



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT
CHILD DEVELOPMENT AND EARLY CHILDHOOD PROGRAMS

VERIFICATION OF OTHER CHILDCARE PAYMENTS

A copy of your receipt or canceled check **MUST** be attached to receive Other Childcare Credit.

PART I: To be completed by PARENT/GUARDIAN

My child(ren) attends at: _____ Children's Center

Name of Child(ren) Enrolled at Children's Center: _____

Parent's Signature: _____ Date: _____

PART II: To be completed by OTHER CHILDCARE PROVIDER

Name of Child receiving Other Childcare: _____

Payment Amount for Other Childcare: \$ _____

Payment Period began: ____ / ____ / ____ and ended: ____ / ____ / ____

Provider's Tax I.D. or SS#: _____

Provider's Address: _____

Provider's Phone Number: _____

Provider's Signature: _____ Date: _____

PART III: To be completed by CD SPECIALIST

Amount of OCC Applied to Fees: \$ _____ Date: _____

Month/Year to which OCC is Applied: _____ Family ID: _____

PART IV: Terms & Requirements for Other Childcare Credit (OCC)

When our program cannot meet the family's childcare needs, the payments made to other childcare providers may be credited to the family's account, once proper documentation is received. Other childcare credit is accepted for the current month only. It will not be accepted for previous months or outstanding fees that have been turned over to a collection agency.

Documentation must include the completed a copy of receipt or payment to other childcare provider.

Credit is applied to the month **following** the receipt's payment dates. No credit will be given that exceeds the family's Children's Center fees for that month.

Prior approval must be made before other childcare receipts are accepted for credit.