

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item #10.1e

Meeting Date: December 12, 2013

Subject: Resolution No. 2770: Authorization of Personnel to Sign Orders on District Funds, Sara Noguchi

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Information Item Only Approval on Consent Agenda Conference (for discussion only) Conference/First Reading (Action Anticipated: _____) Conference/Action Action Public Hearing

Division: Business Services

<u>Recommendation</u>: Approve Resolution No. 2770, Authorization of Personnel to Sign Orders on District Funds, and rescind prior Resolution No. 2743, Effective December 12, 2013.

Background/Rationale: Education Code Section 42632 authorizes governing boards of school districts to delegate to officers or employees of the district the authority to sign orders on district funds.

This resolution reflects changes in district staff.

Financial Considerations: None

Documents Attached:

1) Resolution No. 2770, Authorization of Personnel to Sign Orders on District Funds

Estimated Time of Presentation: N/A Submitted by: Ken A. Forrest, Chief Business Officer Approved by: Jonathan P. Raymond, Superintendent

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

RESOLUTION NO. 2770

Authorization of Personnel to Sign Orders on District Funds

WHEREAS, Education Code Section 42632 authorizes the Governing Board to delegate to officers and employees of the Sacramento City Unified School District the authority to sign orders drawn on the funds of the school district; and

WHEREAS, on April 4, 2013, the Governing Board of the Sacramento City Unified School District adopted Resolution No. 2743 designating persons authorized to sign orders in its name which is hereby rescinded; and

WHEREAS, Sara Noguchi, Ed.D. is Interim Superintendent; Ken A. Forrest is Chief Business Officer; Amari B. Watkins is Director, Accounting Services; Gerardo Castillo is Director, Budget Services; Irene Garcia is Supervisor, Accounting Services; Michael Smith is Supervisor, Budget Services; and Dawn Nantz is Accountant, Accounting Services.

BE IT RESOLVED AND ORDERED by the Governing Board of the Sacramento City Unified School District that in accordance with Education Code Section 42632, effective December 12, 2013, Sara Noguchi, Ed.D., Interim Superintendent; Ken A. Forrest, Chief Business Officer; Amari B. Watkins, Director, Accounting Services; Gerardo Castillo, Director, Budget Services; Irene Garcia, Supervisor, Accounting Services; Michael Smith is Supervisor, Budget Services; and Dawn Nantz is Accountant, Accounting Services who are employees of the Sacramento City Unified School District, be and are hereby authorized and empowered to sign orders for the payment of lawful expenses of the District on the funds of the District.

BE IT FURTHER RESOLVED AND ORDERED that all such orders shall be on forms prescribed by the County Superintendent of Schools and approved by the Superintendent of Public Instruction of the State of California.

AUTHORIZED SIGNATURES:

Sara Noguchi, Ed.D. Interim Superintendent

Amari B. Watkins Director, Accounting Services

Irene Garcia Supervisor, Accounting Services

Dawn Nantz Accountant, Accounting Services Ken A. Forrest Chief Business Officer

Gerardo Castillo Director, Budget Services

Michael Smith Supervisor, Budget Services **PASSED AND ADOPTED** by the Sacramento City Unified School District Board of Education on this 12th day of December, 2013, by the following vote:

AYES: _____ NOES: _____ ABSTAIN: _____ ABSENT: _____

> Jeff Cuneo President of the Board of Education

ATTESTED TO:

Jonathan P. Raymond Secretary of the Board of Education