



**SACRAMENTO CITY UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION**

Agenda Item 10.1a

**Meeting Date:** October 18, 2018

**Subject:** Approval of Grants, Entitlements, and Other Income Agreements  
Ratification of Other Agreements  
Approval of Bid Awards  
Approval of Declared Surplus Materials and Equipment  
Change Notices  
Notices of Completion

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Division:** Business Services

**Recommendation:** Recommend approval of items submitted.

**Background/Rationale:** None

**Financial Considerations:** See attached.

**LCAP Goal(s):** College, Career and Life Ready Graduates; Safe, Emotionally Healthy, Engaged Students; Operational Excellence

**Documents Attached:**

1. Grants, Entitlements, and Other Income Agreements
2. Expenditure and Other Agreements
3. Approval of Declared Surplus Materials and Equipment
4. Notices of Completion – Facilities Projects

**Estimated Time of Presentation:** N/A

**Submitted by:** Dr. John Quinto, Chief Business Officer

Jessica Sulli, Contract Specialist

**Approved by:** Jorge A. Aguilar, Superintendent

## GRANTS, ENTITLEMENTS AND OTHER INCOME AGREEMENTS – REVENUE

<u>Contractor</u>	<u>New Grant</u>	<u>Amount</u>
<b><u>HEALTH PROFESSIONS HIGH SCHOOL</u></b>		
California Department of Education A19-00033	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No, received grant in 2017/18	\$32,105 No Match
<p>9/1/18 – 6/30/18: California Health Science Capacity Building Project. Enhancement grant funds will be used to expand or improve a pathway program that is currently being implemented at a school site. These funds are not intended to be used to maintain an already existing pathway. The funds will be used to cover Institute costs, curriculum development, grant coordination, articulate and implement dual credit options with postsecondary education programs, provide student activities such as job shadowing experiences, field trips, leadership opportunities through Cal-HOSA, work-based learning activities, recruiting and middle school outreach, and purchase updated equipment and classroom materials directly related to the pathway.</p>		
<b><u>SPECIAL EDUCATION</u></b>		
California Department of Education A19-00034	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No, received grant in 2017/18	\$475,066 No Match
<p>7/1/18 – 9/30/20: Mental Health Average Daily Attendance (ADA) Allocation Grant. This federal grant is allocated to Special Education Local Planning Agencies (SELPA) for the specific provision of providing Educationally Related Mental Health Services (ERMHS) to qualified students receiving special education services. This provision of services is pursuant to requirements of the Individuals with Disabilities Act.</p>		

## EXPENDITURE AND OTHER AGREEMENTS

<u>Contractor</u>	<u>Description</u>	<u>Amount</u>
<b><u>ACADEMIC OFFICE</u></b>		
Sacramento County Office of Education SA19-00253	7/1/18 – 6/30/19: Provide consultation services including grant management, leadership training and professional development for implementation of School Improvement Grant (SIG).	\$96,800 Title I Funds
<b><u>FACILITIES SUPPORT SERVICES</u></b>		
Hibser Yamauchi Architects SA18-00204	10/06/17 – Completion of Services. First and second increases to Architect Agreement for the Hiram Johnson Core Academic HVAC Upgrade project. First increase is related to 7 additional meetings Architect was required to attend. Second increase is related to additional electrical engineering consulting services for ceiling and lighting upgrades for classroom buildings and carbon monoxide detection as required by the Division of the State Architect.	Original Amount: \$239,400  First Increase: \$16,750  Second Increase: \$15,650  New Total: \$271,800

**APPROVAL OF DECLARED SURPLUS MATERIALS AND EQUIPMENT**

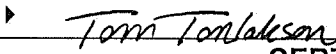

ITEM	SITE/DEPARTMENT	TOTAL VALUE	DISPOSAL METHOD
Computers, Monitors, Printers, Projectors	Woodbine Elementary	\$0.00	Salvage
Computers, Monitors, Printers	James Marshall Elementary	\$0.00	Salvage

**NOTICES OF COMPLETION – FACILITIES PROJECTS**

Contract work is complete and Notices of Completion may be executed.

