



Putting  
Children  
First

# Third Amended Agenda

## Sacramento City Unified School District BOARD OF EDUCATION MEETING AND WORKSHOP

### Board of Education Members

Jessie Ryan, President, (Trustee Area 7)  
Darrel Woo, Vice President, (Trustee Area 6)  
Michael Minnick, 2<sup>nd</sup> Vice President, (Trustee Area 4)  
Lisa Murawski, (Trustee Area 1)  
Leticia Garcia, (Trustee Area 2)  
Christina Pritchett, (Trustee Area 3)  
Mai Vang, (Trustee Area 5)  
Rachel Halbo, Student Member

Thursday, February 7, 2019

4:30 p.m. Closed Session

6:00 p.m. Open Session

### Serna Center

Community Conference Rooms  
5735 47<sup>th</sup> Avenue  
Sacramento, CA 95824

# AGENDA

2018/19-17

*Allotted Time*

4:30 p.m. 1.0 OPEN SESSION / CALL TO ORDER / ROLL CALL

2.0 ANNOUNCEMENT AND PUBLIC COMMENT REGARDING ITEMS TO BE  
DISCUSSED IN CLOSED SESSION

3.0 CLOSED SESSION

*While the Brown Act creates broad public access rights to the meetings of the Board of Education, it also recognizes the legitimate need to conduct some of its meetings outside of the public eye. Closed session meetings are specifically defined and limited in scope. They primarily involve personnel issues, pending litigation, labor negotiations, and real property matters.*

3.1 Government Code 54957.6 (a) and (b) Negotiations/Collective Bargaining SCTA, SEIU, TCS, Teamsters, UPE, Non-Represented/Confidential Management  
(District Representative Cancy McArn)

3.2 Government Code 54956.9 Conference with Legal Counsel – Anticipated Litigation:  
a) Existing litigation pursuant to subdivision (d)(1) of Government Code section 54956.9 (SCUSD v. SCTA, Case No. 34-2018-00244737-CU-CL-GDS)  
b) Significant exposure to litigation pursuant to subdivision (d)(2) of Government Code section 54956.9 (One Potential Case)  
c) Initiation of litigation pursuant to subdivision (d)(4) of Government Code section 54956.9 (One Potential Case)

3.3 Government Code 54957 – Public Employee  
Discipline/Dismissal/Release/Reassignment

- 3.4 *Government Code 54957 - Public Employee Performance Evaluation:  
Title: Superintendent*
- 3.5 *Education Code Section 35146 – The Board will hear staff recommendations on the following student expulsion(s):*
- a) *Expulsion #5, 2018-19*
  - b) *Expulsion #6, 2018-19*
  - c) *Expulsion #7, 2018-19*

6:00 p.m.    **4.0    CALL BACK TO ORDER/PLEDGE OF ALLEGIANCE**

- 4.1 *Broadcast Statement (Student Member Halbo)*
- 4.2 *The Pledge of Allegiance will be led by Muhammad Khan, a Junior at Arthur A. Benjamin Health Professions High School.*
- *Presentation of Certificate by Member Murawski*

6:05 p.m.    **5.0    ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION**

6:10 p.m.    **6.0    AGENDA ADOPTION**

6:15 p.m.    **7.0    SPECIAL PRESENTATIONS**

- 7.1 *Approve Resolution No. 3049: Recognition of National No One Eats Alone Day, February 15, 2019 (Darrel Woo)* **Action**  
5 minutes
- 7.2 *Approve Resolution No. 3050: Recognition of Teen Dating Violence Awareness and Prevention Month, February 2019 (Michael Minnick)* **Action**  
5 minutes

6:25 p.m.    **8.0    PUBLIC COMMENT** **15 minutes**

*Members of the public may address the Board on non-agenda items that are within the subject matter jurisdiction of the Board. Please fill out a yellow card available at the entrance. Speakers may be called in the order that requests are received, or grouped by subject area. We ask that comments are limited to two (2) minutes with no more than 15 minutes per single topic so that as many people as possible may be heard. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to district staff or calendar the issue for future discussion.*

**9.0    PUBLIC HEARINGS**

- 6:40 p.m.    9.1 *Public Hearing on the Renewal Charter Petition for Language Academy of Sacramento (Jack Kraemer and Eduardo de León, Lead Petitioner)* **Information**  
10 minute presentation  
10 minute discussion
- 7:00 p.m.    9.2 *Public Hearing on the Renewal Charter Petition for New Joseph Bonnheim Community Charter School (Jack Kraemer and Christie Wells-Artman, Lead Petitioner)* **Information**  
10 minute presentation  
10 minute discussion

## 10.0 BOARD WORKSHOP/STRATEGIC PLAN AND OTHER INITIATIVES

7:20 p.m.	10.1 California School Dashboard Update (Vincent Harris and Cathy Morrison)	<b>Information</b> 15 minute presentation 10 minute discussion
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7:45 p.m.	10.2 Fiscal Recovery Plan (Dr. John Quinto)	<b>Information</b> 10 minute presentation 10 minute discussion
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8:05 p.m.     **11.0   CONSENT AGENDA**     *2 minutes*

*Generally routine items are approved by one motion without discussion. The Superintendent or a Board member may request an item be pulled from the consent agenda and voted upon separately.*

**11.1 Items Subject or Not Subject to Closed Session:**

*11.1a Approve Grants, Entitlements and Other Income Agreements, Ratification of Other Agreements, Approval of Bid Awards, Approval of Declared Surplus Materials and Equipment, Change Notices and Notices of Completion (Dr. John Quinto)*

*11.1b Approve Personnel Transactions 2/7/19 (Cancy McArn)*

*11.1c Approve Mandatory Reporting to the Sacramento County Office of Education – Uniform Complaints Regarding the Williams Settlement Processed for the Period of October 2018 through December 2018 (Cancy McArn)*

*11.1d Approve Waiver Request and Affidavit – Request for Allowance of Attendance Due to Emergency Conditions at Abraham Lincoln Elementary, Cesar E. Chavez Elementary and Edward Kemble Elementary on January 7, 2019 (Dr. John Quinto)*

*11.1e Approve Annual Adjustment to Bid Threshold per Public Contract Code §20111 and Adjustment to CUPCAA Bid Threshold per Public Contract Code §22032 (Dr. John Quinto)*

*11.1f Approve Charles A. Jones Career and Education Center's Changes to Existing Council of Occupational Education (COE) Program for Accreditation Compliance (Dr. Iris Taylor and Dr. Susan Gilmore)*

*11.1g Approve the Charles A. Jones Career and Education Center's Program Name Change from Pharmacy Technician/Assistant Program to Pharmacy Technician Program (Dr. Iris Taylor and Dr. Susan Gilmore)*

*11.1h Approve Staff Recommendation for Expulsion #5, 2018-19, Expulsion #6, 2018-19 and Expulsion #7, 2018-19 (Doug Huscher and Stephan Brown)*

- 11.1i *Approve Renewal Charter Petition Admission Preferences for Language Academy of Sacramento (Dr. Iris Taylor and Jack Kraemer)*
- 11.1j *Approve Renewal Charter Petition Admission Preferences for New Joseph Bonnheim Community Charter School (Dr. Iris Taylor and Jack Kraemer)*
- 11.1k *Approve Resolution No. 3051: Request for Preschool Earnings Due to Emergency Conditions at Abraham Lincoln Elementary, Edward Kemble Elementary and Capitol Collegiate Academy (Freeport) (Dr. John Quinto)*
- 11.1l *Approve Minutes of the January 3, 2019 and January 17, 2019 Board of Education Meetings (Jorge A. Aguilar)*

## **12.0 COMMUNICATIONS**

- |           |      |  |                                      |
|-----------|------|--|--------------------------------------|
| 8:07 p.m. | 12.1 | Employee Organization Reports:   | <b>Information</b><br>3 minutes each |
|           |      | <ul style="list-style-type: none"> <li>▪ SCTA</li> <li>▪ SEIU</li> <li>▪ TCS</li> <li>▪ Teamsters</li> <li>▪ UPE</li> </ul>  |                                      |
| 8:22 p.m. | 12.2 | District Parent Advisory Committees:   | <b>Information</b><br>3 minutes each |
|           |      | <ul style="list-style-type: none"> <li>▪ Community Advisory Committee</li> <li>▪ District English Learner Advisory Committee</li> <li>▪ Local Control Accountability Plan/Parent Advisory Committee</li> </ul> |                                      |
| 8:31 p.m. | 12.3 | Superintendent's Report (Jorge A. Aguilar)   | <b>Information</b><br>5 minutes      |
| 8:36 p.m. | 12.4 | President's Report (Jessie Ryan)   | <b>Information</b><br>5 minutes      |
| 8:41 p.m. | 12.5 | Student Member Report (Rachel Halbo)   | <b>Information</b><br>5 minutes      |
| 8:46 p.m. | 12.6 | Information Sharing By Board Members   | <b>Information</b><br>10 minutes     |
| 8:56 p.m. | 12.7 | Board Committee Reports  | <b>Information</b><br>5 minutes      |
|           |      | <ul style="list-style-type: none"> <li>▪ Board Fiscal Transparency and Accountability Committee</li> <li>▪ Board Facilities Committee</li> </ul>   |                                      |



- *Board Governance Committee*
- *Board Policy Committee*
- *Board Evaluation Committee*

9:01 p.m.      **13.0 BUSINESS AND FINANCIAL INFORMATION/REPORTS**      *Receive Information*

13.1 *Business and Financial Information:*

- *Enrollment and Attendance Report for Month 4 Ending December 21, 2018*

13.2 *Head Start/Early Head Start/Early Head Start Expansion Reports*

13.3 *Receive Initial Proposal from United Professional Educator (UPE) on 2019-2022 Successor Contract Negotiations*

13.4 *Receive Initial Proposal from Sacramento City Teachers Association (SCTA) on 2019-2022 Successor Contract Negotiations*

13.5 *Receive Initial Proposal from Service Employees International Union, Local 1020 (SEIU) on 2019-2022 Successor Contract Negotiations*

13.6 *Receive Initial Proposal from Teamsters, Local 150 (Teamsters) on Negotiations for 2019-2020 Re-Openers*

13.7 *Receive Initial Proposal from Teamsters Classified Supervisors (TCS) on Negotiations for 2019-2020 Re-Openers*

9:03 p.m.      **14.0 FUTURE BOARD MEETING DATES / LOCATIONS**

✓ *February 21, 2019 - 4:30 p.m. Closed Session, 6:00 p.m. Open Session, Serna Center, 5735 47<sup>th</sup> Avenue, Community Room, Regular Workshop Meeting*

✓ *March 7, 2019 - 4:30 p.m. Closed Session, 6:00 p.m. Open Session, Serna Center, 5735 47<sup>th</sup> Avenue, Community Room, Regular Workshop Meeting*

9:05 p.m.      **15.0 ADJOURNMENT**

*NOTE: The Sacramento City Unified School District encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Board of Education Office at (916) 643-9314 at least 48 hours before the scheduled Board of Education meeting so that we may make every reasonable effort to accommodate you. [Government Code § 54953.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. §12132)] Any public records distributed to the Board of Education less than 72 hours in advance of the meeting and relating to an open session item are available for public inspection at 5735 47<sup>th</sup> Avenue at the Front Desk Counter and on the District's website at [www.scusd.edu](http://www.scusd.edu).*



# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 7.1

**Meeting Date:** February 7, 2018

**Subject:** Approve Resolution No. 3049: Recognition of National No One Eats Alone Day, February 15, 2018

- ☐ Information Item Only
- ☐ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading
- ☐ Conference/Action
- ☒ Action
- ☐ Public Hearing

**Division:** Board of Education Office

**Recommendation:** Approve Resolution No. 3049: Recognition of National No One Eats Alone Day, February 15, 2018.

**Background/Rationale:** No One Eats Alone Day is sponsored by Beyond Differences, a non- profit founded by the parents of Lili Smith, who was born with a cranial facial syndrome and was socially isolated during her middle school years. After Lili died at the age of 15 from medical complications associated with her syndrome, a group of her former classmates from the local community banded together to bring change to their schools. That small group has grown into thousands who support National No One Eats Alone Day. During lunch on February 15, students can make a difference by ensuring that everyone is included at lunch. This program aligns with the district's extensive work to make our schools safer and healthier places for children to learn. SCUSD was one of the first districts in the region to pass a sweeping anti-bullying policy and employs a full-time Bullying Prevention Specialist.

**Financial Considerations:** None

**LCAP Goal(s):** Safe, Emotionally Healthy and Engaged Students

**Documents Attached:**

1. Resolution No. 3049

**Estimated Time of Presentation:** 5 minutes

**Submitted by:** Darrel Woo, Board 1<sup>st</sup> Vice President

**Approved by:** Jorge A. Aguilar, Superintendent

**SACRAMENTO CITY UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION**

**RESOLUTION NO. 3049**

**RECOGNITION OF NATIONAL NO ONE  
EATS ALONE DAY, FEBRUARY 15, 2019**

**WHEREAS**, social isolation is a problem that affects far too many youth in our public schools;  
and

**WHEREAS**, social isolation can all too often be a precursor to teasing, bullying, and even violence to oneself and others; and

**WHEREAS**, No One Eats Alone Day teaches everyone to make friends at lunch, often the most difficult part of the school day; and

**WHEREAS**, Beyond Differences was established in 2010 to empower students to end social isolation in middle school through online and on-campus programs; and

**WHEREAS**, Beyond Differences has had a tremendous impact because it is a teen-led social movement which emphasizes peer-to-peer training and school-based activities; and

**WHEREAS**, [www.nooneeatsalone.org](http://www.nooneeatsalone.org) is being used as a web tool to encourage participation and sign up schools for this national day of action; and

**WHEREAS**, Beyond Differences is leading National No One Eats Alone Day on February 15, 2019.

**NOW, THEREFORE, BE IT RESOLVED**, that the Sacramento City Unified School District joins Beyond Differences in proclaiming February 15, 2019, National No One Eats Alone Day and encourages all elementary and middle schools to join in this effort and hold a No One Eats Alone on their campus.

**PASSED AND ADOPTED** by the Sacramento City Unified School District Board of Education on this 7st day of February, 2019, by the following vote:

A YES: \_\_\_\_

NOES: \_\_\_\_

ABSTAIN: \_\_\_\_

ABSENT: \_\_\_\_

ATTESTED TO:

\_\_\_\_\_  
Darrel Woo  
Acting President of the Board of Education

\_\_\_\_\_  
Jorge A. Aguilar  
Superintendent



# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 7.2

**Meeting Date:** February 7, 2019

**Subject:** Approve Resolution No. 3050: Recognition of Teen Dating Violence Awareness and Prevention Month, February 2019

- ☐ Information Item Only
- ☐ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- ☐ Conference/Action
- ☒ Action
- ☐ Public Hearing

**Division:** Board of Education Office

**Recommendation:** Approve Resolution No. 3050: Recognition of Teen Dating Violence Awareness and Prevention Month, February 2019.

**Background/Rationale:** Teen dating violence is a serious and growing problem throughout California, and teen dating violence intervention and prevention programs can help ensure a positive school climate for all students. The Resolution recognizes the importance of raising and addressing the issue of teen dating violence during the month of February and beyond.

**Financial Considerations:** None

**LCAP Goal(s):** Safe, Emotionally Healthy and Engaged Students

**Documents Attached:**

1. Resolution No. 3050

**Estimated Time of Presentation:** 5 minutes

**Submitted by:** Michael Minnick, Board 2<sup>nd</sup> Vice President

**Approved by:** Jorge A. Aguilar, Superintendent

**SACRAMENTO CITY UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION**

**RESOLUTION NO. 3050**

**RECOGNITION OF TEEN DATING VIOLENCE AWARENESS AND PREVENTION  
MONTH, FEBRUARY 2019**

**WHEREAS**, Teen dating violence is a serious and growing problem throughout California; and

**WHEREAS**, Teen dating violence intervention and prevention programs can help to ensure a positive school climate and safe learning environment for all pupils, address warning signs of dating violence among pupils before behaviors escalate, and protect the safety of targeted students; and

**WHEREAS**, each year, an estimated 1 in 10 American teenagers is physically hurt by an intimate partner; and

**WHEREAS**, according to the Center for Disease Control and Prevention, Dating Matters: Strategies to Promote Healthy Teen Relationships, 1 in 4 adolescents report verbal, emotional, physical, or sexual dating abuse each year; and

**WHEREAS**, of LGBTQ teens, 43% reported experiencing physical dating violence and 59% reported emotional abuse

**WHEREAS**, teen dating violence has been linked to other forms of violence and aggression against peers, including bullying, sexual harassment, sexual violence, and physical violence; and

**WHEREAS**, victims of teen dating violence have increased risk for truancy, dropout, teen pregnancy, suicide, having eating disorders, and engaging in other harmful behaviors such as use of alcohol, tobacco, and other drugs; and

**WHEREAS**, nearly half of students who experience dating violence have reported that some of the abuse took place on school grounds; and

**WHEREAS**, the establishment of Teen Dating Violence Awareness and Prevention Month will benefit schools, communities, families, and all youth;

**NOW, THEREFORE, BE IT RESOLVED**, that the Sacramento City Unified School Board of Education requests that a copy of this resolution be distributed to every Principal and Vice Principal in the District so they read the resolution in its entirety and become more aware of the issues surrounding Teen Dating Violence and how they may be able to ensure our students are offered a protected space; and

**RESOLVED FURTHER**, that the Sacramento City Unified School Board of Education proclaims the month of February 2019 as Teen Dating Violence Awareness and Prevention Month, and supports communities to empower teens to develop healthy and violence-free relationships throughout their lives.

**PASSED AND ADOPTED** by the Sacramento City Unified School District Board of Education on this 7th day of February, 2019, by the following vote:

A YES: \_\_\_\_

NOES: \_\_\_\_

ABSTAIN: \_\_\_\_

ABSENT: \_\_\_\_

ATTESTED TO:

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Darrel Woo  
Acting President of the Board of Education

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Jorge A. Aguilar  
Superintendent



## SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 9.1

**Meeting Date:** February 7, 2019

**Subject:** Public Hearing on the Renewal Charter Petition for Language Academy of Sacramento

- ☒ Information Item Only (Action Anticipated: March 21, 2019)
- ☐ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading
- ☐ Conference/Action
- ☐ Action
- ☒ Public Hearing

**Division:** Academic Office

**Recommendation:** To conduct Public Hearing to consider the level of support for the Renewal Charter Petition for Language Academy of Sacramento and approve petition admission preferences.

**Background/Rationale:** The Governing Board will hold a Public Hearing in accordance with Education Code section 47605 (b) and 47607 (a)(2) to consider the level of support for the Renewal Charter Petition of Language Academy of Sacramento. (Charter petition expiration date: June 30, 2019). The Governing Board will also approve petition admission preferences in accordance with AB1360.

Sacramento City Unified School District received Language Academy of Sacramento's Renewal Charter Petition on January 22, 2019. SCUSD and Language Academy of Sacramento have mutually agreed to a 30-day extension for approval or denial of the charter renewal.

**Financial Considerations:** Financial and compliance considerations will be made available for this agenda item after staff has thoroughly reviewed the Renewal Charter Petition.

**LCAP Goal(s):** Family and Community Empowerment



**Documents Attached:**

1. Executive Summary
2. Public Hearing Notice
3. Charter Petition (Proposed): <http://www.scusd.edu/charter-petitions>

**Estimated Time of Presentation:** 10 Minutes

**Submitted by:** Dr. Iris Taylor, Chief Academic Officer

Jack Kraemer, Director of Innovative Schools and Charter Oversight

**Approved by:** Jorge A. Aguilar, Superintendent

# Board of Education Executive Summary

## Academic Office

Public Hearing on the Renewal Charter Petition and Petition Admission Preferences for Language Academy of Sacramento  
February 7, 2019



### I. Overview/History:

Sacramento City Unified School District originally granted Language Academy of Sacramento's charter petition on February 19, 2004. The charter petition has been renewed two times and is now due to expire June 30, 2019.

Sacramento City Unified School District received a Renewal Charter Petition from Language Academy of Sacramento on January 22, 2019. Language Academy of Sacramento is seeking a five-year renewal term for their proposed independent charter school for students in grade levels K-8. The purpose of the Public Hearing is to consider the level of support for the renewal of the charter petition and to approve the petition admission preferences for Language Academy of Sacramento.

### II. Driving Governance:

The charter petition process is guided by Education Code 47605. The Governing Board will hold a Public Hearing in accordance with Education Code section 47605 (b) and 47607 (a)(2) to consider the level of support for the Renewal Charter Petition for Language Academy of Sacramento. Public Hearing must be held within 30 days of receiving a petition and Board Action must take place within 60 days of petition receipt unless both parties mutually agree to an extension of an additional 30 days. District and Language Academy of Sacramento have mutually agreed to a 30-day extension. The Governing Board will also approve petition admission preferences in accordance with AB1360.

A charter may be renewed an unlimited number of times; however, each renewal must be for exactly five years pursuant to Education Code 47607. If a school district fails to make written factual findings to support a denial within 60 days of the district's receipt of a petition, the charter school's petition is automatically renewed. (Cal. Code Regs., tit. 5, §11966.4(c).)

### III. Budget:

The budget for Language Academy of Sacramento should be detailed within the Renewal Charter Petition and Appendices. District staff will present a review of the charter school's financials and provide the Board with a review and analysis of the findings at the Board Meeting on March 21, 2019.

### IV. Goals, Objectives and Measures:

The goal of the Public Hearing is for the Board of Education to consider the level of support for the Renewal Charter Petition and approve the petition admission preferences for Language Academy of Sacramento. District staff will present a comprehensive evaluation of the Renewal

# Board of Education Executive Summary

## Academic Office

Public Hearing on the Renewal Charter Petition and Petition Admission  
Preferences for Language Academy of Sacramento  
February 7, 2019



Charter Petition and provide the Board of Education with a review and analysis of the findings at the Board Meeting on March 21, 2019.

### V. Major Initiatives:

Not Applicable.

### VI. Results:

Not Applicable.

### VII. Lessons Learned/Next Steps:

- District staff conducts a thorough and comprehensive evaluation of the Renewal Charter Petition.
- District staff presents the findings, review, and analysis of the Renewal Charter Petition at the Board Meeting on March 21, 2019.
- The Board considers District staff's findings, review, and analysis to thereafter approve or deny the Renewal Charter Petition at the Board Meeting on March 21, 2019.

**Sacramento City Unified School District**  
Language Academy of Sacramento

## **NOTICE OF PUBLIC HEARING**

The Sacramento City Unified School District hereby gives notice that a  
Public Hearing will be held as follows:

**Topic of Hearing:**

**Public Hearing on the Renewal Charter Petition and Petition Admission Preferences for  
Language Academy of Sacramento**

Copies of this program may be inspected at:

**Serna Educational Center  
5735 47<sup>th</sup> Avenue  
Sacramento, CA 95824**

The Sacramento City Unified School District Governing Board will hold a Public Hearing in accordance with Education Code section 47605 (b) and 47607 (a)(2) to consider the level of support for the Renewal Charter Petition for Language Academy of Sacramento. The Governing Board will also approve petition admission preferences in accordance with AB1360. The district received the Renewal Charter Petition on January 22, 2019.

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**HEARING DATE:** Thursday, February 7, 2019

**TIME:** 6:00 p.m.

**LOCATION:** Serna Educational Center  
5735 47<sup>th</sup> Avenue  
Sacramento, CA 95824

**FOR ADDITIONAL INFORMATION CONTACT:** Jack Kraemer at [jack-kraemer@scusd.edu](mailto:jack-kraemer@scusd.edu) or  
(916) 643-9079.



## SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 9.2

**Meeting Date:** February 7, 2019

**Subject:** Public Hearing on the Renewal Charter Petition for New Joseph  
Bonnheim Community Charter School

- ☒ Information Item Only (Action Anticipated: March 21, 2019)
- ☐ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading
- ☐ Conference/Action
- ☐ Action
- ☒ Public Hearing

**Division:** Academic Office

**Recommendation:** To conduct Public Hearing to consider the level of support for the Renewal Charter Petition for New Joseph Bonnheim Community Charter School and approve petition admission preferences.

**Background/Rationale:** The Governing Board will hold a Public Hearing in accordance with Education Code section 47605 (b) and 47607 (a)(2) to consider the level of support for the Renewal Charter Petition of New Joseph Bonnheim Community Charter School. (Charter petition expiration date: June 30, 2019). The Governing Board will also approve petition admission preferences in accordance with AB1360.

Sacramento City Unified School District received New Joseph Bonnheim Community Charter School's Renewal Charter Petition on January 22, 2019. SCUSD and New Joseph Bonnheim Community Charter School have mutually agreed to a 30-day extension for approval or denial of the charter renewal.

**Financial Considerations:** Financial and compliance considerations will be made available for this agenda item after staff has thoroughly reviewed the Renewal Charter Petition.

**LCAP Goal(s):** Family and Community Empowerment

**Documents Attached:**

1. Executive Summary
2. Public Hearing Notice
3. Charter Petition (Proposed): <http://www.scusd.edu/charter-petitions>

**Estimated Time of Presentation:** 10 Minutes

**Submitted by:** Dr. Iris Taylor, Chief Academic Officer

Jack Kraemer, Director of Innovative Schools and Charter Oversight

**Approved by:** Jorge A. Aguilar, Superintendent

# Board of Education Executive Summary

## Academic Office

Public Hearing on the Renewal Charter Petition and Petition Admission Preferences for New Joseph Bonnheim Community Charter School  
February 7, 2019



### I. Overview/History:

Sacramento City Unified School District originally granted New Joseph Bonnheim Community Charter School's charter petition for establishment on July 1, 2014. The five-year term is due to expire June 30, 2019.

Sacramento City Unified School District received a Renewal Charter Petition from New Joseph Bonnheim Community Charter School on January 22, 2019. New Joseph Bonnheim Community Charter School is seeking a five-year renewal term for their proposed dependent charter school for students in grade levels K-6. The purpose of the Public Hearing is to consider the level of support for the renewal of the charter petition and to approve the petition admission preferences for New Joseph Bonnheim Community Charter School.

### II. Driving Governance:

The charter petition process is guided by Education Code 47605. The Governing Board will hold a Public Hearing in accordance with Education Code section 47605 (b) and 47607 (a)(2) to consider the level of support for the Renewal Charter Petition for New Joseph Bonnheim Community Charter School. Public Hearing must be held within 30 days of receiving a petition, and Board Action must take place within 60 days of petition receipt unless both parties mutually agree to an extension of an additional 30 days. District and New Joseph Bonnheim Community Charter School have mutually agreed to a 30-day extension. The Governing Board will also approve petition admission preferences in accordance with AB1360.

A charter may be renewed an unlimited number of times; however, each renewal must be for exactly five years pursuant to Education Code 47607. If a school district fails to make written factual findings to support a denial within 60 days of the district's receipt of a petition, the charter school's petition is automatically renewed. (Cal. Code Regs., tit. 5, §11966.4(c).)

### III. Budget:

The budget for New Joseph Bonnheim Community Charter School should be detailed within the Renewal Charter Petition and Appendices. District staff will present a review of the charter school's financials and provide the Board with a review and analysis of the findings at the Board Meeting on March 21, 2019.

### IV. Goals, Objectives and Measures:

The goal of the Public Hearing is for the Board of Education to consider the level of support for the Renewal Charter Petition and approve the petition admission preferences for New Joseph Bonnheim Community Charter School. District staff will present a comprehensive evaluation of

# Board of Education Executive Summary

## Academic Office

Public Hearing on the Renewal Charter Petition and Petition Admission  
Preferences for New Joseph Bonnheim Community Charter School  
February 7, 2019



the Renewal Charter Petition and provide the Board of Education with a review and analysis of the findings at the Board Meeting on March 21, 2019.

### V. Major Initiatives:

Not Applicable.

### VI. Results:

Not Applicable.

### VII. Lessons Learned/Next Steps:

- District staff conducts a thorough and comprehensive evaluation of the Renewal Charter Petition.
- District staff presents the findings, review, and analysis of the Renewal Charter Petition at the Board Meeting on March 21, 2019.
- The Board considers District staff's findings, review, and analysis to thereafter approve or deny the Renewal Charter Petition at the Board Meeting on March 21, 2019.



**Sacramento City Unified School District**  
New Joseph Bonnheim Community Charter School

## **NOTICE OF PUBLIC HEARING**

The Sacramento City Unified School District hereby gives notice that a  
Public Hearing will be held as follows:

### **Topic of Hearing:**

**Public Hearing on the Renewal Charter Petition and Petition Admission Preferences for  
New Joseph Bonnheim Community Charter School**

Copies of this program may be inspected at:

**Serna Educational Center  
5735 47<sup>th</sup> Avenue  
Sacramento, CA 95824**

The Sacramento City Unified School District Governing Board will hold a Public Hearing in accordance with Education Code section 47605 (b) and 47607 (a)(2) to consider the level of support for the Renewal Charter Petition for New Joseph Bonnheim Community Charter School.

The Governing Board will also approve petition admission preferences in accordance with AB1360. The district received the Renewal Charter Petition on January 22, 2019.

