Directions:
Foster Youth status in now entered under the FLAG tab. If the "Residence" category "Foster Family Home or Kinship Placement" or the "Foster/Group Home" on the enrollment form has been checked, go to the **FLAG** tab – **do NOT** enter under "Residence Categories" in the Enrollment tab.

E-MAIL ADDRESS:	

Parent/Guardianship Information (with whom the student lives) – check all that apply

☐ Father ☐ Mother ☐ Step-Father ☐ Step-Mother ☐ Appointed Guardian ☐ Foster/Group Home
☐ Other: _____
Is there a legal custody agreement regarding this student? Please check one: ☐ Sole Custody ☐ Joint Custody ☐ Guardian
Is the student involved in any active court orders? ☐ No ☐ Yes if yes, what kind? _____

HAS YOUR CHILD EVER BEEN EXPELLED?	☐ No ☐ Yes if yes, name of school and district: _____

RESIDENCE – Where is your child/family currently living? – Please check one:
☐ Permanent Residence (house, apartment, condo, mobile home)
☐ Temporarily Doubled-Up (sharing housing with other families or individuals due to economic hardship or loss)
☐ Temporary Shelter   ☐ Foster Family Home or Kinship Placement
☐ Hotel/Motel   ☐ Licensed Children's Institution
☐ Temporarily Unsheltered (car/campsite)   ☐ Residential School/Dormitory
☐ Other (please specify) _____

Or if the "Is student a foster youth?" has been checked yes on the application for interdistrict transfer, go to the **FLAG** tab.

What is/are the reason(s) for the request? *(Check all that apply. Applicant must attach written documentation to justify the reason for the transfer request.)*

☐ Child Care   ☐ Parent Employment   ☐ Sibling   ☐ Health & Safety   ☐ Program Outside of District Ordered Placement   ☐ SARB/Probation/CPS

☐ Continuing Enrollment   ☐ Complete Final Two Years at Current School   ☐ Proposed Change in Residence   ☐ Other (Specify in a letter)

Is the student currently pending disciplinary action or under an expulsion order? ☐ Yes ☐ No

Is student a foster youth? ☐ Yes ☐ No

What special services has the student received? *(Check all that apply and attach proof of enrollment in the program.)*
☐ Gifted (GATE)   ☐ Section 504   ☐ Special Education   ☐ English Language Learner

If student is receiving Special Education services, what services is he/she receiving? *(Please attach **most recent** IEP.)*
☐ Special Day (SDC)   ☐ Resource (RSP)   ☐ Non-Public School (NPS)   ☐ Pending Assessment   ☐ Designated Instructional Services

If you have any questions how to enter the Flag into Infinite Campus, please contact Joanne Corby in ARE at 643-9420 or by email: joanneco@scusd.edu .
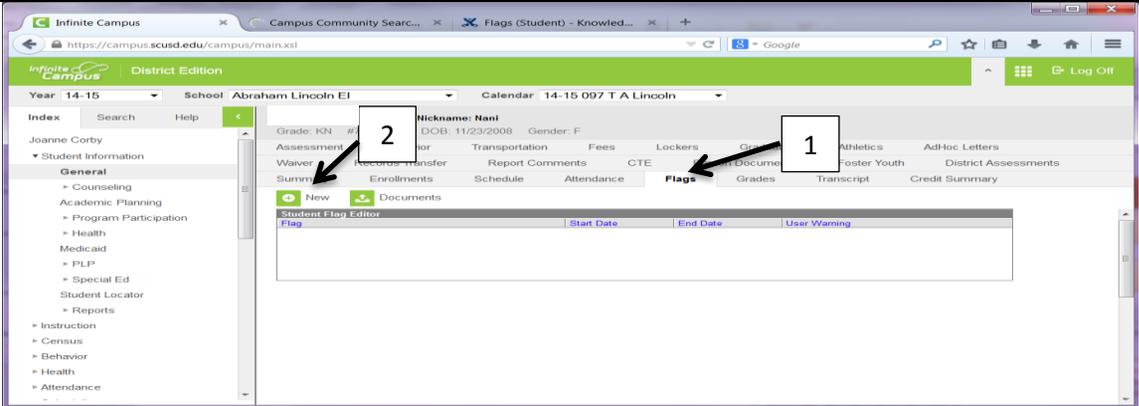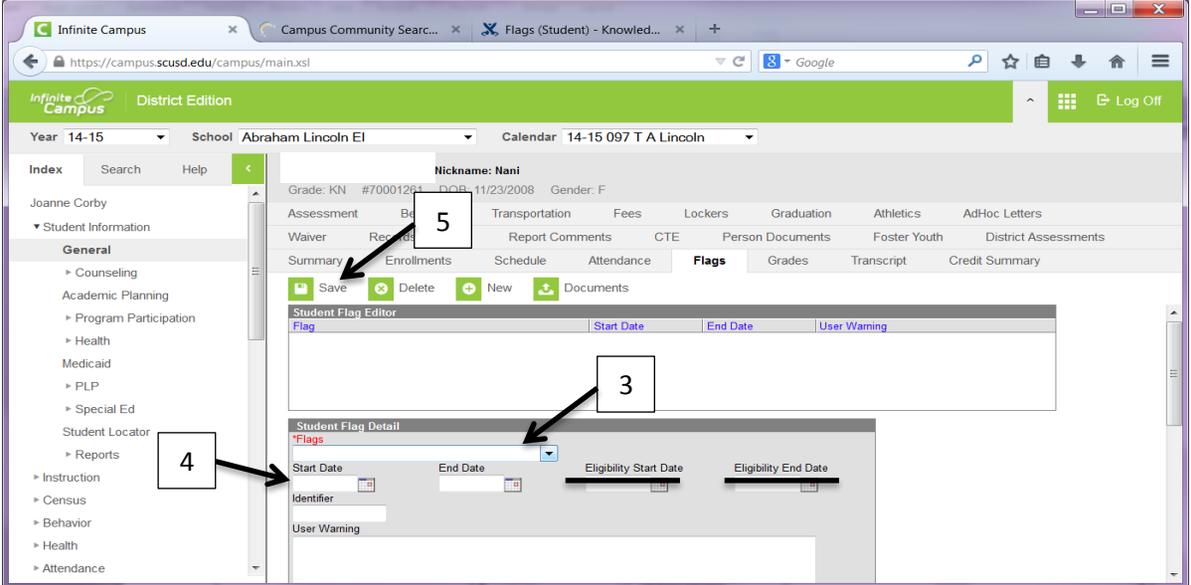
Procedures for Entering Foster Youth as a FLAG in Infinite Campus

Instructions	Screenshots
1. Log onto Infinite Campus and find the student and go to the "**Flags**" tab. 2. Click on "**New**" to create a new Flag.	

3. Select from the "*Flags" pull down menu the "190-Foster Youth".
 	
4. Enter a "**Start Date**"
    • **Start Date** and **End Dates** are **required**. Status must be updated. If a student is no longer Foster Youth an End Date must be entered.
      a. Do not use eligible start/end date fields.
5. Click on the "**Save**" button.
	
	NOTES:
	• Foster eligibility documents such as the Foster Care Agreement, Court Order or Letter from County Social Worker can be optionally submitted.
	  If submitted, fax a copy to Aliya Holmes at 399-2060.
	• *Any questions or concerns regarding a student's status please contact Foster Youth Services at 643-9409*