



## SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 12.1f

**Meeting Date:** April 2, 2020

**Subject:** Approve Minutes of the March 5, 2020, Board of Education Meeting

- ☐ Information Item Only
- ☒ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- ☐ Conference/Action
- ☐ Action
- ☐ Public Hearing

**Division:** Superintendent's Office

**Recommendation:** Approve Minutes of the March 5, 2020, Board of Education Meeting.

**Background/Rationale:** None

**Financial Considerations:** None

**LCAP Goal(s):** Family and Community Empowerment

**Documents Attached:**

1. Minutes of the March 5, 2020, Board of Education Regular Meeting

<p><b>Estimated Time of Presentation:</b> N/A</p> <p><b>Submitted by:</b> Jorge A. Aguilar, Superintendent</p> <p><b>Approved by:</b> N/A</p>
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Putting  
Children  
First

# Sacramento City Unified School District BOARD OF EDUCATION MEETING AND WORKSHOP

## **Board of Education Members**

Jessie Ryan, President (Trustee Area 7)  
Christina Pritchett, Vice President (Trustee Area 3)  
Michael Minnick, 2<sup>nd</sup> Vice President (Trustee Area 4)  
Lisa Murawski (Trustee Area 1)  
Leticia Garcia (Trustee Area 2)  
Mai Vang (Trustee Area 5)  
Darrel Woo (Trustee Area 6)  
Olivia Ang-Olson, Student Member

**Thursday, March 5, 2020**

**4:30 p.m. Closed Session**

**6:00 p.m. Open Session**

**Serna Center**

Community Conference Rooms

5735 47<sup>th</sup> Avenue

Sacramento, CA 95824

## ***MINUTES***

***2019/20-19***

### **1.0 OPEN SESSION / CALL TO ORDER / ROLL CALL**

*The meeting was called to order at 4:33 p.m. by President Ryan, and roll was taken.*

#### ***Members Present:***

*President Jessie Ryan*

*Vice President Christina Pritchett*

*Second Vice President Michael Minnick*

*Darrel Woo*

#### ***Members Absent:***

*Leticia Garcia (arrived at 4:40 p.m.)*

*Lisa Murawski (arrived at 4:35p.m.)*

*Mai Vang (arrived at 4:35 p.m.)*

*Student Member Olivia Ang-Olson (arrived at 5:45 p.m.)*

*A quorum was reached.*

### **2.0 ANNOUNCEMENT AND PUBLIC COMMENT REGARDING ITEMS TO BE DISCUSSED IN CLOSED SESSION**

*None*

### **3.0 CLOSED SESSION**

***While the Brown Act creates broad public access rights to the meetings of the Board of Education, it also recognizes the legitimate need to conduct some of its meetings outside of the public eye. Closed session meetings are specifically defined and limited in scope. They primarily***

*involve personnel issues, pending litigation, labor negotiations, and real property matters.*

- 3.1 *Government Code 54956.9 - Conference with Legal Counsel:*
  - a) *Significant exposure to litigation pursuant to subdivision (d)(2) of Government Code section 54956.9 (One Potential Case)*
  - b) *Initiation of litigation pursuant to subdivision (d)(4) of Government Code section 54956.9 (One Potential Case)*
- 3.2 *Government Code 54957.6 (a) and (b) Negotiations/Collective Bargaining TCS, SCTA Government Code 54957.6 (a) and (b) Negotiations/Collective Bargaining SCTA, SEIU, TCS, Teamsters, UPE, Non-Represented/Confidential Management (District Representative Cancy McArn)*
- 3.3 *Government Code 54957 Public Employee Discipline/Dismissal/Release/Reassignment*
- 3.4 *Education Code 54957 – Public Employee Appointment*
  - a) *Chief Information Officer*
- 3.5 *Education Code 35146 – The Board will hear staff recommendation on the following student expulsion(s):*
  - a) *Expulsion #8, 2019-20*

#### **4.0 CALL BACK TO ORDER/PLEDGE OF ALLEGIANCE**

- 4.1 *The Pledge of Allegiance*
- 4.2 *Broadcast Statement (Student Member Ang-Olson)*
- 4.3 *Stellar Student Recognition: Students from Luther Burbank High School working on the SCOE Youth Initiative (Action Civics)/Census 2020*
  - *Presentation of Certificate by Member Vang*

