contractually obligated to retain?

8

How many subsidized slots do you currently have?

8

100%

If the number of current subsidized slots is less than the contractual obligation, then you must submit the "Subsidy Loss Reimbursement Claim Form" to receive a reimbursement for the lost subsidy.

**Attachment 1  
Head Start / Early Head Start  
Monthly Report Summary  
August 2016**

**Budget Reports**

HS, EHS, CCP July 2016 Reports

**USDA Meals and Snacks for July 2016**

	<b><i>Breakfast</i></b>	<b><i>Lunch</i></b>	<b><i>Snack am</i></b>	<b><i>Snack pm</i></b>
Early Head Start	507	639	NA	344
Head Start Part-day	0	0	0	0
Head Start Wrap	0	0	NA	0
Full-day Collaboration	1464	1580	NA	1028

**Credit Card Statements**

July 2016: None

**Enrollment Report for July 2016**

<b>Head Start Enrollment</b>	
Funded Enrollment 7classes only	112
Actual Enrollment	148
Percentage of Actual Attendance	64%

<b>Early Head Start Enrollment</b>	
Funded Enrollment	144
Actual Enrollment	151
Percentage of Actual Attendance	83%

<b>Early Head Start Expansion Enrollment</b>	
Funded Enrollment	40
Actual Enrollment	40
Percentage of Actual Attendance	70%

**Disabilities Report for July 2016**

Head Start	10
Early Head Start	4
EHS Expansion	3

**Comments/Program Up-dates**

There are no program updates at this time.

## Attachment 2

### SETA MONTHLY FISCAL REPORT

925 Del Paso Blvd., Suite 100, Sacramento, CA 95815

R5210

Month:	July 1 - July 31, 2016	Agreement No.:	09CH0012-005
Delegate:	SCUSD - Child Development Department	Program:	<input checked="" type="checkbox"/> PA 22 HS BASIC R5210 <input type="checkbox"/> PA 20 BASIC T/TA <input type="checkbox"/> PA 25 EHS <input type="checkbox"/> PA 26 EHS T/TA <input type="checkbox"/> OTHER
Remit to address	General Accounting Department - 802A		
	5735 47th Avenue		
	SACRAMENTO, CA 95824		

Cost Item		Actual Expenses		* Current Budget	Unexpended Balance
		Current Period & Adjustments	Cumulative To Date		
I  A D M I N	Personnel	834.38	124,536.46	324,782.00	200,245.54
	Fringe Benefits	130.54	55,023.24	200,814.00	145,790.76
	Travel	0.00	0.00	0.00	0.00
	Equipment	0.00	0.00	0.00	0.00
	Supplies	653.53	5,442.08	20,000.00	14,557.92
	Contractual	0.00	0.00	0.00	0.00
	Construction	0.00	0.00	0.00	0.00
	Other	25.23	694.02	1,200.00	505.98
	Indirect Costs 3.91%	11,508.96	322,567.39	324,203.00	1,635.61
	I. TOTAL ADMINISTRATION	\$13,152.64	\$508,263.19	\$870,999.00	\$362,735.81
	Non-Federal Administration				
	Total Fed. And Non-Fed. Administration	\$13,152.64	\$508,263.19	\$870,999.00	\$362,735.81
II  P R O G R A M	Personnel	235,798.53	4,951,642.51	4,400,388.00	(551,254.51)
	Fringe Benefits	34,017.63	2,899,360.33	2,811,013.00	(88,347.33)
	Travel	0.00	2,652.87	3,000.00	347.13
	Equipment	0.00	0.00	0.00	0.00
	Supplies	18,057.51	91,616.24	272,059.00	180,442.76
	Contractual	0.00	0.00	0.00	0.00
	Construction	0.00	0.00	0.00	0.00
	Other	4,829.49	118,837.26	258,373.00	139,535.74
	II. TOTAL PROGRAM	\$292,703.16	\$8,064,109.21	\$7,744,833.00	(319,276.21)
	NON-FEDERAL PROGRAM Basic & T/TA June, July & additional May	\$51,100.90	\$2,578,892.53	\$2,158,958.00	(419,934.53)
TOTAL SETA COSTS ( I + II )		\$305,855.80	\$8,572,372.40	\$8,615,832.00	43,459.60

Gerardo Castillo	8/15/2016	Shelagh Ferguson	916.643.7878
Chief Business Officer - Authorized Signature	Date	Prepared By	Phone



## Attachment 3

## SETA MONTHLY FISCAL REPORT

925 Del Paso Blvd., Suite 100, Sacramento, CA 95815

R5212

Month: July 1 - July 31, 2016Agreement No.: 09CH0012-005Delegate: SCUSD - Child Development DepartmentProgram: ☐ PA 22 HS BASICRemit to address General Accounting Department - 802A☒ PA 20 BASIC T/TA R52125735 47th Avenue☐ PA 25 EHSSACRAMENTO, CA 95824☐ PA 26 EHS T/TA☐ OTHER

Cost Item		Actual Expenses		* Current Budget	Unexpended Balance
		Current Period & Adjustments	Cumulative To Date		
I. ADMINISTRATION	Personnel				0.00
	Fringe Benefits				0.00
	Travel				0.00
	Equipment				0.00
	Supplies				0.00
	Contractual				0.00
	Construction				0.00
	Other				0.00
	Indirect 3.91%	0.00	752.58	752.58	0.00
	I. TOTAL ADMINISTRATION	\$0.00	\$752.58	\$752.58	\$0.00
	Non-Federal Administration				
II. PROGRAM	Total Fed. And Non-Fed. Administration	\$0.00	\$752.58	\$752.58	\$0.00
	Personnel	0.00	0.00	0.00	0.00
	Fringe Benefits	0.00	0.00	0.00	0.00
	Travel	0.00	1,853.49	1,853.49	0.00
	Equipment	0.00	0.00	0.00	0.00
	Supplies	0.00	1,037.50	1,037.50	0.00
	Contractual	0.00	0.00	0.00	0.00
	Construction	0.00	0.00	0.00	0.00
	Other	0.00	16,356.43	16,356.43	0.00
	II. TOTAL PROGRAM	\$0.00	\$19,247.42	\$19,247.42	0.00
	NON-FEDERAL PROGRAM Basic & T/TA August	\$0.00	\$0.00	\$0.00	0.00
TOTAL SETA COSTS (I + II)		\$0.00	\$20,000.00	\$20,000.00	0.00
Gerardo Castillo		8/15/2016	Shelagh Ferguson	916.643.7878	
Chief Business Officer - Authorized Signature		Date	Prepared By	Phone	