<b>Contractor</b>	<b>Project</b>	<b>Completion Date</b>
DK Enterprises, Inc. DBA King's Roofing	Met Sacramento Roof Replacement	9/25/18

## Grant Award Notification

<b>GRANTEE NAME AND ADDRESS</b> Jose Banda, Superintendent Sacramento City Unified School District 5735 47th Avenue Sacramento, CA 95824-4528				<b>CDE GRANT NUMBER</b>				
				<b>FY</b>	<b>PCA</b>	<b>Vendor Number</b>	<b>Suffix</b>	
				18	25214	67439	01	
<b>Attention</b> Jose Banda, Superintendent				<b>STANDARDIZED ACCOUNT CODE STRUCTURE</b>		<b>COUNTY</b>		
<b>Program Office</b> Accounting Office				<b>Resource Code</b>	<b>Revenue Object</b>	Sacramento		
<b>Telephone</b> 916-643-9000				6378	8590	<b>INDEX</b>		
<b>Name of Grant Program</b> California Health Science Capacity Building Project						0615		
<b>GRANT DETAILS</b>	<b>Original/Prior Amendments</b>	<b>Extra Stipend</b>	<b>Total</b>	<b>Amend. No.</b>	<b>Award Starting Date</b>	<b>Award Ending Date</b>		
	\$32,105		\$32,105		Sept. 1, 2018	June 30, 2019		
<b>CFDA Number</b>	<b>Federal Grant Number</b>	<b>Federal Grant Name</b>			<b>Federal Agency</b>			
<p>I am pleased to inform you that you have been funded for the California Health Science Capacity Building Project at Arthur A. Benjamin Health Professions High School.</p> <p>This award is made contingent upon the availability of funds. If the Legislature takes action to reduce or defer the funding upon which this award is based, then this award will be amended accordingly.</p> <p>Please return the original, signed Grant Award Notification (AO-400) <b>within 10 days</b> to:</p> <p style="text-align: center;">Adrian Hodge, Associate Governmental Program Analyst          Career and College Transition Division          California Department of Education          1430 N Street, Suite 4202          Sacramento, CA 95814-5901</p>								
<b>California Department of Education Contact</b> Cindy Beck				<b>Job Title</b> Health Careers Education Consultant				
<b>E-mail Address</b> cbeck@cde.ca.gov				<b>Telephone</b> 916-319-0470				
<b>Signature of the State Superintendent of Public Instruction or Designee</b> 				<b>Date</b> September 20, 2018				
<b>CERTIFICATION OF ACCEPTANCE OF GRANT REQUIREMENTS</b>								
<i>On behalf of the grantee named above, I accept this grant award. I have read the applicable certifications, assurances, terms, and conditions identified on the grant application (for grants with an application process) or in this document or both; and I agree to comply with all requirements as a condition of funding.</i>								
<b>Printed Name of Authorized Agent</b>				<b>Title</b>				
<b>E-mail Address</b>				<b>Telephone</b>				
<b>Signature</b> 				<b>Date</b>				

### Grant Award Notification (Continued)

Note: Conditions for the 2018–19 California Health Science Capacity Building Project (CHSCBP) Grant are as follows and are NOT reflective of the conditions of any prior year. Please read Grant conditions carefully.

The following conditions apply:

