



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 12.1d

Meeting Date: January 19, 2023

Subject: Approve C.K. McClatchy High School Golden Desert Debate
Tournament in Las Vegas, NV from February 3-6, 2023

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: _____)
- Conference/Action
- Action
- Public Hearing

Division: Deputy Superintendent

Recommendation: Approve C.K. McClatchy High School Golden Desert Debate
Tournament in Las Vegas, NV from February 3-6, 2023

Background/Rationale: On February 3, six students, the debate coach, and one
chaperone will travel by commercial airline to Las Vegas for 3 nights to participate at
The University of Nevada Las Vegas Golden Desert Debate Tournament.

Financial Considerations: There is no cost to the district. Expenses will be paid by
the Sacramento Urban Debate League.

LCAP Goal(s): College preparedness, increasing communication and critical thinking
skills.

Documents Attached:

1. Out-of-state field trip documents

Estimated Time of Presentation: N/A
Submitted by: Lisa Allen, Deputy Superintendent
 Vanessa Buitrago, Assistant Superintendent
Approved by: Jorge A. Aguilar, Superintendent

TRAVEL REQUEST FORM (ACC-F014)

Sacramento City Unified School District

Instructions: This form must be completed and received in Accounts Payable at least 30 days prior to the proposed trip- 60 days if out-of-state.

Request to Attend: <input type="checkbox"/> Conference/Workshop <input type="checkbox"/> Business Meeting	Purpose for Attending: <input type="checkbox"/> Professional Development <input type="checkbox"/> Continued Education Credits Earned	REQ # _____
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School/Department C.K. McClatchy High School Date 12/12/2022

Date(s) of Event 02-03-06-23 Location University of Nevada Las Vegas

Event Title (attach brochure) Golden Desert Debate Tournament

Purpose* for students to participate in debate tournament. It gives students an opportunity to build their public speaking skills and network with other student groups.
 *(what value does this activity give students, attendees, staff, department/site or community?)

How does this travel align with the District's strategic plan? prepares students for college and career readiness

How will this activity/event be used and shared?

Name of Attendee(s) (attach sheet for additional attendees)	Position	Substitute (Y/N)*	No. of Days Required	Budget Code (for substitute)
Stephen Goldberg	teacher	No	0	
Julia Green	parent chaperone	No	0	
		No		
		No		
		No		

****IF A SUBSTITUTE IS NEEDED, SEND A COPY OF THIS FORM TO PERSONNEL, BOX 770** Additional Attendees Attached

Approvals:

Principal/Department Head Signature & Print Name _____ Date 12/12/22

Cabinet Level or Designee Signature _____ Date 12/15/22

Chief Business Officer Signature _____ Date 1-10-23

Superintendent or Designee Signature _____ Date 12/22/22

District cost for all attendees (estimate)

Registration Fee *** \$0

Meals included? 0

B L D

Lodging \$0

Transportation \$0

Meals \$0

Other \$0

TOTAL \$0

Categorical Budget Code(s): _____ \$ _____

General Fund/Unrestricted _____ \$ _____

***If any meals are included in the cost of registration, how many of each: Breakfast _____ Lunch _____ Dinner _____

Prepayment Requested: All checks will be sent to the site/department unless prior arrangements have been made (with AP) to pick up check

Requisition #	Dollar Amount
Registration Fee	_____
Hotel	_____
Airfare ****	_____
Car Rental ****	_____

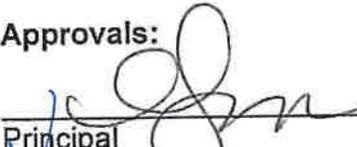
Sacramento City Unified School District
**OUT-OF-STATE OR OUT-OF-COUNTRY
TRAVEL REQUEST**

School Name C.K. McClatchy High School Date 02 / 03-06 / 2023
Teacher's Name Stephen Goldberg Room # D8 Telephone # 9167120782
Field Trip Destination University of Nevada Las Vegas
Reason for travel Debate Tournament

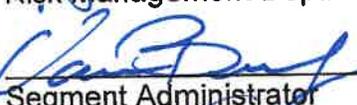
List unusual activities, water activities or high risk activities (examples: rafting, snorkeling, rock climbing, skiing, etc.) as a special parent waiver may be required. Submit copy of contract or waiver to Risk Management for review before signing. Attach a detailed itinerary for each day

Signed 
Teacher

Approvals:

 12/12/22
Principal Date

 11/10/2023
Risk Management Dept. Date

 12/15/22
Segment Administrator Date

 12/22/22
Superintendent Date

 / /
Board Approval Date