

DELAC Meeting Minutes
Wednesday, February 19, 2020
5:30PM-7:30PM

Time	Items	Facilitator/Speaker	Notes/Comments
5:30-5:35	Welcome and Introductions	Llova Ayala , President Leana Sanchez , Vice President	<ul style="list-style-type: none"> Llova Ayala welcomed everyone to the meeting and notified participants that items on the agenda would be reordered.
5:35-5:45	Approval of Minutes	Llova Ayala , President	<ul style="list-style-type: none"> There was a motion to approve the minutes. It was seconded and approved.
5:45-6:05	LCAP 2020-21	Vanessa Girard , Director, Multilingual Literacy	<ul style="list-style-type: none"> LCAP is needed to be written in order to get the necessary state funds. This presentation is a foundation for what's needed to write the LCAP and it starts with a census conducted within our district. Once the census is completed, the Local Control Funding Formula (LCFF) is used to figure out the funds. Once the funds are figured out, they are then written into the LCAP. A chart of the individual funds was shown and explained in detail. Part of DELAC's job is to advise the Superintendent as to what the money should be spent on. Another job of DELAC is to follow up and ensure that schools are using the money appropriately. Suggestions generated in DELAC in regards to LCAP will be presented to the Board of Education.
6:05-6:35	Communicating with your school	Vanessa Girard , Director, Multilingual Literacy	<ul style="list-style-type: none"> Communication could occur during teacher parent conferences or perhaps a special meeting with the teacher. A list of pointers as to how to communicate with teachers and what sort of topics that should be brought up for discussions during such meetings were shared. A role play of a parent talking to a teacher about her 2nd grade child were shown as an example for all to observed.
6:35-7:05	English Language Proficiency Assessments of California (ELPAC): Learn about the Test Your Student Takes	Vanessa Girard , Director, Multilingual Literacy Leana Sanchez , Vice President	<ul style="list-style-type: none"> ELPAC is the test that all English Learners must take once every year. The ELPAC testing window is currently open and will last until the end of April. A laptop at each table was logged into the ELPAC website for everyone to follow along in trying to understand about the ELPAC test and its components. Leana Sanchez walked everyone through the online test and encouraged parents to help their kids better prepared for the test ahead of taking the test at their respective school sites. Some of the ideas shared for students to prepare themselves are: get a good night's rest, eat breakfast, and don't rush through the test. Leana Sanchez also asked parents to remind their kids to ask for and use scratch papers to write down their thoughts and ideas while taking the test.
7:05-7:30	Meeting Feedback and Closing	Llova Ayala , President Leana Sanchez , Vice President	<ul style="list-style-type: none"> A New LCAP Workshop was announced welcoming parents to attend. The workshop is on Wednesday, March 4, 2020 at Fruitridge Community Collaborative, 4625-44th Street, Sacramento, CA 95820 and RSVP is required. Flyers in English and Spanish were distributed. Ideas, suggestions, and feedbacks about tonight's meeting as well as topics that parents would like to be discussed at future DELAC meetings were gathered. The meeting was closed at 7:30 pm. See you all at our next DELAC meeting: Wednesday, March 25, 2020.