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**HEARING DATE:** Thursday, February 7, 2019

**TIME:** 6:00 p.m.

**LOCATION:** Serna Educational Center  
5735 47<sup>th</sup> Avenue  
Sacramento, CA 95824

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# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 10.1

**Meeting Date:** February 7, 2019

**Subject:** California School Dashboard Update

- ☒ Information Item Only
- ☐ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- ☐ Conference/Action
- ☐ Action
- ☐ Public Hearing

**Division:** Continuous Improvement and Accountability Office

**Recommendation:** Receive information about the reporting provided in the Fall 2018 California School Dashboard and California's System of Support.

**Background/Rationale:** The California School Dashboard represents a common tool that stakeholders may use to understand student progress and achievement in the context of the state's priorities. The Dashboard's ratings are a helpful first step in shining a light on disparities among student groups.

**Financial Considerations:** None

**LCAP Goals:** College, Career and Life Ready Graduates; Safe, Emotionally Healthy and Engaged Students; Family and Community Empowerment; Operational Excellence

**Documents Attached:**

1. Executive Summary
2. Sacramento City Unified California School Dashboard Summary
3. California School Dashboard Student Group Report
4. CDE flyer: Getting to Know the California School Dashboard
5. CDE flyer: How Colors Are Determined in the Dashboard
6. CDE flyer: What Data is Included on the Dashboard

**Estimated Time of Presentation:** 15 minutes

**Submitted by:** Vincent Harris, Chief Continuous Improvement and Accountability Officer

Cathy Morrison, LCAP/SPSA Coordinator

**Approved by:** Jorge A. Aguilar, Superintendent

# Board of Education Executive Summary

## Continuous Improvement and Accountability

California School Dashboard Update

February 7, 2019



### I. Overview/History of Department or Program

The State of California's accountability and continuous improvement system includes multiple measures, and addresses each of the eight state priorities outlined in the Local Control and Accountability Plan (LCAP). The most recent release of the accountability system called the California School Dashboard (Dashboard) was made public in December, 2018. The Dashboard is the state's tool to provide information about how districts and schools are meeting the needs of students. With this online tool, users can see the performance of districts, schools and student groups on a set of state and local measures that assist in identifying progress, areas of need, and performance gaps.

### II. Driving Governance:

California Education Code §52059.5 establishes a single system for providing support to local educational agencies and schools that includes federal programs pursuant to the federal Elementary and Secondary Education Act. The stated purpose is to build local capacity to:

- support continuous improvement of student performance;
- address gaps in achievement between student groups;
- improve outreach and collaboration with stakeholders to ensure that the goals described in the LCAP reflect the needs of pupils and the community, especially for populations that are traditionally underrepresented or low-achieving.

California Education Code §52064.5 requires the adoption of evaluation rubrics for the following purposes:

- a. To assist a school district in evaluating its strengths, weaknesses, and areas that require improvement;
- b. To assist a county superintendent of schools in identifying school districts in need of technical assistance, and which intervention is warranted.

The California School Dashboard publicly reports performance data on the state and local indicators included in the evaluation rubrics. The state's design included a concise set of state indicators, and a methodology for establishing local performance indicators. The Dashboard shall reflect a holistic, multidimensional assessment of school district and individual school site performance, and expectations for improvement in regard to each of the state priorities described in §52060.

The U.S. Department of Education has authorized California's plan to implement the Every Student Succeeds Act, or ESSA. Under ESSA, states must identify schools in need of assistance. California declared the Dashboard measures are to be used as the criteria for identifying low performing schools under the federal accountability system.

# Board of Education Executive Summary

## Continuous Improvement and Accountability

California School Dashboard Update

February 7, 2019



### III. Budget:

Implementation of the California School Dashboard does not represent an impact to the District budget.

### IV. Goals, Objectives and Measures:

The California School Dashboard represents a common tool that stakeholders may use to understand student progress and achievement in the context of the state's priorities. All district schools are represented with a Dashboard. All schools are included in the district's aggregate ratings except for the district's five dependent charter schools (Bowling Green Charter, George Washington Carver School of Arts and Science, New Joseph Bonnheim Community Charter, New Technology High School, and The MET). Charter schools are considered Local Educational Agencies by the state and not included in the district ratings.

The following measures are included in the 2018 Dashboard. The landing page is below:

State Measures	Local Measures
<ul style="list-style-type: none"><li>Chronic Absenteeism</li><li>Suspension Rate</li><li>English Learner Progress</li><li>High School Graduation Rate</li><li>Academic Performance (ELA/Math)</li><li>College-Career Readiness</li></ul>	<ul style="list-style-type: none"><li>Basic Conditions</li><li>Implementation of Academic Standards</li><li>Parent Involvement and Engagement</li><li>School Climate Surveys</li><li>Access to Courses</li></ul>



# Board of Education Executive Summary

## Continuous Improvement and Accountability

California School Dashboard Update

February 7, 2019



### California's System of Support

The Dashboard-based accountability and continuous improvement system is based on a three-tiered framework, with the first tier made up of resources and assistance available to all local education agencies. Differentiated assistance is the second tier of assistance that is required by statute to provide to districts that meet certain eligibility criteria. The third tier is intensive intervention, which is generally required based on persistent performance issues over a period of time.

Eligibility for Differentiated Assistance under the California System of Support is defined as two or more student groups receiving a red indicator on two or more state priorities. Based on the review of student group performance on the 2018 Dashboard, SCUSD is identified as eligible for Level 2 Differentiated Assistance based on the red performance rating of these student groups in these State Priorities/indicators:

Student Group	ELA and Math	Graduation Rate	Suspension Rate	Chronic Absenteeism	College/Career Indicator
Foster Youth	X		X	X	X
Students with Disabilities	X	X			X
African-American	X		X	X	
Homeless			X	X	
American Indian			X	X	
Pacific Islander	X			X	

### Federal Identification of Low-Performing Schools

Under the Every Student Succeeds Act, the state must identify schools in need of assistance. The state's decision was to use Dashboard measures to create the criteria. Schools identified in need of support will use the School Plan for Student Achievement (SPSA) as the improvement plan. The district will describe within the Local Control and Accountability Plan (LCAP) how it monitors and evaluates the effectiveness of the school plans to support student and school improvement. Comprehensive Support and Improvement (CSI) identifies the lowest five percent of Title I schools and high schools with a graduation rate below 67 percent. Additional Targeted Support and Improvement (ATSI) identifies schools with consistently low-performing student groups over two years.

Both CSI and ATSI use this hierarchy to identify eligible schools.

- All red indicators
- All red but one indicator of any other color
- All red and orange indicators
- Five or more indicators where the majority are red.

## Board of Education Executive Summary

### Continuous Improvement and Accountability

California School Dashboard Update

February 7, 2019



Schools identified for CSI and ATSI (Additional Targeted Support and Improvement) are below.

School Name	Assistance Status
Albert Einstein Middle	CSI Low Perform
Bret Harte Elementary	CSI Low Perform
Ethel I. Baker Elementary	CSI Low Perform
George Washington Carver School of Arts and Science	CSI Low Perform
John D. Sloat Elementary	CSI Low Perform
John H. Still	CSI Low Perform
Leataata Floyd Elementary	CSI Low Perform
Parkway Elementary	CSI Low Perform
Rosa Parks Elementary	CSI Low Perform
American Legion High (Continuation)	CSI Grad
Capital City Independent Study	CSI Grad
California Middle	ATSI
Cesar Chavez Intermediate	ATSI
David Lubin Elementary	ATSI
Elder Creek Elementary	ATSI
Fern Bacon Middle	ATSI
Hiram W. Johnson High	ATSI
Hollywood Park Elementary	ATSI
Hubert H. Bancroft Elementary	ATSI
Isador Cohen Elementary	ATSI
James Marshall Elementary	ATSI
John F. Kennedy High	ATSI
John Morse Therapeutic Center	ATSI
Kit Carson International Academy	ATSI
Mark Twain Elementary	ATSI
Martin Luther King, Jr.	ATSI
Nicholas Elementary	ATSI
Oak Ridge Elementary	ATSI
Peter Burnett Elementary	ATSI
Rosemont High	ATSI
Will C. Wood Middle	ATSI
Woodbine Elementary	ATSI

# Board of Education Executive Summary

## Continuous Improvement and Accountability

California School Dashboard Update

February 7, 2019



### Data Sources and Methodologies used for State Measures

The 2018 release of the California School Dashboard includes the most recent data available that is collected by the state from the 2017-18 school year. Full information about the calculation of each indicator is included in the technical manual found at <https://www.cde.ca.gov/ta/ac/cm/documents/dashboardguidel&pdf>.

Performance expressed by a color rating on the Dashboard is based on two factors: current year data (or Status) and improvement or lack of improvement from the prior year (Change). Blue and Green are exemplary and represent the state's goal for schools and districts. Yellow is a mid-range rating while Orange and Red indicate high need. The calculations are done for each state measure and intersect on a 5 x 5 grid. The grid layout varies for each measure. For more detail, the California Accountability Model and Dashboard web page is <https://www.cde.ca.gov/ta/ac/cm/index.asp>.

### **Chronic Absenteeism:**

Students who miss ten percent of the school year are considered to be chronically absent. The Dashboard currently only reports Chronic Absenteeism for grades K through 8 as attendance is reported differently in high school. The color performance rating for this measure is included on the Dashboard for the first time in 2018. The District's rating is Orange.

### **Suspension Rate:**

For this measure, Status is the percent of students who were suspended in the current school year. The suspension rate is calculated by dividing the number of students suspended by the cumulative enrollment multiplied by 100. Change is the previous year rate subtracted from the current year rate. The district's rating is Orange.

### **English Learner Progress:**

This measure is not represented by a color performance level on the 2018 Dashboard. A new test for student progress toward English proficiency (ELPAC) was implemented in 2018, so it was not possible to calculate Change based on the previous assessment (CELDT). Status only is reported this year by the percentage of students in each ELPAC proficiency level.

### **Graduation Rate:**

Graduation Rate is based on a four-year cohort. Status for the Class of 2018 graduation rate for traditional high schools is the number of students who earn a high school diploma, divided by the total number of students who entered grade 9 in the 2014-15 school year. Change is determined by subtracting the previous year graduation rate from the current year status.

Alternative high schools receive a color performance rating for the first time with the 2018 Dashboard. The graduation rate is included in the district's graduation rate but there is a difference in the calculation. Rather than a four-year cohort model, alternative high schools'

## Board of Education Executive Summary

### Continuous Improvement and Accountability

California School Dashboard Update

February 7, 2019



graduation rate Change is based on a one-year cohort. The district's rating is Green and represents a large improvement from Orange in 2017.

#### College/Career Indicator:

The 2018 Dashboard includes a color performance rating for the College/Career Indicator (CCI) for the first time. Status for the CCI is determined by a student's placement on one of three levels: Prepared, Approaching Prepared, and Not Prepared. High school graduates are Prepared with specific combinations of these measures in addition to receiving a diploma:

- Score of Level 3 or higher on both English Language Arts and Mathematics Smarter Balanced assessments in 11<sup>th</sup> grade
- Score of 3 or higher on two Advanced Placement exams
- Score of 4 or higher on two International Baccalaureate exams
- Completion of two semesters (or three quarters) of college course work with a grade of C- or better
- Completion of the University of California and California State University a-g requirements plus additional criteria
- Completion of a Career Technical Education (CTE) Pathway with a grade of C- or better in the capstone class plus additional criteria

The CCI was modified for the 2018 Dashboard to include Military Science/Leadership and the Seal of Biliteracy as components. The district's rating is Green. See the full rubric for the CCI here: <https://www.cde.ca.gov/ta/ac/cm/documents/collegcareerready18.pdf>

#### Academic Measure (English Language Arts and Mathematics)

The academic measure uses the California Assessment of Student Performance and Progress (CAASPP) scale scores for grades 3 through 8 and grade 11. The methodology for Status averages the Distance from Standard (also known as "Met") to produce a school-level, district level, or student group level score. Change is the previous year rate subtracted from the current year rate. The district's rating on both ELA and Math is Orange.

#### V. Major Initiatives:

The Dashboard plays an important role in California's school accountability system of continuous improvement and equity:

- Determining districts eligible for differentiated assistance;
- Identifying schools for Comprehensive Support and Improvement or Targeted Support and Improvement;
- Providing a starting place for the comprehensive Needs Assessment for the School Plan for Student Achievement (SPSA) and the Local Control and Accountability Plan (LCAP);
- Informing budget prioritization based on student need and desired measurable outcomes;



## Board of Education Executive Summary

### Continuous Improvement and Accountability

California School Dashboard Update

February 7, 2019



- Communicating to all stakeholders in the community the progress of districts or schools.

#### VI. Results:

The California School Dashboard builds on the foundations of LCFF, state and federal priorities, and continuous improvement. Use of the information provided by the Dashboard will increase district and school capacity and drive improved student outcomes.

The Equity, Access and Social Justice Guiding Principle that is the driving theory of action for SCUSD provides that all students are given an equal opportunity to graduate with the greatest number of postsecondary choices from the widest array of options. The alignment of the state Dashboard with the district's improvement and accountability indicators ensures that these defining points are held true:

- Equity, Access and Social Justice requires displaying data in real-time in such a way that data triggers a moral call to action irrespective of parent advocacy or (in)ability to navigate our Sacramento City Unified system;
- Equity, Access, and Social Justice act as a "check and balance" to ensure that "downdrafting" practices, procedures, processes, and traditions are identified and researched to determine the purpose of their continued use; and
- Equity, Access, and Social Justice is about respecting the value of data and establishing a continuous improvement and accountability framework that is transparent and looks at data by student, by name, by need, and by inequity and injustice!

Sacramento City Unified embraces the use of data to identify and reduce academic, socio-emotional, and discipline disparities within our system. It is extremely concerning that many of our student groups are experiencing poorer outcomes, while encountering obstacles to success at higher rates, than others. The California School Dashboard provides a helpful first step by shining a light on different areas of disparities. The district acknowledges these findings and will work arduously toward identifying programmatic changes to better support our lowest performing student groups in our school plans and the district's Local Control and Accountability Plan (LCAP).

Recognizing that the California School Dashboard is based on prior year results and that students deserve that conditions be changed in the present to advance equity, access, and social justice in our schools, the district's internal dashboard (Performance and Targeted Action Index) tracks the same – and more – student data and performance indicators in real time. This system will help the district monitor and understand the conditions that are resulting in positive outcomes for some students; while identifying high risk and lower performing students earlier in the school year, allowing for timely intervention to help these students overcome obstacles before it is too late.

# Board of Education Executive Summary

## Continuous Improvement and Accountability

California School Dashboard Update

February 7, 2019



### VII. Lessons Learned/Next Steps:

Under the new System of Support, technical assistance uses this approach:

- The state will not dictate a specific set of interventions nor establish top-down directives for improvement strategies.
- Sacramento County Office of Education is required to offer assistance to identify underlying causes, possible solutions, and provide resources or expertise.
- There is no requirement to create a new improvement plan. Instead, the district will be expected to leverage the Local Control and Accountability Plan (I-CAP) process to strengthen/change the LCAP through the annual update cycle, as well as the School Plans for schools in need of improvement.
- The assistance is not limited to the student groups and indicators that led to identification.

Sacramento City Unified School District Fall 2018 California School Dashboard Summary

School	Segment	Chronic Absenteeism	Suspension	EL Progress	Graduation Rate	College/ Career	ELA	Math
<b>DISTRICT (All Non-Charter)</b>		<b>Orange</b>	<b>Orange</b>	<b>No Color</b>	<b>Green</b>	<b>Green</b>	<b>Orange</b>	<b>Orange</b>
Alice Birney K-8	K8	Green	Blue	No Color	n/a	n/a	Green	Yellow
Bowling Green	E - C	Green	Orange	No Color	n/a	n/a	Yellow	Orange
Crocker/Riverside	E	Green	Green	No Color	n/a	n/a	Blue	Blue
Leonardo daVinci K-8	K8	Green	Yellow	No Color	n/a	n/a	Green	Green
Phoebe Hearst	E	Green	Blue	No Color	n/a	n/a	Blue	Blue
Susan B. Anthony	E	Green	Blue	No Color	n/a	n/a	Yellow	Yellow
A. M. Winn K-8	K8	Yellow	Orange	No Color	n/a	n/a	Orange	Orange
Abraham Lincoln	E	Yellow	Yellow	No Color	n/a	n/a	Orange	Orange
Camellia	E	Yellow	Blue	No Color	n/a	n/a	Green	Green
Edward Kemble	E	Yellow	Green	No Color	n/a	n/a	Orange	Yellow
Elder Creek	E	Yellow	Orange	No Color	n/a	n/a	Yellow	Yellow
Genevieve Didion K-8	K8	Yellow	Blue	No Color	n/a	n/a	Green	Green
Golden Empire	E	Yellow	Orange	No Color	n/a	n/a	Yellow	Orange
Hollywood Park	E	Yellow	Orange	No Color	n/a	n/a	Red	Orange
Hubert Bancroft	E	Yellow	Yellow	No Color	n/a	n/a	Orange	Orange
O. W. Erlewine	E	Yellow	Blue	No Color	n/a	n/a	Orange	Orange
Tahoe	E	Yellow	Yellow	No Color	n/a	n/a	Red	Orange
Washington	E	Yellow	Green	No Color	n/a	n/a	Orange	Yellow
Albert Einstein	M	Orange	Red	No Color	n/a	n/a	Orange	Orange
Caleb Greenwood	E	Orange	Blue	No Color	n/a	n/a	Blue	Blue
Caroline Wenzel	E	Orange	Blue	No Color	n/a	n/a	Red	Orange
Cesar Chavez	E	Orange	Red	No Color	n/a	n/a	Yellow	Yellow
David Lubin	E	Orange	Orange	No Color	n/a	n/a	Yellow	Yellow
Fern Bacon	M	Orange	Green	No Color	n/a	n/a	Orange	Orange
Isador Cohen	E	Orange	Yellow	No Color	n/a	n/a	Yellow	Orange
John Morse	E	Orange	Orange	No Color	n/a	n/a	Orange	Orange
Mark Twain	E	Orange	Green	No Color	n/a	n/a	Yellow	Orange
Matsuyama	E	Orange	Orange	No Color	n/a	n/a	Green	Green
Nicholas	E	Orange	Red	No Color	n/a	n/a	Orange	Yellow
Oak Ridge	E	Orange	Green	No Color	n/a	n/a	Red	Yellow
Pacific	E	Orange	Green	No Color	n/a	n/a	Red	Orange
Peter Burnett	E	Orange	Orange	No Color	n/a	n/a	Orange	Yellow
Pony Express	E	Orange	Orange	No Color	n/a	n/a	Yellow	Green
Rosa Parks K-8	K8	Orange	Red	No Color	n/a	n/a	Red	Red
Sam Brannan	M	Orange	Red	No Color	n/a	n/a	Yellow	Orange
Sequoia	E	Orange	Orange	No Color	n/a	n/a	Orange	Green
SES	7-12	Orange	Yellow	No Color	Blue	Blue	Green	Green
Sutter	M	Orange	Yellow	No Color	n/a	n/a	Green	Green
Sutterville	E	Orange	Green	No Color	n/a	n/a	Orange	Yellow
Theodore Judah	E	Orange	Green	No Color	n/a	n/a	Green	Green
Will C. Wood	M	Orange	Green	No Color	n/a	n/a	Orange	Orange
William Land	E	Orange	Green	No Color	n/a	n/a	Blue	Green
American Legion	HS	No color	Red	No Color	Red	Red	Red	Red
Bret Harte	E	Red	Red	No Color	n/a	n/a	Red	Red
California	M	Red	Orange	No Color	n/a	n/a	Yellow	Yellow
Capital City	7-12	Red	Blue	No Color	Yellow	Red	Red	Orange
Earl Warren	E	Red	Green	No Color	n/a	n/a	Yellow	Orange
Ethel I. Baker	E	Red	Red	No Color	n/a	n/a	Red	Red
Ethel Phillips	E	Red	Yellow	No Color	n/a	n/a	Orange	Yellow
Father Keith B. Kenny K-8	K8	Red	Orange	No Color	n/a	n/a	Yellow	Orange
H. W. Harkness	E	Red	Orange	No Color	n/a	n/a	Yellow	Yellow

Sacramento City Unified School District Fall 2018 California School Dashboard Summary

School	Segment	Chronic Absenteeism	Suspension	EL Progress	Graduation Rate	College/ Career	ELA	Math
James Marshall	E	Red	Orange	No Color	n/a	n/a	Yellow	Yellow
John Bidwell	E	Red	Orange	No Color	n/a	n/a	Yellow	Orange
John Cabrillo	E	Red	Yellow	No Color	n/a	n/a	Red	Orange
John D. Sloat	E	Red	Red	No Color	n/a	n/a	Orange	Red
John H. Still K-8	K8	Red	Orange	No Color	n/a	n/a	Orange	Orange
Kit Carson	7-12	Red	Yellow	No Color	n/a	n/a	Yellow	Yellow
Leataata Floyd	E	Red	Red	No Color	n/a	n/a	Orange	Orange
Martin Luther King Jr. K-8	K8	Red	Yellow	No Color	n/a	n/a	Yellow	Orange
New Joseph Bonnheim	E - C	Red	Blue	No Color	n/a	n/a	Orange	Yellow
Parkway	E	Red	Red	No Color	n/a	n/a	Red	Orange
Success Academy	K8	Red	Orange	No Color	n/a	n/a	No color	No color
Woodbine	E	Red	Red	No Color	n/a	n/a	Orange	Yellow
AAB Health Professions	HS	No color	Green	No Color	Blue	Red	Orange	Yellow
C. K. McClatchy	HS	No color	Green	No Color	Green	Green	Green	Yellow
G. W. Carver	HS - C	No color	Red	No Color	Orange	Red	Orange	Orange
Hiram Johnson	HS	No color	Red	No Color	Green	Orange	Red	Red
John F. Kennedy	HS	No color	Orange	No Color	Green	Green	Yellow	Yellow
Luther Burbank	HS	No color	Orange	No Color	Green	Green	Orange	Red
New Technology	HS - C	No color	Green	No Color	Orange	Orange	Yellow	Red
Rosemont	HS	No color	Yellow	No Color	Green	Green	Orange	Orange
The Met	HS - C	No color	Blue	No Color	Green	Orange	Orange	Orange
West Campus	HS	No color	Blue	No Color	Blue	Blue	Blue	Blue

## California School Dashboard

### STUDENT GROUP REPORT

Retrieved from

<https://www6.cde.ca.gov/californiamodel/studentgroupsreport?&year=2018&cdcode=3467439&scode=&reporttype=schools>

Sacramento City Unified (Sacramento County, CA)

Reporting Year: 2018 ▼

This report displays the performance level (color) for each student group on all the state indicators.

#### Student Group Report for 2018

Student Group	Chronic Absenteeism	Suspension Rate	Graduation Rate	College/Career	English Language Arts	Mathematics
All Students	Orange	Orange	Green	Green	Orange	Orange
English Learners	Orange	Green	Orange	Yellow	Yellow	Orange
Foster Youth	Red	Red	Yellow	Red	Red	Red
Homeless	Red	Red	Orange	Orange	Orange	Orange
Socioeconomically Disadvantaged	Orange	Orange	Green	Green	Orange	Orange
Students with Disabilities	Orange	Orange	Red	Red	Red	Red
African American	Red	Red	Yellow	Orange	Red	Red
American Indian or Alaska Native	Red	Red	None	None	Orange	Orange
Asian	Orange	Green	Green	Green	Orange	Yellow
Filipino	Yellow	Orange	Yellow	Yellow	Green	Green
Hispanic	Orange	Yellow	Green	Yellow	Orange	Orange
Native Hawaiian or Pacific Islander	Red	Yellow	Orange	Yellow	Red	Red
White	Yellow	Green	Green	Green	Green	Green
Two or More Races	Orange	Orange	Green	Green	Green	Green

The California School Dashboard (<https://www.caschooldashboard.org>) is an online tool designed to help communities across the state access important information about K–12 schools and districts. The Dashboard features easy-to-read reports on multiple measures of school success. The Dashboard is just one step in a series of changes that have raised the bar for student learning, transformed testing, and increased the focus on equity.

## 10 Measures of School Success

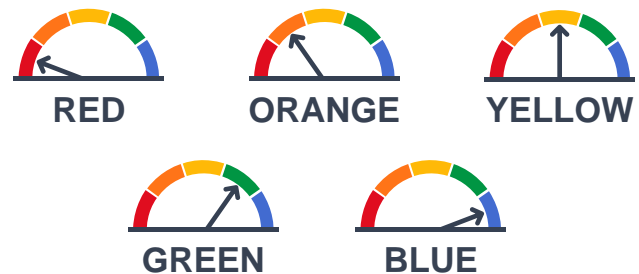
### State Measures

**Six** state measures allow for comparisons across schools and districts based on information collected statewide.

- **High School Graduation Rate**
- **Academic Performance**
- **Suspension Rate**
- **English Learner Progress**
- **College/Career Readiness**
- **Chronic Absenteeism**

Results are presented for all districts, schools, and defined student groups (e.g., racial groups, low income, English learners, homeless, foster youth, students with disabilities).

Schools and districts receive one of five color-coded performance levels on each of the six state measures.



The performance level (color) is based on current and prior year data.

### Local Measures

**Four** local measures are based on information collected by districts, county offices of education, and charter schools.

- **Basic Conditions**
  - Teacher qualifications, safe and clean buildings, textbooks for all students
- **Implementation of Academic Standards**
- **School Climate Surveys**
  - Student safety, connection to the school
- **Parent Involvement and Engagement**
- **Access to Courses**

Districts receive one of three ratings for each of the four local measures:

- Met
- Not Met
- Not Met for Two Years

School and student group information is not available for local measures.

# How Colors are Determined in the Dashboard

California's accountability and continuous improvement system is called the California School Dashboard. It provides information about how districts and schools are meeting the needs of California's diverse student population based on multiple measures.

The Dashboard shows performance of districts, schools, and student groups on a set of state and local measures that assist in identifying strengths, weaknesses, and areas in need of improvement.

## How does the Dashboard display performance?

Performance is based on two factors:

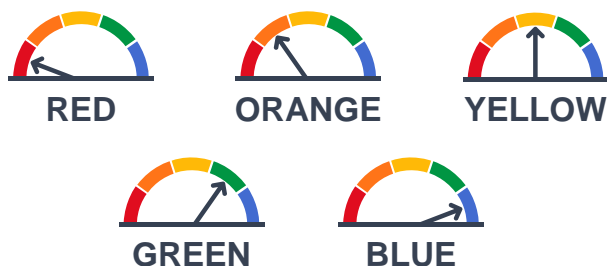
**Current data on the measure**

**Improvement or lack of improvement from prior year results**

These calculations are done for each state measure and intersect on a 5x5 grid. The grid layout will vary for each measure.

In the 5x5 grid, current year data levels are displayed in the left column, while the difference between current year and prior year data levels are displayed in the top row.

The performance level, or color, is determined by the point at which these two levels intersect.



Level	Declined Significantly	Declined	Maintained	Increased	Increased Significantly
Very High	Yellow	Green	Blue	Blue	Blue
High	Orange	Yellow	Green	Green	Blue
Medium	Orange	Orange	Yellow	Green	Green
Low	Red	Orange	Orange	Yellow	Yellow
Very Low	Red	Red	Red	Orange	Yellow

In the example shown, the district's current year data falls into the high level. It maintained this level, which means that there was no significant increase or decrease in results from the prior year. "High" and "Maintained" meet for an overall performance level of green.

# What Data Are Used for the 2018 Dashboard?

The table below lists the indicators uploaded by the California Department of Education (CDE) to the Dashboard and the year(s) of data used to calculate Status and Change for the 2018 Dashboard.

Indicator	Data Used for Status	Data Used for Change
Academic Indicator	2018 Average Distance from Standard (2018 Smarter Balanced Summative Assessments for English language arts/literacy and mathematics)	2018 Average Distance from Standard minus 2017 Average Distance from Standard
Graduation Rate Indicator	Class of 2018 graduation rate (2017–18 graduation rate)	Class of 2018 graduation rate minus Class of 2017 graduation rate
Suspension Rate Indicator	2017–18 suspension rate	2017–18 suspension rate minus 2016–17 suspension rate
English Learner Proficiency Indicator	Number of students at each level of the English Language Proficiency Assessments for California (ELPAC)	Not applicable
Chronic Absenteeism Indicator	2017–18 chronic absenteeism rate	2017–18 chronic absenteeism rate minus 2016–17 chronic absenteeism rate
College/Career Indicator	Class of 2018 “Prepared” graduates	Class of 2018 “Prepared” graduates minus Class of 2017 “Prepared” graduates





# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 10.2

**Meeting Date:** February 7, 2019

**Subject:** Fiscal Recovery Plan

- ☒ Information Item Only
- ☐ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- ☐ Conference/Action
- ☐ Action
- ☐ Public Hearing

**Division:** Business Services

**Recommendation:** Continued review and update of the Fiscal Recovery Plan for Sacramento City USD to address the current disapproved 2018-19 budget and identify potential steps needed in order to address the budget deficit.

**Background/Rationale:** Education Code Section 42130 requires school districts to prepare Interim Financial Reports each year. The first of three interim financial reports was presented to the Board of Education for the 2018-19 year on December 6, 2018. The second interim report must be presented to the Board by the March 15 deadline.

The District received a letter from the Sacramento County Office of Education (SCOE) based on the District's Negative Certification status of the First Interim Financial Report that requires the District to submit a draft Fiscal Recovery Plan to SCOE by January 22.

