



## Business Services

### Contracts Office

5735 47th Avenue • Sacramento, CA 95824

(916) 643-2464

*Jorge A. Aguilar, Superintendent  
Rose Ramos, Chief Business Officer*

## NOTICE TO PROCEED WITH CONSTRUCTION

### BOARD OF EDUCATION

*Christina Pritchett  
President  
Trustee Area 3*

*Lisa Murawski  
Vice President  
Trustee Area 1*

*Darrel Woo  
2<sup>nd</sup> Vice President  
Trustee Area 6*

*Leticia Garcia  
Trustee Area 2*

*Jamee Villa  
Trustee Area 4*

*Chinua Rhodes  
Trustee Area 5*

*Lavinia Grace Phillips  
Trustee Area 7*

*Jacqueline Zhang  
Student Board Member*

July 13, 2022

John F. Otto, Inc. dba Otto Construction  
Attn: John Hayward – Principal in Charge  
1717 Second Street  
Sacramento, CA 95811

RE: **NOTICE TO PROCEED WITH CONSTRUCTION WORK**  
Luther Burbank High School, Sacramento Unified School District  
Project #0530-442 – Luther Burbank Pool Replacement and Locker Room Improvement

Dear Mr. Hayward:

On behalf of the Sacramento Unified School District, we are pleased to give you Notice to Proceed with Construction on Project #0530-442. Your construction completion date is **May 25, 2023**, in accordance with the Preliminary Project Schedule completed during Preconstruction Services. The following documents must be provided to the District prior to you or your subcontractors beginning any construction work on the site:

- List of all subcontractors and suppliers (regardless of contract amount). Must include address, Lic. #, DIR Registration # of each subcontractor for all tiers. It is your responsibility to notify the District when one of their subcontractors further subcontracts a portion of the work.
- Safety Supervisor name and Safety Plan (specifically adapted to this project).
- Developer's Preliminary Schedule of Construction.
- Developer's Preliminary Schedule of Values for all of the work.
- Developer's Schedule of Submittals, Including Shop Dwgs., Product Data, and Sample Submittals.

In addition, your firm should have submitted Contract Award Information (DAS 140) forms to the appropriate Apprenticeship Committee for each craft to be employed on this Project pursuant to Title 8, Section 230 of the California Code of Regulations and California Labor Code section 1777.5(e). You should now submit updated DAS 140 forms, within 10 days of this Notice to Proceed but in no event later than the first day in which workers will be employed upon the public works jobsite, for any craft for which the information on the original forms has changed. Each new subcontractor must submit new DAS 140s within 10 days of their subcontract date, and before any work on that craft starts on the Project.

The first weekly meeting will occur on site on [TBD] at [TBD] a.m./p.m.

Please email the above documents no later than 5:00 p.m. on the Fifth (5<sup>th</sup>) calendar day from receipt of this NTP with Construction letter to: Tina Alvarez-Bevens at [Tina-Alvarez-Bevens@scusd.edu](mailto:Tina-Alvarez-Bevens@scusd.edu) and Cassie Baugher at [cbaugher@kitchell.com](mailto:cbaugher@kitchell.com)

Sincerely,

Chris Ralston  
Director III, Facilities Management and Operations

Cc: Cassie Baugher, Kitchell CM  
Jo Ward, Kitchell CM