#### **5.0 ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION**

*Counsel Jerry Behrens announced that Resolution 2019/20-F and Resolution 2019/20-J were both approved unanimously, 7-0. Resolution 2019/20-H was approved by a 6-0 vote with Member Murawski absent.*

#### **6.0 AGENDA ADOPTION**

*Member Garcia make a motion to adopt the agenda, which was seconded by Member Woo. The motion passed unanimously.*

#### **7.0 PUBLIC COMMENT**

*Members of the public may address the Board on non-agenda items that are within the subject matter jurisdiction of the Board. Please fill out a yellow card available at the entrance. Speakers may be called in the order that requests are received, or grouped by subject area. We ask that comments are limited to two (2) minutes with no more than 15 minutes per single topic so that as many people as possible may be heard. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to district staff or calendar the issue for future discussion.*

*Public Comment:*

*Jason Mallory – spoke about substitute teachers*

*Shana Just – spoke about virus preparedness*

*Shannon Schmidt – gave an update on the California Montessori Project*

*Rich Vasquez – spoke about the calendar, teacher vacancies, and English learners*

*Alison French-Tubo – spoke about substitute teachers, negotiations, and lesson plans*

*Tamara Toby – spoke about parent participation preschool*

*Anita Warmack – spoke about parent participation preschool*

*Marissa Munzing – spoke about parent survey highlights*

*Lupe Vazquez – spoke about parent survey highlights*

*Kristine Kerr – spoke about parent survey highlights*

*Elizabeth Bliss – spoke about parent participation preschool*

*Anthony Dal Ben – spoke about parent participation preschool*

*My-Lien Olsson – spoke about parent participation preschool*

*Brendan Hogan – spoke about parent participation preschool*

*David O'Connor – spoke about parent participation preschool*

*Melissa Hymas – spoke about parent participation preschool*

*Richard Dahl – spoke about parent participation preschool*

*Mitch Steiger – spoke about parent participation preschool*

*Jana Fisher – spoke about parent participation preschool*

*Delaney Fisher – spoke about parent participation preschool*

*Elliot Langford – spoke about parent participation preschool*

*Rebecca Gross – spoke about parent participation preschool*

*Erica Mejia – spoke about parent participation preschool*

*Ara Podesta – spoke about parent participation preschool*

*Nanette Podesta – spoke about parent participation preschool*

*Drea Moore – spoke about parent participation preschool*

*Sarah Ross – spoke about parent participation preschool*

*Lon Merritt – spoke about parent participation preschool*

*Pete Larson – spoke about parent participation preschool*

*Annette Deglow – spoke about parent participation preschool*

*Paul Arai – spoke about parent participation preschool*

*Lisa Schirmer – spoke about parent participation preschool*

*Kelly O'Hagan – spoke about parent participation preschool*

*Arlene Krause – spoke about parent participation preschool*

*Julius McIntyre – spoke about parent participation preschool*

*Shenita Harden – spoke about suspension and search policies*

*Anne Hawley – spoke about C. K. McClatchy High School*

*Carrie Cornwell – spoke about C. K. McClatchy High School*

*Esi Djan – spoke about C. K. McClatchy High School*

*George Djan – spoke about C. K. McClatchy High School*

*DeeAbbe McCallin – spoke about misuse of student funds*

*Wendy Bogdan – spoke about C. K. McClatchy High School and Sutter Middle School Math*

*April Meszaros – spoke about C. K. McClatchy High School*  
*Bill Allayand*  
*Joe Rubin*  
*Tamarin Austin – spoke about C. K. McClatchy High School*  
*Alison Anderson – spoke about C. K. McClatchy High School*  
*Jewell Hendree – spoke about C. K. McClatchy High School*  
*JeVonne Howard – spoke about C. K. McClatchy High School*  
*Bonnie Holmes-Gen – spoke about C. K. McClatchy High School*  
*Joyce Brown – spoke about C. K. McClatchy High School*  
*Tracy Mitchell – spoke about C. K. McClatchy High School*  
*Jose Verdin – spoke about C. K. McClatchy High School*  
*LaNecia Kobelt – spoke about C. K. McClatchy High School*  
*Pedro Garibus – spoke about C. K. McClatchy High School*  
*Melissa Holland – spoke about C. K. McClatchy High School*  
*Lauren Jordan*  
*Vanessa Taylor – spoke about staffing*

## **8.0 COMMUNICATIONS**

### **8.1 Employee Organization Reports:**

**Information**

- *SCTA – David Fisher reported on behalf of SCTA*
- *SEIU – No report given*
- *TCS – No report given*
- *Teamsters – No report given*
- *UPE – No report given*