## Attachment 4

**SETA MONTHLY FISCAL REPORT**  
 925 Del Paso Blvd., Suite 100, Sacramento, CA 95815  
**R5213**

Month: July 1 - July 31, 2016Agreement No.: 09CH0012-005Delegate: SCUSD - Chld Development DepartmentProgram: ☐ PA 22 HS BASICRemit to address General Accounting Department - 802A☐ PA 20 BASIC T/TA5735 47th Avenue☒ PA 25 EHS R5213SACRAMENTO, CA 95824☐ PA 26 EHS T/TA☐ OTHER

Cost Item		Actual Expenses		* Current Budget	Unexpended Balance
		Current Period & Adjustments	Cumulative To Date		
I.  A D M I N	Personnel	2,833.09	24,315.78	39,087.00	14,771.22
	Fringe Benefits	1,278.31	12,462.45	31,096.00	18,633.55
	Travel	0.00	0.00	0.00	0.00
	Equipment	0.00	0.00	0.00	0.00
	Supplies	190.05	2,438.06	1,500.00	(938.06)
	Contractual	0.00	0.00	0.00	0.00
	Construction	0.00	0.00	0.00	0.00
	Other	(240.43)	2,249.87	100.00	(2,149.87)
	Indirect Costs 3.91%	4,755.35	52,772.21	57,836.00	5,063.79
	I. TOTAL ADMINISTRATION	\$8,816.37	\$94,238.37	\$129,619.00	\$35,380.63
	Non-Federal Administration				
	Total Fed. And Non-Fed. Administration	\$8,816.37	\$94,238.37	\$129,619.00	\$35,380.63
II.  P R O G R A M	Personnel	77,782.46	789,200.22	748,070.00	(41,130.22)
	Fringe Benefits	38,674.53	489,513.94	623,367.00	133,853.06
	Travel	0.00	0.00	0.00	0.00
	Equipment	0.00	0.00	0.00	0.00
	Supplies	384.66	8,446.81	17,808.00	9,361.19
	Contractual	0.00	0.00	0.00	0.00
	Construction	0.00	0.00	0.00	0.00
	Other	717.37	21,045.73	18,178.00	(2,867.73)
	II. TOTAL PROGRAM	\$117,559.02	\$1,308,206.70	\$1,407,423.00	99,216.30
	NON-FEDERAL PROGRAM Basic & T/TA S&B July & add vol May & Vol June	\$22,028.13	\$237,560.87	\$391,152.00	153,591.13
	TOTAL SETA COSTS (I + II)	\$126,375.39	\$1,402,445.07	\$1,537,042.00	134,596.93
Gerardo Castillo		8/15/2016	Shelagh Ferguson	916.643.7878	
Chief Business Officer - Authorized Signature		Date	Prepared By	Phone	

# Attachment 5

## SETA MONTHLY FISCAL REPORT

925 Del Paso Blvd., Suite 100, Sacramento, CA 95815

R5216

Month: July 1 - July 31, 2016

Agreement No.: 09CH0012-005

Delegate: SCUSD - Child Development Department

Program: ☐ PA 22 HS BASIC

Remit to address General Accounting Department - 802A

☐ PA 20 BASIC T/TA

5735 47th Avenue

☐ PA 25 EHS

SACRAMENTO, CA 95824

☒ PA 26 EHS T/TA

R5216

☐ OTHER

Cost Item		Actual Expenses		* Current Budget	Unexpended Balance
		Current Period & Adjustments	Cumulative To Date		
I. ADMINISTRATION	Personnel				0.00
	Fringe Benefits				0.00
	Travel				0.00
	Equipment				0.00
	Supplies				0.00
	Contractual				0.00
	Construction				0.00
	Other				0.00
	Indirect 3.91%	149.13	797.31	1,037.00	239.69
	I. TOTAL ADMINISTRATION	\$149.13	\$797.31	\$1,037.00	\$239.69
	Non-Federal Administration				
	Total Fed. And Non-Fed. Administration	\$149.13	\$797.31	\$1,037.00	\$239.69
II. PROGRAM	Personnel	0.00	0.00	0.00	0.00
	Fringe Benefits	0.00	0.00	0.00	0.00
	Travel	3,814.00	7,264.88	3,500.00	(3,764.88)
	Equipment	0.00	0.00	0.00	0.00
	Supplies	0.00	3,219.68	3,225.00	5.32
	Contractual	0.00	0.00	0.00	0.00
	Construction	0.00	0.00	0.00	0.00
	Other	0.00	9,906.85	19,802.00	9,895.15
					0.00
	II. TOTAL PROGRAM	\$3,814.00	\$20,391.41	\$26,527.00	6,135.59
	NON-FEDERAL PROGRAM Basic & T/TA August	\$0.00	\$0.00	\$0.00	0.00
TOTAL SETA COSTS (I + II)		\$3,963.13	\$21,188.72	\$27,564.00	6,375.28

Gerardo Castillo

8/15/2016

Shelagh Ferguson

916.643.7878

Chief Business Officer - Authorized Signature

Date

Prepared By

Phone

Attachment 6  
**CHILD DEVELOPMENT DEPARTMENT**  
**SETA MONTHLY FISCAL REPORT**  
**R5211**

nth: July 1 - July 31, 2016

Delegate: SACRAMENTO CITY UNIFIED SCHOOL DISTRICT

Remit to address: GENERAL ACCOUNTING DEPARTMENT - 802A  
5735 47TH AVENUE  
SACRAMENTO, CA 95824

