



Business Services

Contracts Office

5735 47th Avenue • Sacramento, CA 95824

(916) 643-2464

*Jorge A. Aguilar, Superintendent
Rose Ramos, Chief Business Officer*

Notice of Intent to Award

March 28, 2023

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Attn: Sean Tabazadeh, CEO/Secretary
Best Contracting Services, Inc.
19027 S. Hamilton Avenue
Gardena CA 90248

RE: **California MS Roof Replacement Bldg 1 & 3A (2023)**
Project Number: 0415-468-1

Dear Mr. Tabazadeh:

Thank you for submitting a bid to the District for the California MS Roof Replacement Bldg 1 and 3A (2023) project.

The District is pleased to inform you that it intends to award the contract to Best Contracting, Inc. based on your firm being the low bidder.

The District intends to finalize the award for Construction in the amount of **\$1,297,300.00** at the anticipated Board of Education meeting for approval recommendation on April 27, 2023. At this time, we request that you begin preparing and forwarding all required submittals for the project in order to expedite start of construction (See General Conditions Section 00 72 13, ARTICLE 10 – CONTRACTORS SUBMITTALS AND SCHEDULES).

In the event a contract is not awarded, reasonable costs for submittal preparation will be reimbursed.

Your date to start construction activities and completion date will be indicated in the Notice to Proceed. The following documents need to be submitted no later than **Friday, April 7, 2023, to Tina Alvarez-Bevens for Sacramento City Unified via tina-alvarez-bevens@scusd.edu**. The accompanying project manual has the following forms.

- Agreement (Attached)
- Performance and Payment Bonds (mail originals to address above)
- Workers' Compensation Certification (Attached)
- Prevailing Wage and Related Labor Requirements Certification (Attached)
- Drug-Free Workplace Certification (Attached)

- Tobacco-Free Environment Certification (Attached)
- Hazardous Materials Certification (Attached)
- Lead-Based Materials Certification (Attached)
- Imported Materials Certification (Attached)
- Criminal Background Investigation/Fingerprinting Certification (Attached)
- Insurance Certificates and Endorsements as required
- Registered Subcontractors List: Must include address, license# and Department of Industrial Relations (DIR) registration number of each subcontractor for all tiers. This list is to include all subcontractors including those w/ less than ½ of 1% of scope.
- DAS 140 Form (copy) – Public Works Contract Award Information, for Prime and all Subcontractors
- Copy of Safety Manual and name of Safety Supervisor.
- Current W9 version 2018 or newer.

Attached is the Contract for your signature and corporate seal. Please return the contract along with the requested documents and information listed above to the Contracts Office within the stated timeframe. Upon receipt and acceptance of these items, an electronic contract executed by the District will be sent to you.

The construction team for the district for this project is:

Brendin Swanson – Sacramento City Unified School District

Mike Taxara – SCUSD Project Technician

Tina Alvarez Bevens –Contract Analyst

Lori Garcia - Program Records Technician

Eli Gero – Kitchell CEM

SCUSD Project Manager and/or Kitchell will schedule a pre-construction conference in the near future.

Please make sure your Project Superintendent and major subcontractors are present for this very important kick-off meeting. Please call me if you have any questions.

We are looking forward to working with you on this project.

Very Truly Yours,



Tina Alvarez Bevens
Contract Analyst

Cc: eBldr
Chris Ralston, Director III, Facilities Management
Brendin Swanson, SCUSD
Eli Gero and Aman Shirzal, Kitchell