1. Grantees must limit administrative indirect costs to the rate approved by the California Department of Education (CDE) for the applicable fiscal year in which the funds are spent.
2. Grant funds may be used to cover an on-site coordinator at no more than **20 percent of one full-time equivalent** for the project **only if all other requirements of the grant are met**. Grantees choosing to support a grant coordinator must submit projected activities and hours with workplan and budget documents as well as a mid-year and final report of actual activities and time.
3. Grant funding is for enhancement costs only, **not for program maintenance or for supplanting**. The expenditure of funds must be reasonable and clearly tied to the activities described in the narrative, workplan, and budget. All activities funded must be centered on direct student activities and student leadership activities through Cal-HOSA Future Health Professionals.
4. No purchases will be approved for equipment or furniture, food, curriculum purchases, or associated costs. Grant funds may not be used to pay teacher stipends; the only exception is for grantees receiving the additional funds of up to \$10,000 for the externship experience. The externship experience must provide three teachers, two academic and one career technical education teacher, as well as 40 hours of experience in one or more healthcare facility to shadow and understand foundational elements of healthcare. **Only teachers participating in this externship experience may be paid a stipend** up to \$10,000 from the grant and will be required to develop integrated lesson plans to exemplify skills observed during the experience.
5. In accordance with California law, individual expenses will not be approved.
6. Full teams from each CHSCBP Grant, as directed in the original Request for Application, are required to participate in the development of the workplan activities and budget for the 2018–19 year. The planning meeting must be on-site prior to the submission of the workplan and budget.
7. Validation of progress will be conducted through school site visits, document review, and project reporting. In order to remain eligible for the CHSCBP Grant, grantees must maintain the status of the pathway as described in the application submitted for funding and adhere to the premise of a grade seven through twelve pathway while using a full team approach and developing and improving their pathway based upon the pathway assessment in the Grant Handbook.
8. Adherence to conditions of the grant, work plan progress, and validation are necessary for receipt of full funding and to be eligible for reapplication for any future funding.
9. Failure to comply with grant requirements; misappropriation of funds; incomplete, missing, or delinquent reports; or not meeting the outcomes as described in the application, work plan, and budget as approved will result in termination. Grantee termination can be determined by the CDE, district, or school site. Grant termination requires submission of a final report within 30 days of termination and return of all or partial funds upon receipt of a billing from the CDE. Supplies and equipment purchased with CHSCBP funds will be redirected to other health science sites or returned to the CDE.

If you have any questions regarding the CHSCBP requirements of the grant, please contact Cindy Beck, Health Careers Education Consultant, Career Technical Education Leadership Office, by phone at 916-319-0470 or by email at [cbeck@cde.ca.gov](mailto:cbeck@cde.ca.gov).

## Grant Award Notification

<b>GRANTEE NAME AND ADDRESS</b> Sacramento City Unified School District P.O. Box 246870 Sacramento, CA 95824-6870			<b>CDE GRANT NUMBER</b>			
			<b>FY</b>	<b>PCA</b>	<b>Vendor Number</b>	<b>Suffix</b>
			18	15197	67439	01
<b>Attention</b> Jorge Aguilar, Superintendent			<b>STANDARDIZED ACCOUNT CODE STRUCTURE</b>			<b>COUNTY</b>
<b>Program Office</b> Sacramento City Unified SELPA 3412			<b>Resource Code</b>	<b>Revenue Object Code</b>	34	
<b>Telephone</b> 916-643-9000			3327	8182	<b>INDEX</b>	
<b>Name of Grant Program</b> 2018–19 Mental Health Average Daily Attendance (ADA) Allocation					0663	
<b>GRANT DETAILS</b>	<b>Original/Prior Amendments</b>	<b>Amendment Amount</b>	<b>Total</b>	<b>Amend. No.</b>	<b>Award Starting Date</b>	<b>Award Ending Date</b>
	\$475,066		\$475,066		07/01/2018	09/30/2020
<b>CFDA Number</b>	<b>Federal Grant Number</b>	<b>Federal Grant Name</b>			<b>Federal Agency</b>	
84.027A	H027A180116	Individuals with Disabilities Education Act Part B, Section 611			United States Department of Education	
<p>I am pleased to inform you that you have been funded for a Mental Health ADA Allocation grant. Funds shall be allocated to Special Education Local Plan Areas (SELPA) for pupils with mental health-related services required by their individualized education program. The grant amount is based on the 2017–18 Second Principal (P-2) Apportionment ADA calculations.</p> <p>This award is made contingent upon the availability of funds. If the Legislature takes action to reduce or defer the funding upon which this award is based, then this award will be amended accordingly. Please return the original, signed Grant Award Notification (AO-400) to:</p> <p style="text-align: center;">Liem Vo, Associate Governmental Program Analyst        Teaching and Learning Support Branch        Special Education Division, Administrative Services Unit        California Department of Education        1430 N Street, Room 2401        Sacramento, CA 95814-5901</p>						
<b>California Department of Education Contact</b> Chris Essman				<b>Job Title</b> Education Programs Consultant		
<b>E-mail Address</b> cessman@cde.ca.gov					<b>Telephone</b> 916-327-3507	
<b>Signature of the State Superintendent of Public Instruction or Designee</b> ▶ 					<b>Date</b> September 24, 2018	
<b>CERTIFICATION OF ACCEPTANCE OF GRANT REQUIREMENTS</b>						
<i>On behalf of the grantee named above, I accept this grant award. I have read the applicable certifications, assurances, terms, and conditions identified on the grant application (for grants with an application process) or in this document or both; and I agree to comply with all requirements as a condition of funding.</i>						
<b>Printed Name of Authorized Agent</b>				<b>Title</b>		
<b>E-mail Address</b>					<b>Telephone</b>	
<b>Signature</b> ▶					<b>Date</b>	