### **8.2 District Parent Advisory Committees:**

**Information**

- *Community Advisory Committee – No report given*
- *District English Learner Advisory Committee – No report given*
- *Local Control Accountability Plan/Parent Advisory Committee – Frank DeYoung reported on behalf of LCAP*

### **8.3 Superintendent's Report (Jorge A. Aguilar)**

**Information**

*Superintendent Aguilar reassured all that the health and safety of all students is a top priority, and he acknowledged the concerns of parents and staff related to the Coronavirus. He described what the District is doing in light of this current situation and stated that any school closures are at the direction of the County Public Health Department in consultation with school districts. The Superintendent also told about a visit to Luther Burbank High School where he talked to students about taking the SAT test; this is the third year the District has paid for all Juniors to take the SAT for free, and about 2,800 Juniors took the SAT.*

*The Superintendent also thanked everyone that came out to speak about the parent participation preschool program. He spoke to parents at an adult school on Monday and said it was a reminder to him of how many programs we have in the District that we need to continue to celebrate. However, we have to come to terms with the fact that we have a budget structure that is not going to allow us to continue to celebrate the variety and number of unique programs that we operate in the District. The reality is that we have programs where the revenues are smaller than the actual expenditures. He said this is a program where we are going to try and figure out creative ways to sustain it.*

**8.4 President's Report (Jessie Ryan)**

**Information**

*President Ryan addressed some public comments made by Rich Vasquez and recent comments by Member Vang regarding systems in the District. She noted that there are pockets of excellence that often exist at the expense of more challenged areas, and she spoke of commitment to all students. She also invited individuals to the District African American Advisory Board. There will be two information sessions, one on March 16<sup>th</sup> at Fruit Ridge Collaborative and one on March 24<sup>th</sup> at W. C. Wood Middle School from 6:00 to 7:30 p.m.*

**8.5 Student Member Report (Olivia Ang-Olson)**

**Information**

*Student Member Ang-Olson said that she organized a student forum with Member Woo a couple weeks ago, and she reported on that. A lack of counselor engagement and lack of student rights were concerns that came up, and suggestions were given to find solutions. She also reported that there is a concern in regard to the Coronavirus because some school bathrooms do not have working soap dispensers, and others have inaccessible bathrooms at certain times. Also, students are concerned about a lack of diversity in the PACE program at John F. Kennedy High School, and Student Member Ang-Olson stated that C. K. McClatchy High School has the same lack of diversity in the HISP program.*

**8.6 Information Sharing by Board Members**

**Information**

*Vice President Pritchett said that, although it is not yet certified, it looks like Measure H is passing. She thanked her committee members and the Board.*

**9.0 BOARD WORKSHOP/STRATEGIC PLAN AND OTHER INITIATIVES**

**9.1 Approve Grades 6 – 12 Science Instructional Materials Adoption (Christine Baeta, Matt Turkie, and Aaron Pecho)**

**Action**

*Assistant Superintendent of Curriculum and Instruction Matt Turkie introduced Science Coordinator Aaron Pecho, Science Training Specialists Matt Callman and Janna Cantwell, and teacher Susan Rubert from Hiram Johnson High School. Mr. Turkie went over the California Science Framework that came out in 2016, state's review in 2018, and the District's process to adopt science instructional materials, which began in January of 2019. Mr. Pecho went over the adoption process and shared the recommended materials. The team also went over next steps.*

*Public Comment:*

*None*

*Board Member Comments:*

*Member Murawski asked some questions about molecular biology and how the adoption will support this class. Mr. Pecho replied that molecular biology is intended to be a substitute for the core biology class and, as such, that class will utilize the core materials.*

*Member Garcia asked a question about the table of piloted materials. She asked about student votes and community feedback in regard to teacher votes. Mr. Pecho explained the variables considered and at what points in the process weigh-in was received. He noted that they did not get a large number of parents and community members giving feedback, but most of the feedback received leaned toward the recommended program. Mr. Turkie noted that there is a Board policy which governs how the instructional material decisions are made. Member Garcia noted that a lot of student homework is technology based, and she asked what this means for students that do not have access to technology at home. Mr. Pecho said that there is a mix in the program of reliance on both technology and tradition instruction and, therefore, there are alternatives for students that do not have technological resources.*