Tonight, Staff will present a sample of the proposed Fiscal Recovery Plan for the District which includes the information that was used to identify potential reductions and the proposed plan to implement the reductions, and will update the timeline that was submitted to SCOE in December 2018.

**Financial Considerations:**

The next Fiscal Recovery Update will be presented to the Board in conjunction with the Second Interim Financial Report at the March 7, 2019 Board Meeting.

**LCAP Goal(s):** Family and Community Empowerment; Operational Excellence

**Documents Attached:**

1. Executive Summary
2. Timeline

**Estimated Time:** 10 minutes

**Submitted by:** Dr. John Quinto, Chief Business Officer

**Approved by:** Jorge A. Aguilar, Superintendent

# Board of Education Executive Summary

## Business Services

Fiscal Recovery Plan

February 7, 2019



### I. Overview/History:

Due to the disapproved 2018-19 budget and the Negative Certification of the District as of the First Interim Financial Report that was presented at the December 6, 2018 Board Meeting, the District will continue to identify reductions and savings to address the current budget deficit.

The District engaged a demographer to update enrollment projections and is using that new data to determine staffing needs and develop staffing plans that are consistent with any negotiated ratios or industry standards. As a result, staff will bring recommendations forward for staffing reductions at the next board meeting consistent with our needs.

A significant component of the Fiscal Recovery Plan will be negotiated changes. To that end, all labor partners have an agenda item at tonight's meeting to sunshine their proposals for negotiations. Negotiations with four of the five labor partners have been scheduled and the District plans to meet with all labor partners right away to complete negotiations and effectuate necessary changes by July 1.

It is important for the District to maintain a balanced budget by eliminating deficit spending and meeting the State required 2% minimum reserve each year. As of First Interim, the District is projected to run out of cash in November 2019 and, if proposed cuts cannot be actualized prior to that, the District may have to request a loan from the State. The Sacramento County Office of Education has assigned a fiscal advisor to assist the district with budget balancing efforts. If a State loan is needed, a State Administrator will be assigned to make decisions in the place of the governing board and administrative staff.

### II. Driving Governance:

- Education Code section 42127 requires the Governing Board of each school district to adopt a budget on or before July 1st. The budget to be adopted shall be prepared in accordance with Education Code section 42126. The adopted budget shall be submitted to the County Office of Education. The County Office of Education will determine if the district will be able to meet its financial obligations during the fiscal year and the subsequent two years. The County Office of Education will either approve, disapprove, or conditionally approve the district's budget.
- Education Code section 42130 requires the Superintendent to submit two reports to the Board of Education during each fiscal year. The first report shall cover the financial and budgetary status of the district for the period ending October 31<sup>st</sup>. All reports required shall be in a format or on forms prescribed by the Superintendent of Public Instruction.
- Education Code section 42131 requires the Board of Education to certify, in writing, whether the district is able to meet its financial obligations for the remainder of the fiscal year and, based on current forecasts, for the subsequent two fiscal years. Certifications shall be based on the Board's assessment of the district budget. Certifications shall be classified as positive, qualified or negative. This education code section also outlines the role of the County Office of Education.

# Board of Education Executive Summary

## Business Services

Fiscal Recovery Plan

February 7, 2019



- Education Code section 42131 (3)(e) directs districts to provide additional reports to the County Office of Education as of June 1st, if a Qualified or Negative Certification is reported as of the Second Interim Report.

### III. Budget:

The Board must take action on all necessary budget adjustments for 2019-20 and 2020-21, and the district must maintain its required 2% reserve for economic uncertainties. The First Interim Financial Report included assumptions and projections made with the best information available at the time.

This Fiscal Recovery Report is intended to demonstrate the District's efforts between first and second interim to address its budget imbalance.

The Second Interim Financial Report will include the updated multiyear projections containing the adjustments, reductions (cuts) and savings that have been identified. A complete Fiscal Recovery Plan and updated timeline will also be presented in conjunction with the Second Interim Report.

### IV. Goals, Objectives, and Measures:

Follow the timeline, identify all budget cuts and savings, take action to implement such savings as required by law, District policy, and applicable bargaining agreements.

### V. Major Initiatives:

N/A

### VI. Results:

N/A

### VII. Lessons Learned/Next Steps:

- Follow the approved calendar with adjustments made as necessary.
- Update District Budget Timeline
- Continue to monitor the state budget and its impact on the district finances.
- Continue to engage stakeholders in the budget development process through community budget meetings.
- Work to complete negotiations with bargaining unit partners.
- Ensure compliance with all LCFF and LCAP requirements.

**UNRESTRICTED General Fund Multi-Year Projection**  
**Per First Interim Report 10/31/18**

	<b>2018-19</b>	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>
	<b>Budget</b>	<b>Proj</b>	<b>Proj</b>	<b>Proj</b>
Beginning Fund Balance	60,277,000	38,162,500	(3,855,000)	(54,325,000)
<b>Deficit Spending</b>	<b>(22,114,000)</b>	<b>(42,018,000)</b>	<b>(50,470,000)</b>	<b>(64,872,000)</b>
Ending Fund Balance	38,163,000	(3,855,500)	(54,325,000)	(119,197,000)
Less: Assignments and Reserves	6,546,000	545,500	545,000	545,000
<b>2% Reserve for Economic Uncertainty</b>	<b>11,222,000</b>	<b>11,423,000</b>	<b>11,794,000</b>	<b>12,183,000</b>
<b>Remaining Shortfall to Balance</b>	<b>20,395,000</b>	<b>(15,824,000)</b>	<b>(66,664,000)</b>	<b>(131,925,000)</b>
Impact of 2019-20 On-going Savings		-	-	-
Impact of 2020-21 Additional On-going Savings			-	-
Impact of 2021-22 Additional On-going Savings				-
New Fund Balance Amount		(3,855,500)	(54,325,000)	(119,197,000)
<b>Remaining Fund Balance to Balance</b>		<b>(15,824,000)</b>	<b>(66,664,000)</b>	<b>(131,925,000)</b>
<b>One-time resources remaining for Equity, Access and Social Justi</b>		<b>(15,824,000)</b>	<b>(66,664,000)</b>	<b>(131,925,000)</b>



# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 11.1a

**Meeting Date:** February 7, 2019

**Subject:** Approval of Grants, Entitlements, and Other Income Agreements  
Ratification of Other Agreements  
Approval of Bid Awards  
Approval of Declared Surplus Materials and Equipment  
Change Notices  
Notices of Completion

- ☐ Information Item Only
- ☒ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- ☐ Conference/Action
- ☐ Action
- ☐ Public Hearing

**Division:** Business Services

**Recommendation:** Recommend approval of items submitted.

**Background/Rationale:** None

**Financial Considerations:** See attached.

**LCAP Goal(s):** College, Career and Life Ready Graduates; Family and Community Empowerment; Operational Excellence

**Documents Attached:**

1. Grants, Entitlements, and Other Income Agreements
2. Expenditure and Other Agreements
3. Recommended Bid Awards – Facilities Projects
4. Change Notices – Facilities Projects
5. Notices of Completion – Facilities Projects

**Estimated Time of Presentation:** N/A

**Submitted by:** Dr. John Quinto, Chief Business Officer

Jessica Sulli, Contract Specialist

**Approved by:** Jorge A. Aguilar, Superintendent

## **GRANTS, ENTITLEMENTS AND OTHER INCOME AGREEMENTS – REVENUE**

<u>Contractor</u>	<u>New Grant</u>	<u>Amount</u>
<b><u>SPECIAL EDUCATION</u></b>		
California Department of Education A19-00059	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No, received grant in 2017/18	\$15,865 No Match
7/1/18 – 9/30/20: Alternate Dispute Resolution (ADR) Grant. Funding for the ADR process to respond to and resolve local complaints and concerns regarding the implementation of the Individuals with Disabilities Education Act. The ADR process is a desirable and effective practice that supports the positive interaction and collaboration among parents and educators, and promotes the implementation and use of conflict resolution throughout the state.		

## **EXPENDITURE AND OTHER AGREEMENTS**

<u>Contractor</u>	<u>Description</u>	<u>Amount</u>
<b><u>FACILITIES SUPPORT SERVICES</u></b>		
HMC Architects SA19-00411	1/1/19 – Completion of Services: Provide architectural, civil, structural, mechanical and electrical engineering as well as landscape architectural services for the John F. Kennedy Core Academic Improvement project.	\$1,111,592 Measure Q Funds
<b><u>STRATEGY &amp; CONTINUOUS IMPROVEMENT</u></b>		
College Board SA19-00111	7/1/18 – 6/30/19: Administration of PSAT and SAT School Day programs. The PSAT Early Participation Program is an initiative to support the involvement of all students in the college-going process at an earlier age. The PSAT will be administered to all students in the 8 <sup>th</sup> , 9 <sup>th</sup> and 10 <sup>th</sup> grades. The SAT School Day Program includes administration of the SAT exam during a school day for all 11 <sup>th</sup> grade students in the District. Prior to the exams students have access to free, personalized, and focused practice resources through the College Board's collaboration with Khan Academy. Other services include Student Online Score Report, School online access to individual student score reports and aggregate score reports, and downloadable student data file.	\$192,380 College Readiness Block Grant Funds

## **RECOMMENDED BID AWARDS – FACILITIES PROJECTS**

**Bid No:** 0530-429 Luther Burbank CTEIG Renovation  
**Bids received:** January 23, 2019  
**Recommendation:** Award to Bill Litchfield Construction, Inc.  
**Amount/Funding:** \$312,517 – CTE Incentive Grant Funds

BIDDER	BIDDER LOCATION	AMOUNT
Bill Litchfield Construction, Inc.	Grass Valley, CA	\$312,517
Abide Builders, Inc.	West Sacramento, CA	\$340,400
JPB Designs, Inc.	Orangevale, CA	\$388,700

## **CHANGE NOTICES – FACILITIES PROJECTS**

The following change notice is submitted for approval.

CONTRACTOR: Clark/Sullivan Construction

PROJECT: Hiram Johnson Core Academic HVAC

Change Order No.1: Standard

Description: Additional Restroom Scope

- Epoxy floors & walls in Boys & Girls Restrooms
- Epoxy floors with 6" cove base in Staff Restrooms
- FRP with aluminum trim in Staff Restrooms
- New plumbing fixtures, floor drains & trap seals
- Additional demolition
- Impact & moisture resistant drywall

Change Order Subtotal:	\$201,995
Original Contract:	\$6,551,549
Previously Authorized Change Orders:	\$0
New Contract Amount / Total Change Order %:	\$6,753,544 / 3%
Contract Time will be extended by:	20 days

## **NOTICES OF COMPLETION – FACILITIES PROJECTS**

Contract work is complete and Notices of Completion may be executed.

Contractor	Project	Completion Date
Roebbelen Contracting, Inc.	Sutter HVAC Replacement	12/8/18



## Grant Award Notification

<b>GRANTEE NAME AND ADDRESS</b> Sacramento City Unified School District P.O. Box 246870 Sacramento, CA 95824-6870				<b>CDE GRANT NUMBER</b>			
				<b>FY</b>	<b>PCA</b>	<b>Vendor Number</b>	<b>Suffix</b>
				18	13007	67439	E1
<b>Attention</b> Mr. Jorge A Aguilar, Superintendent				<b>STANDARDIZED ACCOUNT CODE STRUCTURE</b>			<b>COUNTY</b>
<b>Program Office</b> Sacramento City Unified 3412				<b>Resource Code</b>		<b>Revenue Object Code</b>	34
<b>Telephone</b> 916-643-9000				3395		8182	<b>INDEX</b>
<b>Name of Grant Program</b> 2018–19 Alternate Dispute Resolution Expansion Program							0663
<b>GRANT DETAILS</b>	<b>Original/Prior Amendments</b>	<b>Amendment Amount</b>	<b>Total</b>	<b>Amend. No.</b>	<b>Award Starting Date</b>	<b>Award Ending Date</b>	
	\$15,865		\$15,865		07/01/2018	09/30/2020	
<b>CFDA Number</b>	<b>Federal Grant Number</b>	<b>Federal Grant Name</b>				<b>Federal Agency</b>	
84.027A	H027A180116	Individuals with Disabilities Education Act Part B, Section 611				United States Department of Education	
I am pleased to inform you that you have been funded for the Alternate Dispute Resolution Expansion Program Grant.  This award is made contingent upon the availability of funds. If the Legislature takes action to reduce or defer the funding upon which this award is based, then this award will be amended accordingly.  Please return the original, signed Grant Award Notification (AO-400) to:  <div style="text-align: center;">           Liem Vo, Associate Governmental Program Analyst            Teaching and Learning Support Branch            Special Education Division, Administrative Services Unit            California Department of Education            1430 N Street, Room 2401            Sacramento, CA 95814-5901         </div>							
<b>California Department of Education Contact</b> Allison Smith, Special Education Division				<b>Job Title</b> Special Education Consultant			
<b>Email Address</b> asmith@cde.ca.gov						<b>Telephone</b> 916-319-0377	
<b>Signature of the State Superintendent of Public Instruction or Designee</b> 						<b>Date</b> December 31, 2018	
<b>CERTIFICATION OF ACCEPTANCE OF GRANT REQUIREMENTS</b>							
On behalf of the grantee named above, I accept this grant award. I have read the applicable certifications, assurances, terms, and conditions identified on the grant application (for grants with an application process) or in this document or both; and I agree to comply with all requirements as a condition of funding.							
<b>Printed Name of Authorized Agent</b>				<b>Title</b>			
<b>Email Address</b>						<b>Telephone</b>	
<b>Signature</b> ▶						<b>Date</b>	

### Grant Award Notification (Continued)

The following grant conditions apply:

1. This grant was awarded to the California Department of Education (CDE) by the U.S. Department of Education (ED). This program is authorized under the Individuals with Disabilities Education Act (IDEA), Part B, Section 611, as amended on December 3, 2004, and codified under Public Law (PL) 108-446, 20 *United States Code (USC)* 1400 et seq. Implementing regulations for this program are in Title 34 of the *Code of Federal Regulations (CFR)* Part 300. This grant shall be administered in accordance with the provisions of the IDEA.
2. IDEA Part B funds are subject to the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, codified in 2 *CFR* Part 200 and commonly referred to as the Uniform Guidance. The Uniform Guidance provisions in 2 *CFR* Part 200 replace provisions previously found in the Education Department General Administrative Regulations, or EDGAR, in 34 *CFR* parts 74 and 80 and prior Office of Management and Budget Circulars A-87 and A-133.
3. General assurances and certifications are required for grants supported by federal funds and are hereby incorporated by reference. The CDE has agreed to accept the assurances your agency currently provides in the Consolidated Application. Information about the general assurances and certifications are available on the CDE General Assurances 2018-19 web page at <https://www.cde.ca.gov/fq/fo/fm/generalassurances2018.asp>.
4. The grantee must sign and complete the Certification of Acceptance of Grant Requirements section of the AO-400, which certifies the grantee accepts and agrees to the conditions of the grant. The grantee must return the signed AO-400 to the CDE.
5. The grantee must complete and return the enclosed Expenditure Report, 2018-19 Alternate Dispute Resolution (ADR) Expansion Program Supplemental Assurances Statement, and 2018-19 ADR Expansion Program Progress Report to the CDE. Please ensure these funds are appropriately reported by using the Standardized Account Code Structure indicated on this award. All approved project funds must be expended within the designated award period. The intent of the grant is to spend all funds within the fiscal year. Refer to the Expenditure Report for detailed information on reporting requirements and payment reimbursements. **Note:** The Federal Cash Management Improvement Act of 1990 was enacted by PL 101-453 and codified at 31 *USC* sections 3335, 6501, and 6503. The implementing regulations are provided in Title 31 of the *CFR* Part 205.10, the CDE grant allocations must be limited to the actual, immediate cash requirements of the grantee.
6. Upon completion of grant conditions 3 through 5, the initial payment will be processed up to the actual expenditures reported.
7. The grantee must have a negotiated, approved, federally recognized indirect cost rate (ICR) for agency-wide and general management costs according to *CFR* Part 200.331(a)(4). The CDE-approved rates for local educational agencies are available on the CDE Indirect Cost Rates (ICR) web page at <https://www.cde.ca.gov/fq/ac/ic/>. The grantee must provide their ICR and the total indirect cost claimed on the Final Expenditure Report.
8. The grantee must return to the CDE the Final Expenditure Report and required documents no later than October 9, 2020, in order to meet end-of-year federal reporting and payment deadlines. Upon receipt of these documents, up to 100 percent of the grant will be reimbursed.

**Grant Award Notification (Continued)**

9. To continue receiving grant payments, the grantee must complete and return the enclosed 2018-19 ADR Expansion Program Progress Report to the ADR mailbox at [ADR@cde.ca.gov](mailto:ADR@cde.ca.gov), on the basis of the reporting periods provided on the form. To request a digital copy of the 2018-19 ADR Expansion Program Progress Report, please email [ADR@cde.ca.gov](mailto:ADR@cde.ca.gov). ADR Expansion Program funding may be impacted by the data and information provided.
10. Under the False Claims Act, each recipient awarded funds under the IDEA shall promptly refer to the ED Office of Inspector General (OIG) any credible evidence that a principal, employee, agent, contractor, sub-recipient, subcontractor, or other person has submitted a false claim or has committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct involving those funds. Information about the ED OIG Hotline is available on the OIG Hotline Fraud Prevention web page at <https://www2.ed.gov/about/offices/list/oig/hotline.html>.
11. Under authority of the CDE, if your agency is identified as noncompliant, special conditions may be imposed. The State Superintendent of Public Instruction may authorize the CDE to withhold partial or total funding. Agencies with sanctions will receive notification of special conditions. No payments will be released to agencies with special conditions until the CDE receives written notification from the agency agreeing to the special conditions.

If you have any fiscal questions regarding this grant, please contact Liem Vo, Associate Governmental Program Analyst, Special Education Division, by phone at 916-327-3676 or by email at [SEDgrants@cde.ca.gov](mailto:SEDgrants@cde.ca.gov).

cc: Business Fiscal Officer: Expenditure Report  
Special Education Local Plan Area Director: ADR Expansion Program Supplemental Assurances Statement and ADR Expansion Program Progress Report



## PROJECT AUTHORIZATION FORM

### John F. Kennedy Core Academic Improvement Project February 7, 2019

Pursuant to the Master Architect Agreement dated April 8, 2014 between HMC Architects and Sacramento City Unified School District, Architect hereby submits a scope of work upon the terms described below and in the Master Architect Agreement.

#### TERMS

##### **A. Project Description**

"Project" shall mean the work of improvement and the construction thereof, including the Architect's services as described in Exhibit A.

##### **B. Compensation**

For the Basic Services provided pursuant to the Master Agreement and this Project Authorization, Architect shall be compensated in the manner identified below:

☒ **Flat Fee**

Architect shall be compensated One Million Fifty-Eight Thousand, Six Hundred Sixty Dollars (\$1,058,660) for the Basic Services under this Master Agreement. Architect acknowledges that the flat fee price for the Basic Services includes contingency compensation in the event that more time and costs than originally anticipated may be necessary to complete the Basic Services.

##### **C. Reimbursable Expenses**

Pursuant to Section 4.3, Architect's total reimbursement for Reimbursable Expenses shall not exceed \$52,933, which is Architect's estimate of the maximum total cost of Reimbursable Expenses on the Project.

##### **D. Asbestos**

The language identified in Section 5.7.15 ☒ is ☐ is not applicable to this Project.

##### **E. Section 8.2**

Consistent with Section 8.2, the following insurance shall be maintained by the Architect in full force and effect during the entire period of performance of this Agreement, including any extensions, and shall be written on an "occurrence" basis, with specific limits set forth: Commercial general liability insurance, excluding coverage for motor vehicles, shall be in amounts not less than \$1,000,000 general aggregate;

Personal and advertising injury aggregate, with a per occurrence limit of \$1,000,000; Automobile liability insurance covering motor vehicles shall be in an amount not less than \$1,000,000 combined single limit.

District hereby authorizes Architect to proceed with the work upon the terms described herein and in Master Agreement.

**HMC ARCHITECTS**

Dated: \_\_\_\_\_

\_\_\_\_\_  
Arturo Levenfeld  
Managing Principal

**SACRAMENTO CITY UNIFIED SCHOOL DISTRICT**

Dated: \_\_\_\_\_

\_\_\_\_\_  
John Quinto  
Chief Business Officer

December 7, 2018

Jim Dobson  
Director of Facilities and Planning  
Sacramento Unified School District  
425 1<sup>st</sup> Avenue  
Sacramento, CA 95818



Re: Proposal for Architectural / Engineering Services  
John F. Kennedy Core Academic Improvement  
HMC #3186059-000

Dear Jim:

HMC Group (HMC) is pleased to submit the following Proposal to provide Architectural Services for the above-mentioned Project.

**A. Scope of Work:**

HMC was able to identify the scope of work for the John F. Kennedy Core Academic Improvement Project through a Pre-Design Scoping Phase (Fee of \$25,000). Having concluded the Scoping phase, we are now able to provide the attached proposal for Architectural, Civil, Structural, Mechanical and Electrical Engineering as well as Landscape Architectural Services.

**B. Exclusions:**

- Specialty Consultants
- Special studies
- Geotechnical investigations
- Test and Inspections
- Permit/Agency Fees
- Renderings

**C. Compensation:**

The Architect's fee is computed at a fixed 10.5% of the estimated Construction Cost Budget of Ten Million Three-Hundred Twenty-Thousand Five-Hundred and Sixty Dollars (\$10,320,560). HMC Group will provide the services listed above for a Fixed Fee of One Million Fifty-Eight Thousand Six Hundred Fifty-Nine Dollars (\$1,058,659), as follows:

10.5% Fee:	\$1,083,659
Fee Earned in Scoping Phase:	<u>\$ - 25,000</u>
<b>Total:</b>	<b>\$1,058,659</b>

Jim Dobson  
Director of Facilities and Planning  
December 7, 2018  
Page 2

**Fee Summary:**

Schematic Design	10%	\$ 108,366
		<u>(\$ 25,000)</u>
		\$ 83,366
Design Development (50%)	10%	\$ 108,366
Design Development (100%)	10%	\$ 108,366
Contract Documents (50%)	10%	\$ 108,366
Contract Documents (100%)	10%	\$ 108,366
DSA Back Check	10%	\$ 108,366
Bidding	10%	\$ 108,366
Construction Admin	25%	\$ 270,915
Close Out	5%	\$ 54,182
<b>Total Fee</b>		<b>\$1,058,660</b>

**D. Additional Services:**

If Additional Services are required beyond the original Scope of Work, such services described in Attachment "A", HMC Group will bill on an hourly basis per Attachment "B", HMC Rate Schedule.

**E. Reimbursable Expenses:**

Reimbursable out of pocket costs related to Owner requested printing plotting (including 3D plotting), and other expenses are in addition to hourly compensation for the services described above and the expense of transportation in connection with authorized out-of-town travel, including mileage. These expenses shall be billed by the Architect to the Owner at cost (1.0) times the expense incurred by the Architect.

Please review this Proposal and if you have any questions, please contact me at (916) 325-1100, ext. 3613.

Sincerely,

**HMC Group**

  
Brian Meyers  
Principal in Charge

Encls.: Attachment "A" – Additional Services  
Attachment "B" – HMC Hourly Rate Schedule

cc: S. Jimenez, File-CN-AOA  
T:\Projects\3186 SCUSD\059-000\_JFK Core Academic Improvement\02 Contracts Information\03 AOA\02 FEE\J.Dobson\_JFK CAI 10-8-18\_BM edits.doc

## ATTACHMENT "A"

### ADDITIONAL SERVICES

The Additional Services described in this Attachment are not included in Basic Services and they shall be paid for by the Owner as provided in this Agreement, in addition to the compensation for Basic Services. Additional Services may only be provided if authorized or confirmed in writing by the Owner and Architect.

#### Project Representation Beyond Basic Services:

1. **Revisions:** Making revisions in Drawings, Specifications, Project Manual or other documents when such revisions are:
  - a. Inconsistent with approvals or instructions previously given by the Owner;
  - b. Required by the enactment, revised interpretation, jurisdictional differences in interpretation, or revision of codes, laws or regulations subsequent to the preparation of such documents, or additional costs caused by delays resulting from such.
2. **Project Changes:** Providing services required because of changes in the Project including, but not limited to, size, quality, complexity, the Owner's schedule, or the method of bidding or negotiating and contracting for construction.
3. **Change Orders:** Preparing Drawings, Specifications and other documentation, analysis and supporting data, evaluating Contractor's proposals, and providing other services in connection with Change Orders and directives.
4. **Default:** Providing services made necessary by the default or termination of the Contractor, by defects or deficiencies in the Work of the Contractor, or by failure of performance of either the Owner, Contractor or others performing services or providing work on the Project.
5. **Contractor's Submittals:** Reviewing a Contractor's submittal out of sequence from the submittal schedule agreed to by the Architect.
6. **Contractor's RFI:** Responding to the Contractor's requests for information where such information is available to the Contractor from a careful study and comparison of the Contract Documents, field conditions, Contractor-prepared coordination drawings, or prior Project correspondence or documentation.
7. **Claims:** Providing services in connection with claims submitted by Contractor or others.
8. **Hearings, Proceedings:** Providing services in connection with the preparation for, or attendance at, public hearings or other meetings, or legal proceedings, except where the Architect is a party thereto.

#### Contingent Additional Services

1. **Existing or Other Facilities:** Providing services to investigate facilities or existing conditions or to make measured drawings thereof.
2. **Detailed Estimates:** Providing detailed estimates of Construction Cost.
3. **Providing Other Consultants:** Providing services of consultants, if any other than those specified as Basic Services under this Agreement.
4. **Post Completion/Extended Construction:** Providing services after the original completion date not due to the fault of the Architect/Engineer or after issuance to the Owner of the final Certificate for Payment, or thirty (30) days after the date of Substantial Completion of the Work, whichever is earlier.
5. **Project Hold/Resumption:** If the Project is placed on hold by the Owner for more than 90 days due to circumstances beyond the direct control of the Architect, the schedule shall be adjusted and the Architect's compensation shall be equitably adjusted to provide for expenses incurred in the interruption and resumption of the Architect's services.
6. **Other Additional Services:** Providing any other services not otherwise included in this Agreement.



**ATTACHMENT “B”**

**HMC Rate Schedule**  
**Standard Hourly Rate by Professional Category**  
 (Not all categories need apply to this contract)

<b>Description</b>	<b>Rates</b>
Principal in Charge	\$ 235
Sr Project Manager/Sr Project Architect/Sr Technical Manager	\$ 205
Project Manager/Project Architect/Technical Manager	\$ 185
Project Leader/Technical Leader	\$ 165
Project Coordinator	\$ 135
Sr Construction Administrator	\$ 205
Construction Administrator	\$ 155
Construction Administration Support	\$ 100
Design Director	\$ 235
Senior Project Designer	\$ 205
Project Designer	\$ 185
Design Leader	\$ 165
Designer II	\$ 120
Designer	\$ 100
Senior Interior Designer	\$ 205
Senior Interior Project Designer	\$ 205
Sr. Estimator	\$ 205
Sustainable Design	\$ 205
Sr. Specifications Writer	\$ 205
Specifications Technician	\$ 190
Visualization Arts	\$ 170
Agency Compliance	\$ 130
Senior Education Facilities Planner	\$ 195
Education Facilities Planner	\$ 160

These are the current hourly rates effective July 1, 2018 through June 30, 2019 and are subject to change one time annually effective July 1st



**COLLEGE BOARD'S  
COLLEGE READINESS AND SUCCESS CONTRACT #: CB-00022438**

**THIS AGREEMENT**, including all appendices, exhibits, and schedules attached hereto (the "Agreement"), is made as of this **June 25, 2018** ("Effective Date"), by and between Sacramento City Unified School District ("Client") and the College Board (the "College Board").

**WHEREAS**, the College Board shall make available, and Client may order the following College Board exams, products, and services related to the College Board's College Readiness and Success System.

**NOW, THEREFORE**, in consideration of the foregoing, the mutual covenants and undertakings contained herein, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties, intending to be legally bound, hereby agree to the following:

**1.0 Services & Deliverables.** The College Board shall furnish Client with the exams, products, licenses, services and/or deliverables (collectively, "Deliverables") in accordance with the applicable schedules, which outline the Deliverables hereunder ("Schedule"); and attached hereto and incorporated herein by this reference. If Client has additional orders after the Effective Date of this Agreement, and during the Term (as defined in Section 2.1), the parties agree such Deliverables shall be added by an addendum signed by both parties.

**2.0 Term & Termination.**

**2.1 Term.** This Agreement shall be for a term beginning as of July 01, 2018 and, unless sooner terminated as provided herein, will expire on June 30, 2019 ("Initial Term"). Client may renew this Agreement in twelve (12) month increments ("Renewal Term"), upon notice to the College Board of its intent to renew within thirty (30) days prior to the expiration date of this Agreement. During any Renewal Term, this Agreement shall be subject to the College Board's then-current fees and policies at the time of renewal. The Initial Term and each subsequent Renewal Term shall be collectively referred to as the "Term." If, during the Term, Client decides to have the College Board support Client's administration of a digital College Board assessment, the College Board reserves the right to attach an additional schedule specific to such administration, containing operational policies and any additional terms and conditions.