### Grant Award Notification (Continued)

The following grant conditions apply:

1. This grant was awarded to the California Department of Education (CDE) by the U.S. Department of Education (ED). This program is authorized under the Individuals with Disabilities Education Act (IDEA), Part B, Section 611, as amended on December 3, 2004, and codified under Public Law (PL) 108-446, 20 *United States Code (USC)* 1400 et seq. Implementing regulations for this program are in Title 34 of the *Code of Federal Regulations (CFR)* Part 300. This grant shall be administered in accordance with the provisions of the IDEA.
2. IDEA Part B funds are subject to the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, codified in 2 *CFR* Part 200 and commonly referred to as the Uniform Guidance. The Uniform Guidance provisions in 2 *CFR* Part 200 replace provisions previously found in the Education Department General Administrative Regulations, or EDGAR, in 34 *CFR* parts 74 and 80 and prior Office of Management and Budget Circulars A-87 and A-133.
3. General assurances and certifications are required for grants supported by federal funds and are hereby incorporated by reference. The CDE has agreed to accept the assurances your agency currently provides in the Consolidated Application. Information about the general assurances and certifications are available at the CDE General Assurances 2018-19 web page at <https://www.cde.ca.gov/fg/fo/fm/generalassurances2018.asp>.
4. The grantee must sign and complete the Certification of Acceptance of Grant Requirements section of the AO-400, which certifies the grantee accepts and agrees to the conditions of the grant. The grantee must return the signed AO-400 to the CDE.
5. The grantee must complete and return the enclosed Expenditure Report to the CDE. Please ensure that these funds are appropriately reported by using the Standardized Account Code Structure indicated on this award. All approved project funds must be expended within the designated award period. Refer to the Expenditure Report for detailed information on reporting requirements and payment reimbursements. **Note:** The Federal Cash Management Improvement Act of 1990 was enacted by PL 101-453 and codified at 31 *USC* sections 3335, 6501, and 6503. The implementing regulations are provided in Title 31 of the *CFR* Part 205. In accordance with Title 31 *CFR* Part 205.10, the CDE grant allocations must be limited to the actual, immediate cash requirements of the grantee.
6. Upon completion of grant conditions 3 through 5, the initial payment will be processed up to the actual expenditures reported.
7. The grantee must provide for each member local educational agency receiving IDEA funds the negotiated, approved, federally recognized indirect cost rate (ICR) for agency-wide and general management costs according to *CFR* Part 200.331(a)(4). The CDE-approved rates for LEAs are available on the CDE Indirect Cost Rates (ICR) web page at <https://www.cde.ca.gov/fg/ac/ic/>. The grantee must complete the ICR Report and return with the Final Expenditure Report.
8. The grantee must complete and return to the CDE the Final Expenditure Report and ICR Report no later than **October 10, 2020**, in order to meet end-of-year federal reporting and payment deadlines. Upon receipt of these documents, up to 100 percent of the grant will be reimbursed.