*Student Member Ang-Olson asked how sex education fits into the curriculum. Mr. Pecho answered that sex education is separate from the science adoption. He said it is covered in about two weeks in middle and high school.*

*President Ryan asked how we are ensuring diversity of perspective based on the ethnic composition of the teachers that are piloting the program. Mr. Turkie said that the piloting was open to all teachers and that there was a lot of outreach. He said that, in terms of looking at the curriculum materials and how they meet the needs of diverse groups of students, this is a lens through which the committee has to look at all of the materials. President Ryan asked if there is disaggregated data of who participated. Mr. Turkie said that can be obtained. President Ryan asked how they assessed if the curriculum is*

culturally responsive. Mr. Pecho noted that the teachers had a limited experience, one unit, in the program to decide if this is best for students, which is a limitation for all pilots. At pre-screen they looked at compliance with the Fair Act, which ensures that curriculum materials showcase and highlight contributions from diverse contributors. President Ryan asked about professional learning for leaders as next steps and how this will look in practice. Mr. Turkie said they are speaking to publishers right now about that, and so it is part of negotiations with the publishers. Mr. Pecho spoke about the need to get new materials to teachers as early as possible so that they can begin to prepare.

Superintendent Aguilar thanked the team for their commitment and for the presentation.

Second Vice President Minnick made a motion to approve this Item, and Member Vang seconded. The motion passed unanimously.

9.2 *Independent Audit Report for the Fiscal Year ended  
June 30, 2019, Submitted by Crowe LLP (Rose Ramos)*

**Information**

Chief Business Officer Rose Ramos by introduced Matt Nethaway, the auditor from Crowe LLP, and Internal Auditor Karen Wiker. They went over the audit report opinions and findings.

Public Comment:  
None

Board Member Comments:

Member Woo asked if some information in the report regarding management's plans is provided solely by the District or verified by the auditors. Mr. Nethaway answered that the information is directly from the District. Member Woo asked if he believes the District is in risk of financial insolvency by November 2021. Mr. Nethaway said that part of their responsibility is to work with management and to evaluate if the District will be able to continue operations for 12 months beyond the date that they issue the opinion on the financial statements. If not, there is specific language around "a going concern" that is required to be included. Mr. Nethaway went on to explain that their evaluation of this focused on the most recent Board approved cash flow statements and to audit the data and information included; they do not look at everything, but they have to look at the reliability of that information in terms of how they were looking at the future. He asked rhetorically if the risk is there that there is some insolvency and answered yes, absolutely, based on District information, but it was beyond the period of time when they were as auditors required to really evaluate.

Member Garcia asked about a decrease in average daily attendance (ADA) of 261 over the past two years, and a District anticipated decrease of 334 ADA for this fiscal year. She asked if the audit looked into those numbers. Mr. Nethaway said that is the one



page that is unaudited, because they do not audit that multi-year projection information. Member Garcia noted that the number is much higher than in prior years. Ms. Ramos said she will get back to her on that. Member Garcia asked about unduplicated count of LCFF dollars and when we will feel the impact. Mr. Nethaway answered that the corrections to audit findings come in subsequent periods, and once the audit report is accepted by the State Controller's Office, the finding can be appealed with the Education Audit Appeals Panel. Member Garcia asked if an Associated Student Body (ASB) finding was from last year. Mr. Nethaway said this a current status, and they do not look at every site every year. Ms. Ramos said that when issues are noted at sites, our Internal Auditor provides training and also rotates that training. Member Garcia asked if there are any other internal controls we need to address. Mr. Nethaway said that the audit has one recommendation related to the journal entry process.

Member Murawski asked if different sites were audited for ASB funds and if there were findings. Mr. Nethaway said sites were audited, and there were no findings. She asked how many sites were audited, and he answered that he does not have that information. He said they go out and visit sites individually and test Ms. Wiker's work. Ms. Wiker said she audited 11 sites last year. Mr. Nethaway said that between them they audit 20% of the sites. He added that all he provides an opinion on is the ending balance for ASB. They do the other work because they think it is important for the District. This will be changing as there is a new accounting standard that will be implemented in the current year, and the ASB funds will become part of the special revenue funds. Member Murawski asked Mr. Nethaway a question about post employment. He said all the information is related to how the District plan was constructed or actuarial information. They audit this by looking at the liability of the actuary and the assumptions that were used, but ultimately the extensions of the numbers and the reporting of the projections are all actuarial based on management working with the actuary. Member Murawski asked again about the calculation of the unduplicated pupil counts. Mr. Nethaway said the numbers were extrapolated because there were only two students found that were of error. There were 15 school sites audited. Member Murawski asked if the District revenue would be reduced. Mr. Nethaway replied that what it is saying is that the District received LCFF funding that it was not entitled to, and that there will be an adjustment in future periods.