**2.2 Termination.** If either party breaches any of the provisions of this Agreement (including but not limited to Client's failure to make any payment when due), either party shall have the right to give the other party written notice to cure such breach within thirty (30) days and, if such breach is not cured within a thirty (30) day period, either party shall have the right to terminate this Agreement, without waiver of any other remedy, whether legal or equitable; provided, however, if Client breaches the Representations and Warranties or Ownership of Intellectual Property, or both, then the College Board shall have the right to terminate this Agreement immediately.

**2.2.1 Rights After Termination.** If any Schedule is terminated for any reason, all rights granted to Client hereunder with respect to the Deliverables under that Schedule shall cease, and Client shall: (a) immediately cease all use of the applicable Deliverables and purge any and all software, content, and materials from Client's computer systems, storage media and files, and all copies thereof, as applicable, and (b) promptly return or destroy, at College Board's direction, content and materials, and all copies thereof, and all other confidential information of College Board then in Client's possession or under Client's control. Upon termination of this Agreement, the College Board shall terminate Client's access to any systems to which Client has access under this Agreement.

**2.2.2 Partial Payment Upon Termination.** Client will compensate the College Board for all services performed, products furnished, and licenses granted, including any costs associated with the initial deployment of resources in preparation for providing the services under this Agreement, through the effective date of any termination in accordance with invoices issued or to be issued by the College Board.

**2.2.3 Availability of Deliverables.** In addition to its other rights hereunder, the College Board may cease making certain Deliverables commercially available at any time by providing Client sixty (60) days written notice. In such event, the College Board will cease furnishing such Deliverable(s) under this Agreement and the Agreement shall continue in full force and effect, except for provisions specifically affecting such Deliverable(s). The College Board will refund Client any fees paid for the unused portion of such Deliverable(s).

**3.0 Fees and Payment.** Client shall pay those fees set forth in each Schedule for the services and deliverables furnished during the 2018-2019 implementation year. Unless otherwise indicated in a Schedule, payment terms are Net 30.

**4.0 Taxes.** Client agrees to pay any sales, use, value added or other taxes or import duties (other than the College Board's corporate income taxes) based on, or due as a result of, any fees paid to the College Board under this Agreement, unless Client is



exempt from such taxes as the result of Client's corporate or government status and Client has furnished the College Board with a valid tax exemption certificate.

## **5.0 Representations and Warranties.**

**5.1 Authority.** Client represents and warrants that it is empowered under applicable state laws to enter into and perform this Agreement and it has caused this Agreement to be duly authorized, executed, and delivered.

**5.2 College Board Services Warranty.** The College Board represents and warrants that it shall perform its obligations under this Agreement in a professional, workmanlike manner.

**5.3 College Board Disclaimer of Implied Warranties.** EXCEPT AS PROVIDED ABOVE, THE COLLEGE BOARD MAKES NO WARRANTIES WHATSOEVER AND PROVIDES THE SERVICES AND DELIVERABLES, AS APPLICABLE, ON AN "AS IS" AND "AS AVAILABLE" BASIS. THE COLLEGE BOARD HEREBY DISCLAIMS ALL OTHER WARRANTIES, WHETHER EXPRESS, IMPLIED, OR STATUTORY, INCLUDING, WITHOUT LIMITATION, ANY IMPLIED WARRANTY OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, AND NON-INFRINGEMENT OF THIRD PARTY RIGHTS. THE COLLEGE BOARD DOES NOT WARRANT THE OPERATION OF THE DELIVERABLES TO BE UNINTERRUPTED OR ERROR-FREE OR THAT ALL DEFICIENCIES OR ERRORS ARE CAPABLE OF BEING CORRECTED. FURTHERMORE, THE COLLEGE BOARD DOES NOT WARRANT OR MAKE ANY REPRESENTATIONS REGARDING THE USE OF THE DELIVERABLES OR THE RESULTS OBTAINED THEREFROM OR THAT THE DELIVERABLES WILL SATISFY CLIENT'S REQUIREMENTS.

**6.0 Limitation of Liability.** TO THE EXTENT PERMITTED BY LAW, AND NOTWITHSTANDING ANY OTHER PROVISION OF THIS AGREEMENT, THE TOTAL LIABILITY, IN THE AGGREGATE, OF THE COLLEGE BOARD AND ITS OFFICERS, TRUSTEES, PARTNERS, EMPLOYEES, AGENTS AND THE COLLEGE BOARD'S SUBCONTRACTORS AND CONSULTANTS, AND ANY OF THEM, TO CLIENT AND ANYONE CLAIMING BY, THROUGH OR UNDER CLIENT, FOR ANY AND ALL CLAIMS, LOSSES, COSTS, OR DAMAGES WHATSOEVER ARISING OUT OF, RESULTING FROM OR IN ANY WAY RELATED TO THIS AGREEMENT OR THE WORK PERFORMED BY THE COLLEGE BOARD PURSUANT TO THIS AGREEMENT FROM ANY CAUSE OR CAUSES, INCLUDED BUT NOT LIMITED TO THE NEGLIGENCE, PROFESSIONAL ERRORS OR OMISSIONS, STRICT LIABILITY OR BREACH OF CONTRACT OR WARRANTY EXPRESS OR IMPLIED OF THE COLLEGE BOARD OR THE COLLEGE BOARD'S OFFICERS, TRUSTEES, PARTNERS, EMPLOYEES, AGENTS, SUBCONTRACTORS OR CONSULTANTS OR ANY OF THEM, SHALL NOT EXCEED THE ACTUAL AMOUNT PAID TO THE COLLEGE BOARD UNDER THIS AGREEMENT FOR THE SPECIFIC DELIVERABLE SUBJECT TO THE DAMAGES CLAIM.

IN NO EVENT SHALL EITHER PARTY, THEIR AFFILIATES OR THEIR SUBCONTRACTORS BE LIABLE FOR ANY SPECIAL, INCIDENTAL, INDIRECT, CONSEQUENTIAL, EXEMPLARY, OR PUNITIVE DAMAGES (INCLUDING, BUT NOT LIMITED TO, ANY DAMAGES FOR LOSS OF PROFITS OR SAVINGS, LOSS OF USE, BUSINESS INTERRUPTION OR THE LIKE), EVEN IF SUCH PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.

**7.0 Indemnification.** To the extent permitted by law and notwithstanding any other provision of this Agreement, Client agrees to indemnify, hold harmless, and defend the College Board from and against any and all liabilities, demands, claims, fines, penalties, damages, forfeitures, and suits, together with reasonable attorneys' and witnesses' fees and other costs and expenses of defense and settlement, which the College Board may incur, become responsible for or pay out as a result of death or bodily injury or threat thereof to any person, destruction of or damage to any property, contamination of or adverse effect on natural resources or the environment, any violation of local state or federal laws, regulations, or orders, or any other damages claimed by third parties (collectively, "Damages") provided, however, that Client shall not be obligated to indemnify the College Board to the extent such Damages are caused directly by the negligence or willful misconduct of the College Board.

**8.0 Ownership of Intellectual Property.** Client agrees and acknowledges that all intellectual property provided under or pertaining to the Agreement, including, but not limited to, any College Board publications, College Board website(s), CD-ROMs, videos, examinations, and all items contained therein, including all copies thereof, all data and score reports and any parts thereof, all copyrights, trademarks, trade secrets, patents, and other similar proprietary rights are the sole and exclusive property of the College Board. Nothing in this Agreement should be interpreted to indicate that the College Board is passing its proprietary rights in and to the College Board Intellectual Property to the Client except as specifically provided under a particular Schedule.

## **9.0 Miscellaneous.**

**9.1 Cooperation.** Client shall cooperate fully with College Board, its agents, consultants, and subcontractors and provide all assistance as reasonably necessary for the College Board to furnish the Deliverables as applicable, including but not limited to: (a) fulfilling its obligations under the applicable Schedule and (b) other assistance reasonably required by College Board to fulfill its obligations under this Agreement.



**9.2 Force Majeure.** No party will be responsible to the other, and such shall not be grounds to terminate this Agreement, for disruptions in usage of the Deliverables caused by acts of God, acts of terrorism, government action, curtailment of transportation facilities, Client's failure to cooperate as described in Section 9.1 (Cooperation), labor strikes, governmental authority, or all other events beyond the reasonable control of the party claiming rights under this Section (a "Force Majeure Event"); provided that the College Board shall have a duty to reasonably mitigate, or cause to be mitigated, any such disruptions (or parts thereof). The College Board's obligation to furnish the Deliverables shall be suspended (or reduced, as applicable) during the period and to the extent that provision of the Deliverables is disrupted by the Force Majeure Event, without such suspension or disruption constituting a material breach of its obligations under this Agreement.

**9.3 Governing Law and Choice of Forum.** This Agreement shall be construed in accordance with the terms and conditions set forth in this Agreement and the law of the State of California without regard to choice or conflict of laws principles that would cause the application of any other laws. Any dispute or controversy arising out of or relating to this Agreement or otherwise shall be determined by a court of competent jurisdiction in California State (or the Federal Court otherwise having territorial jurisdiction over such County and subject matter jurisdiction over the dispute), and not elsewhere, subject only to the authority of the Court in question to order changes of venue; provided, however, that prior to the instigation of any such action (other than an action for equitable relief) a meeting shall be held at a mutually agreed upon location, attended by individuals with decision-making authority to attempt in good faith to negotiate a resolution of the dispute. If within forty-five (45) days after such meeting the parties have not succeeded in resolving the dispute, either party may proceed at law, or in equity, in a court of competent jurisdiction.

**9.4 Notices.** All notices or other communications hereunder shall be deemed to have been duly given and made if in writing and if served by personal delivery upon the party for whom it is intended on the day so delivered, if delivered by registered or certified mail, return receipt requested, or by courier service on the date of its receipt by the intended party (as indicated by the records of such of the U.S. Postal Service or the courier service), or if sent by e-mail, or if not a business day, the next succeeding business day, provided that the email sender retains confirmation of a "read-receipt" which acknowledges recipient's opening of such email, or if not available, promptly confirms by telephone confirmation thereof, to the person at the address set forth below, or such other address as may be designated in writing hereafter, in the same manner, by such person:

**To College Board:**

K-12 Contract Management

The College Board  
250 Vesey Street  
New York, NY 10281  
Tel: (212) 713-8000

Contractsmanagement@collegeboard.org

**With a copy to**

Legal Department

The College Board  
250 Vesey Street  
New York, NY 10281  
Tel: (212) 713-8000

Legalnotice@collegeboard.org

**To Client:**

Gerardo Castillo  
Chief Business Officer  
Sacramento City Unified School District  
5735 47th Avenue  
Sacramento, CA 95824-4528  
Tel: (916) 643-7400  
Email: gerardo-castillo@scusd.edu

**9.5 Publicity.** Each party agrees to promptly inform the other party of all media inquiries prior to responding thereto and to permit the other party to review and approve prior to release any press releases regarding the products, services, and deliverables provided for under this Agreement.

**9.6 Relationship of the Parties.** The relationship of the Client and the College Board is that of independent contractors. Neither party nor their employees are partners, agents, employees, or joint ventures of the other party. Neither party shall have any authority to bind the other party to any obligation by contract or otherwise. The College Board, its employees, and agents shall not be considered employees of the Client while performing these services and will not be entitled to fringe benefits normally accruing to employees of the Client. Client and the College Board recognize and agree that the College Board is an independent contractor.

If the Client is using federal funds to pay for all or a portion of the Services and Deliverables furnished by the College Board under this Agreement, Client acknowledges and agrees that the College Board shall not be categorized as a "subrecipient" receiving a federal award as defined by OMB Circular Subpart A.210(c) of Circular No. A-133. The College Board shall be defined as a "vendor" that provides good and services within normal business operations, provides similar goods or services to other purchasers and operates in a competitive environment. Client acknowledges and agrees that the substance of the relationship with the College Board is that of a vendor not a subrecipient.

**9.7 Third-Party Rights.** Nothing contained in this Agreement, express or implied, establishes or creates, or is intended or will be construed to establish or create, any right in or remedy of, or any duty or obligation to, any third party.

**9.8 Survival.** It is agreed that certain obligations of the parties under this Agreement, which, by their nature would continue beyond the termination, cancellation, or expiration of this Agreement, shall survive termination, cancellation, or expiration of this Agreement, including without limitation, payment, ownership of intellectual property, representations and warranties,



limitation of liability, confidential and proprietary information, indemnification, term and termination, and Section 9 (Miscellaneous) herein.

**9.9 Amendment; Waiver.** Any provision of this Agreement may be amended or waived if, and only if, such amendment or waiver is in writing and signed, in the case of an amendment, by the parties, or in the case of a waiver, by the party against whom the waiver is to be effective. No failure or delay by any party in exercising any right, power, or privilege hereunder shall operate as a waiver thereof nor shall any single or partial exercise thereof or the exercise of any other right, power, or privilege. Except as otherwise provided herein, the rights and remedies herein provided shall be cumulative and not exclusive of any rights or remedies provided by law.

**9.10 Severability.** The provisions of this Agreement shall be deemed severable and the invalidity or unenforceability of any provision shall not affect the validity or enforceability of the other provisions hereof. If any provision of this Agreement, or the application thereof to any person or entity or any circumstance, is invalid or unenforceable, (a) a suitable and equitable provision shall be substituted therefor in order to carry out so far as may be valid and enforceable provision and (b) the remainder of this Agreement and the application of such provision to other persons, entities, or circumstances shall not be affected by such invalidity or unenforceability, nor shall such invalidity or unenforceability affect the validity or enforceability of such provision, or the application thereof, in any other jurisdiction.

**9.11 Order of Precedence.** In the event of conflict between the terms and conditions of any Schedule and the Agreement the terms and conditions of the Schedule shall prevail. The parties acknowledge and agree that each shall construe the terms, covenants, and conditions set forth in this Agreement, including each Schedule hereto, as consistent with one another insofar as possible, so as to give effect to the fullest extent possible to each particular clause. Client shall remit any Client-issued purchasing documents such as a contract or purchase order prior to the scheduled delivery of any Deliverable to ensure prompt payment for services and deliverables received under this Agreement ("Client Purchase Order"). Notwithstanding anything to the contrary, the parties hereby acknowledge and agree that the Client Purchase Order shall be subject to the terms and conditions of this Agreement and this Agreement shall override any terms and conditions included in the Client Purchase Order. Client acknowledges and agrees that the College Board may delay and/or withhold furnishing Deliverables if Client fails to issue the Client Purchase Order for such Deliverable, as applicable, prior to the scheduled delivery date for such Deliverable.

**9.12 Headings.** Headings contained in this Agreement are for reference purposes only. They shall not affect in any way the meaning or interpretation of this Agreement.

**9.13 Integration, Execution and Delivery.** The Agreement includes the Schedules attached hereto and constitutes the entire agreement between the College Board and Client and supersedes all prior written or oral understandings, bids, offers, negotiations, or communications of every kind concerning the subject matter of this Agreement, including any Client Purchase Order. No course of dealing between parties and no usage of trade shall be relevant to supplement any term used in the Agreement. Acceptance or acquiescence in a course of performance rendered under the Agreement shall not be relevant to determine the meaning of the Agreement and no waiver by a party of any right under the Agreement shall prejudice that party's exercise of that right in the future. This Agreement may be executed through signatures to any number of counterparts, each of which shall be deemed an original, which together will constitute one Agreement. Delivery of an executed counterpart of this Agreement by electronic transmission, including through DocuSign, shall be equally as effective as delivery of an original executed counterpart of this Agreement. Any party delivering an executed counterpart of this Agreement by electronic transmission also shall deliver an original executed counterpart of this Agreement (except if the parties are using DocuSign), but the failure to deliver an original executed counterpart shall not affect the validity, enforceability, and binding effect of this Agreement. The foregoing execution and delivery shall apply to this Agreement.



Contract # CB-00022438

**SACRAMENTO CITY UNIFIED SCHOOL DISTRICT**

Signature

A handwritten signature in blue ink, appearing to be "Gerardo Castillo", written over a horizontal line.

Gerardo Castillo

Name

Chief Business Officer

Title

Date

7/12/18

**THE COLLEGE BOARD**

DocuSigned by:

Jeremy Singer

Signature

Jeremy Singer

Name

COO

Title

07/03/2018

Date



**PSAT/NMSQT  
EARLY PARTICIPATION PROGRAM  
FIXED FEE SCHEDULE**

**I. BACKGROUND**

The College Board's Early Participation Program is an initiative to support the involvement of all students in the college-going process at an earlier age while there is still time to inform instruction and learning, and increase students' readiness for college expectations. Additionally, earlier involvement in the PSAT/NMSQT<sup>1</sup> assessment will expose students to a wealth of college planning and preparation tools to get and keep them actively involved in the process. The College Board supports this initiative by providing Clients with access to additional savings when Clients pay to engage at least one entire grade of students in taking the PSAT/NMSQT as indicated on the budget schedule or elsewhere in this Schedule ('Participating Grade'). Shifting this financial obligation from the student to the Client provides greater access for students to the PSAT/NMSQT and initiates students' earlier entry on the road to college.

**II. DELIVERABLES**

The College Board shall furnish the PSAT/NMSQT and the following deliverables and reports to the schools designated by the Client in Section IV (List of Participating Schools):

**1. School and Student Deliverables:**

- a. PSAT/NMSQT test materials (student guides and test booklets)
- b. Student Paper Score Report (one copy sent to school)
- c. Student Online Score Report, delivered via the College Board website.
- d. Access to Official SAT Practice on Khan Academy; students can link their College Board and Khan Academy accounts to receive free personalized practice recommendations based on their performance
- e. School online access to individual student score reports and aggregate score reports, and downloadable student data file, delivered via the College Board website.
- f. School online access to AP Potential™
- g. Educator Guide to the PSAT/NMSQT, PSAT 10 and PSAT 8/9 (one copy sent to each school)
- h. PSAT/NMSQT Coordinator Manual (copies sent to schools based on their test book order; one per 25 tests ordered)

**2. Client Deliverables:**

- a. Client online access to individual student score reports and aggregate score reports, and downloadable student data file, delivered via the College Board website.
- b. Client online access to AP Potential

**3. Delivering SAT Practice Tools and Support.** In addition to the free practice tools available at <http://sat.collegeboard.org/practice>, all students will have access to free, personalized, and focused practice resources through the College Board's collaboration with Khan Academy. Practice materials for the SAT exam are available at the Khan Academy website (<http://satpractice.org>). Client and participants shall use the Khan Academy practice tool and materials in accordance with Khan Academy's guidelines.

**4. Required Information.** The Client shall furnish the College Board with: (i) a list of participating schools with their respective College Board school code as prescribed in Section IV (List of Participating Schools); (ii) a review of estimated student enrollment from a public data source as prescribed in Section V (Fee Calculation For Service and Deliverables); and (iii) the Client's contacts as prescribed in Section VI (Contact Information), incorporated by reference herein. The Client will review the pre-populated enrollment data from public data sources and send any adjustments as prescribed in Section V (Fee Calculation for Service and Deliverables). Changes to the list of participating schools cannot be made after **September 7, 2018**. Schools without a valid six-digit College Board school code should apply for their school code **at least six weeks** prior to the PSAT/NMSQT order deadline.

In the event that any of the Client's schools are omitted from the List of Participating Schools or listed without valid school codes, then such schools shall not be covered under this Schedule, and students in Participating Schools that incorrectly enter a grade or fail to enter grade on their answer sheets will be incorrectly depicted in words furnished under this Schedule, and no adjustments can be made to the reports furnished to Client under this Schedule as outlined in Section II (Deliverables).

<sup>1</sup> PSAT/NMSQT is a registered trademark jointly owned by the College Board and the National Merit Scholarship Corporation, and should be so noted in all communications.



### III. PSAT/NMSQT TERMS AND CONDITIONS

**1. Ownership of Intellectual Property.** The College Board is the exclusive owner of all rights in and to the PSAT/NMSQT examination, all individual test items (questions) and all data collected therefrom, including but not limited to student scores derived from the exam, and collected under the registration and administration of the exam. In addition, the College Board is the exclusive owner of the publications and reports described in Section I (Background), including all copyrights, trademarks<sup>3</sup>, trade secrets, patents, and other similar proprietary rights, and all renewals and extensions thereof (collectively 'College Board Intellectual Property'). The Client acknowledges and agrees that, nothing in this Schedule shall be interpreted to indicate that the College Board is passing its proprietary rights in and to College Board Intellectual Property to the Client.

**2. PSAT/NMSQT Student Reports.** The College Board hereby grants the Client a limited, nonexclusive, nontransferable, non-assignable right to use the score reports and individual student data for internal purposes only, which includes Client-wide training sessions, as long as the data used during training preserves the confidentiality of students. The Client may not use or distribute the score reports externally or to third parties without the express written consent of the College Board.

**3. Confidentiality.** All information exchanged hereunder to which either party shall have access in connection with this Schedule, is confidential ('Confidential Information'), and except as otherwise expressly provided in this Schedule and to the extent permitted by law, neither party will authorize or permit the other party's Confidential Information to be disclosed to any third party, provided, however, that Confidential Information shall exclude any data or information that: (a) is publicly disclosed or expressly approved for public disclosure by the act of an authorized agent of either party; (b) becomes publicly known without breach of any confidentiality obligation; or (c) is required to be disclosed pursuant to any applicable law or regulation, government authority or duly authorized subpoena or court order.

**4. PSAT/NMSQT Assessment Administration.** The test shall be administered on **October 10, 2018**. The alternate test administration is on **October 24, 2018**. Client shall comply with the published security and administration guidelines set forth in the PSAT/NMSQT Coordinator Manual and Educator Guide to the PSAT/NMSQT, PSAT 10, and PSAT 8/9.

### IV. LIST OF PARTICIPATING SCHOOLS

DISTRICT NAME	SCHOOL NAME	SCHOOL CODE
Sacramento CUSD	American Legion High School	052700
Sacramento CUSD	C K McClatchy High School	052705
Sacramento CUSD	Capital City School - Independent Study	052909
Sacramento CUSD	George Washington Carver School of Arts and Science	053015
Sacramento CUSD	Health Professions High School	053984
Sacramento CUSD	Hiram W Johnson High School	052717
Sacramento CUSD	John F Kennedy High School	052713
Sacramento CUSD	Kit Carson International Academy	054889
Sacramento CUSD	Luther Burbank High School	052719
Sacramento CUSD	Met Sacramento High School	053916
Sacramento CUSD	Rosemont High School	053927
Sacramento CUSD	Sacramento Accelerated Academy	050808
Sacramento CUSD	Sacramento New Technology High School	053012
Sacramento CUSD	School of Engineering and Sciences	054286
Sacramento CUSD	West Campus High School	052728

### V. FEE CALCULATION FOR SERVICE AND DELIVERABLES

**1. Program Pricing.** The fee calculation for this Schedule depends solely on the total enrollment figures for the Participating Grades as indicated in the College Readiness Agreement Budget Schedule ('Budget Schedule'), the official Free and Reduced Price Lunch (FRPL) percentage of the Client, and the assessment(s) purchased by the Client. The Client acknowledges that successful implementation of the Early Participation Program is contingent on the Client requiring 100% of their schools<sup>2</sup> to participate under this Agreement. If, during the term covered by this Schedule, the College Board is furnishing other assessments to Client in addition to the PSAT/NMSQT, or if multiple grades are being tested under this Schedule the fee calculation represents

<sup>2</sup> The College Board acknowledges that certain high schools are excluded from this requirement, which include without limitation and by way of example, schools for the severely disabled, charter schools excluded from the administrative authority of the District, and schools primarily possessing students not enrolled to obtain a standard high school diploma.





a greater discount. Please see the table below for specifics. For purposes of Suite pricing under this Schedule, the PSAT/NMSQT and PSAT 10 are considered one assessment.

Free and Reduced Price Lunch (FRPL) Percentage	PSAT/NMSQT and two other Suite assessments	PSAT/NMSQT and one other Suite assessment <u>OR</u> PSAT/NMSQT and more than one grade tested
≥ 0% and <50%	\$12.00	\$13.00
≥ 50% and < 75%	\$11.00	\$12.50
≥ 75%	\$10.00	\$12.00

Clients will be charged a fixed fee based on enrollment, regardless of how many students actually take the PSAT/NMSQT assessments. The enrollment and total cost indicated in the Budget Schedule are estimates; the Client will be given an opportunity to adjust and review the enrollment in the fall to determine their final fee.

**2. Changes to Enrollment.** If the Client determines, after signing this Schedule, that the enrollment figures provided herein are incorrect by more than 5% (up or down), the Client must provide the College Board with the adjusted enrollment figures, and identify how and where College Board may confirm this information. The Client shall send the updated enrollment figures and an official enrollment report or references, on official letterhead, via email (preferred method) to [AssessmentsProgram@collegeboard.org](mailto:AssessmentsProgram@collegeboard.org) or mail to: PSAT/SAT Assessments, College Board, 250 Vesey Street, New York, NY 10281 no later than **October 31, 2018**.

Notwithstanding the foregoing, after the administration of the exam, the College Board may request a verification of enrollment by Participating Grade from the Client. If enrollment figures provided by the Client based on such request, differ from those provided herein, the College Board will adjust the total cost of the Schedule to account for either increases or decreases in enrollment. Additionally, in the event actual participation in a Participating Grade exceeds the Client's enrollment figures indicated herein, the Client shall remit payment to the College Board for any additional students at the full test fee of \$16.00 per student.

**3. Restrictions.** No student participating under this Schedule will be assessed an individual fee for taking the PSAT/NMSQT examination. Furthermore, there are no fee waivers granted for juniors should they be covered under this Schedule.

**4. Unused Tests.** Participating Schools will not incur unused test fees for Participating Grade(s); however, unused test fees will apply for all other grades ('non-Participating Grades'). A fee of \$4 per booklet will be charged if a school is calculated to have unused tests greater than 20% of their test books ordered by non-Participating Grade(s). Schools that use at least 80% of the tests ordered for non-Participating Grade(s) will not incur an unused test fee.



**PSAT 8/9 ASSESSMENT  
EARLY PARTICIPATION PROGRAM  
FIXED FEE SCHEDULE**

**I. BACKGROUND**

The College Board's Early Participation Program is an initiative to support the involvement of all students in the college-going process at an earlier age while there is still time to inform instruction and learning, and increase students' readiness for college expectations. The College Board supports this initiative by providing Clients with access to additional savings when Clients pay to engage at least one entire grade of students in taking the PSAT 8/9 exam, as indicated on the budget schedule or elsewhere in this Schedule ('Participating Grade'). Shifting this financial obligation from the student to the Client provides greater access for students to the PSAT 8/9 assessment and provides students early entry on the road to college.

**II. DELIVERABLES**

The College Board shall furnish the following PSAT 8/9 deliverables and reports to the schools designated by the Client in Section IV (List of Participating Schools).

**1. School and Student Deliverables:**

- a. PSAT 8/9 test materials (test booklets)
- b. Student Paper Score Report (one copy sent to school)
- c. Student Online Score Report, delivered via the College Board website
- d. Access to Official SAT Practice on Khan Academy; students 13 and older can link their College Board and Khan Academy accounts to receive free personalized practice recommendations based on their performance.
- e. School online access to individual student score reports and aggregate score reports, and downloadable student data file, delivered via the College Board website. In order for the Participating Schools to receive all reports on the data portal, answer sheets must be returned as soon as possible after testing.
- f. School online access to AP Potential™ for students in 9<sup>th</sup> grade.
- g. Educator Guide to the PSAT/NMSQT, PSAT 10 and PSAT 8/9 (one copy sent to each school)
- h. PSAT 8/9 Coordinator Manual (copies sent to schools based on their test book order; one per 25 tests ordered)

**2. Client Deliverables:**

- a. Client online access to individual student score reports and aggregate score reports, and downloadable student data file, delivered via the College Board website.
- b. Client online access to AP Potential

**3. Required Information.** The Client shall furnish the College Board with: (i) a list of participating schools as prescribed in Section IV (List of Participating Schools); (ii) a review of estimated student enrollment from a public data source as prescribed in Section V (Fee Calculation for Service and Deliverables); and (iii) the Client's contacts as prescribed in Section VI (Client Contact Information). The Client will review the pre-populated enrollment data from public data sources and send any adjustments as prescribed in Section V (Fee Calculation for Service and Deliverables). Changes to the list of participating schools must be made no later than **one month prior to Client's selected administration date**. Schools without a valid six-digit College Board school code should apply for their school code at **least six weeks before they plan to order test books**.

In the event that: (i) any of the Client's schools are omitted from the List of Participating Schools or listed without valid school codes, then such schools shall not be covered under this Agreement and (ii) students in Participating Schools who incorrectly enter a grade or fail to enter a grade on their answer sheets will be incorrectly depicted in reports furnished under this Schedule, and no adjustments can be made to the reports furnished to Client under Section II (Deliverables).

**III. PSAT 8/9 TERMS AND CONDITIONS**

**1. Ownership of Intellectual Property.** The College Board is the exclusive owner of all rights in and to the PSAT 8/9 assessment, exam booklets, all individual test items (questions) and all data collected therefrom, including but not limited to student scores derived from the exam, and collected under the registration and administration of the exam. In addition, the College Board is the exclusive owner of the publications and reports described in Section I, including all copyrights, trademarks, trade secrets, patents, and other similar proprietary rights, and all renewals and extensions thereof (collectively 'College Board Intellectual



Property'). Client acknowledges and agrees that, nothing in this Agreement shall be interpreted to indicate that the College Board is passing its proprietary rights in and to College Board Intellectual Property to the Client.

