



**Business Services
Contracts Office**

5735 47th Avenue • Sacramento, CA 95824
(916) 643-2464

*Jorge A. Aguilar, Superintendent
Rose Ramos, Chief Business Officer*

Notice of Intent to Award

March 29, 2023

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Attn: Cody Leppanen
CL Heating and Air Inc.
215 24th Street
Sacramento CA 95816

RE: **Clayton B. Wire HVAC**
Project Number: 0262-461-2

Dear Mr. Leppanen:

Thank you for submitting a bid to the District for the Clayton B. Wire HVAC project.

The District is pleased to inform you that it intends to award the contract to CL Heating and Air Inc. based on your firm being the low bidder.

The District intends to finalize the award for Construction in the amount of **\$130,075.00** at the anticipated Board of Education meeting for approval recommendation on April 27, 2023. At this time, we request that you begin preparing and forwarding all required submittals for the project in order to expedite start of construction (See General Conditions Section 00 72 13, ARTICLE 10 – CONTRACTORS SUBMITTALS AND SCHEDULES).

In the event a contract is not awarded, reasonable costs for submittal preparation will be reimbursed.

Your date to start construction activities and completion date will be indicated in the Notice to Proceed. The following documents need to be submitted no later than **Friday, April 10, 2023, to Tina Alvarez-Bevens for Sacramento City Unified via tina-alvarez-bevens@scusd.edu**. The accompanying project manual has the following forms.

- Agreement (Attached)
- Performance and Payment Bonds (mail originals to address above)
- Workers' Compensation Certification (Attached)
- Prevailing Wage and Related Labor Requirements Certification (Attached)
- Drug-Free Workplace Certification (Attached)

- Tobacco-Free Environment Certification (Attached)
- Hazardous Materials Certification (Attached)
- Lead-Based Materials Certification (Attached)
- Imported Materials Certification (Attached)
- Criminal Background Investigation/Fingerprinting Certification (Attached)
- Insurance Certificates and Endorsements as required
- Registered Subcontractors List: Must include address, license# and Department of Industrial Relations (DIR) registration number of each subcontractor for all tiers. This list is to include all subcontractors including those w/ less than ½ of 1% of scope.
- DAS 140 Form (copy) – Public Works Contract Award Information, for Prime and all Subcontractors
- Copy of Safety Manual and name of Safety Supervisor.
- Current W9 version 2018 or newer.

Attached is the Contract for your signature and corporate seal. Please return the contract along with the requested documents and information listed above to the Contracts Office within the stated timeframe. Upon receipt and acceptance of these items, an electronic contract executed by the District will be sent to you.

Please call Alex Constance, HVAC Supervisor, at (916) 578-1229 at your earliest convenience to set up a pre-construction meeting.

We are looking forward to working with you on this project.

Sincerely,



Tina Alvarez Bevens
Contract Analyst

Cc: eBldr
Jeff Winn, Manager III < Facilities Maintenance
Alex Constance, HVAC Supervisor
Torrie Moreno, Facilities Project Technician