



# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 11.1g

**Meeting Date:** August 20, 2020

**Subject:** Approve Resolution No. 3160: Authorizing Execution of the Workforce Innovation and Opportunity Act, Title I, Adult and Dislocated Worker SETA Grant

- Information Item Only
- Approval on Consent Agenda
- Conference (for discussion only)
- Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- Conference/Action
- Action
- Public Hearing

**Division:** Business Services

**Recommendation:** Approve Resolution

**Background/Rationale:** The Workforce Innovation and Opportunity Act, Title I, Adult and Dislocated Worker participants Programs funds to provide Basic Career Services to 1,111 customers and Individualized Career Services to 111 customers at Charles A. Jones Career and Education Center. Resolution authorizes the Chief Business Officer or Superintendent to execute the grant agreement upon receipt.

**Financial Considerations:** The potential grant award will be \$200,000.

**LCAP Goal(s):** College, Career and Life Ready Graduates

**Documents Attached:**

1. Resolution
2. Award Letter

<p><b>Estimated Time of Presentation:</b> N/A <b>Submitted by:</b> Rose Ramos, Chief Business Officer Jessica Sulli, Contract Specialist <b>Approved by:</b> Jorge A. Aguilar, Superintendent</p>
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**RESOLUTION AUTHORIZING EXECUTION OF WIOA SERVICE PROVIDER SUBGRANT  
WITH THE SACRAMENTO EMPLOYMENT AND TRAINING AGENCY**

**(GOVERNMENTAL ENTITY)**

WHEREAS, SACRAMENTO CITY UNIFIED SCHOOL DISTRICT,  
(Legal Name of Subgrantee)  
a California local governmental entity ( hereinafter referred to as "SUBGRANTEE"), desires to enter into a WIOA SERVICE PROVIDER SUBGRANT with the SACRAMENTO EMPLOYMENT AND TRAINING AGENCY, a Joint Powers Agency and WIOA Grant Recipient and Fiscal Agent (hereinafter referred to as "SETA"), for the operation of a Adult and Dislocated Worker program under the Workforce Innovation and Opportunity Act (WIOA);

THEREFORE, BE IT RESOLVED THAT the Governing Body of SUBGRANTEE hereby authorizes the execution of SUBGRANT # 074201SWCS by and between SUBGRANTEE and SETA; and

BE IT FURTHER RESOLVED THAT:

<u>Name</u>	<u>Title</u>
1. <u>Rose F. Ramos</u>	<u>Chief Business Officer</u>
2. <u>Jorge A. Aguilar</u>	<u>Superintendent</u>
3. _____	_____

is/are hereby authorized on behalf of and in the name of SUBGRANTEE and as its official act and deed to sign and otherwise enter into SUBGRANT # 074201SWCS with SETA; and

BE IT FURTHER RESOLVED THAT:

Name	Title
1. <u>Rose F. Ramos</u>	<u>Chief Business Officer</u>
2. <u>Jorge A. Aguilar</u>	<u>Superintendent</u>
3. _____	_____

shall be authorized to act on behalf of SUBGRANTEE with respect to this SUBGRANT # 074201SWCS by and between SUBGRANTEE and SETA and that SETA may rely upon any communication or act, including telephone communication, made by the individuals authorized to act on behalf of SUBGRANTEE pursuant to this resolution; and

BE IT FURTHER RESOLVED THAT the SUBGRANTEE's Data Security and Confidentiality Designee for purposes of the SUBGRANT is:

Name: Rhonda Rode  
 Address: 5735 47th Avenue  
Sacramento, CA 95824  
 Telephone: (916) 643-7430  
 Email: Rhonda-Rode@scusd.edu

BE IT FURTHER RESOLVED THAT the following individuals comprise the entire Governing Body of SUBGRANTEE\*\*\*:

	<u>Name</u>	<u>Address</u>	<u>City, Zip Code</u>
1.	<u>Jessie Ryan, President</u>	<u>5735 47th Avenue</u>	<u>Sacramento, CA 95824</u>
2.	<u>Christina Pritchett, 1st Vice President</u>	<u>5735 47th Aveue</u>	<u>Sacramento, CA 95824</u>
3.	<u>Michael Minnick, 2nd Vice President</u>	<u>5735 47th Avenue</u>	<u>Sacramento, CA 95824</u>
4.	<u>Lisa Murawski</u>	<u>5735 47th Avenue</u>	<u>Sacramento, CA 95824</u>
5.	<u>Leticia Garcia</u>	<u>5735 47th Avenue</u>	<u>Sacramento, CA 95824</u>
6.	<u>Mai Vang</u>	<u>5735 47th Avenue</u>	<u>Sacramento, CA 95824</u>
7.	<u>Darrel Woo</u>	<u>5735 47th Avenue</u>	<u>Sacramento, CA 95824</u>
8.	<u>_____</u>	<u>_____</u>	<u>_____</u>
9.	<u>_____</u>	<u>_____</u>	<u>_____</u>