2. **PSAT 8/9 Student Reports.** The College Board hereby grants the Client a limited, nonexclusive, nontransferable, non-assignable right to use the score reports and individual student data for internal purposes only, which includes Client-wide training sessions, as long as the data used during training preserves the confidentiality of students. The Client may not use or distribute the score reports externally or to third parties without the express written consent of the College Board.

3. **Confidentiality.** All information exchanged hereunder to which either party shall have access in connection with this Schedule, is confidential ('Confidential Information'), and except as otherwise expressly provided in this Schedule and to the extent permitted by law, neither party will authorize or permit the other party's Confidential Information to be disclosed to any third party, provided, however, that Confidential Information shall exclude any data or information that: (a) is publicly disclosed or expressly approved for public disclosure by the act of an authorized agent of either party; (b) becomes publicly known without breach of any confidentiality obligation; or (c) is required to be disclosed pursuant to any applicable law or regulation, government authority or duly authorized subpoena or court order.

4. **PSAT 8/9 Test Booklets.** The College Board hereby grants to Client during the Term of this Agreement a limited, non-exclusive, non-transferable, non-assignable, revocable license to use the PSAT 8/9 Test Booklets for the sole purpose of administering the PSAT 8/9 assessment and reviewing the scores with students within the classroom of a Participating School. Client shall destroy PSAT 8/9 Test Booklets upon termination of this Agreement.

Except as expressly provided herein, Client is prohibited from copying, disseminating, publishing, displaying or distributing in any form, or reproducing the PSAT 8/9 test booklets in whole or in part, without the prior written consent of the College Board. Client does not gain any ownership interest in the PSAT 8/9 test booklets.

5. **PSAT 8/9 Assessment Administration.** If Client wishes to administer the test twice to the same Participating Grade, Client should select its first testing date between September 2018 and March 2019, and its second testing date in April 2019. The Client has agreed to administer the PSAT 8/9 to the Participating Grade(s) during the testing period(s) noted in the List of Participating Schools table below.

Client shall comply with the published security and administration guidelines set forth in the PSAT 8/9 Coordinator Manual and Educator Guide to the PSAT/NMSQT, PSAT 10, and PSAT 8/9.

#### IV. LIST OF PARTICIPATING SCHOOLS

DISTRICT NAME	SCHOOL NAME	SCHOOL CODE	PARTICIPATING GRADE(S)	TESTING PERIOD(S)
Sacramento CUSD	A.M. Winn Public Waldorf	059899	8, 9	Sep 24, 2018 - Jan 25, 2019
Sacramento CUSD	Albert Einstein Middle School	059144	8, 9	Sep 24, 2018 - Jan 25, 2019
Sacramento CUSD	Alice Birney Waldorf K-8 School	059891	8, 9	Sep 24, 2018 - Jan 25, 2019
Sacramento CUSD	American Legion High School	052700	8, 9	Sep 24, 2018 - Jan 25, 2019
Sacramento CUSD	C K McClatchy High School	052705	8, 9	Sep 24, 2018 - Jan 25, 2019
Sacramento CUSD	California Middle School	059145	8, 9	Sep 24, 2018 - Jan 25, 2019
Sacramento CUSD	Capital City School - Independent Study	052909	8, 9	Sep 24, 2018 - Jan 25, 2019
Sacramento CUSD	Father Keith B Kenny K-8 School	Pending	8, 9	Sep 24, 2018 - Jan 25, 2019
Sacramento CUSD	Fern Bacon Middle School	059146	8, 9	Sep 24, 2018 - Jan 25, 2019
Sacramento CUSD	Genevieve F Didion Elementary School	059174	8, 9	Sep 24, 2018 - Jan 25, 2019
Sacramento CUSD	George Washington Carver School of Arts and Science	053015	8, 9	Sep 24, 2018 - Jan 25, 2019
Sacramento CUSD	Health Professions High School	053984	8, 9	Sep 24, 2018 - Jan 25, 2019
Sacramento CUSD	Hiram W Johnson High School	052717	8, 9	Sep 24, 2018 - Jan 25, 2019
Sacramento CUSD	John F Kennedy High School	052713	8, 9	Sep 24, 2018 - Jan 25, 2019



Sacramento CUSD	John Still Middle School	059147	8, 9	Sep 24, 2018 - Jan 25, 2019
Sacramento CUSD	Kit Carson International Academy	054889	8, 9	Sep 24, 2018 - Jan 25, 2019
Sacramento CUSD	Leonardo Da Vinci School	059894	8, 9	Sep 24, 2018 - Jan 25, 2019
Sacramento CUSD	Luther Burbank High School	052719	8, 9	Sep 24, 2018 - Jan 25, 2019
Sacramento CUSD	Martin Luther King Jr K-8 School	059892	8, 9	Sep 24, 2018 - Jan 25, 2019
Sacramento CUSD	Met Sacramento High School	053916	8, 9	Sep 24, 2018 - Jan 25, 2019
Sacramento CUSD	Rosa Parks Middle School	059890	8, 9	Sep 24, 2018 - Jan 25, 2019
Sacramento CUSD	Rosemont High School	053927	8, 9	Sep 24, 2018 - Jan 25, 2019
Sacramento CUSD	Sacramento Accelerated Academy	050808	8, 9	Sep 24, 2018 - Jan 25, 2019
Sacramento CUSD	Sacramento New Technology High School	053012	8, 9	Sep 24, 2018 - Jan 25, 2019
Sacramento CUSD	Sam Brannan Middle School	059149	8, 9	Sep 24, 2018 - Jan 25, 2019
Sacramento CUSD	School of Engineering and Sciences	054286	8, 9	Sep 24, 2018 - Jan 25, 2019
Sacramento CUSD	Success Academy	Pending	8, 9	Sep 24, 2018 - Jan 25, 2019
Sacramento CUSD	Sutter Middle School	059024	8, 9	Sep 24, 2018 - Jan 25, 2019
Sacramento CUSD	West Campus High School	052728	8, 9	Sep 24, 2018 - Jan 25, 2019
Sacramento CUSD	Will C Wood Middle School	059151	8, 9	Sep 24, 2018 - Jan 25, 2019

## V. FEE CALCULATION FOR SERVICE AND DELIVERABLES

1. **Program Pricing.** The fee calculation for this Schedule depends solely on the total enrollment figures for the Participating Grades as indicated in the College Readiness Agreement Budget Schedule ('Budget Schedule'), the official Free and Reduced Price Lunch Program (FRPL) percentage of the Client, and the product(s) purchased by the Client. The Client acknowledges that successful implementation of the Early Participation Program is contingent on the Client requiring 100% of their schools<sup>3</sup> to participate under this Agreement. If, during the term covered by this Schedule, the College Board is furnishing other assessments to Client in addition to PSAT 8/9, or if multiple grades are being tested under this Schedule the fee calculation represents a greater discount. Please see the table below for specifics. For purposes of Suite pricing under this Schedule, the PSAT/NMSQT and PSAT 10 are considered one assessment.

Free and Reduced Price Lunch (FRPL) Percentage	PSAT 8/9 and two other Suite assessments	PSAT 8/9 and one other Suite assessment OR PSAT 8/9 and more than one grade tested
≥ 0% and <50%	\$8.00	\$8.50
≥ 50% and < 75%	\$7.00	\$8.00
≥ 75%	\$6.00	\$7.00

Client will be charged a fixed fee based on enrollment, regardless of how many students actually take the PSAT 8/9 assessment. The enrollment and total cost indicated in the Budget Schedule are estimates; the Client will be given an opportunity to adjust and review the enrollment in the fall to determine their final fee.

2. **Changes to Enrollment.** If the Client determines, after signing this Schedule, that the enrollment figures provided herein are incorrect by more than 5% (up or down), the Client must promptly provide the College Board with the adjusted enrollment figures, and identify how and where the College Board may confirm this information. The Client shall send the updated enrollment figures and an official enrollment report or references, on official letterhead, via email (preferred method) to [AssessmentsProgram@collegeboard.org](mailto:AssessmentsProgram@collegeboard.org) or mail to: PSAT/SAT Assessments, College Board, 250 Vesey Street, New York, NY 10281 no later than **October 31, 2018**.

<sup>3</sup> The College Board acknowledges that certain schools are excluded from this requirement, which include without limitation and by way of example, schools for the severely disabled, charter schools excluded from the administrative authority of the Client, and schools primarily possessing students not enrolled to obtain a standard high school diploma.



Notwithstanding the foregoing, after the administration of the exam, the College Board may request a verification of enrollment by Participating Grade from the Client. If enrollment figures provided by the Client based on such request, differ from those provided herein, the College Board will adjust the total cost of the Schedule to account for either increases or decreases in enrollment. Additionally, in the event actual participation in a Participating Grade exceeds the Client's enrollment figures indicated herein, the Client shall remit payment to the College Board for any additional students at the full test fee of \$11.00 per student.

3. **Restrictions.** No student participating under this Agreement will be assessed an individual fee for taking the PSAT 8/9 assessment.

4. **Unused Tests.** Participating Schools will not incur unused test fees for Participating Grade(s); however, unused test fees will apply for all other grades ('non-Participating Grades'). A fee of \$4 per booklet will be charged if a school is calculated to have unused tests greater than 20% of their test books ordered by non-Participating Grade(s). Schools that use at least 80% of the tests ordered for non-Participating Grade(s) will not incur an unused test fee.



## SAT SCHOOL DAY PROGRAM FIXED FEE SCHEDULE

### I. BACKGROUND

The College Board will support the Client in administering the SAT exam during a school day. Under this Schedule, ‘SAT’ will be used to refer to both the SAT (without essay) and the SAT with Essay, as applicable. The scope of services encompasses a Client-sponsored SAT School Day administration and delivery of SAT data and reports through our online data portal (the ‘Program’). The College Board supports this initiative by providing Clients with access to additional savings when Clients pay to administer the SAT to at least one entire grade of students (‘Participating Grade’). Shifting this financial obligation from the student to the Client provides greater access for students to the SAT. Students who take the SAT exam in accordance with the provisions of this Schedule are herein referred to as ‘Participants’.

### II. DELIVERABLES

The College Board shall furnish the following SAT School Day deliverables and reports to the schools designated by the Client in Section IV (List of ‘Participating Schools’).

#### 1. School and Student Deliverables:

- a. SAT test materials (test booklets)
- b. Student Online Score Report, delivered via the College Board website
- c. Access to Official SAT Practice on Khan Academy; students can link their College Board and Khan Academy accounts to receive free personalized practice recommendations based on their performance.
- d. School online access to individual student score reports and aggregate score reports, and downloadable student data file.
- e. Materials to support test administration (copies sent to schools)

#### 2. Client Deliverables:

- a. Client online access to individual student score reports and aggregate score reports, and downloadable student data file, delivered via the College Board website.

#### 3. Delivering SAT Practice Tools and Support.

In addition to the free practice tools available at <http://sat.collegeboard.org/practice>, all students will have access to free, personalized, and focused practice resources through the College Board’s collaboration with Khan Academy. Practice materials for the SAT exam are available at the Khan Academy website (<http://satpractice.org>). Client and participants shall use the Khan Academy practice tool and materials in accordance with Khan Academy’s guidelines.

Additional SAT Readiness products (e.g., publications) and services (e.g., Professional Development Workshops) are not included as part of the Program. The Client may purchase these products and services separately.

#### 4. Providing Accommodations to Participants with Disabilities.

Accommodations for Participants with disabilities will be granted and administered according to the College Board’s standard eligibility and administration procedures. Participants must apply for accommodations under the College Board’s Services for Students with Disabilities (SSD) program and must follow the SSD program’s published procedures, which can be found at [collegeboard.org/SSD](http://collegeboard.org/SSD). Only College Board-approved accommodations are permitted. Any provided accommodations not previously and explicitly approved by the College Board’s SSD program will result in scores that are not valid, and that cannot be reported to colleges, scholarship programs and other designated score recipients. Client will be responsible for ensuring that an appropriate accommodations coordinator (‘SSD Coordinator’) is designated for each school to facilitate the application for and administration of approved accommodations. The ‘SSD Coordinator Form’ (used to establish an SSD Coordinator) is available at the above-referenced websites. Participants with accommodations previously approved by the College Board, and who have a College Board-issued SSD code, do not need to reapply for accommodations under this Program.

#### 5. Required Information.

The Client shall furnish the College Board with: (i) a list of participating schools as prescribed in Section IV (List of Participating Schools); (ii) a review of estimated student enrollment from a public data source as prescribed in Section V (Fee Calculation for Service and Deliverables); and (iii) the Client’s contacts as prescribed in Section VI (Client Contact Information). The Client will review the pre-populated enrollment data from public data sources and send any adjustments as prescribed in Section V (Fee Calculation for Service and Deliverables).

Changes to the list of participating schools must be submitted by the deadline as noted below. Schools without a valid six-digit College Board school code should apply for their school code **at least six weeks** prior to the order deadline for their Primary Test Date for SAT School Day.



Administration Date	Deadline to submit changes
March 6, 2019	February 1, 2019

In the event that any of the Client's schools are omitted from the List of Participating Schools or listed without valid school codes, such schools shall not be covered under this Schedule. Additionally, information relating to Participants who incorrectly enter a grade or fail to enter a grade on their answer sheets, will be incorrectly depicted in reports furnished under this Schedule, and Client acknowledges that no adjustments can be made.

- 6. Training of Designated Personnel at the Participating Schools.** The College Board will provide all necessary training and/or instructional materials to designated Client personnel who will act as SAT School Day Coordinators, SSD Coordinators, Proctors, and Monitors (collectively 'Designated Personnel'). The required training and/or instructional materials will be made available by the College Board to the Client and **must be completed two weeks before the test administration date.**

Designated SAT School Day Coordinators are required to adhere to all of the College Board's procedures, policies, and protocols related to test administration as specified in the SAT School Day Coordinator training and instructional materials, and may be required to complete SAT School Day staff agreements. Client is responsible for ensuring compliance with all required Designated Personnel training. College Board reserves the right to cancel the administration of the Program at any participating school where any Designated Personnel fail to complete such training prior to the scheduled test administration.

- 7. SAT Student Guide distribution to Students.** Client shall ensure that copies of the SAT Student Guide are distributed to all Students **at least one week before test administration date.**

**8. SAT School Day Customer Service for Educators:**

The College Board will provide the Client with telephone customer service support for educators. Specifically the College Board will provide:

- Step-by-step assistance with College Board online tools (SSD System)
- Assistance with completing required forms (AI Request Form)
- Assistance with obtaining additional materials (Publications)
- Feedback mechanism for counselors

Standard hours of operation: Monday through Friday 9:00 a.m. to 5:00 p.m. Eastern Standard Time. Customer service for the SAT Program can also be accessed online at the following web address: <http://sat.collegeboard.org/contact>.

### III. SAT SCHOOL DAY TERMS AND CONDITIONS

#### SAT Program

- 1. SAT Ownership.** The Client agrees and acknowledges that the SAT exam, SAT with Essay exam, and all items (questions) contained therein, including all copies thereof, all examination materials and all data, including but not limited to student scores derived from the exam, collected under this Agreement are at all times exclusively owned by the College Board, who is the exclusive owner of all rights therein, in and to the SAT examination including, without limitations, all copyrights, trademarks, trade secrets, patents and other similar proprietary rights, and all renewals and extensions thereof. Nothing in this Agreement should be interpreted to indicate that the College Board is passing its proprietary rights in and to the SAT exam, and/or SAT with Essay exam, to the Client or that its normal security procedures will be altered in any way. SAT is a registered trademark of the College Board.

#### SAT Data License

- 1. SAT Data and Reporting.** For the April 9, 2019 administration, SAT question content and answer explanations will be provided in the online system, for the Primary Test Date only.

- 1.1** The College Board grants the School District a non-exclusive, limited and revocable license to use the questions and answers explanations for the sole purpose of classroom teaching and internal reporting purposes. School District understands and acknowledges that the questions and answers explanation includes College Board copyrighted content and may also include third party copyrighted content for which the School District may only use for the aforementioned purposes. School District acknowledge and agrees that it has no right to upload or post to any website, cache, reproduce, modify, display, edit, alter or enhance any portion of the document or the third party content in any manner unless it has express written permission from the College Board and the owner of any third party content.



1.2 The College Board reserves the right to revoke the above license grant if the School District violates the terms of the license. In addition, the College Board shall not be liable to the School District nor any third party for School District's use of the question and answers explanation (including but not limited to, any copyright infringement claims) beyond the scope of the license.

1.3 College Board Data shall be used only to enable the Client to incorporate College Board Data into its analysis and educational data warehouse systems to improve college readiness.

**2. The College Board License Grant and Terms of Use:**

2.1 The Client shall not use the College Board Data for any other purpose except as granted in this Data License Agreement, nor shall they publish, for any purpose other than that granted herein, any College Board Data or any derivative works containing College Board Data without prior written consent of the College Board.

2.2 The Client acknowledges the sensitive and confidential nature of the College Board Data and it agrees that access to College Board Data will be given only to those employees who agree to be bound by the terms of this Data License Agreement.

**3. Ownership of the Data:**

3.1 The College Board Data are, and at all times will remain, the sole property of the College Board. The College Board retains all right, title and interest in and to the College Board Data, and all copies thereof (including, without limitation, all copyrights, trade secrets, trademarks, patents and other similar proprietary rights therein).

3.2 The Client shall not reveal or release the College Board Data or transfer or assign any rights hereunder, in whole or in part, whether voluntary or by operation of law, without the prior written consent of the College Board.

**4. Client License Grant and Terms of Use:**

4.1 The College Board shall not use the Client Data for any other purpose except as granted in this Data License Agreement, nor shall they publish, for any purpose other than granted herein, any Client Data or any derivative works containing Client Data without prior written consent of the Client.

4.2 The College Board acknowledges the sensitive and confidential nature of the Client Data and it agrees that access to the Client Data will be given only to those employees, who agree to be bound by the terms of this Data License Agreement.

**SAT Administration**

- 1. SAT Test Dates and Participating Grade.** The Client has agreed to administer the SAT to the following Participating Grade(s) on the Primary and Makeup Test Dates noted below:

Participating Grade(s)	Primary Test Date	Makeup Test Date
11	March 06, 2019	April 09, 2019

Participants who are absent from the Primary Test Date are eligible to take the test on the Makeup Test Date mentioned above. Client acknowledges that there are no designated or national administration makeup test dates associated with the April 23, 2019 Primary Test Date.

- 2. Administering the SAT.** The SAT will be administered under standard College Board test administration and security protocols as specified in the SAT School Day Test Coordinator Manual and SAT School Day Test Coordinator training and instructional materials, unless otherwise stated in this Schedule, and will result in scores that are reportable to colleges for admissions purposes. In accordance with College Board policies, any test irregularity, including mis-administrations or security breaches, will be thoroughly investigated and may result in score cancellations. The Client is responsible for making all necessary arrangements to ensure that the testing environment and the security of all test materials satisfy College Board requirements as specified in the SAT School Day Coordinator training and instructional materials. The test will be administered by Client-employed personnel, who will not receive additional remuneration by the College Board. All Participants must test on either the designated test day or, when available, designated makeup test day. This Agreement does not guarantee that all Students targeted by Client for the Program will actually test. It is the responsibility of the Client to encourage Participants to complete the Program. Participants will follow the guidelines on the SAT website and in student materials sent by the SAT Program.





#### IV. LIST OF PARTICIPATING SCHOOLS

DISTRICT NAME	SCHOOL NAME	SCHOOL CODE	ADMINISTRATION
Sacramento CUSD	American Legion High School	052700	SAT School Day: March 6, 2019
Sacramento CUSD	C K McClatchy High School	052705	SAT School Day: March 6, 2019
Sacramento CUSD	Capital City School - Independent Study	052909	SAT School Day: March 6, 2019
Sacramento CUSD	George Washington Carver School of Arts and Science	053015	SAT School Day: March 6, 2019
Sacramento CUSD	Health Professions High School	053984	SAT School Day: March 6, 2019
Sacramento CUSD	Hiram W Johnson High School	052717	SAT School Day: March 6, 2019
Sacramento CUSD	John F Kennedy High School	052713	SAT School Day: March 6, 2019
Sacramento CUSD	Kit Carson International Academy	054889	SAT School Day: March 6, 2019
Sacramento CUSD	Luther Burbank High School	052719	SAT School Day: March 6, 2019
Sacramento CUSD	Met Sacramento High School	053916	SAT School Day: March 6, 2019
Sacramento CUSD	Rosemont High School	053927	SAT School Day: March 6, 2019
Sacramento CUSD	Sacramento Accelerated Academy	050808	SAT School Day: March 6, 2019
Sacramento CUSD	Sacramento New Technology High School	053012	SAT School Day: March 6, 2019
Sacramento CUSD	School of Engineering and Sciences	054286	SAT School Day: March 6, 2019
Sacramento CUSD	West Campus High School	052728	SAT School Day: March 6, 2019

#### V. FEE CALCULATION FOR SERVICES AND DELIVERABLES

- Program Pricing.** The fee calculation for this Schedule depends solely on the total enrollment figures for the Participating Grade(s) as indicated in the College Readiness Agreement Budget Schedule ('Budget Schedule'), and the official Free and Reduced Price Lunch (FRPL) percentage of the Client. If, during the term covered by this Schedule, the College Board is furnishing other assessments to Client (under separate agreements), or if multiple grades are being tested under this Schedule, the fee calculation for testing under this Schedule represents a greater discount. Please see the table below for specifics. For purposes of Suite pricing under this Schedule, the PSAT/NMSQT and PSAT 10 are considered one assessment.

Free and Reduced Price Lunch (FRPL) Percentage	SAT and two other Suite assessments		SAT and one other Suite assessment <u>OR</u> SAT and more than one grade tested	
	SAT With Essay	SAT Without Essay	SAT With Essay	SAT Without Essay
≥0% and <50%	\$42.00	\$31.00	\$45.50	\$34.00
≥50% and <75%	\$38.00	\$28.00	\$43.50	\$33.00
≥75%	\$34.00	\$25.00	\$41.50	\$31.00

Client will be charged a fixed fee based on enrollment, regardless of how many students actually take the SAT. The enrollment and total cost indicated in the Budget Schedule are estimates; the Client will be given an opportunity to adjust enrollment as follows:

Administration Date	Deadline to submit updated enrollment
March 6, 2019	February 1, 2019

- Changes to Enrollment.** If the Client determines, after signing this Schedule, that the enrollment figures provided herein are incorrect by more than 5% (higher or lower), the Client must promptly provide the College Board with the adjusted enrollment figures, and identify how and where the College Board may confirm this information. The Client shall send the updated enrollment figures and an official enrollment report or references, on official letterhead, via email (preferred method) to [AssessmentsProgram@collegeboard.org](mailto:AssessmentsProgram@collegeboard.org) or mail to: PSAT/SAT Assessments, College Board, 250 Vesey Street, New York, NY 10281, as noted above.

Notwithstanding the foregoing, after the administration of the exam, the College Board may request a verification of enrollment by Participating Grade from the Client. If enrollment figures provided by the Client based on such request,



differ from those provided herein, the College Board will adjust the total cost of the Schedule to account for either increases or decreases in enrollment. Additionally, in the event actual participation in a Participating Grade exceeds the Client's enrollment figures indicated herein, the Client shall remit payment to the College Board for any additional students at the then-current rate per student as indicated on the College Board's website currently located at <https://collegereadiness.collegeboard.org/sat/register/>. The College Board will cooperate with the Client regarding the time to remit payment for such fees.

3. **Restrictions.** No Participant will be assessed an individual fee for testing under this Schedule if the Client has chosen SAT with Essay. If the Client has chosen SAT (without Essay) and its participating schools have opted in for student purchased essay, such fees will be billed directly to the schools. The Budget Schedule reflects the option the Client chose. SAT Subject Tests are not offered under this Agreement. Furthermore, there is no additional discount under this Schedule provided for Participants who are using fee reduction benefits.
4. **Unused Tests.** Participating Schools will not incur unused test fees for Participating Grade(s); however, unused test fees will apply for all other grades ('non-Participating Grades'). The unused test fee is 50% of the retail test fee for each unused test book and will be charged if a school is calculated to have unused tests greater than 20% of their test books ordered by non-Participating Grade(s). Schools that use at least 80% of the tests ordered for non-Participating Grade(s) will not incur an unused test fee.

**VI. CLIENT CONTACT INFORMATION**

	Primary <sup>4</sup>	Data Recipient <sup>5</sup>	Billing <sup>6</sup>	Bulk Registration (optional) <sup>7</sup>
Name:	Uve Dahmen	Uve Dahmen	Kimberly Teague	Rhonda Rode
Title:			Contract Specialist	Director of Student and Data Systems
Address:	5735 47th Avenue	5735 47th Avenue	5735 47th Avenue	5735 47th Avenue
City/State/Zip:	Sacramento, CA 95824-4528	Sacramento, CA 95824-4528	Sacramento, CA 95824-4528	Sacramento, CA 95824-4528
Phone:	(916) 643-9215	(916) 643-9215	(916) 643-7400	(916) 643-7400
Email:	uve-dahmen@scusd.edu	uve-dahmen@scusd.edu	kimt@scusd.edu	rhonda-rode@scusd.edu

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<sup>4</sup> This is the person to whom the College Board should direct primary communications.

<sup>5</sup> This is the person to whom The College Board should send the data/data access information for this Schedule, if different from the Primary Contact.

<sup>6</sup> This is the person to whom the College Board should send the invoice for this Schedule, if different from the Primary Contact.

<sup>7</sup> This is the person to whom the College Board should send the bulk registration information and access code for uploading the electronic file for processing.