Agreement No.: 15C5551S0(2)

Program: ☒ PA 3125 EHS-CCP BASIC R5211  
☐ PA 3120 EHS-CCP T/TA R5221  
☐ PA 3128 EHS-CCP START UP R5243  
☐  
☐

Cost Item		Actual Expenses		* Current Budget	Unexpended Balance
		Current Period & Adjustments	Cumulative To Date		
I A D M J N	Personnel	0.00	0.00	0.00	0.00
	Fringe Benefits	0.00	0.00	0.00	0.00
	Occupancy	0.00	0.00	0.00	0.00
	Staff Travel	0.00	0.00	0.00	0.00
	Supplies	0.00	0.00	0.00	0.00
	Other	0.00	0.00	0.00	0.00
	Indirect Costs 4.51% & 3.91%	2,365.08	26,004.81	42,420.00	16,415.19
	I. TOTAL ADMINISTRATION	\$2,365.08	\$26,004.81	\$42,420.00	\$16,415.19
	NON-FEDERAL ADMINISTRATION *				
	TOTAL FED & NON-FED ADMIN	\$2,365.08	\$26,004.81	\$42,420.00	\$16,415.19
II P R O G R A M	a. Personnel**	35,949.34	369,842.99	473,475.00	103,632.01
	b. Fringe Benefits**	19,258.11	232,820.11	326,276.00	93,455.89
	c. Travel	0.00	0.00	0.00	0.00
	d. Equipment	100.00	105,807.14	150,000.00	44,192.86
	e. Supplies	4,630.50	51,061.23	47,637.00	(3,424.23)
	f. Contractual	0.00	0.00	0.00	0.00
	g. Construction	0.00	0.00	0.00	0.00
	h. Other	650.07	9,864.73	10,192.00	327.27
	II. TOTAL PROGRAM	\$60,588.02	\$769,396.20	\$1,007,580.00	238,183.80
	NON-FEDERAL PROGRAM Basic & T/TA (38,641) June Vol & July S&B	\$18,457.69	\$201,503.47	\$272,160.00	70,656.53
TOTAL SETA COSTS (I+II)		\$62,953.10	\$795,401.01	\$1,050,000.00	254,598.99

Gerardo Castillo	8/12/2016	Shelagh Ferguson	916.643.7878
Chief Business Officer - Authorized Signature	Date	Prepared By	Phone

**SUBSIDIZED SLOTS**

How many subsidized slots are you contractually obligated to retain? 8

How many subsidized slots do you currently have? 8

100%

If the number of current subsidized slots is less than the contractual obligation, then you must submit the "Subsidy Loss Reimbursement Claim Form" to receive a reimbursement for the lost subsidy.

Attachment 7  
CHILD DEVELOPMENT DEPARTMENT  
SETA MONTHLY FISCAL REPORT  
R5221

Month: July 1 - July 31, 2016

Delegate: SACRAMENTO CITY UNIFIED SCHOOL DISTRICT

Remit to address: GENERAL ACCOUNTING DEPARTMENT - 802A  
5735 47TH AVENUE  
SACRAMENTO, CA 95824

Agreement No.: 15C5551S0(2)

Program: ☐ PA 3125 EHS-CCP BASIC R5211  
☒ PA 3120 EHS-CCP T/TA R5221  
☐ PA 3128 EHS-CCP START UP R5243  
☐  
☐

		Actual Expenses		* Current Budget	Unexpended Balance
Cost Item		Current Period & Adjustments	Cumulative To Date		
I A D M J N	Personnel	0.00	0.00	0.00	0.00
	Fringe Benefits	0.00	0.00	0.00	0.00
	Occupancy	0.00	0.00	0.00	0.00
	Staff Travel	0.00	0.00	0.00	0.00
	Supplies	0.00	0.00	0.00	0.00
	Other	0.00	0.00	0.00	0.00
	Indirect Costs 4.51% & 3.91% & 3.32%	113.96	925.72	1,184.00	258.28
	I. TOTAL ADMINISTRATION	\$113.96	\$925.72	\$1,184.00	\$258.28
	NON-FEDERAL ADMINISTRATION *				
	TOTAL FED & NON-FED ADMIN	\$113.96	\$925.72	\$1,184.00	\$258.28
II P R O G R A M	a. Personnel**	0.00	1,398.51	2,000.00	601.49
	b. Fringe Benefits**	0.00	265.66	1,000.00	734.34
	c. Travel	1,241.02	9,401.73	8,293.00	(1,108.73)
	d. Equipment	0.00	0.00	0.00	0.00
	e. Supplies	0.00	4,699.19	500.00	(4,199.19)
	f. Contractual	0.00	0.00	0.00	0.00
	g. Construction	0.00	0.00	0.00	0.00
	h. Other	1,837.70	7,948.23	25,664.00	17,715.77
	II. TOTAL PROGRAM	\$3,078.72	\$23,713.32	\$37,457.00	13,743.68
	NON-FEDERAL, PROGRAM				
TOTAL SETA COSTS (I+II)		\$3,192.68	\$24,639.04	\$38,641.00	14,001.96

Gerardo Castillo	8/12/2016	Shelagh Ferguson	916.643.7878
Chief Business Officer - Authorized signature	Date	Prepared By	Phone

### SUBSIDIZED SLOTS

How many subsidized slots are you contractually obligated to retain? 8

How many subsidized slots do you currently have? 8  
100%

If the number of current subsidized slots is less than the contractual obligation, then you must submit the "Subsidy Loss Reimbursement Claim Form" to receive a reimbursement for the lost subsidy.



