



## FACILITIES SUPPORT SERVICES

425 1st Avenue • Sacramento, CA 95818

(916) 395-3980 • FAX (916) 264-3107

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### **Mandatory Informational Meeting Agenda January 25, 2024 @ 2:00 p.m.**

#### **Project: California Middle School Campus Renewal (RFQ/P 0415-468)**

1. Introductions.
2. MANDATORY Informational Meeting. Attendees must sign in. Only firms of confirmed attendees shall be considered eligible to propose.
3. Contractors to hold a “Class A” or “Class B” License.
4. Prequalification required: Prequalification submissions are due 10 business days prior to the RFQ/P due date with approval required (5) business days prior to RFQ/P due date. Prequalification applications available at: [www.scusd.edu/contractor-prequalification](http://www.scusd.edu/contractor-prequalification)
5. Contractors will be required to be registered with Department of Industrial Relations (DIR).
6. RFQ/P instructions and documents available through SCUSD website: [www.scusd.edu/request-proposals-and-qualifications-0](http://www.scusd.edu/request-proposals-and-qualifications-0)
7. Scope of Work: Scope is primarily cosmetic maintenance throughout the campus.
  - Bldg. Interior/Exterior – New flooring, new paint, upgrades to electrical, low voltage and fire alarm in 4 buildings. Refurbishment of the girls and boys bathrooms. Reconfiguring the admin. office entry space. Gym HVAC upgrades in girls and boys locker rooms, with replacement of gym lockers. Replacement of exterior deteriorating roof eaves.
  - Site work – Replacement of hardscape and parking for ADA, landscape planting and turf upgrades, various utility and irrigation upgrades, refurbishment/replacement of perimeter fencing/gates and new electronic marquee.
8. RFQ/P Questions:
  - a. Questions directed to Tina Alvarez Bevens, [tina-alvarez-bevens@scusd.edu](mailto:tina-alvarez-bevens@scusd.edu), [Robert Aldama at Robert-aldama@scusd.edu](mailto:RobertAldama@Robert-aldama@scusd.edu) and cc: Chris Ralston, [chris-ralston@scusd.edu](mailto:chris-ralston@scusd.edu), Monica Witte [mwitte@kitchell.com](mailto:mwitte@kitchell.com), and Eric McMullen, [mcmullen@kitchell.com](mailto:mcmullen@kitchell.com) in form of an RFI only.
  - b. Questions Deadline: **Tuesday, February 6, 2024 by 2:00 pm**
  - c. Addendas Deadline: **Friday, February 9, 2024 by 2:00 pm**

9. RFQ/P:

- a. Submissions Deadline: **Tuesday, February 13, 2024 by 2:00 pm**

**--Delivery Address--**

Sacramento City Unified School District  
Contracts Office  
Serna Center  
5735 47<sup>th</sup> Avenue  
Sacramento, CA 95824

- b. Release of short-listed: Friday, February 16, 2024
- c. Interviews: Tuesday, February 20, 2024
- d. Notice of Intent to Award Precon: Friday, February 23, 2024
- e. Anticipated Board Action for Precon: Thursday, March 7, 2024

10. Schedule Info:

- a. Preconstruction Duration: Approx. 3 months, March 8, 2024 – June 13, 2024
- b. Anticipated DSA Construction Docs Approval: Mid to Late February 2024
- c. Construction Start Date: June 14, 2024

11. Walk Site:

- a. January 25 @ 2:00 pm at California Middle School located at 1600 Vallejo Drive, Sacramento, CA 95818

**PLEASE NOTE: As of June 9, 2022, SCUSD Board approved a PLA for projects \$500,000 and above.**

Responses to inquiries and discussions occurring at this pre-proposal walk-through shall in no way change or modify the RFP documents. The RFP documents will be affected only by addenda issued prior to the due date.



**Sacramento City Unified District**  
**MANDATORY Informational Meeting Sign-In-Sheet**  
**SCUSD Project #0415-468**  
**California Middle School Campus Renewal**  
**1600 Vallejo Way, Sacramento, CA 95818**  
**January 25, 2024 @ 2:00 p.m.**

**PLEASE PRINT LEGIBLY**

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