Contract # CB-00022438

**Budget Schedule**

Product Name	Start Date	End Date	Quantity	Unit Price	Cost	Discount	Total Cost
PSAT/NMSQT EPP Fixed-Fee - 10th Grade	July 1, 2018	June 30, 2019	3101	\$16.00	\$49,616.00	<b>\$15,505.00</b>	\$34,111.00
SAT SD Fixed-Fee With Essay - 11th Grade	July 1, 2018	June 30, 2019	2921	\$64.50	\$188,404.50	<b>\$77,406.50</b>	\$110,998.00
PSAT 8/9 EPP Fixed-Fee - 8th Grade	July 1, 2018	June 30, 2019	3460	\$11.00	\$38,060.00	<b>\$13,840.00</b>	\$24,220.00
PSAT 8/9 EPP Fixed-Fee - 9th Grade	July 1, 2018	June 30, 2019	3293	\$11.00	\$36,223.00	<b>\$13,172.00</b>	\$23,051.00

Subtotal: \$312,303.50

Total Discount: **\$119,923.50**

Total Cost: \$192,380.00



# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 11.1b

**Meeting Date:** February 7, 2019

**Subject:** Approve Personnel Transactions 2/7/19

- ☐ Information Item Only
- ☒ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- ☐ Conference/Action
- ☐ Action
- ☐ Public Hearing

**Division:** Human Resources Services

**Recommendation:** Approve Personnel Transactions

**Background/Rationale:** None

**Financial Considerations:** None

**LCAP Goal(s):** College, Career and Life Ready Graduates and Operational Excellence

**Documents Attached:**

1. Certificated Personnel Transactions Dated February 7, 2019
2. Classified Personnel Transactions Dated February 7, 2019

**Estimated Time of Presentation:** N/A

**Submitted by:** Cancy McArn, Chief Human Resources Officer

**Approved by:** Jorge A. Aguilar, Superintendent

**Attachment 1: CERTIFICATED 2/7/2019**

NameLast	NameFirst	JobPerm	JobClass	PrimeSite	BegDate	EndDate	Comment
<b>EMPLOY/RE-EMPLOY</b>							
HAWES	VICTORIA	B	Teacher, Adult Ed, Hourly	NEW SKILLS & BUSINESS ED. CTR	1/10/2019	6/30/2019	EMPLOY PROB 1 1/10/19
RAMIREZ-BARAJAS	NANCY	B	Lang. Speech & Hearing Speclst	SPECIAL EDUCATION DEPARTMENT	1/7/2019	6/30/2019	EMPLOY PROB 1 1/7/19
WARNER	THOMAS	B	Teacher, High School	CAREER & TECHNICAL PREPARATION	1/7/2019	6/30/2019	EMPLOY PROB LTA 1/7/19-6/30/19
WORTHEN	JULIA	E	Teacher, Adult Ed, Hourly	NEW SKILLS & BUSINESS ED. CTR	1/8/2019	6/30/2019	EMPLOY TC 1/8/19
<b>LEAVES</b>							
ARSENIA	KISHA EDEN	O	Teacher, Spec Ed	JOHN H. STILL - K-8	1/4/2019	6/30/2019	LOA RTN 1/4/19
CLELAND-BRINZER	JENNIFER	A	Teacher, Middle School	SUTTER MIDDLE SCHOOL	1/26/2019	6/30/2019	LOA RTN (PD) FMLA/CFRA/BB 1/26/19
DOWNEY	ELISSA	A	Teacher, High School	C. K. McCLATCHY HIGH SCHOOL	12/19/2018	2/3/2019	LOA-PARENTAL (UNPD) 12/19-2/3/19
DOWNEY	ELISSA	A	Teacher, High School	C. K. McCLATCHY HIGH SCHOOL	2/4/2019	6/30/2019	LOA RTN (UNPD) 2/4/19
HETZLER	JASON	B	Teacher, Elementary Spec Subj	TAHOE ELEMENTARY SCHOOL	12/22/2018	1/14/2019	LOA (UNPD) ADMIN 12/22/18-6/30/19
HETZLER	JASON	B	Teacher, Elementary Spec Subj	TAHOE ELEMENTARY SCHOOL	1/15/2019	6/30/2019	LOA RTN (UNPD) ADMIN 1/15/19
MAC DONALD	JEREMY	A	Teacher, K-8	GENEVIEVE DIDION ELEMENTARY	1/25/2019	4/29/2019	LOA (PD) FMLA/CFRA 1/25/19-4/29/19
MAC DONALD	JEREMY	A	Teacher, K-8	GENEVIEVE DIDION ELEMENTARY	4/30/2019	6/30/2019	LOA (PD) HE 4/30/19-6/30/19
MCCAFFREY	GEOFFREY	A	Teacher, Middle School	WILL C. WOOD MIDDLE SCHOOL	1/14/2019	4/8/2019	LOA FMLA/CFRA/BB 1/14-4/8/19
MCWHORTER	HASAN	A	Teacher, High School	THE MET	12/21/2018	6/30/2019	LOA RTN (PD) ADMIN 12/21/18
MCWHORTER	HASAN	A	Teacher, High School	THE MET	12/17/2018	12/20/2018	LOA (PD) ADMIN 12/17/18-12/20/18
NEUMANN	JACELYN	B	Teacher, Elementary	ETHEL PHILLIPS ELEMENTARY	1/14/2019	6/30/2019	LOA RTN 1/14/19
PETERSON	JACQUELYN	A	School Psychologist	SPECIAL EDUCATION DEPARTMENT	1/6/2019	3/29/2019	LOA (PD) HE 1/6/19-3/29/19
RODRIGUEZ	ANGELICA	A	Teacher, K-8	JOHN H. STILL - K-8	1/8/2019	6/30/2019	LOA RTN 1/8/19
<b>RE-ASSIGN/STATUS CHANGE</b>							
KERBER	IRENE	B	School Nurse	HEALTH SERVICES	9/6/2018	6/30/2019	SCHCHG/STCHG PROB1 9/6/18
DAY	LORI	A	Lang. Speech & Hearing Speclst	SPECIAL EDUCATION DEPARTMENT	1/17/2019	6/30/2019	STCHG EFF 1/17/19
<b>SEPARATE / RESIGN / RETIRE</b>							
BACA-KAISER	DONNA	A	Teacher, High School	C. K. McCLATCHY HIGH SCHOOL	7/1/2018	6/14/2019	SEP/RETIRE 6/14/19
COLEMAN	ELIZABETH	A	Teacher, High School	C. K. McCLATCHY HIGH SCHOOL	7/1/2018	6/30/2019	SEP/RETIRE 6/30/19
VOGT	JEFFIE	A	Program Specialist, Special Ed	SPECIAL EDUCATION DEPARTMENT	7/1/2018	6/30/2019	SEP/RETIRE 6/30/19
WINICK	JUDY	A	Teacher, Elementary	O. W. ERLEWINE ELEMENTARY	7/1/2018	6/14/2019	SEP/RETIRE 6/14/19

**Attachment 2: CLASSIFIED 2/7/2019**

NameLast	NameFirst	JobPerm	JobClass	PrimeSite	BegDate	EndDate	Comment
<b>AMEND EMPLOY</b>							
LOPEZ	JESENIA	B	Fd Sv Asst I	NUTRITION SERVICES DEPARTMENT	1/7/2019	6/30/2019	AMEND EMPLOY PROB1 1/7/19
<b>EMPLOY/RE-EMPLOY</b>							
DITTMER	RAINA	B	Library Media Tech Asst	BRET HARTE ELEMENTARY SCHOOL	1/7/2019	6/30/2019	EMPLOY PROB 1/7/19
LIM	JUDY	B	Instructional Aide	BRET HARTE ELEMENTARY SCHOOL	1/9/2019	6/30/2019	EMPLOY PROB 1/9/19
POWELL	JORDAN	B	Inst Aid, Spec Ed	WASHINGTON ELEMENTARY SCHOOL	1/17/2019	6/30/2019	EMPLOY PROB1 1/17/19
SILVA AGUILAR	MA DEL	B	Custodian	EARL WARREN ELEMENTARY SCHOOL	12/10/2018	6/30/2019	EMPLOY PROB1 12/10/18
<b>LEAVES</b>							
BRAVO	EMANUEL	B	Custodian	MARTIN L. KING JR ELEMENTARY	1/1/2019	4/1/2019	LOA (UNPD) FMLA/CFRA 1/1/19-4/1/19
CARNERO	MARK	B	Spec II, Youth Development	YOUTH DEVELOPMENT	1/7/2019	2/15/2019	LOA (PD) FMLA/CFRA 1/7/19-2/15/19
DUFFY	PATRICK	A	Custodian	CHILD DEVELOPMENT PROGRAMS	1/9/2019	6/30/2019	LOA (PD) ADMIN 1/9-6/30/19
JOHNSON	EBONY	B	Inst Aid, Spec Ed	LUTHER BURBANK HIGH SCHOOL	1/6/2019	6/30/2019	LOA RTN (PD) HE, 1/6/19
WACKER	MELYSSA	A	IEP Desig Inst Para-Sp Ed	SPECIAL EDUCATION DEPARTMENT	1/7/2019	2/16/2019	LOA (PD) HE, 1/7/19-2/16/19
<b>RE-ASSIGN/STATUS CHANGE</b>							
ESTRADA	DESIRAE	A	Bus Driver	TRANSPORTATION SERVICES	1/7/2019	6/30/2019	STCHG 1/7/19
GARCIA	ROSALBA	A	Bus Driver	TRANSPORTATION SERVICES	1/16/2019	6/30/2019	STCHG 1/16/19
JARDINE	SHERYL	A	Bus Driver	TRANSPORTATION SERVICES	1/7/2019	6/30/2019	STCHG 1/7/19
JONES	GREGORY	B	School Plant Ops Mngr II	ALBERT EINSTEIN MIDDLE SCHOOL	1/7/2019	6/30/2019	REA FR SPOM I/TR/STCHG 1/7/19
PATTERSON	GILFORD	A	Bus Driver	TRANSPORTATION SERVICES	1/16/2019	6/30/2019	STCHG 1/16/19
SAECHAO	NAYCHIEN	B	Inst Aid, Spec Ed	WILL C. WOOD MIDDLE SCHOOL	1/7/2019	6/30/2019	REA/STCHG/TR 1/7/18
WADE	CARMEN	A	Bus Attendant	TRANSPORTATION SERVICES	9/12/2018	6/30/2019	STCHG FR 9/12/18
WHITE	ADAM	A	Bus Driver	TRANSPORTATION SERVICES	1/7/2019	6/30/2019	STCHG 1/7/19
<b>SEPARATE / RESIGN / RETIRE</b>							
AGUILAR	ROSALINDA	B	Fd Sv Asst I	NUTRITION SERVICES DEPARTMENT	11/26/2018	1/7/2019	SEP/RESIGNED 1/7/19
ALVAREZ	COLLEEN	A	Bus Driver	TRANSPORTATION SERVICES	10/19/2018	1/7/2019	SEP/RESIGNED 1/7/19
CONANT	ERIN	B	Noon Duty	TAHOE ELEMENTARY SCHOOL	8/30/2018	12/21/2018	SEP/RESIGN 12/21/18
COOPER	STONEV	A	Bus Driver	TRANSPORTATION SERVICES	9/17/2018	1/15/2019	SEP/RESIGNED 1/15/19
DAVIS	GENEVA	A	Bus Driver	TRANSPORTATION SERVICES	7/1/2018	1/11/2019	SEP/RESIGNED 1/11/19
DE YOUNG	KYLE	A	Campus Monitor	FERN BACON MIDDLE SCHOOL	7/1/2018	1/18/2019	SEP/RESIGN 1/18/19
GAINES	TONAE	B	Noon Duty	PARKWAY ELEMENTARY SCHOOL	9/24/2018	1/11/2019	SEP/RESIGN 1/11/19
GARCIA	CYNTHIA	B	Inst Aid, Spec Ed	SUCCESS ACADEMY	7/1/2018	2/8/2019	SEP/RESIGNED 2/8/19
HENDRICKS	WILLIAM	A	Tech Support Spec II	INFORMATION SERVICES	7/1/2018	12/31/2018	TERM/DE, 12/31/18
MCKOY	ALLIE	B	School Office Manager II	JOHN H. STILL - K-8	7/1/2018	1/17/2019	SEP/TERM 1/17/19
NGAI	ERIC	B	Child Care Attendant, Chld Dev	CHILD DEVELOPMENT PROGRAMS	7/1/2018	1/17/2019	SEP/RESIGN 1/17/19
RASHADA	LUQMAN	A	Fd Sv Asst I	NUTRITION SERVICES DEPARTMENT	9/1/2018	1/9/2019	SEP/TERM 1/9/19
THAO	SHADY	B	Teacher Assistant, Bilingual	WOODBINE ELEMENTARY SCHOOL	11/13/2018	1/7/2019	SEP/RESIGNED 1/7/19
<b>TRANSFER</b>							
TATE	ROSA	A	Inst Aid, Spec Ed	ETHEL I. BAKER ELEMENTARY	1/22/2019	6/30/2019	TR FR JOHNSON 1/22/19



# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 11.1c

**Meeting Date:** February 7, 2019

**Subject:** Approve Mandatory Reporting to the Sacramento County Office of Education – Uniform Complaints Regarding the Williams Settlement Processed for the Period of October 2018 through December 2018

- ☐ Information Item Only
- ☒ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- ☐ Conference/Action
- ☐ Action
- ☐ Public Hearing

**Division:** Human Resource Services

**Recommendation:** Approve Mandatory Reporting to the Sacramento County Office of Education – Uniform Complaints Regarding the Williams Settlement Processed for the Period of October 2018 through December 2019.

**Background/Rationale:** The Williams Settlement Case and Education Code §35186 states that persons may now use the uniform complaint process to file complaints regarding deficiencies in instructional materials, facility problems, and teacher vacancy or mis-assignment. The District is required to report on these complaints to the Superintendent of the Sacramento County Office of Education. The report must contain the number of complaints by general subject area and the number of resolved and unresolved complaints.

**Financial Considerations:** None

**LCAP Goal(s):** Family and Community Empowerment and Operational Excellence

**Documents Attached:**

1. Complaint Report – Attachment A-1

**Estimated Time of Presentation:** N/A

**Submitted by:** Cancy McArn, Chief Human Resources Officer

**Approved by:** Jorge A. Aguilar, Superintendent



Sacramento City Unified School District  
Complaint Report  
Submitted to the Superintendent  
Sacramento County Office of Education  
Pursuant to Education Code 35186

**October through December, 2018**

<b>Number of Complaints</b>	<b>Instructional Material</b>	<b>Facilities</b>	<b>Teacher Vacancy and Misassignment</b>	<b>CAHSEE</b>	<b>Resolved</b>	<b>Unresolved</b>
0	0	0	0	0	0	0
<b>Total: 0</b>						



# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 11.1d

**Meeting Date:** February 7, 2019

**Subject:** Approve Waiver Request and Affidavit – Request for Allowance of Attendance Due to Emergency Conditions at Abraham Lincoln Elementary, Cesar E. Chavez Elementary and Edward Kemble Elementary on January 7, 2019

- ☐ Information Item Only
- ☒ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- ☐ Conference/Action
- ☐ Action
- ☐ Public Hearing

**Division:** Business Services

**Recommendation:** Approve the submission of the affidavit to the State Superintendent of Public Instruction seeking reimbursement of lost ADA due to emergency closures.

**Background/Rationale:** In accordance with Education Code Section 46392 and CCR, Title 5, Section 428, the Average Daily Attendance (ADA) has been materially decrease because of the imminence of a major safety hazard. Approval of this request will authorize use of the estimated days of attendance in the computation of LCFF apportionments for Abraham Lincoln Elementary, Cesar Chavez Elementary and Edward Kemble Elementary on January 7, 2019 due to the emergency conditions listed below.

Due to the loss of power, the three schools listed were closed on January 7, 2019. The Average Daily Attendance (ADA) for all three was 1,412.39 at the October 19, 2018 count (2<sup>nd</sup> School Month).

Under the provisions of Education Code 46392, the District may request allowance for loss of ADA for these schools because of emergency conditions.

The implications are as follows:

- Fiscal: Failure to file this waiver request would cost the district approximately \$105,400 in lost Local Control Funding
- Personnel: None
- Program: None
- Legal: Education Code Section 46392 and CCR, Title 5, Section 428
- Other: None

**Financial Considerations:** Failure to file this waiver request would cost the district approximately \$105,400 in lost Local Control Funding.

**LCAP Goal(s):** Safe, Emotionally Healthy and Engaged Students; Family and Community Empowerment; and Operational Excellence.

**Documents Attached:**

1. Request for Allowance of Attendance Because of Emergency Conditions Form J-13A (Rev. 12-2017)
2. Communication between District and Power Company
3. Board Communication regarding school closures on January 7, 2019
4. Media articles regarding school closures on January 7, 2019

**Estimated Time of Presentation:** N/A

**Submitted by:** Dr. John Quinto, Chief Business Officer

**Approved by:** Jorge A. Aguilar, Superintendent

CALIFORNIA DEPARTMENT OF EDUCATION  
REQUEST FOR ALLOWANCE OF ATTENDANCE DUE TO EMERGENCY CONDITIONS  
FORM J-13A, REVISED DECEMBER 2017

**SECTION A: REQUEST INFORMATION**

- This form is used to obtain approval of attendance and instructional time credit pursuant to *Education Code (EC)* sections 41422, 46200, 46391, 46392 and *California Code of Regulations (CCR)*, Title 5, Section 428.
- Only schools that report Principal Apportionment average daily attendance (ADA) for the purpose of calculating a K–12 Local Control Funding Formula (LCFF) entitlement should submit this form.
- Refer to the instructions and frequently asked questions at <https://www.cde.ca.gov/fq/aa/pa/j13a.asp> for information regarding the completion of this form.

**PART I: LOCAL EDUCATIONAL AGENCY (LEA)**

LEA NAME:		COUNTY CODE:	DISTRICT CODE:	CHARTER NUMBER (IF APPLICABLE):
LEA SUPERINTENDENT OR ADMINISTRATOR NAME:				FISCAL YEAR:
ADDRESS:			COUNTY NAME:	
CITY:		STATE:	ZIP CODE:	
CONTACT NAME:	TITLE:	PHONE:	E-MAIL:	

**PART II: LEA TYPE AND SCHOOL SITE INFORMATION APPLICABLE TO THIS REQUEST** (Choose only one LEA type):

<input type="checkbox"/> <b>SCHOOL DISTRICT</b> Choose one of the following: <input type="checkbox"/> All district school sites <input type="checkbox"/> Select district school sites	<input type="checkbox"/> <b>COUNTY OFFICE OF EDUCATION (COE)</b> Choose one of the following: <input type="checkbox"/> All COE school sites <input type="checkbox"/> Select COE school sites	<input type="checkbox"/> <b>CHARTER SCHOOL</b>
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**PART III: CONDITION(S) APPLICABLE TO THIS REQUEST:**

<input type="checkbox"/> <b>SCHOOL CLOSURE:</b> When one or more schools were closed because of conditions described in <i>EC</i> Section 41422. LCFF apportionments should be maintained and instructional time credited in Section B for the school(s) without regard to the fact that the school(s) were closed on the dates listed, due to the nature of the emergency. Approval of this request authorizes the LEA to disregard these days in the computation of ADA (per <i>EC</i> Section 41422) without applicable penalty and obtain credit for instructional time for the days and the instructional minutes that would have been regularly offered on those days pursuant to <i>EC</i> Section 46200, et seq. <input type="checkbox"/> There was a Declaration of a State of Emergency by the Governor of California during the dates associated with this request.
<input type="checkbox"/> <b>MATERIAL DECREASE:</b> When one or more schools were kept open but experienced a material decrease in attendance pursuant to <i>EC</i> Section 46392 and <i>CCR</i> , Title 5, Section 428. Material decrease requests that include all school sites within the school district must demonstrate that the school district as a whole experienced a material decrease in attendance. Material decrease requests for one or more but not all sites within the school district must show that each site included in the request experienced a material decrease in attendance pursuant to <i>EC</i> Section 46392 and <i>CCR</i> , Title 5, Section 428. The request for substitution of estimated days of attendance for actual days of attendance is in accordance with the provisions of <i>EC</i> Section 46392. Approval of this request will authorize use of the estimated days of attendance in the computation of LCFF apportionments for the described school(s) and dates in Section C during which school attendance was materially decreased due to the nature of the emergency. <input type="checkbox"/> There was a Declaration of a State of Emergency by the Governor of California during the dates associated with this request.
<input type="checkbox"/> <b>LOST OR DESTROYED ATTENDANCE RECORDS:</b> When attendance records have been lost or destroyed as described in <i>EC</i> Section 46391. Requesting the use of estimated attendance in lieu of attendance that cannot be verified due to the loss or destruction of attendance records. This request is made pursuant to <i>EC</i> Section 46391: <i>"Whenever any attendance records of any district have been lost or destroyed, making it impossible for an accurate report on average daily attendance for the district for any fiscal year to be rendered, which fact shall be shown to the satisfaction of the Superintendent of Public Instruction by the affidavits of the members of the governing board of the district and the county superintendent of schools, the Superintendent of Public Instruction shall estimate the average daily attendance of such district. The estimated average daily attendance shall be deemed to be the actual average daily attendance for that fiscal year for the making of apportionments to the school district from the State School Fund."</i>

**SECTION B: SCHOOL CLOSURE**

☐ Not Applicable (Proceed to Section C)

**PART I: NATURE OF EMERGENCY** (Describe in detail.)

☐ Supplemental Page(s) Attached

**PART II: SCHOOL INFORMATION** (Use the supplemental Excel form at <https://www.cde.ca.gov/fg/aa/pa/j13a.asp> if more than 10 lines are needed for this request. Attach a copy of a school calendar. If the request is for multiple school sites, and the sites have differing school calendars, attach a copy of each different school calendar to the request.)

A	B	C	D	E	F	G	H	I
School Name	School Code	Site Type	Days in School Calendar	Emergency Days Built In	Built In Emergency Days Used	Date(s) of Emergency Closure	Closure Dates Requested	Total Number of Days Requested

**PART III: CLOSURE HISTORY** (List closure history for all schools in Part II. Refer to the instructions for an example.)

A	B	C	D	E	F
School Name	School Code	Fiscal Year	Closure Dates	Nature	Weather Related Yes/No

**SECTION C: MATERIAL DECREASE**

☐ Not Applicable (Proceed to Section D)

**PART I: NATURE OF EMERGENCY** (Describe in detail.)

☐ Supplemental Page(s) Attached

**PART II: MATERIAL DECREASE CALCULATION** (Use the supplemental Excel file at <https://www.cde.ca.gov/fq/aa/pa/j13a.asp> if more than 10 lines are needed for this request. Refer to the instructions for information on completing the form including the definition of "normal" attendance.)

A	B	C	D	E	F	G*	H
School Name	School Code	"Normal" Attendance (October/May)	Dates Used for Determining "Normal" Attendance	Date of Emergency	Actual Attendance	Qualifier: 90% or Less (F/C)	Net Increase of Apportionment Days (C-F)
			-				
			-				
			-				
			-				
			-				
			-				
			-				
			-				
			-				
			-				
Total:							

**PART III: MATERIAL DECREASE CALCULATION FOR CONTINUATION HIGH SCHOOLS** (Provide the attendance in hours. Use the supplemental Excel file at <https://www.cde.ca.gov/fq/aa/pa/j13a.asp> if more than 5 lines are needed for this request. Refer to the instructions for information on completing the form including the definition of "normal" attendance.)

A	B	C	D	E	F	G*	H
School Name	School Code	"Normal" Attendance Hours	Date Used for Determining "Normal" Attendance	Date of Emergency	Actual Attendance Hours	Qualifier: 90% or Less (F/C)	Net Increase of Hours (C-F)
Total:							

\*Qualifier should be 90% or less except when the governor declares a state of emergency or in the case of a Necessary Small School (NSS) site.

**SECTION D: LOST OR DESTROYED ATTENDANCE RECORDS** ☐ Not Applicable (Proceed to Section E)

**PART I: PERIOD OF REQUEST** The entire period covered by the lost or destroyed records commences with \_\_\_\_\_ up to and including \_\_\_\_\_.

**PART II: CIRCUMSTANCES** (Describe below circumstances and extent of records lost or destroyed.)

**PART III: PROPOSAL** (Describe below the proposal to reconstruct attendance records or estimate attendance in the absence of records.)

## SECTION E: AFFIDAVIT

**PART I: AFFIDAVIT OF SCHOOL DISTRICT, COUNTY OFFICE OF EDUCATION, OR CHARTER SCHOOL GOVERNING BOARD MEMBERS** – All applicable sections below must be completed to process this J-13A request.

We, members constituting a majority of the governing board of \_\_\_\_\_, hereby swear (or affirm) that the foregoing statements are true and are based on official records.

Board Members Names

Board Members Signatures

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

At least a majority of the members of the governing board shall execute this affidavit.

Subscribed and sworn (or affirmed) before me, this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

Witness: \_\_\_\_\_ Title: \_\_\_\_\_ of \_\_\_\_\_ County, California  
(Name) (Signature)

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### PART II: APPROVAL BY SUPERINTENDENT OF CHARTER SCHOOL AUTHORIZER (Only applicable to charter school requests)

Superintendent (or designee): \_\_\_\_\_ Authorizing LEA Name: \_\_\_\_\_  
(Name) (Signature)

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### PART III: AFFIDAVIT OF COUNTY SUPERINTENDENT OF SCHOOLS

The information and statements contained in the foregoing request are true and correct to the best of my knowledge and belief.

County Superintendent of Schools (or designee): \_\_\_\_\_  
(Name) (Signature)

Subscribed and sworn (or affirmed) before me, this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

Witness: \_\_\_\_\_ Title: \_\_\_\_\_ of \_\_\_\_\_ County, California  
(Name) (Signature)

COE contact/individual responsible for completing this section:

Name: \_\_\_\_\_ Title: \_\_\_\_\_ Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_



## Erika Zavaleta

---

**From:** Kelvin Marshall <Kelvin.Marshall@smud.org>  
**Sent:** Wednesday, January 9, 2019 7:52 AM  
**To:** Cathy Allen  
**Cc:** Erika Zavaleta  
**Subject:** RE: 3 school closures today (1/7) Abe Lincoln, Cesar Chavez & Edward Kemble

Hi Cathy,

About that time. The power went off at 6:55 p.m. on January 6, and came back at 6:21 p.m. on January 7.

**Kelvin Marshall**

*Supervisor, Strategic Account Management*  
w.916-732-5413 | c.916-281-4052 | [kelvin.marshall@smud.org](mailto:kelvin.marshall@smud.org)

**SMUD** | Powering forward. Together.  
6301 S Street, Mail Stop A102, Sacramento, CA 95817  
P.O. Box 15830, Sacramento, CA 95852-0830

**From:** Cathy Allen <Cathy-Allen@scusd.edu>  
**Sent:** Tuesday, January 8, 2019 5:04 PM  
**To:** Kelvin Marshall <Kelvin.Marshall@smud.org>  
**Cc:** Erika Zavaleta <Erika-Zavaleta@scusd.edu>  
**Subject:** RE: 3 school closures today (1/7) Abe Lincoln, Cesar Chavez & Edward Kemble

.....**CAUTION: External email:** To report suspicious emails, click "Report Email" icon in Outlook. Mobile users should email [phishing@smud.org](mailto:phishing@smud.org)

Thank you. Quick question on the data below. Under the time column it says 18:55 for Chavez and Kemble. Does that mean power was back on at 6:55 p.m. on the 7<sup>th</sup>?

**From:** Kelvin Marshall [<mailto:Kelvin.Marshall@smud.org>]  
**Sent:** Tuesday, January 8, 2019 4:59 PM  
**To:** Cathy Allen <[Cathy-Allen@scusd.edu](mailto:Cathy-Allen@scusd.edu)>  
**Cc:** Erika Zavaleta <[Erika-Zavaleta@scusd.edu](mailto:Erika-Zavaleta@scusd.edu)>  
**Subject:** RE: 3 school closures today (1/7) Abe Lincoln, Cesar Chavez & Edward Kemble

Warning! This message originates from OUTSIDE the District's email system. Please verify the sender and contents before opening attachments or clicking any links. Contact the Technology Services Help Desk at 916-643-9445 with any questions.

Hi Cathy,

Listed below is information on the storm related power outages that the school district experienced on January 6, and January 7, 2019.

School	Cause	Date	Time	Duration
--------	-------	------	------	----------

Abraham Lincoln Elementary School	January 6	18:43	47
Minutes	Damaged Equipment – Wind Related		
Abraham Lincoln Elementary School	January 6 – 7	22:48	22 Hours, 52
Minutes	Damaged Equipment – Wind Related		
Cesar Chavez Elementary School	January 6 – 7	18:55	23 Hours, 34
Minutes	Damaged Equipment – Wind Related		
Edward Kemble Elementary School	January 6 – 7	18:55	23 Hours, 34
Minutes	Damaged Equipment – Wind Related		

Please feel free to call or email me with any questions.

**Kelvin Marshall**

*Supervisor, Strategic Account Management*

w.916-732-5413 | c.916-281-4052 | [kelvin.marshall@smud.org](mailto:kelvin.marshall@smud.org)

**SMUD** | Powering forward. Together.

6301 S Street, Mail Stop A102, Sacramento, CA 95817

P.O. Box 15830, Sacramento, CA 95852-0830

**From:** Cathy Allen <[Cathy-Allen@scusd.edu](mailto:Cathy-Allen@scusd.edu)>

**Sent:** Monday, January 7, 2019 2:20 PM

**To:** Kelvin Marshall <[Kelvin.Marshall@smud.org](mailto:Kelvin.Marshall@smud.org)>

**Cc:** Erika Zavaleta <[Erika-Zavaleta@scusd.edu](mailto:Erika-Zavaleta@scusd.edu)>

**Subject:** FW: 3 school closures today (1/7) Abe Lincoln, Cesar Chavez & Edward Kemble

**Importance:** High

.....**CAUTION: External email:** To report suspicious emails, click "Report Email" icon in Outlook. Mobile users should email [phishing@smud.org](mailto:phishing@smud.org)

Kelvin,

Can you please provide me with back up and details for the school closures today due to power outages at:

- Abe Lincoln
- Cesar Chavez
- Edward Kemble

Thanks. An email response to the above would be great.

Cathy Allen



## SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD COMMUNICATION

**BC NO: CCO**

CONFIDENTIAL ITEM - <i>(Check a Box)</i>	No:	<input checked="checked" type="checkbox"/>		Yes:	<input type="checkbox"/>	Date: 1/7/2018
Approved by: Jorge Aguilar, Superintendent						
To the Members of the Board of Education						
Prepared by: Alex Barrios, Chief Communications Officer					Contact Email: Alex-Barrios@scusd.edu	
Subject: Update on power outages and school status						

The purpose of this Board Communication is to notify Members of the status of our campuses following today's power outage. Edward Kemble & Cesar Chavez Elementary schools have restored power and will be reopen tomorrow morning for regularly scheduled classes. Abraham Lincoln Elementary is expected to restore power around 11pm tonight and will also be reopen tomorrow for classes. Families at these three schools have been notified of the schools plans to reopen again tomorrow. The Board should be aware in case any constituents ask about the status of these schools. Please also follow the updates on our Facebook and Twitter pages. Thank you.



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WEATHER

## Update: 4,000 still without power as Sacramento area mops up from major storm

BY CASSIE DICKMAN AND

CLAIRE MORGAN



JANUARY 07, 2019 07:23 AM, UPDATED JANUARY 07, 2019 02:31 PM



Thousands of homes and businesses in the Sacramento area were still without power Monday afternoon after an intense storm pummeled the capital region this weekend.

One school was closed due to the power outage – Abraham Lincoln Elementary in the far eastern portion of the Sacramento City Unified School District, officials reported on Twitter. All other Sacramento City Unified schools were open, the district said.

High wind gusts, heavy rain and downed trees had knocked out power for a time Sunday to more than 125,000 homes and businesses. By 11:15 p.m., many customers had their power restored, leaving about 30,000 SMUD and 2,000 PG&E customers still in the dark.

As of about 2 p.m. Monday, PG&E and SMUD outage maps indicated more than 4,000 customers were without power in the four-county region.

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SMUD reported more than 180 outages throughout the Sacramento area, with the majority of customers left without power in Arden, Carmichael and Rancho Cordova.

Because there are multiple outages, SMUD spokeswoman Lindsay VanLaningham said Monday morning that estimating when everyone's power will be back on is difficult. But she said all of SMUD'S crews were out working as quickly and safely as possible to get power back up and running.

Heavy rain had also caused several major roadways to flood Sunday, according to the California Highway Patrol: Highway 99 flooded in Galt, Highway 16 in Woodland flooded, and southbound lanes of Interstate 5 flooded in downtown Sacramento.

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CHP logs showed dozens of reports of hazardous road blocks – mostly tree branches – Sunday night.

