



# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item# 11.1

**Meeting Date:** September 20, 2012

**Subject:** Business and Financial Information

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Division:** Administrative Services

**Recommendation:** Receive business and financial information.

**Background/Rationale:**

- Cash Flow Report for the Period Ending July 31, 2012

**Financial Considerations:** Reflects standard business information.

**Documents Attached:**

- 1a. Executive Summary - Cash Flow Report for the Period Ending July 31, 2012
- 1b. Cash Flow Report for the Period Ending July 31, 2012

**Estimated Time of Presentation:** N/A

**Submitted by:** Patricia A Hagemeyer, Chief Business Officer

**Approved by:** Jonathan P. Raymond, Superintendent

# Board of Education Executive Summary

## Administrative Services

Approve Cash Flow Report for the Period Ending July 31, 2012  
September 20, 2012



### I. Overview/History:

School districts in California have suffered devastating reductions in funding over the past several years. Cash reserves for most districts are low and Sacramento City Unified School District is no exception. The continued deferral of state revenues has impacted the district to the extent that staff project a negative cash flow in the General Fund by June 30, 2013. The review of cash flows have become more important than ever. At the January, 2012 Board meeting, a request by the Board was made to review system generated cash flow reports. Sample reports were brought to prior Board meetings. This cash flow report is brought forward as an information item under the Business and Financial section of the Board agenda. Staff will provide a cash flow report at the second Board meeting of every month.

The report is mostly self-explanatory. Receipts indicate cash that the district has received for the revenue limit, federal, state and local funds as well as transfers in from other funds. Disbursements reflect actual payments for salaries and benefits, supplies and services, capital outlay, interfund transfers out and other financing uses. Assets include accounts receivables which are funds owed to the general fund, prepaid expenditures and other types of assets. Liabilities include accounts payable which are funds that the district owes to other entities and other liabilities. The most important line to focus on is the ending cash bottom line. That reflects whether the district has sufficient cash to meet its needs or if we need to rely on other sources for cash. It has been normal in previous years to have deficits in November and December as the district awaits property tax revenues. The cash flow for July could change somewhat as all year-end entries are not completed by the end of July.

### II. Driving Governance:

- Request by Board of Education to receive monthly cash flow reports.

### III. Budget:

It is important to note that cash information is not the same as budget information. While the district may have a budget set up for a particular program, and funds may be expended, it is possible that the district hasn't yet received the cash from the granting agency. However, the majority of our cash issues are due to the deferral of state funds, which make up the majority of our overall revenues.

# **Board of Education Executive Summary**

## **Administrative Services**

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### **IV. Goals, Objectives and Measures:**

Provide cash flow information to the Board. In addition, this report will provide information related to the need for a borrowing instrument, such as a TRAN as a source of cash. The Sacramento County Office of Education reviews cash flow information to ensure that the district is able to pay its bills on June 30, 2013.

### **V. Major Initiatives:**

- Maintain positive cash flow through June 30, 2013.
- Continuous review of financial options available to the district.

### **VI. Results:**

Continuous review of cash flow information will inform the Board and public of cash flow issues.

### **VII. Lessons Learned/Next Steps:**

- Cash flow reports will be provided monthly to the Board as an information item.

Fund 01 - Actuals through July		Fiscal Year 2012/13						
	Object	July	August	September	October	November	December	Total
<b>A. BEGINNING CASH</b>		9110	8,287,351.57					
<b>B. RECEIPTS</b>								
Revenue Limit								
Property Tax	8020-8079	68,586.37						68,586.37
State Aid	8010-8019	292,937.00						292,937.00
Other	8080-8099	47.00						47.00
Federal Revenues	8100-8299	18,301.89						18,301.89
Other State Revenues	8300-8599	75,291.05						75,291.05
Other Local Revenues	8600-8799	14,180.16						14,180.16
Interfund Transfers In	8910-8929							.00
All Other Financing Sources	8931-8979							.00
Other Receipts/Non-Revenue								.00
<b>TOTAL RECEIPTS</b>		469,343.47	.00	.00	.00	.00	.00	469,343.47
<b>C. DISBURSEMENTS</b>								
Certificated Salaries	1000-1999	1,568,055.67						1,568,055.67
Classified Salaries	2000-2999	2,647,938.56						2,647,938.56
Employee Benefits	3000-3999	1,717,128.40						1,717,128.40
Supplies and Services	4000-5999	3,971,292.85						3,971,292.85
Capital Outlays	6000-6599	21,358.27						21,358.27
Other Outgo	7000-7499							.00
Interfund Transfers Out	7600-7629							.00
All Other Financing Uses	7630-7699							.00
Other Disbursements/Non Expenditures								.00
<b>TOTAL DISBURSEMENTS</b>		9,925,773.75	.00	.00	.00	.00	.00	9,925,773.75
<b>D. ASSETS/LIABILITIES/OTHER</b>								
Assets								
A/R	9200	25,374,333.42						25,374,333.42
Cash Await	9215							.00
Prepays	9330							.00
Other		9,665,596.31						9,665,596.31
Liabilities								
A/P	9500	9,694,224.28						9,694,224.28
Other		5,223,926.47						5,223,926.47
<b>TOTAL ASSETS/LIABILITIES/OTHER</b>		20,121,778.98	.00	.00	.00	.00	.00	20,121,778.98
<b>E. NET INCREASE/DECREASE</b>								
B - C + D		10,665,348.70	.00	.00	.00	.00	.00	10,665,348.70
<b>F. ENDING CASH (A + E)</b>								
		18,952,700.27						