Attachment 8  
CHILD DEVELOPMENT DEPARTMENT  
SETA MONTHLY FISCAL REPORT  
R5243

Month: July 1 - July 31, 2016

Delegate: SACRAMENTO CITY UNIFIED SCHOOL DISTRICT

Remit to address: GENERAL ACCOUNTING DEPARTMENT - 802A  
5735 47TH AVENUE  
SACRAMENTO, CA 95824

Agreement No.: 15C5551S0(2)

Program: ☐ PA 3125 EHS-CCP BASIC R5211  
☐ PA 3120 EHS-CCP T/TA R5221  
☒ PA 3128 EHS-CCP START UP R5243  
☐  
☐

Cost Item		Actual Expenses		* Current Budget	Unexpended Balance
		Current Period & Adjustments	Cumulative To Date		
I A D M I N	Personnel	0.00	0.00	0.00	0.00
	Fringe Benefits	0.00	0.00	0.00	0.00
	Occupancy	0.00	0.00	0.00	0.00
	Staff Travel	0.00	0.00	0.00	0.00
	Supplies	0.00	0.00	0.00	0.00
	Other	0.00	0.00	0.00	0.00
	Indirect Costs	0.00	0.00	0.00	0.00
	I TOTAL ADMINISTRATION	\$0.00	\$0.00	\$0.00	\$0.00
	NON-FEDERAL ADMINISTRATION *				
	TOTAL FED & NON-FED ADMIN	\$0.00	\$0.00	\$0.00	\$0.00
II P R O G R A M	a. Personnel**	0.00	0.00	0.00	0.00
	b. Fringe Benefits**	0.00	0.00	0.00	0.00
	c. Travel	0.00	0.00	0.00	0.00
	d. Equipment	0.00	28,956.45	28,969.69	13.24
	e. Supplies	0.00	1,205.31	1,205.31	0.00
	f. Contractual	0.00	0.00	0.00	0.00
	g. Construction	0.00	0.00	0.00	0.00
	h. Other	0.00	525.00	525.00	0.00
	II TOTAL PROGRAM	\$0.00	\$30,686.76	\$30,700.00	13.24
	NON-FEDERAL PROGRAM				
TOTAL SETA COSTS (I + II)		\$0.00	\$30,686.76	\$30,700.00	13.24

Gerardo Castillo	8/12/2016	Shelagh Ferguson	916.643.7878
Chief Business Officer - Authorized Signature	Date	Prepared By	Phone

**SUBSIDIZED SLOTS**

How many subsidized slots are you contractually obligated to retain? 8

How many subsidized slots do you currently have? 8

100%

If the number of current subsidized slots is less than the contractual obligation, then you must submit the "Subsidy Loss Reimbursement Claim Form" to receive a reimbursement for the lost subsidy.

**Attachment 1**  
**Head Start / Early Head Start**  
**Monthly Report Summary**  
**September 2016**

**Budget Reports**

HS, EHS, CCP Year End Reports August 2015-July 2016

**USDA Meals and Snacks for August 2016**

Not Available Currently

	<b><i>Breakfast</i></b>	<b><i>Lunch</i></b>	<b><i>Snack am</i></b>	<b><i>Snack pm</i></b>
Early Head Start			NA	
Head Start Part-day				
Head Start Wrap			NA	
Full-day Collaboration			NA	

**Credit Card Statements**

August 2016: None

**Enrollment Report for August 2016**

<b>Head Start Enrollment</b>	
Funded Enrollment	144
Actual Enrollment	138
Percentage of Actual Attendance	70%

<b>Early Head Start Enrollment</b>	
Funded Enrollment	144
Actual Enrollment	149
Percentage of Actual Attendance	75%

<b>Early Head Start Expansion Enrollment</b>	
Funded Enrollment	40
Actual Enrollment	40
Percentage of Actual Attendance	76%

**Disabilities Report for August 2016**

Head Start	6
Early Head Start	3
EHS Expansion	3



# Head Start Update

August 2016

## Health and Nutrition

As the start of school draws closer, Enrollment Staff and Nurses have been busy working on both new enrollment and the recertification of students for all our Child Development programs. During the busy month of August, the following took place:

- Health information handouts were distributed to parents at the time of registration. Any parents who were missed will receive materials at the start of school.
- Health concerns regarding Asthma, Food Allergies, Seizure Disorders, Heart Conditions, etc., were addressed and medication and corresponding paperwork was collected and processed to assure classrooms are prepared to receive students in September.
- Follow-up took place on missing physical and dental exams, as well as missing data elements like Hemoglobin and Lead results.
- Medication bags and medication classroom boxes were prepared.
- Special Diet orders were sent to Nutrition Services for fulfillment.
- Sensory screenings (vision, hearing and blood pressure) for new and returning students were conducted.
- Substitute Teacher Binders were organized to include tabbed sections for “Health Concerns”, “Medication Training” and “Substitute Instructions”, to efficiently assist the substitute teacher for referencing important information
- Calls were made (as needed) to providers and parents to clarify health concerns and were then documented on case management notes.
- Dental Varnish packets arrived and were labeled for each classroom.
- Nurses prepared materials for an upcoming medication training, which they will provide to site staff at Child Development’s Pre-service meeting on September 2.
- Nurses continued to provide support to all Full-day Collaboration classrooms operating throughout the summer.

## Education

- Coordinators and Resource staff are preparing for the next school year by updating classroom forms, ordering consumable materials, replacing curriculum materials and more.
- Implementing Your Curriculum Effectively with Creative Curriculum training was offered to all teaching staff. Two two-day sessions were provided: Session I, August 15 and 16 for Teachers and Session II, August 17 and 18 for Instructional Aides. Fifty-eight (58) Preschool Teachers and 36 Instructional Aides completed the training. A total of 94 staff members trained.

Cathy Cole, Early Care and Education Consultant presented. The following checks abbreviate the emphasis:

- ✓ Paradigm Shift
  - ✓ Building Relationships, Partnership and Engaging Families
  - ✓ Aligning to CSEFEL and CLASS
  - ✓ Universal Design – Inclusive Practices
  - ✓ Effective Responsive Environment
  - ✓ What Children Learn through Play
  - ✓ Effective Child Observations
  - ✓ Intentionally Planning and Preparing
  - ✓ Aligning Curriculum Learning Objectives to DRDP 2015
- The new revised Brigance III will be implemented for screening children. Brigance II Screening Data Sheets are no longer available or published. The Brigance III screener and the publisher's (Curriculum Associates, LLC) series of screeners are aligned with the various screeners utilized by SCUSD Special Education Department. The department is currently looking into utilizing ASQ as a follow-up screener when children's scores are below the threshold.