**Grant Award Notification (Continued)**

9. Under the False Claims Act, each recipient awarded funds under the IDEA shall promptly refer to the ED Office of Inspector General (OIG) any credible evidence that a principal, employee, agent, contractor, sub-recipient, subcontractor, or other person has submitted a false claim or has committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct involving those funds. Information about the ED OIG Hotline is available on the OIG Hotline Fraud Prevention web page at <https://www2.ed.gov/about/offices/list/oig/hotline.html>.
10. Under authority of the CDE, if your agency is identified as noncompliant, special conditions may be imposed. The State Superintendent of Public Instruction may authorize the CDE to withhold partial or total funding. Agencies with sanctions will receive notification of special conditions. No payments will be released to agencies with special conditions until the CDE receives written notification from the agency agreeing to the special conditions.

If you have any fiscal questions regarding this grant, please contact Liem Vo, Associate Governmental Program Analyst, Special Education Division, by phone at 916-327-3676 or by email at [SEDgrants@cde.ca.gov](mailto:SEDgrants@cde.ca.gov).

cc: Business Fiscal Officer: Expenditure Report and ICR Report  
SELPA Director



**MEMORANDUM OF UNDERSTANDING  
BETWEEN  
SACRAMENTO COUNTY OFFICE OF EDUCATION  
AND SACRAMENTO CITY UNIFIED SCHOOL DISTRICT  
SIG LEADERSHIP AND TECHNICAL ASSISTANCE MOU**

**Agreement #1187**

This Memorandum of Understanding (MOU) is entered into between the Sacramento County Office of Education hereinafter referred to as SCOE and the Sacramento City Unified District, hereinafter referred to as DISTRICT, dated July 1, 2018 for reference purposes only.

**RECITALS**

WHEREAS, DISTRICT received a five-year School Improvement Grant (SIG) from the California Department of Education focused on the improvement of eight designated school sites, and;

WHEREAS, SCOE has expertise in grant management, leadership training, and professional development; and DISTRICT desires to utilize such expertise as part of its SIG;

NOW, THEREFORE, the parties enter into this MOU in order to detail the support that SCOE will supply to DISTRICT in DISTRICT's implementation of the SIG, and agree as follows:

**GENERAL PROVISIONS**

**A. SCOE Responsibilities:**

1. SCOE shall provide professional development to DISTRICT's site leaders to strengthen and build leadership capacity by:
  - a. Jointly with the DISTRICT, provide training to site leaders on the SIG requirements and goals;
  - b. Jointly with the DISTRICT, train leaders to become systems thinkers so they can support the work of the SIG and continue to sustainably implement the work after the grant period ends;
  - c. Providing additional training and coaching of DISTRICT's leadership based upon ongoing needs assessments and feedback.
2. SCOE shall provide guidance in grant planning and administration by:
  - a. Meeting regularly with DISTRICT designated administrators and site principals to provide technical assistance in administering the SIG grant on topics such as:
    - i. developing and complying with grant timelines;
    - ii. complying with budgets and related requirements;
    - iii. identifying resources for research-based practices.

- b. Analyzing school site plans with the principals and their alignment with the SIG goals;
  - c. Providing guidance to DISTRICT and school sites on general grant management, including organizing documents related to school site plans and budgets.
  - d. Assisting DISTRICT and school sites with preparation for 2018-19 grant year by reviewing grant renewal documents.
3. SCOE shall provide a **primary contact** person for all work under this MOU:
- a. **Tami Wilson, twilson@scoe.net or (916) 228-2350**
4. Exhibit A details the support services SCOE will provide pursuant to this MOU. It is attached hereto and incorporated by reference. The specific dates of the activities may be modified by the mutual written agreement of the Parties' primary contacts identified herein.

B. DISTRICT responsibilities.

- 1. DISTRICT shall participate fully in SCOE's provision of services hereunder by:
  - a. Ensuring that site principals and the DISTRICT SIG representative are present during services.
  - b. Providing facilities, audio-visual equipment, and supplies as needed
  - c. Providing SCOE with a copy of attendance sign-in sheets upon request.
  - d. Providing relevant documentation, information, or materials as requested by SCOE
  - e. Completing necessary grant work between meetings with SCOE to the extent necessary for the project.
- 2. DISTRICT shall remain responsible for all facets of grant implementation and compliance including, but not limited to, implementation of grant terms, performance of all obligations, filing of reports, and budgeting.
- 3. DISTRICT shall remain responsible for complying with all grant monitoring and compliance requests and any follow-up requirements, including those related to grant auditing.
- 4. DISTRICT shall provide a **primary contact** person for all work under this MOU:
  - a. **Kelley Odipo, kelley-odipo@scusd.edu or (916) 643-9051**

C. Fiscal. DISTRICT agrees to pay SCOE \$96,800 for services provided during the 2018-19 fiscal year. SCOE will invoice DISTRICT within 30 days of execution of this MOU.

