

December 2, 2009
California Conference Room

MRT Meeting
1:00 – 2:00 p.m.

MRT Audit Review
2:00 – 2:30 p.m.

MRT AGENDA

Welcome/Check-In

- I. Superintendent/Cabinet Member Comments**
- II. Follow-Up Actions/Issues from Previous MRT Meeting**
 - Auditor Recruiting/Training
 - Lead Auditor roles/update
 - ISO 9001:2008 Certificates
- III. Update to ISO Manual**
- IV. Corrective Action Status**
- V. Preventive Action Status**
- VI. Resources Requested**
 - Document Control—Cheryal De Anda
- VII. Important Dates**
 - Future MRT Meetings in California Conference Room:
 - ❖ Jan. 20, Feb. 3, March 3, April 7, May 5, June 2
 - Next Annual ABS Audit June 2010
- VIII. Follow-up to the Minutes**
 - Provide feedback to Christina by 12/04/09
- IX. Discussion:**
 - Other Issues/Open Forum

Quality Policy: "The quality policy for the Central Office of Sacramento City Unified School District is to provide world class service for schools and customers, in the areas of Administrative Services, Assessment, Research and Evaluation, Communication Services, Curriculum and Professional Development Services, Human Resource Services, Internal Audit, Legal Services, Library/Textbook Services, Operations Support Services, State & Federal Programs, and Student and Family Support Services for achieving the district's vision which is: Create a world-class educational system, pre-kindergarten through adult, that enables all students to excel in the new millennium".