Member Pritchett asked about the District reserves and net ending balance. Mr. Nethaway explained the ending fund balance for the Adult Education fund as of June 30, 2019. Member Pritchett asked what will happen to the ending balance. Mr. Nethaway explained that since the District has made contribution in excess of what the amount was, there is the opportunity to use it for other programs; it is not restricted.

Member Garcia asked what would be District next steps after receiving this information. Mr. Nethaway said that, because they did not have any audit adjustments, the District does not have to go back and make any changes to the books and records. As it relates to the findings and recommendations, management has put in their responses to those. They will come back and look at these areas again, working with Ms. Wiker from an internal audit perspective.

President Ryan noted that she read it is an overstatement when an extrapolation is used. Mr. Nethaway said that is correct, and if they find errors that will offset, they

*reduce the number before they do an extrapolation. President Ryan asked how common it is to see adjustments with free and reduced priced lunch counts. Mr. Nethaway said that every year statewide they have a number of clients for which they find discrepancies or errors in relation to this area; it is one of the more common areas for mistake compliance perspective. President Ryan asked how often appeals are granted, and Mr. Nethaway said he does not have statistics on this. President Ryan commended the team for all the work that went into this audit.*

*Ms. Ramos introduced the District's new Budget Director, Kamaljit Kalay.*

## **10.0 CONSENT AGENDA**

*Generally routine items are approved by one motion without discussion. The Superintendent or a Board member may request an item be pulled from the consent agenda and voted upon separately.*

- 10.1b Approve Changes to Existing Council of Occupational Education (COE) Program for Accreditation Compliance (Susan Gilmore and Christine Baeta)*
- 10.1c Approve Sutter Middle School Field Trip to Washington, D. C. and New York, New York from April 3 through April 8, 2020 (Chad Sweitzer and Christine Baeta)*
- 10.1d Approve Minutes of the February 20, 2020, Board of Education Meeting (Jorge A. Aguilar)*
- 10.1e Approve Staff Recommendation for Expulsion #8, 2019-20, as Determined by the Board (Stephan Brown)*
- 10.1f Approve Resolution No. 3126: Resolution Regarding Board Stipends (Jessie Ryan)*
- 10.1g Approve School of Engineering and Sciences Field Trip to Reno, NV from March 13 through March 15, 2020 (Chad Sweitzer and Christine Baeta)*

*President Ryan asked for a motion to adopt the Consent Agenda. A motion was made to approve by Member Vang and seconded by Member Murawski. The Board voted unanimously to adopt the agenda.*

## **11.0 BUSINESS AND FINANCIAL INFORMATION/REPORTS**

### ***Receive Information***

- 11.1 Business and Financial Information:*
  - Enrollment and Attendance Report for Month 5 Ending January 24, 2020 (Rose F. Ramos)*

*President Ryan received the business and financial information.*

## **12.0 FUTURE BOARD MEETING DATES / LOCATIONS**

- ✓ *March 19, 2020 4:30 p.m. Closed Session, 6:00 p.m. Open Session, Serna Center, 5735 47<sup>th</sup> Avenue, Community Room, Regular Workshop Meeting*
- ✓ *April 2, 2020, 4:30 p.m. Closed Session, 6:00 p.m. Open Session, Serna Center, 5735 47<sup>th</sup> Avenue, Community Room, Regular Workshop Meeting*

## **13.0 ADJOURNMENT**

*President Ryan asked for a motion to adjourn the meeting; a motion was made by Member Vang and seconded by Member Murawski. The motion was passed unanimously, and the meeting adjourned at 9:39 p.m.*

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*Jorge A. Aguilar, Superintendent and Board Secretary*

*NOTE: The Sacramento City Unified School District encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Board of Education Office at (916) 643-9314 at least 48 hours before the scheduled Board of Education meeting so that we may make every reasonable effort to accommodate you. [Government Code § 54953.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. §12132)] Any public records distributed to the Board of Education less than 72 hours in advance of the meeting and relating to an open session item are available for public inspection at 5735 47<sup>th</sup> Avenue at the Front Desk Counter and on the District's website at [www.scusd.edu](http://www.scusd.edu)*