DISTRICT will remit payment to SCOE within 60 days of invoicing.

D. Term. This MOU is entered into and effective from July 1, 2018 through June 30, 2019.

- E. Termination of the Agreement. Any party may terminate this MOU at any time by giving 30 days prior written notice to the other parties. In the event of a material breach of this MOU, an aggrieved party may terminate this MOU by giving a 10-day notice of cure to the other party. Upon failure to timely cure, the aggrieved party may give written notice of intent to terminate, effective immediately upon receipt by the other party.
- F. Modification. This MOU constitutes the entire agreement and understanding of the parties. All prior understandings, terms or conditions are deemed merged into this MOU. Any changes to this MOU must be agreed to in writing by all parties. Should changes in legislation or the State budget occur that necessitate revision of this MOU, the parties shall meet to revise accordingly.
- G. Ownership and Control of Materials. Any and all products developed or utilized by SCOE pursuant to this agreement are the exclusive property of SCOE. DISTRICT, its employees, staff, and subcontractors shall not have the right to disseminate, market, or otherwise use the products without the express written permission of SCOE. SCOE shall have the authority to adapt and adopt materials developed by this agreement for dissemination purposes.

No audio or visual recording of the services provided under this agreement may be made by any means without the advance written permission of SCOE.

- H. Confidentiality. Each party shall be responsible for maintaining the confidentiality of employee and student data to the extent required by law. If either party fails to comply with this requirement it shall hold the non-offending party harmless and indemnify that party for the breach of confidentiality.
- I. Notice: Any notices required to be given by the MOU or by law shall be in writing. They shall be served either personally, by mail, or email.

Any notice to DISTRICT may be given at the following address:

Jorge A. Aguilar, Superintendent  
Sacramento City Unified School District  
5735 47<sup>th</sup> Avenue  
Sacramento, CA 95824  
Email: [superintendent@scusd.edu](mailto:superintendent@scusd.edu)

Any official notice to SCOE shall be sent to the following address:

Nancy Herota, Ed.D.  
Assistant Superintendent, Educational Services  
Sacramento County Office of Education  
P.O. Box 269003  
Sacramento, CA 95826-9003  
Email: [nherota@scoe.net](mailto:nherota@scoe.net)


- J. Indemnification. Each party agrees to defend, indemnify, and hold harmless each of the other parties (including a party's directors, agents, officers and employees), from any claim, action, or proceeding arising from any actual or alleged acts or omissions of the indemnifying party, its director, agents, officers, or employees arising from the indemnifying party's duties and obligations described in this agreement or imposed by law.


It is the intention of the parties that this section imposes on each party responsibility to the others for the acts and omissions of their respective officials, employees, representatives, agents, subcontractors and volunteers, and that the provisions of comparative fault shall apply. This provision shall survive the termination of this agreement for any claim related to this agreement.

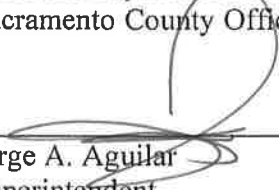
- K. Independent Agents. This MOU is by and between independent agents, and is not intended to and shall not be construed to create the relationship of agent, servant, employee, partnership, joint venture and/or association between the independent agents.
- L. Nondiscrimination. Any service provided by the parties pursuant to this Agreement shall be without discrimination based on the actual or perceived race, religious creed, color, national origin, nationality, immigration status, ethnicity, ethnic group identification, ancestry, age, marital status, pregnancy, physical or mental disability, medical condition, genetic information, gender, gender identity, gender expression, sex, or sexual orientation, in accordance with all applicable Federal and State laws and regulations.
- M. Insurance. All parties shall maintain in full force Commercial Liability Insurance with limits of no less than \$1,000,000 per occurrence. Such requirement may be satisfied by coverage through a joint powers authority. Evidence of insurance coverage shall be furnished upon request by a party to this agreement.
- N. Execution of Agreement. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. Photographic copies of such signed counterparts may be used in lieu of the originals for any purpose.

