



**BUSINESS SERVICES**

**Contracts Office**

5735 47th Avenue • Sacramento, CA 95824  
(916) 643-2464

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*Jorge A. Aguilar, Superintendent  
Rose Ramos, Chief Business Officer*

**VIA ELECTRONIC MAIL**

**NOTICE TO PROCEED WITH PRECONSTRUCTION SERVICES**

June 22, 2022

Kevin Brennan, President  
Landmark Construction  
4312 Anthony Court, Suite B  
Rocklin CA 95677

Re: #0525-442-2 / John F. Kennedy C-Wing HVAC Project

Dear Mr. Brennan,

On behalf of the Sacramento City Unified School District, we are pleased to give you Notice to Proceed with preconstruction services on Contract # 0525-442-2, Project #0525-442-2 John F. Kennedy C-Wing HVAC Project. Your preconstruction contract date is **May 19, 2022** (District Board Approval Date). The design for construction was sent to the Division of the State Architect on **April 12, 2022**, and the District anticipates DSA approval on or around **July 1, 2022**. A copy of the executed Facilities Lease and Site Lease are enclosed.

The following documents must be provided to the District prior to you beginning preconstruction services work:

- W9
- Certificate of Insurance(s) for all coverages specified by the contract.
- Local surety contact name(s).
- List of signature authorities.

The date of this notice starts the formal time period during which your firm must submit DAS 140 forms to the appropriate Apprenticeship Committee for each craft to be employed on this Project. Pursuant to Title 8, Section 230 of the California Code of Regulations, the Contract Award Information (DAS 140) shall be provided within 10 days of the date of the executed contract or the Notice to Proceed, whichever is earlier, but in no event later than the first day in which workers will be employed upon the public works jobsite. Even if you have not yet entered into subcontracts

for all crafts, you must submit a DAS 140 for those crafts that will be employed on this Project. The District understands that you may have to estimate certain information on those forms at this time, and anticipates that you will submit updated forms, if necessary, prior to commencement of construction. When you have entered into these subcontracts, each new subcontractor must submit new DAS 140's within 10 days of contract date, and before any work on that craft starts on the Project.

Sincerely,



Chris Ralston  
Director III, Facilities Management and Operations

cc: Planning & Construction  
Cassie Baugher and Jo Ward, Kitchell

Attachments: Executed Facilities Lease & Site Lease