The storm also caused a brief headache for fire dispatchers when a communication link between the region's primary emergency 911 systems was unable to relay data to the Sacramento Regional Fire/EMS Communication Center in Rancho Cordova, said Sacramento Metropolitan Fire Department spokesman Capt. Chris Vestal.

The center, which handles and routes all fire and medical-related emergency calls for first responders in the county, was unable to receive data and telephone transfers from the area's primary emergency dispatchers – the Sacramento Police Department and Sacramento County Sheriff's Department, he said.

Emergency services for the public, such as 911, were unaffected, Vestal said, as dispatchers were able to relay calls for service through backup systems. Sacramento Fire Department spokesman Capt. Keith Wade said operations were normal even with the secondary system in place.

The Elk Grove Police Department's dispatchers also had a problem during the storm but of a different sort: too many calls.

The department's communication center received 265 calls in a two-hour span, prompting the department to call in extra dispatchers to assist with answering the phones, according to a post on the department's Facebook page.

"Our dispatchers entered 80 calls for service (we received many calls about the same things), including 6 collisions and numerous calls about power lines sparking and trees down across roadways," the post said. "Due to the high volume of calls, additional dispatchers had to be called in to assist."

Police spokesman Officer Jason Jimenez said that the number of calls were closer to what the department receives on a typical Fourth of July.

"Obviously, last night's storm was a little different than a typical storm," Jimenez said, adding that most of the calls were storm-related.

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Jimenez said that both the department's communication center and officers on the street were kept busy for much of the evening.



Light-rail service in midtown Sacramento was disrupted on Saturday by a tree that was knocked over due to weather conditions. The knockdown happened before 2 p.m. near the 13th Street Station, according to Devra Selenis, a spokeswoman for Sac RT.

By David A. Bustamante

## RELATED STORIES FROM SACRAMENTO BEE

CALIFORNIA

### California storm brings power outages, shuts down highway

JANUARY 07, 2019 09:43 PM

TRANSPORTATION

### Interstate 80 reopens, with storm 'winding down' after pummeling Sacramento region

JANUARY 07, 2019 08:43 AM

WEATHER

Storm by the numbers: A look at the weekend's record-setting precipitation

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## Transcript

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### KFBK-AM (Radio) - Sacramento, CA

**KFBK 1/7/2019 8:08:24 PM:** ...paired against the 32nd annual Sacramento international sports ones Expo will find out a way to give those away here at some points lives of thousands of homes and businesses we were talking about here in the Sacramento area still without power today after the intense storms pummel the capital region over the weekend one school closed due to a power outage Abraham Lincoln elementary far eastern part of Sacramento City unified school district there high wind gusts heavy rain down trees were talking about knocking out power for Her time yesterday to more than 125000 homes businesses mile 11 15 p.m. many customers had their power restored leave about about 30000 small the 2000 P.G.A. any customers still in the dark of 8 30 this morning the pga any outage maps indicating that about 11000 customers remain without power in 4 counties region my wife was the transistor radio tonight you feel free to give us a call you listen and transistor radios in love those things in the House L.A. in the phone number 9.6 9 to one 15 39 to one 15 31 808.4 15 30 smug reported more than 200 allergies throughout the region majority customers left power an ardent Carmichael North Highlands smug saying that they had restored power to about 80000 customers at this point when this was when the statement she was written up way down from last night because there are multiple allergies they say estimating what everyone's power will be back on that is difficult to say but this mud indicating that all their crews trailer out working quickly have been all day safely possibly the power back up and running see the heavy rain also causing several major roadways the flood yesterday according to the CHP highway 99 flooding called highway 16 in woodlands flooded southbound lanes of Interstate 5 flooded downtown markets almost 17 hour delays where was the were ushers David Interstate 80 set down for 7 hours scene hours 17 hours quite a few people were stuck when they decided to shut down that road right 17 and at 17 hours though Yeah that's why I was so as ...

\* This copy is real time computer generated. Your keyword is highlighted, other text will vary in accuracy due to speaker dialect and audio quality issues.

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## SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 11.1e

**Meeting Date:** February 7, 2019

**Subject:** Approve Annual Adjustment to Bid Threshold per Public Contract Code §20111 and Adjustment to CUPCCAA Bid Threshold per Public Contract Code §22032

- ☐ Information Item Only
- ☒ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- ☐ Conference/Action
- ☐ Action
- ☐ Public Hearing

**Division:** Business Services

**Recommendation:** Approval of annual adjustment to the bid threshold per Public Contract Code §20111 from \$90,200 to \$92,600 and adjustment to the CUPCCAA bid threshold per Public Contract Code §22032 from \$45,001-\$175,000 to \$60,000-\$200,000 for informal bids and from >\$175,000 to >\$200,000 for formal bids.

**Background/Rationale:** Public Contract Code §20111 (d) requires the State Superintendent of Public Instruction to annually adjust the bid threshold amounts on contracts awarded by school districts to reflect the percentage change in the annual average value of the Implicit Price Deflator for State and Local Government Purchases of Goods and Services. Types of contracts subject to the bid threshold include:

1. Purchase of equipment, materials, or supplies to be furnished, sold, or leased to the district.
2. Services, except construction.
3. Repairs, including maintenance.

Effective January 1, 2019 the bid threshold in Public Contract Code §20111(a) is increased to \$92,600.

The California Uniform Public Construction Cost Accounting Act (CUPCCAA), which provides public agencies economic benefits and greater freedom to expedite public works projects, is subject to periodic adjustment to the informal and formal bid thresholds for Public Works construction projects. Agencies which elect to follow the

cost accounting procedures set forth by the California Uniform Construction Cost Accounting Commission in its Cost Accounting Policies and Procedures Manual, will benefit from these increased limits by expediting delivery of public work projects and reduced bid processing costs.

1. The change allows projects costing \$60,000 or less to be performed by employees of a public agency by force account, by negotiated contract, or by purchase order;
2. The change allows projects costing up to \$200,000 to be contracted by informal bidding procedures; and projects costing over \$200,000 are subject to the formal bidding process.

The above increases to the bid thresholds in Public Contract Code §22032 are effective January 1, 2019.

**Financial Considerations:** Not applicable.

**LCAP Goals(s):** Operational Excellence

**Documents Attached:**

1. Limits for the Procurement of Goods and Services

**Estimated Time:** N/A

**Submitted by:** Dr. John Quinto, Chief Business Officer

Jessica Sulli, Contract Specialist

**Approved by:** Jorge A. Aguilar, Superintendent

# AMENDED

## Sacramento City Unified School District Limits for the Procurement of Goods and Services

	MULTIPLE SUPPLIERS		PUBLIC CONSTRUCTION PROJECTS
	GOODS	SERVICE	
Requisition Quote	\$250 - \$7,499	\$250 - \$7,499	\$0 – \$7,499
(2) Phone/Fax Quotes	\$7,500 - \$19,999	\$7,500 - \$19,999	\$7,500 - \$19,999
(3) Written Quotes	\$20,000 – \$92,599	\$20,000 – \$92,599	\$20,000 – \$60,000
Informal Bidding Public Works (PCC22032)*	-	-	\$60,001- \$200,000
Formal Bidding Labor (PCC20112)*	-	\$92,600	-
Formal Bidding Material & Supplies (PCC20112) & Public Works (PCC22032)*	\$92,600	-	>\$200,000
Limited Specialty Suppliers	None Required	None Required	

### Specialty Suppliers

- Perishable Foods
- Textbooks
- Specific Curriculum
- Single Source
- Utilities
- Sanitation

### Goods

- Arts & Craft Supplies
- Computer Equipment/Supplies
- Classroom Supplies
- Office Equip/ Supplies
- Custodial Equipment/ Supplies
- Sports Equipment
- Furniture
- Vehicles

### Service

- Refrigeration Repair
- Routine/Recurring Work
- Vehicle Repair
- Minor repainting
- Landscape Maint.
- Equipment Maint.

### Public Works

- Construction
- Reconstruction
- Alteration
- Renovation
- Improvement
- Demolition
- Repair Work
- Roofing
- Painting
- Electrical

\* Contracts require Board of Education approval prior to start of work.



## SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 11.1f

**Meeting Date:** February 7, 2019

**Subject:** Approve Charles A. Jones Career and Educational Center's Changes to Existing Council of Occupational Education (COE) Program for Accreditation Compliance

- ☐ Information Item Only
- ☒ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- ☐ Conference/Action
- ☐ Action
- ☐ Public Hearing

**Division:** Academic Office

**Recommendation:** Approve program changes – Add new program

**Background/Rationale:** CAJ receives federal funding under WIOA Title II, Section 243. To meet WIOA Title II requirements, in the 2018-19 program year, we implemented the CAJ IET Business Essentials program for Adult English Language Learners. As described in Section 243 of WIOA Title II, Integrated Education and Training (IET) is a service approach that provides (1) adult education and literacy activities concurrently and contextually with (2) workforce preparation activities and (3) workforce training for a specific occupation or occupational cluster for the purpose of educational and career advancement. Our accrediting agency, Council on Occupational Education (COE), requires that COE accredited schools operating programs that are considered "Occupational Programs" by COE definition, must add those programs to the COE approved programs list. Pursuant to the COE Policies and Rules for accreditation, any changes to the COE approved programs list must be approved by our School Board. We are requesting approval to add the IET Business Essentials program as an approved CAJ program.

**Financial Considerations:** None

**LCAP Goal(s):** College, Career and Life Ready Graduates, Operational Excellence

**Documents Attached:**

1. CAJ Program Description for IET Business Essentials Program
2. COE Definition of an Occupational Program
3. Signature page for approvals to add IET Business Essentials as a CAJ program

**Estimated Time of Presentation:** N/A

**Submitted by:** Dr. Iris Taylor, Chief Academic Officer

Dr. Sue Gilmore, Director, Adult Education

**Approved by:** Jorge A. Aguilar, Superintendent

**Charles A. Jones Career and Education  
PROGRAM DESCRIPTION  
INTEGRATED EDUCATION AND TRAINING (IET)  
Business Essentials Program**

As described in Section 243 of WIOA Title II, Integrated Education and Training (IET) is a service approach that provides (1) adult education and literacy activities concurrently and contextually with (2) workforce preparation activities and (3) workforce training for a specific occupation or occupational cluster for the purpose of educational and career advancement. CAJ is funded under WIOA Title II, Section 243 and in the 2018-19 program year implemented IET Business Essentials program for Adult English Language Learners.

IET was piloted at CAJ in June 2018, as the IET Business Essentials program. The program was implemented over a period of eight weeks utilizing a co-teaching model which included an ESL teacher and an Administrative Assistant teacher or Job Center coaches from America's Job Center of California. The ESL Teacher provided language support in the classroom for all of the student activities within the program. All services provided to the students were housed on the CAJ campus. Three-hour classes were offered Wednesdays through Fridays from 12:00 PM to 3:00 PM. Fifteen students attended the pilot cohort and 12 students completed. The same model was used for a second cohort, October – December 2018 with 14 students in attendance, and 10 completers. After program review and gathering student feedback, it was decided to extend the program to ten weeks and include more computer instruction and practice for the students. Ten-week sessions will begin in February 2019, with two cohorts offered February 2019 through June 30, 2019. IET Business Essentials program dates for 2019-20 will be added to the school calendar for 2019-20 program year.

**The 8 Week Pilot of CAJ IET Business Essentials included:**

**The computer training components included the following modules: (39 hrs., 45 min.)**

- I. Keyboarding and Ten Key** – 24 hours of instruction and practice.  
Students are strongly encouraged to continue practicing at home every day.
- II. Computer Basics**
  - Computer Basics 1 – Using the Mouse (15 min.)
  - Computer Basics 2 – Turning the Computer On and Off (10 min.)

### **III. Microsoft Word**

- Word Basics 1 – Introduction to Word (1 hr., 30 min.)
- Word Basics 2 – Formatting a Document (2 hrs.)
- Word Basics 3 – Inserting Pictures (2 hrs.)

### **IV. Microsoft Excel**

- Excel Basics 1 – Introduction to Excel (70 min.)
- Excel Basics 2 – Creating a Family Budget (2 hrs., 20 min.)
- Excel Basics 3 – Creating a Check Register (2 hrs., 20 min.)

### **V. The Internet**

- Internet Basics – Introduction to the Internet (1 hr.)
- Internet Basics – Searching for Information (1 hr.)

## **The ESL components consisted of the following:**

### **VI. EL Civics COAPP 48.1 (level 243) “Online Communication and Digital Literacy” – 15 hours**

- Vocabulary related to Internet uses
- Conversation questions
- How do people communicate on the Internet: text messages, email, web logs (blogs), video chat/ conferencing, and social media, and chat.
- Acronyms, emoticons and other conventions used in social media
- Communication conventions: Purposes and uses of 12 social media apps/websites.
- Using chat rooms, business review sites like Yelp, and blogs.
- Interpreting an online message: vocabulary, conversation questions
- Parts of an online message
- Formatting, writing, and responding to emails.
- Burlington English: Digital Literacy: Responding to an email

## **VII. Customer Service – 10 hours**

- The Who, what, When, Where, Why and How of Customer Service
- Greeting customers, potential employers, supervisors, and co-workers
- Asking questions.
- Listening carefully and answering thoughtfully.
- Repeating what you have heard to check understanding.
- Group practice with all components of customer service.

## **The Job Center components consisted of the following workshops:**

### **VIII. CalJobs – Business IET Workforce Activities – 22 hours**

- Self-assessment in the Job Center – 2 hours
- How to register in CalJobs – 3 hours
- How to create a resume in CalJobs – 3 hours
- Job Seeker's Code of Conduct – 3 hours
- Marketing – 3 hours
- Virtual recruiter – 3 hours
- Strategies – 2 hours



## Occupational Programs

An “occupational program” is one that prepares a student for employment or job advancement. Occupational programs can be of any length, from a 40-hour phlebotomy program to a 2,000-hour dental hygiene program. The term “short program” has no meaning with COE. Whether the school calls it a “course” or a “program”, if the instruction imparts job knowledge and skills and prepares the student for employment or job advancement, it is an “occupational program” in the eyes of the Council.

**All active occupational programs offered by a school and enrolling adult students must be listed on the Postsecondary Educational Programs chart in the COE Candidate Application.** If you have an official enrollment agreement or contract that allows students to register for the XYZ Program at 600 clock hours, your Postsecondary Educational Programs chart must show the XYZ Program at 600 clock hours. An *active* program is one that enrolls students today or that has had student enrollment in the previous 12 months.

The list of occupational programs appearing on the Postsecondary Educational Programs chart is in ***no way related to federal (Title IV) student financial aid***. It does not matter if a program is Title IV-eligible or not; if it is an active adult occupational program—of any length—it is included on the Postsecondary Educational Programs chart.

What programs are NOT occupational programs? Adult literacy or GED prep; ESL (although *Vocational* ESL programs are considered occupational programs); industry contract training; “life-enrichment” continuing education; licensure or certification test preparation courses; individual courses (such as Microsoft Word, or Turbo-Tax) that may impart specific skill or knowledge, but not enough to prepare the student for employment.

Still uncertain if a program is occupational? Ask yourself: “If a student successfully completes this program, will he or she be eligible for employment or job advancement based on the skills and knowledge learned in the program?” If the answer is “yes” it is an occupational program.



## SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 11.1g

**Meeting Date:** February 7, 2019

**Subject:** Approve the Charles A. Jones Career and Education Center's Program  
Name Change from Pharmacy Technician/Assistant Program to  
Pharmacy Technician Program

- ☐ Information Item Only
- ☒ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: \_\_\_\_\_) s
- ☐ Conference/Action
- ☐ Action
- ☐ Public Hearing

**Division:** Academic Office

**Recommendation:** Approve program name change.

**Background/Rationale:** Pursuant to the Council of Occupational Education (COE) Policies and Rules for accreditation, the COE List of approved program names must exactly match our school catalogs. Any changes must be approved by our School Board. In 2017, we aligned our program names with the names attached to federal CIP codes for CTE programs. The federal CIP code refers to the name Pharmacy Technician/Assistant. Renee Acosta, RPh, from the University of Texas at Austin, College of Pharmacy was the Lead Surveyor for our last two Pharmacy Technician Program ASHP Re-accreditation surveys. Ms. Acosta indicated to us that the legal term for that pathway approved by the California Board of Pharmacy is Pharmacy Technician. Because the CAJ Pharmacy Technician program is dually accredited by COE and American Society of Health System Pharmacists (ASHP), to avoid confusion for California licensure, we are requesting to change the program name from Pharmacy Technician/Assistant to Pharmacy Technician. Ms. Acosta has also recommended this change.

**Financial Considerations:** None

**LCAP Goal(s):** College, Career and Life Ready Graduates, Operational Excellence

**Documents Attached:**

Signature page for approvals to change name of CAJ program

**Estimated Time of Presentation:** N/A

**Submitted by:** Dr. Iris Taylor, Chief Academic Officer

Dr. Susan Gilmore, Director, Adult Education

**Approved by:** Jorge A. Aguilar, Superintendent

**Charles A. Jones Career and Education Center – 323100**  
**Request for Program Changes Under 25%**

Approved Program Name	Pharmacy Technician/Assistant
-----------------------	-------------------------------

Requested Program Name	Pharmacy Technician
------------------------	---------------------

The changes herein are approved as noted:

\_\_\_\_\_  
Jessie Ryan, Board President, Area 7  
Sacramento City Unified School District

\_\_\_\_\_  
Date

\_\_\_\_\_  
Jorge A. Aguilar, Superintendent

\_\_\_\_\_  
Date



# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 11.1h

**Meeting Date:** February 7, 2019

**Subject:** Approve Staff Recommendations for Expulsion #5, 2018-19, Expulsion #6, 2018-19 and Expulsion #7, 2018-19

- ☐ Information Item Only
- ☒ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- ☐ Conference/Action
- ☐ Action
- ☐ Public Hearing

**Division:** Student Hearing and Placement Department

**Recommendation:** Approve staff recommendation for Expulsion #5, 2018-19; #6, 2018-19 and #7, 2018-19.

**Background/Rationale:** None

**Financial Considerations:** None

**LCAP Goal(s):** College, Career and Life Ready Graduates

**Documents Attached:**

None

**Estimated Time of Presentation:** N/A

**Submitted by:** Doug Huscher, Assistant Superintendent,  
Student Support Services  
Stephan Brown, Director II

**Approved by:** Jorge A. Aguilar, Superintendent



## SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 11.1i

**Meeting Date:** February 7, 2019

**Subject:** Approve Renewal Charter Petition Admission Preferences for Language Academy of Sacramento

- ☐ Information Item Only
- ☒ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading
- ☐ Conference/Action
- ☐ Action
- ☐ Public Hearing

**Division:** Academic Office

**Recommendation:** Approve Petition Admission Preferences for Language Academy of Sacramento.

**Background/Rationale:** The Governing Board will hold a Public Hearing in accordance with Education Code section 47605 (b) and 47607 (a)(2) to consider the level of support for the Renewal Charter Petition of Language Academy of Sacramento. (Charter petition expiration date: June 30, 2019).

The Governing Board will also approve petition admission preferences in accordance with AB1360. AB1360 is a relatively new law that took effect on January 1, 2018 and gives charter authorizers a new tool for ensuring that charter schools do not engage in discriminatory admissions practices and provides students more due process during disciplinary proceedings. One key element of AB1360 now requires approval of each type of admission preference by the chartering authority at a Public Hearing. Required and optional admission preferences in charter petitions are subject to the provisions of Education Code 47605. Admission preferences are commonplace and utilized by charter schools to provide greater admittance opportunities for students in petition approved listed preferences should the number of pupils who wish to attend the charter school exceed the school's capacity. Prior to AB1360, admission preferences were ratified by virtue of charter petition approval during Board Action. Proposed admission preferences of each charter school will now be incorporated and presented during their respective regularly scheduled Public Hearing as required by the California Education Code. The approval of the petition admission preferences is separate and mutually exclusive of the approval or denial of the petition on Board Action date.

**Financial Considerations:** Financial and compliance considerations will be made available for this agenda item after staff has thoroughly reviewed the Renewal Charter Petition.

**LCAP Goal(s):** Family and Community Empowerment

**Documents Attached:**

1. Petition Admission Preferences: Language Academy of Sacramento

**Estimated Time of Presentation:** N/A

**Submitted by:** Dr. Iris Taylor, Chief Academic Officer

Jack Kraemer, Director of Innovative Schools and Charter Oversight

**Approved by:** Jorge A. Aguilar, Superintendent

## **Petition Admission Preferences for Language Academy of Sacramento**

1. Siblings of current Language Academy students
2. Children of Language Academy staff
3. Students that reside within the 95820 zip code
4. Students that reside within the SCUSD attendance area
5. Students that reside outside the SCUSD attendance area

\* Petition page 131





## SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 11.1j

**Meeting Date:** February 7, 2019

**Subject:** Approve Renewal Charter Petition Admission Preferences for  
New Joseph Bonnheim Community Charter School

- ☐ Information Item Only
- ☒ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading
- ☐ Conference/Action
- ☐ Action
- ☐ Public Hearing

**Division:** Academic Office

**Recommendation:** Approve Petition Admission Preferences for New Joseph Bonnheim Community Charter School.

**Background/Rationale:** The Governing Board will hold a Public Hearing in accordance with Education Code section 47605 (b) and 47607 (a)(2) to consider the level of support for the Renewal Charter Petition of New Joseph Bonnheim Community Charter School. (Charter petition expiration date: June 30, 2019).

The Governing Board will also approve petition admission preferences in accordance with AB1360. AB1360 is a relatively new law that took effect on January 1, 2018 and gives charter authorizers a new tool for ensuring that charter schools do not engage in discriminatory admissions practices and provides students more due process during disciplinary proceedings. One key element of AB1360 now requires approval of each type of admission preference by the chartering authority at a Public Hearing. Required and optional admission preferences in charter petitions are subject to the provisions of Education Code 47605. Admission preferences are commonplace and utilized by charter schools to provide greater admittance opportunities for students in petition approved listed preferences should the number of pupils who wish to attend the charter school exceed the school's capacity. Prior to AB1360, admission preferences were ratified by virtue of charter petition approval during Board Action. Proposed admission preferences of each charter school will now be incorporated and presented during their respective regularly scheduled Public Hearing as required by the California Education Code. The approval of the petition admission preferences is separate and mutually exclusive of the approval or denial of the petition on Board Action date.

**Financial Considerations:** Financial and compliance considerations will be made available for this agenda item after staff has thoroughly reviewed the Renewal Charter Petition.

**LCAP Goal(s):** Family and Community Empowerment

**Documents Attached:**

1. Petition Admission Preferences: New Joseph Bonnheim Community Charter School

**Estimated Time of Presentation:** N/A

**Submitted by:** Dr. Iris Taylor, Chief Academic Officer

Jack Kraemer, Director of Innovative Schools and Charter Oversight

**Approved by:** Jorge A. Aguilar, Superintendent

**Petition Admission Preferences for**  
**New Joseph Bonnheim Community Charter School**

1. Children of faculty and founders
2. Siblings of existing pupils
3. Students who reside in the former attendance area of the old Joseph Bonnheim
4. Student who reside in the SCUSD attendance area and not in the former attendance area of the old Joseph Bonnheim

\* Petition page 105 and 106



## SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 11.1k

**Meeting Date:** February 7, 2019

**Subject:** Approve Resolution No. 3051: Request for Preschool Earnings Due to Emergency Conditions at Abraham Lincoln Elementary, Edward Kemble Elementary and Capitol Collegiate Academy (Freeport)

- ☐ Information Item Only
- ☒ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- ☐ Conference/Action
- ☐ Action
- ☐ Public Hearing

**Division:** Business Services

**Recommendation:** Approve Resolution No. 3051, Request for Preschool Earnings Due to Emergency Conditions at Abraham Lincoln Elementary, Edward Kemble Elementary and Capitol Collegiate Academy (Freeport).

**Background/Rationale:** In accordance with Education Code Section 8271, the Child Development preschool program (contractor) days of operation were reduced on January 7, 2019 due to loss of power at the following locations: Abraham Lincoln Elementary, Edward Kemble Elementary and Capitol Collegiate Academy (Freeport).

Education Code Section 8271 provides against loss of funds due to circumstances that are beyond control of the contractor. Circumstances beyond the control of operating contractors include, but are not necessarily limited to:

1. Earthquakes
2. Floods
3. Fires
4. Epidemics
5. Impassable roads
6. The imminence of a major health or safety hazard, as determined by the local health department or law enforcement agency

7. A strike affecting transportation services for children provided by non-agency entity
8. Incomplete facility renovations authorized by the California Department of Education, pursuant to California Education Code sections 8277.1 and 8277.2
9. State of California budget impasse

**Financial Considerations:** Failure to file a resolution to recover the reduced days of operation would cost the District approximately \$2,494.26 in lost Local Control Funding.

**LCAP Goal(s):** Family and Community Empowerment; Operational Excellence

**Documents Attached:**

1. Resolution No. 3051 - Request for Preschool Earnings Due to Emergency Conditions at Abraham Lincoln Elementary, Edward Kemble Elementary and Capitol Collegiate Academy (Freeport)

**Estimated Time:** N/A

**Submitted by:** Dr. John Quinto, Chief Business Officer

Dr. Iris Taylor, Chief Academic Officer

**Approved by:** Jorge A. Aguilar, Superintendent

**SACRAMENTO CITY UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION**

**RESOLUTION NO. 3051**

**Request for Preschool Earnings Due to Emergency Conditions**

**WHEREAS**, Education Code Section 8271 provides against loss of funds due to circumstances that are beyond the control of the contractor; and

**WHEREAS**, Education Code Section provides that circumstances beyond the control of operating contractors include, but are not limited to: earthquakes, floods, fires, epidemics, impassable roads, the imminence of a major health or safety hazard (determined by the local health department or law enforcement agency), a strike affecting transportation services for children provided by a non-agency entity, incomplete facility renovations authorized by the California Department of Education, or state of California budget impasse; and

**WHEREAS**, on February 7, 2019, the Governing Board of the Sacramento City Unified School District adopted Resolution No. 3051 designating a request for preschool earnings due to emergency conditions; and

**BE IT RESOLVED AND ORDERED** by the Governing Board of the Sacramento City Unified School District that in accordance with Education Code Section 8271, effective February 7, 2019, the request for preschool earnings due to emergency conditions at the following school sites: Abraham Lincoln Elementary; Edward Kemble Elementary; and Capitol Collegiate Academy (Freeport) be approved due to loss of power on January 7, 2019.

**PASSED AND ADOPTED** by the Sacramento City Unified School District Board of Education on this 7<sup>th</sup> day of February 2019, by the following vote:

AYES: \_\_\_\_\_  
NOES: \_\_\_\_\_  
ABSTAIN: \_\_\_\_\_  
ABSENT: \_\_\_\_\_

ATTESTED TO:

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Jorge A. Aguilar  
Secretary of the Board of Education

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Jessie Ryan  
President of the Board of Education



# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 11.1I

**Meeting Date:** February 7, 2019

**Subject:** Approve Minutes of the January 3, 2019 and January 17, 2019  
Board of Education Meetings

- ☐ Information Item Only
- ☒ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- ☐ Conference/Action
- ☐ Action
- ☐ Public Hearing

**Division:** Superintendent's Office

**Recommendation:** Approve Minutes of the January 17, 2019 Board of Education Meeting.

**Background/Rationale:** None

**Financial Considerations:** None

**LCAP Goal(s):** Family and Community Empowerment

**Documents Attached:**

1. Minutes of the January 3, 2019 Board of Education Regular Meeting
2. Strategic Time Breakdown of the January 3, 2019 Meeting Minutes
3. Minutes of the January 17, 2019 Board of Education Regular Meeting
4. Strategic Time Breakdown of the January 17, 2019 Meeting Minutes

**Estimated Time of Presentation:** N/A

**Submitted by:** Jorge A. Aguilar, Superintendent

**Approved by:** N/A



Putting  
Children  
First

# Sacramento City Unified School District

## BOARD OF EDUCATION

### BOARD RETREAT/SPECIAL MEETING

#### Board of Education Members

Jessie Ryan, President (Trustee Area 7)  
Darrel Woo, Vice President (Trustee Area 6)  
Michael Minnick, 2<sup>nd</sup> Vice President (Trustee Area 4)  
Lisa Murawski, (Trustee Area 1)  
Leticia Garcia, (Trustee Area 2)  
Christina Pritchett, (Trustee Area 3)  
Mai Vang, (Trustee Area 5)  
Rachel Halbo, Student Member

Thursday, January 3, 2019  
5:00 p.m.

Serna Center  
Washington Conference Room  
5735 47<sup>th</sup> Avenue  
Sacramento, CA 95824

## *Minutes*

### 2018-19/13

#### **1.0 OPEN SESSION / CALL TO ORDER / ROLL CALL**

Meeting was called to order at 5:16 p.m.

Present:

President Ryan  
Vice President Woo  
2<sup>nd</sup> Vice President Minnick  
Member Murawski  
Member Garcia  
Member Pritchett  
Member Vang

#### **2.0 PUBLIC COMMENT**

No public comment.

