



Business Services

Contracts Office

5735 47th Avenue • Sacramento, CA 95824

(916) 643-2464

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Notice of Intent to Award

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June 30, 2022

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James Moore, Vice President
c/o Robert A. Bothman Construction
7840 Madison Avenue, Suite 149
Fair Oaks, CA 95628

RE: **Elder Creek Irrigation**
Project Number: 0104-416

Dear Mr. Moore,

On May 2, 2022, the Sacramento City Unified School District (SCUSD) solicited for bids for the above-mentioned project, with bids due on May 26, 2022. The district did not receive any bids as part of this solicitation.

SCUSD has elected to use a negotiated contract using Public Contract Code 22038 to complete this work. SCUSD has solicited vendors for interest in the project and Bothman Construction has responded with a proposal. SCUSD understands your proposal to be, after review of all project documents:

Base Bid: \$2,185,632

Owners Contingency: \$120,000

SCUSD has accepted your total base bid and bid alternate for a total project cost of \$2,305,632.00

This letter will serve as your Notice of Intent to Award.

Your contract amount will be **\$2,305,632.00**. At this time, we request that you begin preparing and forwarding all required submittals for the project in order to expedite start of construction (See General Conditions Section 00 72 13, ARTICLE 10 – CONTRACTORS SUBMITTALS AND SCHEDULES).

In the event a contract is not awarded, reasonable costs for submittal preparation will be reimbursed.

Your date to start construction activities and completion date will be indicated in the Notice to Proceed. The following documents need to be submitted not later than **Wednesday, July 6, 2022, to Tina Alvarez-Bevens for Sacramento City Unified via tina-alvarez-bevens@scusd.edu**. The accompanying project manual has the following forms.

1. Form of Contract (Use form 00 52 13 attached).
2. Payment Bond for 100% of the contract sum (Use form 00 61 13.16 attached).
3. Performance Bond for 100% of the contract sum (Use form 00 61 13.13 attached).
4. Local contact for Surety, with name, phone number, and address to which legal notices may be sent.
5. Name and qualification of Supervising Technician as noted in Notice to Bidders 00 11 16.
6. Insurance Certificates as required in the General Conditions, Section 00 72 13 and Special Provisions 00 73 13, for workers compensation, comprehensive general liability, and automobile liability as required by the specifications including copies of endorsements naming the **Sacramento City Unified School District, MTW Group, and Innovative Construction Services, Inc.** and their officers and employees as additional insured.
7. The name and resume of the full-time superintendent for approval (Contractor's Agent).
8. Emergency contact names and numbers.
9. Copy of Safety Manual and name of Safety Supervisor.
10. The name of the person or persons authorized to sign documents for this project.
11. List of all subcontractors and suppliers (contact, address, phone and fax numbers) who have contracted with you on this project.
12. DAS 140 Form (copy) - Public Works Contract Award Information, for Prime and all Subcontractors

Additionally, please provide the following items by July 7, 2022, by email to Brendin-Swanson@scusd.edu; tina-Alvarez-Bevens@scusd.edu and meredith@icscm.com and nick@icscm.com:

1. Matrix of all required submittals.
2. Scheduling information according to Article 10 of Section 00 72 13 General Conditions.
3. Schedule of values information according to Article 10 of Section 00 72 13 General Conditions.

4. Time and Materials wage sheet.

Attached is the Contract for your signature and corporate seal. Please return the contract along with the requested documents and information listed above (Items 1 through 13) to the Contracts Office within the stated timeframe. Upon receipt and acceptance of these items, an electronic contract executed by the District will be sent to you.

The construction team for the district for this project is:

Brendin Swanson – Sacramento City Unified School District

Mike Taxara – SCUSD Project Technician

Tina Alvarez Bevens – Interim Contracts Specialist/Program Records Tech

Meredith Collins / Nick Valentine – Innovative Construction Services (ICS)

SCUSD Project Manager and/or ICS will schedule a pre-construction conference in the near future.

Please make sure your Project Superintendent and major subcontractors are present for this very important kick-off meeting. Please call me if you have any questions.

We are looking forward to working with you on this project.

Very Truly Yours,



Dan Sanchez
Purchasing Manager