



Business Services

Contracts Office

5735 47th Avenue • Sacramento, CA 95824
(916) 643-2464

*Janea Marking, Chief Business and Operations Officer
Robert Aldama, Purchasing Manager II*

BOARD OF EDUCATION

*Jasjit Singh
President
Trustee Area 2*

*Tara Jeane
1st Vice President
Trustee Area 1*

*Chinua Rhodes
2nd Vice President
Trustee Area 5*

*Jose M. Navarro
Trustee Area 3*

*April K. Ybarra
Trustee Area 4*

*Taylor Kayatta
Trustee Area 6*

*Michael Benjamin
Trustee Area 7*

Student Board Member

July 21, 2025

Attn: Ian Vander Linden
KS Telecom, Inc.
PO Box 330
Penryn CA 95663

via email: ivl@kstelecominc.com

**RE: Notice of Intent to Award
Abraham Lincoln Telecenter
0097-411**

On behalf of the Sacramento City Unified School District, we are pleased to give you Notice of Intent to Award for **0097-411, Abraham Lincoln Telecenter**. Your contract date will be **August 7, 2025 (Board Approval Date)**. Your contract amount will be **Three Hundred Thirty-Four Thousand Seven Hundred Dollars (\$334,700)**. At this time, we request that you begin preparing and forwarding all required submittals for the project in order to expedite start of construction (See General Conditions Section 00 72 00, ARTICLE 11 - SUBMITTALS). In the event a contract is not awarded, reasonable costs for submittal preparation will be reimbursed.

Your date to start construction activities and completion date will be indicated in the Notice to Proceed. As stated in Section 1.07 of the Instructions to Bidders, the following documents need to be submitted to the District no later than May 9, 2025.

1. Payment Bond for 100% of the contract sum, dated with the date of this letter (Use form attached). **Original must be overnighted and/or delivered to Serna-Contracts Office.**
2. Performance Bond for 100% of the contract sum, dated with the date of this letter (Use form attached). **Original must be overnighted and/or delivered to Serna-Contracts Office.**
3. Local contact for Surety, with name, phone number, and address to which legal notices may be sent.
4. Insurance Certificates as required by **Article 3 of the General Conditions and Special Provisions Section 00 73 00** for workers compensation, comprehensive general liability, automobile liability, and builders risk or installation floater policy as required by the specifications including copies of endorsements naming **Sacramento City Unified School District** as additional insured.
5. Agreement: To be executed by successful Bidder. This can be submitted electronically to Tina Alvarez Bevens at tina-alvarez-bevens@scusd.edu in the Contracts Department.
6. Criminal Background Investigation/Fingerprinting Certification.
7. Worker's Compensation Certification
8. Prevailing Wage and Related Labor Requirements Certification.
9. Drug-Free Workplace Certification.
10. Tobacco-Free Environment Certification.
11. Hazardous Materials Certification.
12. Lead-Based Materials Certification.
13. Imported Materials Certification.
14. Disabled Veteran Business Enterprise Participation Certification.
15. The name and resume of the full-time superintendent for approval (Contractor's Agent).
16. Emergency contact names and numbers.
17. Copy of Safety Manual and name of Safety Supervisor.
18. The name of the person or persons authorized to sign documents for this project.

19. List of all subcontractors and suppliers (contact, address, phone and fax numbers) who have contracted with you on this project.
20. Fringe Benefit Statement Form for yourself and for all your subcontractors.
21. DAS 140 Form (copy) - Public Works Contract Award Information, for Prime and all Subcontractors (Only applicable to DSA projects).
22. Current W9
23. Escrow Agreement in Lieu of Retention (Contractor's Option)

A Pre-construction Conference will be scheduled in the near future by the Construction Manager. Please make sure your Project Superintendent and major subcontractors are present for this meeting.

We are looking forward to working with you on this project.

Sincerely,



Tina Alvarez-Bevens
Contract Analyst

Cc: Planning and Construction
Ronny Kagstrom, Christian Savage and Kat Touloupoulos, KMM Services