## Family & Community Engagement

- Parent engagement is the heart of each child's success from birth and beyond. While not all parents are able to volunteer in the classroom environment or attend scheduled parent meetings and/or education workshops, we see the need to support parents at home.

The APPLE (All Parents Participating in Literacy & Education) Bag was created by SCUSD Child Development staff to bring the classroom to the family room. We have combined our Literacy and Social Emotional framework to further encourage family to engage in their child's development and education within the context of family.

### APPLE Bag Overview:

- ✓ Each child will receive an APPLE bag, complete with 2 to 3 books and activity for the family. This may include family learning games.
- ✓ Teachers will create a system of delivery and determine the frequency of rotation.
- ✓ Parents will attend an early language and literacy workshop or preview the literacy DVD for tips on actively engaging in book sharing/reading.
- ✓ Parent Engagement – Teaching Pyramid information and materials will be included.

## Early Head Start & Home-Based

- Our center-based and home-based options both kicked off the new year with parent meetings on pedestrian safety, presented by police officers from the Sacramento City Police Department.
- The EHS combination option program at Capital City is now fully staffed with our newest teacher, Lisa Vo. Lisa comes to us with Early Head Start experience, in both Home-based and center base teaching, from Yolo County Head Start. She jumped right in to her new role and has already begun doing home visits with her students and their families. Lisa has been working closely with her co-teacher Khonesavan Vo to prepare their classroom for the first day of school.
- Unfortunately our EHS social worker will no longer be with us, so we are looking for a social worker to service our EHS families. The EHS nurse position has also been posted on the job board and we are hopeful that we will have the position filled in the upcoming months.

## Special Education

- SCUSD is getting ready for our 10-month programs to begin. We are continuing our full inclusion collaboration with Special Education at 3 sites: Ethel Baker, Edward Kemble, and Isador Cohen and our collaboration with SCOE at Earl Warren and Hiram Johnson.
- Child Development is maintaining a positive relationship with Special Education and we are in constant communication. We are developing great connections with school site principals and office managers by sharing information regarding new kindergarteners who had SSTs or other interventions during preschool.



### Attachment 3

SETA FINAL FISCAL REPORT  
925 Del Paso Blvd., Suite 100, Sacramento CA 95815  
R5210

Month: August 1, 2015 - July 31, 2016

Agreement No: 16C5551S0

Agency: SCUSD - Child Development Department  
Address: General Accounting Department - 802A  
5735 47th Avenue  
Sacramento, CA 95824

- ☒ HEAD START BASIC  
☐ HEAD START T/TA  
☐ EARLY HEAD START BASIC  
☐ EARLY HEAD START T/TA  
☐ EHS-CCP BASIC  
☐ EHS-CCP T/TA  
☐ EHS-CCP START UP

Please select which program you are requesting  
reimbursement.

Only one program allowed per report.

Cost Categories		Actual Expenses		Current Budget	Unexpended Balance
		Current period & adjustments	Cumulative to date		
<b>I.</b>  <b>A</b> <b>D</b> <b>M</b> <b>I</b> <b>N</b>	Personnel	14,780.71	139,317.17	324,782.00	185,464.83
	Fringe Benefits	5,915.61	60,938.85	200,814.00	139,875.15
	Travel	0.00	0.00	0.00	0.00
	Equipment	0.00	0.00	0.00	0.00
	Supplies	(750.00)	4,692.08	20,000.00	15,307.92
	Contractual	0.00	0.00	0.00	0.00
	Construction	0.00	0.00	0.00	0.00
	Other	1.83	695.85	1,200.00	504.15
	Indirect Costs	261.05	322,828.44	324,203.00	1,374.56
	<b>I. Total Administration Claim</b>	20,209.20	528,472.39	870,999.00	342,526.61
	<i>Non-Federal Admin. (in-kind)</i>				0.00
	<i>Total Fed. and Non-Fed. Admin.</i>	20,209.20	528,472.39	870,999.00	342,526.61
<b>II.</b>  <b>P</b> <b>R</b> <b>O</b> <b>G</b> <b>R</b> <b>A</b> <b>M</b>	Personnel	18,534.72	4,970,177.23	4,400,388.00	(569,789.23)
	Fringe Benefits	4,029.21	2,903,389.54	2,811,013.00	(92,376.54)
	Travel	0.00	2,652.87	3,000.00	347.13
	Equipment	0.00	0.00	0.00	0.00
	Supplies	(7,276.30)	84,339.94	272,059.00	187,719.06
	Contractual	0.00	0.00	0.00	0.00
	Construction	0.00	0.00	0.00	0.00
	Other	7,962.77	126,800.03	258,373.00	131,572.97
	Indirect Costs				0.00
	<b>II. Total Program Claim</b>	23,250.40	8,087,359.61	7,744,833.00	(342,526.61)
	<i>Non-Federal Program (in-kind)</i>	0.00	2,578,892.53	2,158,958.00	(419,934.53)
	<i>Total Fed. and Non-Fed. Program</i>	23,250.40	8,087,359.61	7,744,833.00	(342,526.61)
<b>Total SETA Costs (I + II)</b>		43,459.60	8,615,832.00	8,615,832.00	0.00
<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div> Gerardo Castillo  Authorized Signature  Chief Business Officer </div> <div> 8/31/2016  Date </div> <div> Shelagh Ferguson  Prepared By </div> <div> 916-643-7878  Phone </div> </div>					

- Original signed documents must be sent to SETA (address is listed at the top of this page) in order to receive a reimbursement.

- Final Fiscal Reports are due by the 31st of August.