\*\*\* Add additional pages if necessary

AND BE IT FURTHER RESOLVED THAT the authority conferred pursuant to this resolution and the representations contained herein shall remain in full force and effect until written notice of the revocation thereof shall have been received by SETA.

I, Rose F. Ramos,  
of SACRAMENTO CITY UNIFIED SCHOOL DISTRICT, a California  
(Legal Name of Subgrantee)  
local governmental entity, do hereby certify and declare that the foregoing is a full, true and complete copy of a resolution duly passed and adopted by the Governing Body of said governmental entity at a meeting of said Body duly and regularly called, noticed and held, at 5735 47th Avenue, Sacramento, CA 95824, on the 20th day of August, 2020, at which meeting a quorum of the Governing Body was present and a majority of which quorum voted in favor of said resolution, and that said resolution is now in full force and effect.

IN TESTIMONY WHEREOF, I have hereunto set my hand this 20th day of August, 2020.

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT  
(Name of Entity)

BY: \_\_\_\_\_  
(Signature)

Rose F. Ramos, Chief Business Officer  
(Typed Name and Title)



Sacramento  
Employment and  
Training  
Agency

June 8, 2020

Dr. Susan Lytle Gilmore, Ph.D., Director, Adult Education  
Sacramento City Unified School District  
5451 Lemon Hill Avenue  
Sacramento, CA 95824

**GOVERNING BOARD**

**LARRY CARR**  
Councilmember  
City of Sacramento

**PATRICK KENNEDY**  
Board of Supervisors  
County of Sacramento

**DON NOTTOLI**  
Board of Supervisors  
County of Sacramento

**SOPHIA SCHERMAN**  
Public Representative

**JAY SCHENIRER**  
Councilmember  
City of Sacramento

**KATHY KOSSICK**  
Executive Director

925 Del Paso Blvd., Suite 100  
Sacramento, CA 95815

Main Office  
(916) 263-3800

Head Start  
(916) 263-3804

Website: <http://www.seta.net>

**CAT NO./CFDA: 17.258 (Adult) and 17.278 (Dislocated Worker)**

Dear Dr. Gilmore:

Congratulations! Pursuant to action by the SETA Governing Board on June 4, 2020, Sacramento City Unified School District has been awarded \$200,000 in Workforce Innovation and Opportunity Act, (WIOA), Title I, Adult and Dislocated Worker funds to provide Basic Career Services to 1,111 customers and Individualized Career Services to 111 customers. The term of the subgrant number 074201SWCS will be July 1, 2020 through June 30, 2021.

An additional \$10,000 has been set aside for scholarships, supportive and vendor services. These funds have not been directly allocated to your agency. They are available for obligation and "draw down" only.

In order to proceed with the contract process, the following items must be completed and submitted to SETA's Contract Unit. These forms will be provided electronically:

**Original Board Resolution** (include corporate seal, if applicable)

**Adult Budget and Cost Allocation Plan** in the amount of \$160,000 (not including the \$8,000 reflected as set-aside in the attached budget form for scholarships, supportive and vendor services)

**Dislocated Worker Budget and Cost Allocation Plan** in the amount of \$40,000 (not including the \$2,000 reflected as set-aside in the attached budget form for scholarships, supportive and vendor services)

**Program Performance Overview (PPO)** reflecting 1,111 Basic Career Services customers, including 89 Adult Individualized Career Services customers and 22 Dislocated Worker Individualized Career Services customers

Please be advised that the following funding stipulation will be included as a Special Condition within the subgrant:

1. **A minimum of 30 percent of all WIOA Adult and Dislocated Worker funds must be expended on providing training services.**

Time is of the essence, therefore, these documents will need to be completed and emailed to [Corey.Lagbao@seta.net](mailto:Corey.Lagbao@seta.net) no later than **Monday, June 29, 2020**. If you have questions or need assistance in completing these forms, please contact me at (916) 263-3838.

Sincerely,

Corey Lagbao  
Workforce Development Analyst III

cc: Ms. Eileen Ramos-Prince

***"Preparing People for Success: in School, in Work, in Life"***