



*Lisa Allen, Superintendent*  
*Janea Marking, Chief Business & Operations Officer*

August 01, 2024

**Via Email**

**BOARD OF EDUCATION**

*Lavinia Grace Phillips*  
President  
Trustee Area 7

*Jasjit Singh*  
Vice President  
Trustee Area 2

*Chinua Rhodes*  
2<sup>nd</sup> Vice President  
Trustee Area 5

*Tara Jeane*  
Trustee Area 1

*Christina Pritchett*  
Trustee Area 3

*Jamee Villa*  
Trustee Area 4

*Taylor Kayatta*  
Trustee Area 6

Marco Antonio Marin  
[antonio@patiodesigners.com](mailto:antonio@patiodesigners.com)  
Patio Designers, LLC  
545 Jefferson Blvd, Ste #17  
West Sacramento, CA. 95605

Re: SCUSD Project 0272-416 Parkway Shade Structure  
**Request to Add Subcontractor**

Dear Mr. Marin,

The District in receipt of your letter, dated 7/31/24, requesting approval to add subcontractor, Lassiter Excavating, Inc. to perform the work of drilling (8) piers on the Parkway Shade Structure project. The reason for the request stated in your letter is due to an employee, allocated to this work, is out on medical leave for an indefinite period.

Since Patio Designers intended on having an employee perform this work, projected under 0.5% of the bid price, you would not require District consent for the subcontractor.

There is no exception under Public Contract Code, §4107 (i.e. not a clerical error) that would allow adding a subcontractor to a project for work that exceeds 0.5% of the bid price. The District strongly advises adherence of the Public Contract Code, including awareness of §4110, §4111.

In the best interest of the District, Lassiter Excavating will be recognized as a subcontractor on Project 0272-416 Parkway Shade Structure. Patio Designers may proceed with the work to meet the project's timeline.

Respectfully,

A handwritten signature in black ink that reads "Robert Aldama". The signature is written in a cursive, flowing style.

Robert Aldama  
Purchasing Manager II

Enclosures:

Cc: Chris Ralston, Assistant Superintendent  
Craig Dooling, Vanir  
Anthony Lea, Project Manager III  
Tina Alvarez-Bevens, Contract Analyst