# Attachment 4

SETA FINAL FISCAL REPORT  
925 Del Paso Blvd., Suite 100, Sacramento CA 95815  
R5212

Month: August 1, 2015 - July 31, 2016

Agreement No: 16C5551S0

Agency: SCUSD - Child Development Department  
Address: General Accounting Department - 802A  
5735 47th Avenue  
Sacramento, CA 95824

- ☐ HEAD START BASIC  
☒ HEAD START T/TA  
☐ EARLY HEAD START BASIC  
☐ EARLY HEAD START T/TA  
☐ EHS-CCP BASIC  
☐ EHS-CCP T/TA  
☐ EHS-CCP START UP

Please select which program you are requesting reimbursement.

Only one program allowed per report.

Cost Categories		Actual Expenses		Current Budget	Unexpended Balance
		Current period & adjustments	Cumulative to date		
I.	Personnel	0.00	0.00	0.00	0.00
	Fringe Benefits	0.00	0.00	0.00	0.00
	Travel	0.00	0.00	0.00	0.00
	Equipment	0.00	0.00	0.00	0.00
	Supplies	0.00	0.00	0.00	0.00
	Contractual	0.00	0.00	0.00	0.00
	Construction	0.00	0.00	0.00	0.00
	Other	0.00	0.00	0.00	0.00
	Indirect Costs	0.00	752.58	752.58	0.00
	<b>I. Total Administration Claim</b>	0.00	752.58	752.58	0.00
	Non-Federal Admin. (in-kind)				0.00
II.	Total Fed. and Non-Fed. Admin.	0.00	752.58	752.58	0.00
	Personnel	0.00	0.00	0.00	0.00
	Fringe Benefits	0.00	0.00	0.00	0.00
	Travel	0.00	1,853.49	1,853.49	0.00
	Equipment	0.00	0.00	0.00	0.00
	Supplies	0.00	1,037.50	1,037.50	0.00
	Contractual	0.00	0.00	0.00	0.00
	Construction	0.00	0.00	0.00	0.00
	Other	0.00	16,356.43	16,356.43	0.00
	Indirect Costs				0.00
	<b>II. Total Program Claim</b>	0.00	19,247.42	19,247.42	0.00
	Non-Federal Program (in-kind)				0.00
	Total Fed. and Non-Fed. Program	0.00	19,247.42	19,247.42	0.00
	Total Fed. (Admin & Program)	0.00	20,000.00	20,000.00	0.00
	<b>Total SETA Costs (I + II)</b>	0.00	20,000.00	20,000.00	0.00

Gerardo Castillo	8/31/2016	Shelagh Ferguson	916-643-7878
Authorized Signature - Chief Business Officer	Date	Prepared By	Phone

- Original signed documents must be sent to SETA (address is listed at the top of this page) in order to receive a reimbursement.

- Final Fiscal Reports are due by the 31st of August.

## Attachment 5

SETA FINAL FISCAL REPORT  
925 Del Paso Blvd., Suite 100, Sacramento CA 95815  
R5213

Month: August 1, 2015 - July 31, 2016

Agreement No: 09CH0012-005

Agency: SCUSD - Child Development Department  
Address: General Accounting Department - 802A  
5735 47th Avenue  
Sacramento, CA 95824

☐ HEAD START BASIC  
☐ HEAD START T/TA  
☒ EARLY HEAD START BASIC  
☐ EARLY HEAD START T/TA  
☐ EHS-CCP BASIC  
☐ EHS-CCP T/TA  
☐ EHS-CCP START UP

Please select which program you are requesting  
reimbursement.

Only one program allowed per report.

Cost Categories		Actual Expenses		Current Budget	Unexpended Balance
		Current period & adjustments	Cumulative to date		
<b>I.</b>	Personnel	2,340.59	26,656.37	39,087.00	12,430.63
	Fringe Benefits	1,182.34	13,644.79	31,096.00	17,451.21
	Travel	0.00	0.00	0.00	0.00
	Equipment	0.00	0.00	0.00	0.00
	Supplies	2,250.00	4,688.06	1,500.00	(3,188.06)
	Contractual	0.00	0.00	0.00	0.00
	Construction	0.00	0.00	0.00	0.00
	Other	0.00	2,249.87	100.00	(2,149.87)
	Indirect Costs	4,389.58	57,161.79	57,836.00	674.21
	<b>I. Total Administration Claim</b>	10,162.51	104,400.88	129,619.00	25,218.12
	<i>Non-Federal Admin. (in-kind)</i>				0.00
	<i>Total Fed. and Non-Fed. Admin.</i>	10,162.51	104,400.88	129,619.00	25,218.12
<b>II.</b>	Personnel	82,135.35	871,335.57	748,070.00	(123,265.57)
	Fringe Benefits	33,694.44	523,208.38	623,367.00	100,158.62
	Travel	0.00	0.00	0.00	0.00
	Equipment	0.00	0.00	0.00	0.00
	Supplies	5,750.00	14,196.81	17,808.00	3,611.19
	Contractual	0.00	0.00	0.00	0.00
	Construction	0.00	0.00	0.00	0.00
	Other	1,661.78	22,707.51	18,178.00	(4,529.51)
	Indirect Costs				0.00
	<b>II. Total Program Claim</b>	123,241.57	1,431,448.27	1,407,423.00	(24,025.27)
	<i>Non-Federal Program (in-kind)</i>	10,850.02	248,410.89	391,152.00	142,741.11
	<i>Total Fed. and Non-Fed. Program</i>	123,241.57	1,431,448.27	1,407,423.00	(24,025.27)
<b>Total SETA Costs (I + II)</b>		133,404.08	1,535,849.15	1,537,042.00	1,192.85

Gerardo Castillo	8/31/2016	Shelagh Ferguson	916-643-7878
Authorized Signature - Chief Business Officer	Date	Prepared By	Phone

- Original signed documents must be sent to SETA (address is listed at the top of this page) in order to receive a reimbursement.

- Final Fiscal Reports are due by the 31st of August.