The undersigned represent that they are authorized representatives of the parties and hereby execute this MOU:

**SIGNATURES**

  
\_\_\_\_\_  
Nancy Herota, Ed.D.  
Assistant Superintendent, Educational Services  
Sacramento County Office of Education

  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Jorge A. Aguilar  
Superintendent  
Sacramento City Unified School District

  
\_\_\_\_\_  
Date

**Exhibit A**  
**Sacramento City Unified School District**  
**School Improvement Grant (SIG)**  
**Agreement #1187**

**Technical Assistance beyond the Professional Learning Network**  
Total of 66 days of support: Dates TBD

Site Support for Budget Revisions and Renewal (1 day per revision, 2 for renewal) =  
7 days per site x 8 schools = 56

1. Q4 Budget Revisions: July 18
2. Q1 Preliminary Budget Revisions: August 17
3. Q1 Budget Revisions: Oct. 15
4. Q2 Budget Revision: Jan. 15ish
5. Q3 Budget Revisions: April 15ish
6. Renewal Application: April-May (2 days per site)
7. Renewal Application: April-May (2 days per site)

LEA Support for Budget Revisions and Renewal = 10 days  
Includes support for quarterly reports, CDE calls, renewal application

2 days per revision cycle x 4 cycles = 8 days  
2 days renewal application = 2 days

**Professional Learning Network for Administrators**

Topics may include:

- Data analysis and root cause analysis
- Continuous improvement – *consider an outside provider*
- Systems work – what's in place Tier 1, 2, 3?
- Engaging community
- Organizing to measure and evaluate
- Research-based practices
- Benchmark Advance and/or myPerspective – leading, supporting, monitoring progress
- Other . . . (based on need)

	<b>Date</b>	<b>Support Description</b>	<b>Notes</b>	<b>Attendance #s</b>
1	August 9	Develop and Plan with District Designee	9:00-2:00 Serna	
2	August 14	Professional Learning Network Topic TBD	3:30-5:00 Serna	
3	August 28	Develop and Plan with District Designee	9:00-2:00 SCOE	
4	Sept. 4	Professional Learning Network Topic TBD	3:30-5:00 Serna	
5	Sept. 26	Develop and Plan with District Designee	9:00-2:00	

			Serna	
6	Oct. 9	Professional Learning Network Topic TBD Quarter 1 Revisions	3:30-5:00 Serna	
7	Oct. 31	Develop and Plan with District Designee	9:00-2:00 SCOE	
8	Nov. 6	Professional Learning Network Topic TBD	3:30-5:00 Serna	
9	Nov. 15	Develop and Plan with District Designee	9:00-2:00 Serna	
10	Dec. 4	Professional Learning Network Topic TBD	3:30-5:00 Serna	
11	Dec. 18	Develop and Plan with District Designee	9:00-2:00 SCOE	
12	Jan. 8	Professional Learning Network Topic TBD Quarter 2 Revisions	3:30-5:00 Serna	
13	Jan. 23	Develop and Plan with District Designee	9:00-2:00 Serna	
14	Feb. 5	Professional Learning Network Topic TBD	3:30-5:00 Serna	
15	Feb. 28	Develop and Plan with District Designee	9:00-2:00 SCOE	
16	March 5	Professional Learning Network Topic TBD	3:30-5:00 Serna	
17	March 19	Develop and Plan with District Designee	9:00-2:00 Serna	
18	April 2	Professional Learning Network Topic TBD Quarter 3 Revisions	3:30-5:00 Serna	
19	April 23	Develop and Plan with District Designee	9:00-2:00 SCOE	
20	May 7	Professional Learning Network Topic TBD Renewal	3:30-5:00 Serna	
21	May 21	Develop and Plan with District Designee	9:00-2:00 Serna	
22	June 4	Professional Learning Network Topic TBD	3:30-5:00 Serna	