

DELAC Meeting Minutes
October 24, 2018
5:30PM -7:30PM

Time	Items	Facilitator/Speaker	Notes/Comments
5:30-5:40	Welcome and Introductions	Maria Flores , President Theresa Hernandez , Vice President Vitalina Tufi , Secretary	<ul style="list-style-type: none"> • Maria Flores made a motion to start the 1st DELAC meeting of the 2018-2019 school year at 5:45pm. • Second: Cathy Morrison
5:40-5:50	Approval of Minutes and Agenda	Vitalina Tufi , Secretary	<ul style="list-style-type: none"> • Minutes were reviewed. • Correction on minutes: copy of LCAP application corrected to LCAP comments • Teresa reviews the procedure of DELAC approval of the minutes. • Motion to approve: Cathy • Unanimous approval • Agenda was reviewed • A new topic was added to the agenda: Uniform complaint procedures information. • A new topic was added to the agenda: Middle School options for High School event from the College and Career Readiness Department. • Agenda was approved.
		Christina Villegas Director, Human Resources	<ul style="list-style-type: none"> • Christina Villegas talked about the uniform complaint procedures. She was requested to bring translated copies to the next meeting. The information is online at the district website or call 916-643-7496 if you have any questions.
		Lilly Liemthongsamout Coordinator, CTP/Linked Learning	<ul style="list-style-type: none"> • Lilly discussed options for students entering high school. An event from the College and Career Readiness Department, "Choose You Future" is being organized and offered by high schools in SCUSD to help students decide which high school to attend. The event will take place on the November 4th, 2018. Information flyers were distributed. Interpreters will be available at the event. Parents with students in 6th, 7th, and 8th grades were encouraged to come. There was a request to translate the flyer.
5:50-6:05	Review the Role of DELAC & Brochures	Maria Flores , President	<ul style="list-style-type: none"> • Maria introduced the DELAC brochure with information about DELAC. Parents were encouraged to become the voice of the school. • Teresa talked more about the DELAC brochure and the DELAC meetings. Parents were encouraged to read and comment on the brochure and the information.
6:05-6:30	LCAP – DELAC Comments	Cathy Morrison , Coordinator, LCAP/SPSA	<ul style="list-style-type: none"> • Cathy Morrison talked about School Site Councils and LCAP. There is an LCAP district parent committee and parents were encouraged to attend the committee meetings. Child care and translation will be provided on request. Next meeting is on November 26th, 2018. • Parent comments on LCAP were presented to the district superintendent. The superintendent responded to the questions and the responses were presented by Cathy. • Maria shared the importance of attending the LCAP meetings.
6:30-7:05	Needs Assessment	Maria Flores , President Theresa Hernandez , Vice President	<ul style="list-style-type: none"> • Maria presented the Needs Assessment questionnaire and asked the parents to look it over for ideas to learn how to help their children achieve success. Parents took time to discuss the questions. Parents wrote their comments and the papers were collected. Parents heard about the committee through email, phone call and ELAC and another member invited a new parents to attend. Maria talked about the need for English learners to be reclassification. Vanessa talked briefly about the reclassification responding to a parent's question. She

			<p>mention the problem of some students having difficulty in being reclassified. Needs assessment questionnaires were collected.</p> <ul style="list-style-type: none"> • Priorities that parents mentioned: immigration, bullying, intervention, parent-teacher conference, extracurricular activities, after school programs to help them with learning, parent resources, university entrance requirements, college preparation, safety, and reclassification.
7:05-7:20	Brainstorm Ideas for Increasing Participation	Maria Flores , President Theresa Hernandez , Vice President Vitalina Tufi , Secretary	<ul style="list-style-type: none"> • Participants brainstormed ideas for increasing participation through email, phone call, and ELAC.
7:20-7:30	Questions and Answers		<ul style="list-style-type: none"> • Parents were asking questions, discussing needs and ideas. • Maria Flores ended the meeting at 7:30pm.
			Next Meeting : Wednesday, November 28, 2018

Present at the Meeting

DELAC Officers: Teresa Hernandez, Maria Flores, Vitalina Tufi
District Staff: Vanessa Girard, Debra Hetrick, Mathew Espinosa
(See sign in sheets for all other participants)