



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 10.1c

Meeting Date: October 5, 2017

Subject: Approve Changes to Each Existing Council of Occupational Education (COE) Program for Accreditation Compliance

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: _____)
- Conference/Action
- Action
- Public Hearing

Division: Academic Office

Recommendation: Approve program changes.

Background/Rationale: Pursuant to the Council of Occupational Education (COE) Policies and Rules for accreditation, the COE list of approved program names, length and active status must exactly match our school catalogs. Any changes must be approved by our School Board. Currently, the COE list of CAJ programs is based on old information from 2011. Changes to the school catalog have been made over the years to align with federal and state guidelines for CTE programs. We are requesting approval of the changes outlined in the attached List of Program Changes so that proper updates can be made to the COE list of approved programs for CAJ.

Financial Considerations: None

LCAP Goal(s): College, Career and Life Ready Graduates, Operational Excellence

Documents Attached:

1. Council of Occupational Education (COE) Programs

Estimated Time of Presentation: N/A

Submitted by: Iris Taylor, Chief Academic Officer

Susan Gilmore, Ph.D., Adult Education, Director

Approved by: Jorge A. Aguilar, Superintendent

**Charles A. Jones Career and Education Center - 323100
Request of Program Changes Over 25%**

Approved Program Name	Certified Nursing Assistant (CNA)	CIP Code	51.1614
Requested Program Name	Nursing Assistant (Nursing Assistant/Aide and Patient Care Assistant/Aide)	CIP Code	51.3902

APPROVED TOTAL REQUIRED CLOCK HOURS	185	REQUESTED TOTAL REQUIRED CLOCK HOURS	282
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The changes herein are approved as noted:

**Jay Hansen, Board President, Area 1
 Sacramento City Unified School District**

Date

Jorge A. Aguilar, Superintendent

Date

Charles A. Jones Career and Education Center - 323100

Request of Program Changes Under 25%

Approved Program Name	Business Administrative Assistant	CIP Code	52.0401
Requested Program Name	Administrative Assistant (Administrative Assistant and Secretarial Science, General)	CIP Code	52.0401

APPROVED TOTAL REQUIRED CLOCK HOURS	900	REQUESTED TOTAL REQUIRED CLOCK HOURS	900
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The changes herein are approved as noted:

Jay Hansen, Board President, Area 1
Sacramento City Unified School District

Date

Jorge A. Aguilar, Superintendent

Date

**Charles A. Jones Career and Education Center - 323100
Request of Program Changes Under 25%**

Approved Program Name	Cisco Networking & A+ Certification	CIP Code	09.0701
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Requested Program Name	A+/CISCO (CCENT) Network + Preparation (Computer Systems Networking and Telecommunications)	CIP Code	11.0901
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APPROVED TOTAL REQUIRED CLOCK HOURS	1080	REQUESTED TOTAL REQUIRED CLOCK HOURS	1080
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The changes herein are approved as noted:

Jay Hansen, Board President, Area 1
Sacramento City Unified School District

Date

Jorge A. Aguilar, Superintendent

Date

Charles A. Jones Career and Education Center - 323100

Request of Program Changes Under 25%

Approved Program Name	Court Reporting	CIP Code	22.0303
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Requested Program Name	Court Reporting/Court Reporter	CIP Code	22.0303
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APPROVED TOTAL REQUIRED CLOCK HOURS	4870	REQUESTED TOTAL REQUIRED CLOCK HOURS	4440
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The changes herein are approved as noted:

Jay Hansen, Board President, Area 1
Sacramento City Unified School District

Date

Jorge A. Aguilar, Superintendent

Date

**Charles A. Jones Career and Education Center - 323100
Request of Program Changes Under 25%**

Approved Program Name	Medical Assistant	CIP Code	51.0711
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Requested Program Name	Medical/Clinical Assistant	CIP Code	51.0801
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APPROVED TOTAL REQUIRED CLOCK HOURS	936	REQUESTED TOTAL REQUIRED CLOCK HOURS	990
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The changes herein are approved as noted:

Jay Hansen, Board President, Area 1
Sacramento City Unified School District

Date

Jorge A. Aguilar, Superintendent

Date

Charles A. Jones Career and Education Center - 323100

Request of Program Changes Under 25%

Approved Program Name	HVAC-Heating, Ventilation AC	CIP Code	47.0200
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Requested Program Name	Heating, Air Conditioning, Ventilation and Refrigeration Maintenance Technology/Technician	CIP Code	47.0201
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APPROVED TOTAL REQUIRED CLOCK HOURS	1260	REQUESTED TOTAL REQUIRED CLOCK HOURS	990
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The changes herein are approved as noted:

Jay Hansen, Board President, Area 1
Sacramento City Unified School District

Date

Jorge A. Aguilar, Superintendent

Date

**Charles A. Jones Career and Education Center - 323100
Request of Program Changes Under 25%**

Approved Program Name	Vocational Nursing (VN)	CIP Code	51.1613
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Requested Program Name	Vocational Nurse (Licensed Practical/Vocational Nursing Training)	CIP Code	51.3901
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APPROVED TOTAL REQUIRED CLOCK HOURS	1658	REQUESTED TOTAL REQUIRED CLOCK HOURS	1408
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The changes herein are approved as noted:

Jay Hansen, Board President, Area 1
Sacramento City Unified School District

Date

Jorge A. Aguilar, Superintendent

Date

**Charles A. Jones Career and Education Center - 323100
Request of Program Changes Under 25%**

Approved Program Name	Optometric Assistant	CIP Code	51.1802
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Requested Program Name	Optometric Technician/Assistant	CIP Code	51.1802
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APPROVED TOTAL REQUIRED CLOCK HOURS	720	REQUESTED TOTAL REQUIRED CLOCK HOURS	810
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The changes herein are approved as noted:

Jay Hansen, Board President, Area 1
Sacramento City Unified School District

Date

Jorge A. Aguilar, Superintendent

Date

**Charles A. Jones Career and Education Center - 323100
Request of Program Changes Under 25%**

Approved Program Name	Pharmacy Technician	CIP Code	51.0805
Requested Program Name	Pharmacy Technician/Assistant	CIP Code	51.0805

APPROVED TOTAL REQUIRED CLOCK HOURS	1320	REQUESTED TOTAL REQUIRED CLOCK HOURS	1080
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The changes herein are approved as noted:

Jay Hansen, Board President, Area 1
Sacramento City Unified School District

Date

Jorge A. Aguilar, Superintendent

Date