## Attachment 6

SETA FINAL FISCAL REPORT  
925 Del Paso Blvd., Suite 100, Sacramento CA 95815  
R5216

Month: August 1, 2015 - July 31, 2016Agreement No: 16C5551S0Agency: SCUSD - Child Development DepartmentAddress: General Accounting Department - 802A5735 47th AvenueSacramento, CA 95824

- ☐ HEAD START BASIC  
☐ HEAD START T/TA  
☐ EARLY HEAD START BASIC  
☒ EARLY HEAD START T/TA  
☐ EHS-CCP BASIC  
☐ EHS-CCP T/TA  
☐ EHS-CCP START UP

Please select which program you are requesting  
reimbursement.

Only one program allowed per report.

Cost Categories		Actual Expenses		Current Budget	Unexpended Balance
		Current period & adjustments	Cumulative to date		
I.	Personnel	0.00	0.00	0.00	0.00
	Fringe Benefits	0.00	0.00	0.00	0.00
	Travel	0.00	0.00	0.00	0.00
	Equipment	0.00	0.00	0.00	0.00
	Supplies	0.00	0.00	0.00	0.00
	Contractual	0.00	0.00	0.00	0.00
	Construction	0.00	0.00	0.00	0.00
	Other	0.00	0.00	0.00	0.00
	Indirect Costs	0.00	797.31	1,037.00	239.69
	<b>I. Total Administration Claim</b>	0.00	797.31	1,037.00	239.69
	<i>Non-Federal Admin. (in-kind)</i>				0.00
	<i>Total Fed. and Non-Fed. Admin.</i>	0.00	797.31	1,037.00	239.69
II.	Personnel	0.00	0.00	0.00	0.00
	Fringe Benefits	0.00	0.00	0.00	0.00
	Travel	0.00	7,264.88	3,500.00	(3,764.88)
	Equipment	0.00	0.00	0.00	0.00
	Supplies	0.00	3,219.68	3,225.00	5.32
	Contractual	0.00	0.00	0.00	0.00
	Construction	0.00	0.00	0.00	0.00
	Other	0.00	9,906.85	19,802.00	9,895.15
	Indirect Costs				0.00
	<b>II. Total Program Claim</b>	0.00	20,391.41	26,527.00	6,135.59
	<i>Non-Federal Program (in-kind)</i>				0.00
	<i>Total Fed. and Non-Fed. Program</i>	0.00	20,391.41	26,527.00	6,135.59
	<i>Total Fed. (Admin &amp; Program)</i>	0.00	21,188.72	27,564.00	6,375.28
<b>Total SETA Costs (I + II)</b>		0.00	21,188.72	27,564.00	6,375.28

Gerardo Castillo  8/31/2016  
Authorized Signature - Chief Business Officer Date

Shelagh Ferguson 916-643-7878  
Prepared By Phone

- Original signed documents must be sent to SETA (address is listed at the top of this page) in order to receive a reimbursement.

- Final Fiscal Reports are due by the 31st of August.

## Attachment 7

SETA FINAL FISCAL REPORT  
925 Del Paso Blvd., Suite 100, Sacramento CA 95815  
R5211

Month: February 1, 2015 - July 31, 2016

Agreement No: 15C5551S0(2)

Agency: SCUSD - Child Development Department

Address: General Accounting Department - 802A

5735 47th Avenue

Sacramento, CA 95824

- ☐ HEAD START BASIC  
☐ HEAD START T/TA  
☐ EARLY HEAD START BASIC  
☐ EARLY HEAD START T/TA  
☒ EHS-CCP BASIC  
☐ EHS-CCP T/TA  
☐ EHS-CCP START UP

Please select which program you are requesting  
reimbursement.

Only one program allowed per report.

Cost Categories		Actual Expenses		Current Budget	Unexpended Balance
		Current period & adjustments	Cumulative to date		
<b>I.</b>	Personnel	0.00	0.00	0.00	0.00
	Fringe Benefits	0.00	0.00	0.00	0.00
	<b>A</b> Travel	0.00	0.00	0.00	0.00
	<b>D</b> Equipment	0.00	0.00	0.00	0.00
	<b>M</b> Supplies	0.00	0.00	0.00	0.00
	<b>I</b> Contractual	0.00	0.00	0.00	0.00
	<b>N</b> Construction	0.00	0.00	0.00	0.00
	Other	0.00	0.00	0.00	0.00
	Indirect Costs	(114.04)	25,890.77	42,420.00	16,529.23
	<b>I. Total Administration Claim</b>	(114.04)	25,890.77	42,420.00	16,529.23
	Non-Federal Admin. (in-kind)				0.00
	Total Fed. and Non-Fed. Admin.	(114.04)	25,890.77	42,420.00	16,529.23
<b>II.</b>	Personnel	1,678.01	371,521.00	473,475.00	101,954.00
	Fringe Benefits	347.19	233,167.30	326,276.00	93,108.70
	<b>P</b> Travel	0.00	0.00	0.00	0.00
	<b>R</b> Equipment	0.00	105,807.14	150,000.00	44,192.86
	<b>O</b> Supplies	0.00	51,061.23	47,637.00	(3,424.23)
	<b>G</b> Contractual	0.00	0.00	0.00	0.00
	<b>R</b> Construction	0.00	0.00	0.00	0.00
	<b>A</b> Other	1,388.31	11,253.04	10,192.00	(1,061.04)
	<b>M</b> Indirect Costs				0.00
	<b>II. Total Program Claim</b>	3,413.51	772,809.71	1,007,580.00	234,770.29
	Non-Federal Program (in-kind)	2,474.04	203,977.51	272,160.00	68,182.49
	Total Fed. and Non-Fed. Program	3,413.51	772,809.71	1,007,580.00	234,770.29
	Total Fed. (Admin & Program)	3,299.47	798,700.48	1,050,000.00	251,299.52
	<b>Total SETA Costs (I + II)</b>	3,299.47	798,700.48	1,050,000.00	251,299.52

Gerardo Castillo

8/31/2016

Shelagh Ferguson

916-643-7878

Authorized Signature - Chief Business Officer

Date

Prepared By

Phone

- Original signed documents must be sent to SETA (address is listed at the top of this page) in order to receive a reimbursement.

- Final Fiscal Reports are due by the 31st of August.



