



OFFICE OF THE SUPERINTENDENT

5735 47th Avenue • Sacramento, CA 95824

Jorge A. Aguilar, Superintendent

October 12, 2022

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Via E-Mail: jborsos@cta.org

John Borsos
Executive Director
Sacramento City Teachers Association
5300 Elvas Avenue
Sacramento, CA 95819

Dear Mr. Borsos:

The purpose of this communication is to apprise you of the status of SCTA's requests for information (RFIs) for the month of September 2022. Over the past six weeks, the District has received approximately eleven (11) requests for information from the Sacramento City Teachers Association. Specifically, your requests for information received in the months of September and early October 2022 include the following:

1. September 1, 2022 request for list of vacancies for SCTA certificated staff including:
 - Worksite, title, FTE.
 - Positions currently filled with outside contracted staff, long-term subs and temp replacements.
2. September 6, 2022 request for the following information regarding staffing at Capital City:
 - List of staff members assigned to Cap City & their seniority date w/in the District.
 - Projected student enrollment numbers by grade level used to calculate the staffing ratios for the 2022-2023 school year.
 - Actual enrollment numbers by grade level as of September 6, 2022.
3. September 8, 2022 request for the following information:
 - Any job postings from May 15, 2022, through September 1, 2022, that the District used to secure applicants for the available special education assessment work, including the date the position(s) was posted and the number of educators who applied.
 - Any signed agreements between SCTA and SCUSD in which SCTA agrees in writing to the subcontracting of services as set forth in the October 2018 Hippo MD agreement, paragraph 3.
 - The number of "overdue special education assessments" performed by the outside service providers or other contractors.
 - Any contracts that the District entered with outside service providers or other contractors to perform "overdue special education assessments" from June 15 through September 1, 2022.

- Follow-up #1: The names of nonpublic agency employers whose employees conducted overdue special education assessments.
 - The names of any staff who performed the “overdue special education assessments” this summer and including the number of hours worked and pay received, from June 15 through September 1, 2022.
 - Follow-up #1: The number of hours worked by non-district employees after June 30, 2022, and the amount paid for those post-June 30, 2022 assessments.
4. September 9, 2022 request for the agreements between SCUSD or its broker and HealthNet regarding the provision of health benefits in SCUSD for 2023.
- Follow-up #1: Actual renewal contracts; author, recipient and date of “underwriting assumptions” document; and larger document “underwriting assumptions” document appended to.
 - Follow-up #2:
 - Correspondence between Keenan and HealthNet related to the renewal from November 1, 2021 through the present; and all correspondence between representatives of the District and Keenan related to the renewal and other matters related to plans provided to SCTA-represented employees from November 1, 2021 to the present.
 - Notes of any district staff of meetings or phone conversations with Keenan representatives related to the renewal and other matters related to the plans provided to SCTA-represented employees from November 1, 2021.
 - Regarding the HealthNet “Underwriting Assumptions”: information on when it was written, date of the release of the renewal, the names of the individuals who wrote and received the document.
 - Agreement between Keenan and HealthNet.
5. September 15, 2022 request for the following information:
- Any correspondence, including text messages and emails between Jorge Aguilar, Rose Ramos, Jessie Castillo, Gabe Estrada, Adrian Vargas and FCMAT from December 1, 2021 to the present.
 - Any and all reports, documents, emails or other correspondence sent to and received from the Office of the California State Auditor as a follow-up to the State Auditor’s report issued in December 2019 from February 1, 2020 to the present.
 - All meeting notes, agendas, documents exchanged in meetings between representatives of SCUSD and SCOE related to the SCUSD budget and/or SCUSD negotiations with SCTA, from December 1, 2021 to the present.
 - All correspondence between Jorge Aguilar, Rose Ramos, Jessie Castillo, Gabe Estrada, Adrian Vargas, and representatives of the Sacramento County Office of Education particularly Dave Gordon, Terri Ryland and Nick Schweizer, including emails, text messages and other correspondence from December 1, 2021 to the present.
6. September 19, 2022 request for a list of all services and other operating expenditures contained in Budget Object Codes 5000-5999, including both restricted and unrestricted accounts for fiscal years 2020-21, 2021-22 and 2022-23.
7. September 19, 2022 request for the following information regarding federal tax lien:
- A brief explanation of the circumstances that led to this lien being applied.

- All correspondence between the District and the federal government related to this lien.
 - All correspondence between SCUSD and SCOE related to this lien.
8. September 28, 2022 request for a report of all the district's expenditures of CA Community Schools Partnership funds (resource code 3211) for the 2021-22 school year, including the following:
- All expenditures of the CA Community Schools Partnership funds (resource code 3211).
 - The names, titles, positions and site assignments of the staff that were paid any salary or benefits using the Community School funds.
 - An explanation of what instructional materials (object code 4310) were purchased using the Community School funds.
 - An explanation of what non-instructional materials (object code 4320) were purchased using the Community School funds.
 - An explanation of what other contractual expenses (object code 5800) were purchased using the Community School funds and a copy of any contracts related to those expenditures.
9. September 28, 2022 request for the following information:
- The Position Control Report by Location Code with assignments and accounts as of June 1, 2022.
 - The SCUSD 2022-23 Standardized Account Code Structure Book.
 - The Period 1 (1-8) Escape Reports for 2022-23 SY.
10. September 30, 2022 request for a copy of the district's contract with Ellen Hoke from 9/1/22-6/31/20 [sic] as well as a copy of the previous contract with Ms. Hoke for the 2021-22 school year, copies of all invoices and payments to Ms. Hoke for the 2021-22 and 2022-23 school years, and a list of Ms. Hoke's employees working in the District.
11. The number of students on the waitlist for preschool in SCUSD as of 10/5/2022.

The District takes its responsibility under the EERA to respond to your requests for information without unreasonable delay seriously and is working diligently to respond to SCTA with the requested information as it becomes available. However, given the number of requests SCTA has submitted, the volume of information SCTA is seeking, and the significant number of follow-up requests for information you have made, we may not be able to fully respond to your various RFIs in the time frames requested. We continue to work to respond to the above requests, as well as the several new requests for information submitted by SCTA in the first two weeks of the current month.

The District will continue to provide you the requested information as close to your requested time frame as possible and on a rolling basis and as responsive records are located and reviewed for responsiveness. Alternatively, if there are particular requests that you would like us to prioritize, please let us know and we will endeavor to provide you with information responsive to your requests in your priority order.

Sincerely,



Jorge A. Aguilar
Superintendent