Scanning Answer Sheets
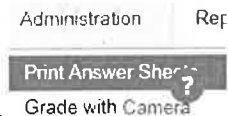### Grade with Camera

1. Connect Document Camera to laptop or use the camera to scan.

2. Under the Administration tab select Grade with Camera
3. The camera should automatically set up
4. In the camera window or with the doc cam place answer sheets you should hear a click and see the results for that student, continue until all documents have been scanned.
5. Click on Save & View Results

Grade from Scanner

1. From the copier scan the answer sheets and send them to yourself.

2. Under the Administration tab select Grade from Scanner
3. Upload your file by dragging in to blue box or clicking on blue box and uploading.

4. You will see your file. You can click on Finished and see the answers students selected.

ID	File Name	Date Uploaded	User	Status	Actions
2	5a99ab40d0393Scan practice.pdf	March 2, 2018	Admin, Assessment / Test	Finished	Action ▾

Displaying 1 to 1 of 1 (filtered from 0 total entries)

5. Go to the Overview tab and see your students' results.