## Attachment 8

## SETA FINAL FISCAL REPORT

925 Del Paso Blvd., Suite 100, Sacramento CA 95815

R5221

Month: February 1, 2015 - July 31, 2016

Agreement No: 15C5551S0(2)

Agency: SCUSD - Child Development Department

Address: General Accounting Department - 802A

5735 47th Avenue

Sacramento, CA 95824

- ☐ HEAD START BASIC  
☐ HEAD START T/TA  
☐ EARLY HEAD START BASIC  
☐ EARLY HEAD START T/TA  
☐ EHS-CCP BASIC  
☒ EHS-CCP T/TA  
☐ EHS-CCP START UP

Please select which program you are requesting reimbursement.

Only one program allowed per report.

Cost Categories		Actual Expenses		Current Budget	Unexpended Balance
		Current period & adjustments	Cumulative to date		
I.	Personnel	0.00	0.00	0.00	0.00
	Fringe Benefits	0.00	0.00	0.00	0.00
	A Travel	0.00	0.00	0.00	0.00
	D Equipment	0.00	0.00	0.00	0.00
	M Supplies	0.00	0.00	0.00	0.00
	I Contractual	0.00	0.00	0.00	0.00
	N Construction	0.00	0.00	0.00	0.00
	Other	0.00	0.00	0.00	0.00
	Indirect Costs	0.40	926.12	1,184.00	257.88
	<b>I. Total Administration Claim</b>	0.40	926.12	1,184.00	257.88
	Non-Federal Admin. (in-kind)				0.00
	Total Fed. and Non-Fed. Admin.	0.40	926.12	1,184.00	257.88
II.	Personnel	8.97	1,407.48	2,000.00	592.52
	Fringe Benefits	1.17	266.83	1,000.00	733.17
	P Travel	0.00	9,401.73	8,293.00	(1,108.73)
	R Equipment	0.00	0.00	0.00	0.00
	O Supplies	0.00	4,699.19	500.00	(4,199.19)
	G Contractual	0.00	0.00	0.00	0.00
	R Construction	0.00	0.00	0.00	0.00
	A Other	0.00	7,948.23	25,664.00	17,715.77
	M Indirect Costs				0.00
	<b>II. Total Program Claim</b>	10.14	23,723.46	37,457.00	13,733.54
	Non-Federal Program (in-kind)				0.00
	Total Fed. and Non-Fed. Program	10.14	23,723.46	37,457.00	13,733.54
	Total Fed. (Admin & Program)	10.54	24,649.58	38,641.00	13,991.42
<b>Total SETA Costs (I + II)</b>		10.54	24,649.58	38,641.00	13,991.42
<div> <div>Gerardo Castillo</div> <div>8/31/2016</div> <div>Shelagh Ferguson</div> <div>916-643-7878</div> </div> <div> <div>Authorized Signature - Chief Business Officer</div> <div>Date</div> <div>Prepared By</div> <div>Phone</div> </div>					

- Original signed documents must be sent to SETA (address is listed at the top of this page) in order to receive a reimbursement.

- Final Fiscal Reports are due by the 31st of August.

# Attachment 9

## SETA FINAL FISCAL REPORT 925 Del Paso Blvd., Suite 100, Sacramento CA 95815 R5243

Month: February 1, 2015 - July 31, 2016

Agreement No: 15C5551S0(2)

Agency: SCUSD - Child Development Department  
Address: General Accounting Department - 802A  
5735 47th Avenue  
Sacramento, CA 95824

- ☐ HEAD START BASIC  
☐ HEAD START T/TA  
☐ EARLY HEAD START BASIC  
☐ EARLY HEAD START T/TA  
☐ EHS-CCP BASIC  
☐ EHS-CCP T/TA  
☒ EHS-CCP START UP

Please select which program you are requesting reimbursement.

Only one program allowed per report.

Cost Categories		Actual Expenses		Current Budget	Unexpended Balance
		Current period & adjustments	Cumulative to date		
I.	Personnel	0.00	0.00	0.00	0.00
	Fringe Benefits	0.00	0.00	0.00	0.00
	A Travel	0.00	0.00	0.00	0.00
	D Equipment	0.00	0.00	0.00	0.00
	M Supplies	0.00	0.00	0.00	0.00
	I Contractual	0.00	0.00	0.00	0.00
	N Construction	0.00	0.00	0.00	0.00
	Other	0.00	0.00	0.00	0.00
	Indirect Costs	0.00	0.00	0.00	0.00
	<b>I. Total Administration Claim</b>	0.00	0.00	0.00	0.00
	Non-Federal Admin. (in-kind)				0.00
	Total Fed. and Non-Fed. Admin.	0.00	0.00	0.00	0.00
II.	Personnel	0.00	0.00	0.00	0.00
	Fringe Benefits	0.00	0.00	0.00	0.00
	P Travel	0.00	0.00	0.00	0.00
	R Equipment	0.00	28,956.45	28,969.69	13.24
	O Supplies	0.00	1,205.31	1,205.31	0.00
	G Contractual	0.00	0.00	0.00	0.00
	R Construction	0.00	0.00	0.00	0.00
	A Other	0.00	525.00	525.00	0.00
	M Indirect Costs				0.00
	<b>II. Total Program Claim</b>	0.00	30,686.76	30,700.00	13.24
	Non-Federal Program (in-kind)				0.00
	Total Fed. and Non-Fed. Program	0.00	0.00	0.00	0.00
	Total Fed. (Admin & Program)	0.00	0.00	0.00	0.00
<b>Total SETA Costs (I + II)</b>		0.00	30,686.76	30,700.00	13.24
<div> <div>Gerardo Castillo</div> <div>8/31/2016</div> <div>Shelagh Ferguson</div> <div>916-643-7878</div> </div> <div> <div>Authorized Signature - Chief Business Officer</div> <div>Date</div> <div>Prepared By</div> <div>Phone</div> </div>					

- Original signed documents must be sent to SETA (address is listed at the top of this page) in order to receive a reimbursement.
- Final Fiscal Reports are due by the 31st of August.