#### **3.0 CLOSED SESSION**

*While the Brown Act creates broad public access rights to the meetings of the Board of Education, it also recognizes the legitimate need to conduct some of its meetings outside of the public eye. Closed session meetings are specifically defined and limited in scope. They primarily involve personnel issues, pending litigation, labor negotiations, and real property matters.*

3.1 Government Code 54957.6 (a) and (b) Negotiations/Collective Bargaining SCTA, SEIU, TCS, Teamsters, UPE, Non-Represented/Confidential Management

#### **4.0 RECONVENE INTO OPEN SESSION**

#### **5.0 GOVERNANCE RETREAT**

##### *5.1 Update on Adopted Budget*

Superintendent Aguilar—We going to consider some bright spots in hopes that members of our community attend the meeting tonight before we jump into the budget challenges before us.

I thought it was important to highlight that on Dec 13 that 542 students applied to CSUS. Two days later was the application deadline. As you can see that the application rates for SCUSD students to CSUS has increase to from 542 to 762 students. I thought that was a bright spot because it shows that students are keeping their options open. We are trying to shift the culture so students receive the widest array of options and we are not shutting the door on them. We are still monitoring how those numbers look compared to last year numbers. Initially, UC, Davis and UC, Merced numbers appear to be about the same as last year at this point.

(January 3, 2019 – Board Retreat/Special Meeting)



President Ryan—One thing the system is trying to address is this idea of under-matching students to institutions of higher education, and one way we are doing that is through our college information packets that went out to students and families. We are really trying to be intentional in showing students what their options are so they don't just default to what is easy and familiar.

Member Garcia—how many students are eligible compared to how many are actually applying?

Superintendent Aguilar—Keep in mind that the student counts shared are unduplicated. Many of these students have applied to multiple institutions. This conversation is in relation to the data exchange agreement between the District and neighboring institutions of higher education. To answer your first question, just over 50% of our students completed the A-G requirements. In most districts with a different academic calendar, I would be able to tell you how many students are A-G eligible, but because students are needing to come back and complete finals right after break, and grades are not final, I cannot answer that question for you at this time.

When I came to SCUSD I quickly noticed there was very little inter-departmental collaboration happening. I want to have Elliot Lopez explain the effort that he led to insure he did everything we could to capture the highest LCFF count possible in terms of free and reduced meal counts, working with other agencies to identify our foster youth/homeless, and other. I want to ask him to share more for 2-3 minutes and then I will share efforts around what we are doing to target our students who are struggling with attendance, academics and behavior, which is an inter-departmental effort as well. Finally, I want to share some of the work we are doing around the Special Education department with a specific focus on the referral process and managing and creating a more robust referral process where we are not missing IEP deadlines and know when those deadlines are coming up in advanced.

Elliot Lopez—as many of you know, LCFF relies upon base, supplemental, and concentration counts which relies on ADA and counts of certain student populations in order to receive appropriate funding. This year what we did is create a standard working process that outlines the work that we did across multiple departments in the district that is all geared toward identifying students based on the areas those departments oversee. A number of modalities were used to engage with families which included phone banking, text messages, site visits at schools, relying on community partners, and other. For the first time this year we have about 150 person hours to call families after hours and on the weekends to help them complete the forms over the phone. We had tables set up at schools where we talked with families as they dropped off their students. We did not reach a 100% target, but it was a tremendous improvement over previous years. We were able to identify 2285 additional student who qualify over last year. The phone bank alone was able to help identify over \$240,000 of additional funding for the district. Of our total student population across the district, we were able to identify all but 2397 students in total. Our goal for next year is to make that number zero. That number was greater than 5000 last year. We did find that it is harder to identify students at our comprehensive high schools, and we think that is the case because there is a smaller percentage of students who drop their students off at those schools.

Member Vang—Did you cross match siblings because there are siblings across the district at various sites.

Elliot Lopez—yes.

Member Garcia—the students identified were low SES students. Were we also able to identify EL students to help create additional revenue?

Elliot Lopez—We actually tried to get an application from every single student so we went through the process of elimination. We started with rent certification which is information from the state that allowed us to see which families receive assistance. We also looked at EL, foster and homeless counts by looking at last year's numbers and how we can identify them this year if they did not already qualify under a previous category we research because of how funding is based on unduplicated counts.

Superintendent Aguilar—I wanted to give you another example of our cross-departmental work in relation to

our data application and identification system. This work has resulted in a database launch that I think is a model. We have received a lot of requests in how we laid this out. The Database now allows us to track the attendance, behavior and academic achievement of our students. These are the three main ingredients of seeing which students are at risk of dropping out. We can now track this on a daily basis and as you can see, red is not a good marker and green being a good marker. This allows staff to follow up with students, and then they have to enter the intervention they have provided as well. This is important not only because we are catching out students the moment they start becoming more at risk, but staff are now also more aware of what each department is doing to help a given student so effort and services are not duplicated. This has resulted in first responder protocols and those protocols identify who is responsible for that student in a given area. Unfortunately, we do not have enough staff to deploy for the number of students in the red zone in any of the given three areas.

Superintendent Aguilar—here is another business process. Business processes are part of our Theory of Action because they are not easy to do if done properly. For example, the next Superintendent that comes in far down the road is not going to say that it is okay to duplicate services so therefore we can get rid of this business process. And this process goes right to the CGSC's SpEd audit in relation to our IEP referral and management process.

Elliot Lopez—what you are looking at now is a snippet of a business process that has been collaboratively developed with the SpEd department who were more than willing to create new and more effective workflows in relation to the SpEd Audit. First, we had to redefine the goals and roles of the SpEd dept. We have identified the requirements under education codes for the service we must provide our families, identify which data we needed to start collecting in order to monitor the status of staff progress toward meeting those requirements, and make sure the department becomes aware of any delays before it becomes too late and potentially a legal liability, and lastly to ensure we are reaching a top-tier of service provided to our students and families.

Superintendent Aguilar—this effort is requiring a shift in our philosophy. For example, we notify someone that a 10-day deadline is coming up rather than letting them know that an IEP deadline is coming up. The expectation then becomes that we miss fewer deadlines. To Elliot's point, this has required buy-in from SpEd department to completely readjust the way they do business, and they have been eager to do so. I am sure our SpEd team would be thrilled to come before you soon to explain how this is done differently, and we can produce data to show we are not missing many IEPs for example.

Member Pritchett—I am glad we are thinking and acting globally within the system. However, I'm still wondering what we are doing to address the issues of a teacher possibly not following the IEP?

Elliot Lopez—the entire process I just described has been mapped out to include the entire 365-day process. Currently, we are focused on addressing the higher-level needs of the system before we are able to begin moving more granular. However, the working team checks in on a weekly basis in order to realize ongoing progress on efforts in this area and to continue refining the system based on needs. Those meetings area also to work on developing the mechanisms to ensure coherence and accountability to the remainder of the process.

Superintendent Aguilar—okay, now that the Board is aware of some ways we are working to address deficiencies and maintain a focus on improved student outcomes during the tight fiscal outlook for the District, I would like to transition a little in order to provide you information in relation to what a State/County takeover looks like. With that I would like to turn it over to John Quinto and Terri Ryland.

Terri Ryland—I know this topic may be a little funky and awkward, but I also know that you are all being asked what a Takeover means and what it would look like. We felt that it was important to provide you all with a better understanding today. The first piece of information was what I received from Mike Fine during a CBO symposium in November. This timeline is directly from FCMAT and then I've added a couple slides in the deck to help augment the information provided today.

Terri Ryland—Under AB 1200, which came into existence after the Richmond School District bankruptcy, which was so horrific that the District actually changed its name. There was no interim reports or County oversight before AB 1200. For today I am going to more narrowly focus on just the state loan process under AB 1200 rather than focus on it in its entirety because it is so huge.

Terri Ryland—the trigger for emergency apportionment is cash insolvency. You become cash insolvent when payroll costs exceed the cash available in the County treasury. At that point, there are no other borrowing options available to the District. This becomes game-over. Obviously, if a district is heading in that direction, it requires a little bit of planning. There are two types of State loans, and we are not going to talk about Tier One today. Tier One is a short term low dollar amount loan from the State where all other elements of the State takeover do not kick in. A Tier Two loan, when you have to borrow more than twice your reserves, which would be \$22 Million at this point, and it would be Tier Two and all the following conditions apply. The past practice, from 1992 when AB 1200 came into effect, until this past September, the practice for a State loan was very State-centric. That is why they are still referred to as State Takeover. As a condition of the Tier Two loan, the State Superintendent of Public Instruction (SPI) would appoint an administrator in consultation with the County Superintendent. The administrator would take direction from the SPI.

Member Murawski—On the Tier Two vs Tier One loan, because of the budget short 2019-20 is not \$22 Million, why would it not be an option.

Terri Ryland—basically, the State loan has to be enough to cover any budget shortfalls in the years to come, not just the immediate year. It needs to be enough to cover the shortfalls identified by the FCMAT report, the \$300,000-\$400,000 cost of the appointed Administrator, cover an extensive audit which would be 2x-4x more than current audit costs, and you need to borrow enough to make your debt service payments.

Member Ryan—and this is not in lieu of cuts, but this is in addition to catastrophic cuts.

Terri Ryland—correct. The State Administrator only has one goal, and it has nothing to do with student outcomes or bright spots: Get the State's money back!

Superintendent Aguilar—And it takes a while before a District can totally pay off the State loan. Oakland for example will be paying about \$6M per year until 2026 for a loan they received in 2004. That is a lot of money that should be going to their students.

Terri Ryland—Previously, under the old but recent State Control system, the Administrator received direction from the SPI and the Governing Board's authority is also shifted to the SPI. However, this past September, the budget trailer bill (AB 1840) came into effect that does not change any of the financial triggers, but now shifts the appointment of the State Administrator from the SPI to the County Supt and the Board authority to the County Supt as well. Concurrence is needed from the SPI and SBE on the appointment of the new Administrator. A district can stave off a State Loan until about 6 months before they start having issues making payroll. At that time, the Governor would have to sign the loan and the 20-year timeline begins.

Terri Ryland—Natomas is a great example to look at. They had the legislation written for a State loan, were in the middle of factfinding, about to request the Governor's signature, and they were able to pull through without needing a State loan in the nick of time. It was during the fact finding process were they came up with the 7.5% salary cuts that was enough to save them.

Terri Ryland—What are some of the conditions of a Tier Two loan under the supervision of the County Supt? The County Supt, under the supervision of the SPI, assumes control over the district. They have all the rights, duties and legal authority normally held by the governing Board. The County Supt shall appoint an Administrator. A group of possible administrators will have been vetted by FCMAT first. Again, the Administrator serves under the direct supervision of the County Supt.

Member Minnick—Typically, who would one of these administrators be that might be appointed to run the district? Where do they come from and what is their background?

Terri Ryland—Typically they would be retired Supts and probably retired Supts. The one in Vallejo is a retired CBO.

Terri Ryland—the County Supt will establish the salary and benefits of the Administrator. FCMAT is assigned to review the district's financials submitted annually by the County Supt in an ongoing fashion. The first financial submission is due 3 months after the County Supt assumes takeover.

Member Vang—what is are the unions' bargaining powers during a State takeover?

Terri Ryland—The administrator cannot come in and dissolve a contract. A contract is a contract. If the two parties have agreed to something, that is what is agreed to. Any bargaining would have to go through the same process the Board is going through right now around negotiations. They are going to sunshine and then negotiate. However, remember, the administrator does not need to run the proposal past the Board. They are going to strongarm any negotiations through solo and they will most likely go to impasse and factfinding in a hurry so they can impose an agreement.

Member Vang—That starts to answer my question. Does the State have more leverage? What I am hearing is "Well, let the State take over because we would rather negotiate with the State then who is in power now." What I want to know is what they can expect if the State does come in?

Terri Ryland—Well, again, what is the administrators number one priority? To get the State back their money as fast as possible with much more less regard for the community that the local school board or Superintendent would have.

Dulcinea Grantham—State Administrators don't have the relationships. They come in and get out.

Member Ryan—They will be making cuts not based on student achievement, equity, or relationships with bargaining partners. They are only here to find savings and payback for the State.

Terri Ryland—The Administrator would have to create and file regular progress reports. FCMAT would conduct an annual review of the progress being made. The returning of local authority would happen over time based on FCMAT's annual reviews and progress being made on repaying the State loan. A lot of times control is not handed back all at once but control may be slowly given back in various areas. They will come in and look at HR, business functions, and the whole governance function. In some districts the last thing they get back is the Board Governance function because they may have been where the overspending began in the first place. That just depends on the district.

Terri Ryland—The County Supt shall notify the SPI and the President of the SBE whenever the district is able to start gaining some local control back again.

Terri Ryland—AB 1840 also provided State appropriations for a percentage of the projected budget deficit under certain conditions for Oakland and Englewood. Oakland actually has made enough cuts on their own that they do not need the money. Englewood was not willing to strive to meet all the extra conditions that would have been placed on them to take the money so either district took the money.

Member Minnick—Let's say we fall into that situation, what are the possibilities of a state loan not passing?

Terri Ryland—these were very unique grants offered and SCUSD would have to go ask for a loan. Very different.

Member Woo—I noticed that some districts were able to repay their loans much faster and before the time allotted to them. How did they manage to do that?

Terri Ryland—Under the previous structure districts could pay everything off early but that is no longer the

case. The debt repayment going forward under the newer structure is very structured where payments have to be made on a specific date on a regular basis for no less than 20 years. Vallejo works around this by setting aside and accruing the payment amounts early and leaving that money untouched for future payments.

Terri Ryland—historically, FCMAT would work through the COE when invited. Under the budget act they will now offer more proactive services and will be automatically engaged under certain conditions such as a disapproved budget.

Superintendent Aguilar—Why don't we pause here. I know you are all interested in key dates and milestones that need to be reached going forward. I would like to give you all 5-7 minutes to review the next couple of slides independently that outline the timeline moving forward. Afterwards we can pull together and see if you may have any questions if you wish, but I look to you and President Ryan if you would like to receive the information in a different way.

President Ryan—I want to be mindful of the heavy amount of information we all have received and are processing, and I know we have received some of this information through various readings we have all done independently. I am open to the Board's suggestion on whether or not it makes sense for the BOE to look over the timeline slides for the next few minutes, or continue to have Terri to walk us through it.

Member Woo—may I suggest that we quickly hit on dates where the Board will have to make decisions? The blanks can be further filled in as those decision points come forward.

Superintendent—Terri and Dulcinea, what are the most important dates on the timeline that the Board should be aware of.

Terri Ryland—the negotiation and layoff timelines most importantly on slide 34.

Dulcinea Grantham—there are very strict deadlines regarding layoff notices. The first deadline that is coming up in March 15<sup>th</sup> for having any preliminary layoff notices. That means the Board would have to identify and act upon the services to be reduced prior to March 15. Generally, the reduction of workforce resolution should be presented to the Board in late February. Because there are a lot of steps that much take place with staffing, it is one of the most difficult. So, March 15 is for preliminary notices, but there is a window for staff to request a hearing. Generally, those are scheduled during a 3-week window in April. Final notices have to go out by May 15<sup>th</sup> so the Board will have to act no later than May 14<sup>th</sup>. For certificated employees, if those timelines are missed, you cannot lay off until the following spring again so it is important to meet all the key deadlines around potential layoffs if needed. For classified, you can layoff at any point during the school year, but you must give at least a 60-day notice prior to the layoff. So you could provide notice in the fall for any classified positions. However, in SCUSD, those notices usually go out near the end of March or sometime in April.

Dulcinea Grantham—The other thing the District has been in communication with its various labor partners about is negotiations and items it wants to negotiate. The District sunshined in November, early in hopes of getting the ball rolling. The sooner the District can figure out other possible solutions to the fiscal issues then the sooner it can be figured out if layoffs are as important of a cost saving measure. Several of the labor partners have responded early and negotiations will likely begin later in January. With a couple of the labor partners, the negotiations are around "reopener contracts" which means the contract is closed for negotiations except for a couple "reopeners that the union and District can identify and bargain over. Those are usually salary, benefits and one or two articles that the party chooses. With SCTA and UPE you have full contract negotiations meaning the entire contract is open.

Member Garcia—on the certificated layoff hearings, what are some of the reasons why a proposed layoff may be rejected?

Member Pritchett—can you remind us what date SCTA agreed to come to the table in January?

Dulcinea Grantham—There are a couple different things that are currently being negotiated with SCTA such as items related to the last tentative agreement and school calendar. In terms of the upcoming successor contract, the word from SCTA is that they would like to begin negotiating in February.

Dulcinea Grantham—Basically the hearing is an audit that makes sure the District followed the process for the layoffs correctly. Also, for example of something that might get challenged is when someone was believed to not have a certain type of additional degree, but in actuality they do so they may land in a different spot on a layoff list.

Terri Ryland—also note that the Governor’s budget comes out in January and that informs a lot of assumptions that will go into the second interim report and helps inform the initial planning for the next budget cycle until the May Revise is published. Then in February the Board needs to identify any particular kinds of service in relation to preliminary layoff notices. March is when Second Interim will be presented and those numbers will be as of January 31. March you have layoff notices going on and initial budget development for the next academic school year. April will be layoff notice hearings and perhaps factfinding procedures if that is the case. The budget revise comes out in May. Another budgeting report comes out which might be called a 3<sup>rd</sup> Interim report by May 30 because of the fiscal situation you are in.

Superintendent Aguilar—Board, the rest of the slides before us are for closed session so it would be ideal if we can make that transition now. So, President Ryan, I think it would be appropriate to pause here for a quick break and then go into Closed Session.

President Ryan—Okay, thank you to those that came to the meeting tonight. And with that we will take a 5-minute break and then reconvene into closed session.

## **6.0 ADJOURNMENT**

Adjourned at 10:36.

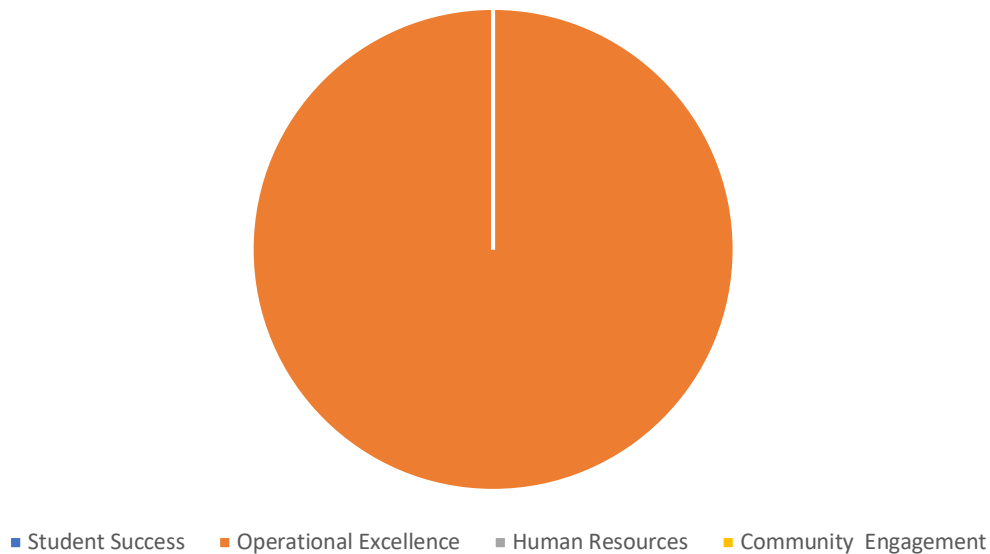
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Jorge A. Aguilar, Superintendent/Board Secretary

*NOTE: The Sacramento City Unified School District encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Board of Education Office at (916) 643-9314 at least 24 hours before the scheduled Board of Education meeting so that we may make every reasonable effort to accommodate you. [Government Code § 54953.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. §12132)] Any public records distributed to the Board of Education less than 24 hours in advance of the meeting and relating to an open session item are available for public inspection at 5735 47<sup>th</sup> Avenue at the Front Desk Counter and on the District’s website at [www.scusd.edu](http://www.scusd.edu)*



### January 3, 2019 Special Board Meeting Minutes Breakdown



**The SCUSD Board of Education has set a goal to focus on Student Success for no less than 33% of each meeting.** This is a recap of each category of time spent at the January 3, 2019 meeting.

#### Definitions:

*Student Success* encompasses any Board agenda item the involves the academic, social, emotional, and related outcomes of students.

*Operational Excellence* incorporates Board items that cover operations, budget, customer service, program efficiencies, and similar topics.

*Human Resources* entails any topic related to employee relations, collective bargaining agreements, and other similar Board items.

*Community Engagement* includes any Board item that include community group communications items, public comment, sharing from Board Members and the Superintendent, stellar student presentations, and other similar topics.





# Putting Sacramento City Unified School District Children First **BOARD OF EDUCATION MEETING AND WORKSHOP**

## **Board of Education Members**

Jessie Ryan, President, (Trustee Area 7)  
Darrel Woo, Vice President, (Trustee Area 6)  
Michael Minnick, 2<sup>nd</sup> Vice President, (Trustee Area 4)  
Lisa Murawski, (Trustee Area 1)  
Leticia Garcia, (Trustee Area 2)  
Christina Pritchett, (Trustee Area 3)  
Mai Vang, (Trustee Area 5)  
Rachel Halbo, Student Member

**Thursday, January 17, 2019**

**4:30 p.m. Closed Session**

**6:00 p.m. Open Session**

## **Serna Center**

Community Conference Rooms  
5735 47<sup>th</sup> Avenue  
Sacramento, CA 95824

# ***Minutes*** **2017/18-14**

*Allotted Time*

## **1.0 OPEN SESSION / CALL TO ORDER / ROLL CALL**

Meeting was called to order at 4:36 p.m.

Present

President Ryan

Vice President Woo

2<sup>nd</sup> Vice President Minnick

Member Garcia

Member Murawski

Member Pritchett

Member Vang

## **2.0 ANNOUNCEMENT AND PUBLIC COMMENT REGARDING ITEMS TO BE DISCUSSED IN CLOSED SESSION**

Public Comment:

John Perryman

Adjourned into Closed Session 4:43 p.m.

## **3.0 CLOSED SESSION**

*While the Brown Act creates broad public access rights to the meetings of the Board of Education, it also recognizes the legitimate need to conduct some of its meetings outside of the public eye. Closed session meetings are specifically defined and limited in scope. They primarily involve personnel issues, pending litigation, labor negotiations, and real property matters.*

3.1 Government Code 54957.6 (a) and (b) Negotiations/Collective Bargaining SCTA, SEIU, TCS, Teamsters, UPE, Non-Represented/Confidential Management (District Representative Cancy McArn)

3.2 Government Code 54956.9 Conference with Legal Counsel – Anticipated Litigation:

a) Existing litigation pursuant to subdivision (a) of Government Code section 54956.9  
(SCUSD v. SCTA, Case No. 34-2018-00244737-CU-CL-GDS)

b) Significant exposure to litigation pursuant to subdivision (d)(2) of Government Code section 54956.9  
(One Potential Case)

c) Initiation of litigation pursuant to subdivision (d)(4) of Government Code section 54956.9  
(One Potential Case)

- 3.3 *Government Code 54957 – Public Employee Discipline/Dismissal/Release/Reassignment*  
3.4 *Government Code 54957 - Public Employee Performance Evaluation:*  
*Title: Superintendent*

#### **4.0 CALL BACK TO ORDER/PLEDGE OF ALLEGIANCE**

- 4.1 *Broadcast Statement (Student Member Halbo)*  
4.2 *The Pledge of Allegiance was led by Nicholas Elementary School parents and students. Presentation of Certificate by 2<sup>nd</sup> Vice President Minnick*

#### **5.0 ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION**

None

#### **6.0 AGENDA ADOPTION**

Member Pritchett motion to adopt agenda

Member Vang 2<sup>nd</sup>

Student preferential vote Aye

Board Unanimous

#### **7.0 PUBLIC COMMENT**

*Members of the public may address the Board on non-agenda items that are within the subject matter jurisdiction of the Board. Please fill out a yellow card available at the entrance. Speakers may be called in the order that requests are received, or grouped by subject area. We ask that comments are limited to two (2) minutes with no more than 15 minutes per single topic so that as many people as possible may be heard. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to district staff or calendar the issue for future discussion.*

1. LaShanya Breazell
2. Brett Ballen
3. Kathie Hinkley
4. Alexandra Norton
5. Nikki Milevsky
6. Hong Lun Yu
7. Mary Yang with Crystal Lee
8. Phyllis Stroupe
9. Roz Myers
10. Frank DeYoung
11. Kenya Martinez
12. Angel Garcia
13. Angie Sutherland

#### **8.0 BOARD WORKSHOP/STRATEGIC PLAN AND OTHER INITIATIVES**

- 8.1 *Expanded Learning Summer Program 1<sup>st</sup> Trimester/1<sup>st</sup> Quarter Results*  
*(Dr. Iris Taylor and Dr. Ed Eldridge)*

Dr. Iris Taylor, Chief Academic Officer; Dr. Ed Eldridge, Director, Strategy and Innovation and Matt Turkie, Assistant Superintendent, Curriculum and Instruction presented this item for information.

Public Comment:

None

Board Comment:

Vice President Woo when making introduction of grade levels and referring to comparability between those entered into the Expanded Learning Summer Program (ELSP) and those who did not, the children primarily targeted were those who had been behind. Dr. Taylor responds, correct. Vice President Woo continues, when referring to comparability do you mean after the summer learning program they have caught up, no longer behind. Dr. Taylor responds, comparing the students who were identified to participate in the ELSP because of poor marks and those who actually participated. Their performance was compared in the two groups.

2<sup>nd</sup> Vice President Minnick without assessments it's difficult to get a true sense of how accurate the information is, so based solely on grades knowing those are somewhat subjective, how accurate can we feel this information is in terms of the impact the ELSP had? Dr. Taylor responds it's difficult to say that its accurate, it is a limitation of the study due to variations.

President Ryan part of the beauty of this program was that it was an opt out model. We were identifying students who had a need of an intervention and automatically enrolling them with the option to choose to not enroll. Grateful for that. Part of the way the ELSP was structured was a pre and post program assessment. We were able to receive data on the post assessment which showed gains across groups. But now stacking that up against grades it's difficult to measure the real impact of the students' progress. Dr. Taylor responds, correct, it's like comparing apples to oranges. President Ryan asks if behavior is being measured alongside the gains in grade level readiness. Dr. Taylor responds, currently they are not. President Ryan argues it's an extremely important component, a student's ability to learn is often contingent upon their feeling of worth and belonging in the classroom. Member Murawski when disaggregated by ethnicity and race and by subgroups it seems to look fairly mixed. Wondering what conclusions are safe to draw from the data provided so far. Dr. Ed Eldridge responds the data is incomplete without more measures. It's not typical that you would have an evaluation of the student program using a singular data point. You could look at this as a point in time measure.

## 8.2 *Student Assessment Update (Dr. Iris Taylor and Matt Turkie)*

Dr. Iris Taylor, Chief Academic Officer and Matt Turkie, Assistant Superintendent, Curriculum and Instruction presented this item for information.

Public Comment:

Angie Sutherland

Board Comment:

Member Garcia English learns, you have the LPAC and you have Teacher Input Parent Consult and then SBAC and we don't have an assessment for the grades that are not tested with the SBAC. Are we not redesignating the students if we don't backfill for the SBAC? Dr. Taylor responds, it become difficult because what you need is a common measure. There is not a common assessment across the board that allows to redesignate. We would like to see that our English learners have multiple chances throughout the school year.

2<sup>nd</sup> Vice President Minnick asks how we compare to other districts across the state. Dr. Taylor responds it not at a state level, it's more local level on the assessment administered.

Member Pritchett asks what the name of the assessment is taken by students at the end of the year. Dr. Taylor responds it's the SBAC or Smarter Balance Assessment Consortium.

President Ryan prior to SBAC becoming the standard testing for the state, STAR testing did capture second grade students. that is a critical point to make. One of the huge concerns heard is that as we know that third grade readiness, is a critical indicator for a variety of lifetime indicators of success including whether or not a student is going to be on track eventually to graduate. When we moved from a system that allowed us to establish interventions in second grade based on STAR assessment to a system where we're first assessing in third grade, there's a problem.

Member Murawski early learning is demonstrated by a lot of science and academic research on the subject is critical and the farther you go along in your academic career the harder it is to make that up. The fact that we don't

seem to have any standardized assessment way to tell how a student is doing until they're going into fourth grade, that seems to be a big problem.

### 8.3 *Bond Oversight Committee Annual Report 2017 (Cathy Allen)*

Cathy Allen, Chief Operations Officer along with Michael Watanabe, Chair of Chief Bond Committee and members Alex Visaya and Brian Hill presented this item for information.

Public Comment:  
Angie Sutherland

Board Comment:  
None

## 9.0 **CONSENT AGENDA**

*Generally routine items are approved by one motion without discussion. The Superintendent or a Board member may request an item be pulled from the consent agenda and voted upon separately.*

### 9.1 Items Subject or Not Subject to Closed Session:

- 9.1a *Approve Grants, Entitlements and Other Income Agreements, Ratification of Other Agreements, Approval of Bid Awards, Approval of Declared Surplus Materials and Equipment, Change Notices and Notices of Completion (Dr. John Quinto)*
- 9.1b *Approve Personnel Transactions 1/17/19 (Cancy McArn)*
- 9.1c *Approve Business and Financial Report: Warrants, Checks and Electronic Transfers Issued for the Period of November 2018 and December 2018 (Dr. John Quinto)*
- 9.1d *Approve Donations to the District for the Period of November 1-December 31, 2018 (Dr. John Quinto)*
- 9.1e *Approve Waiver Request and Affidavit – Request for Allowance of Attendance Due to Emergency Conditions at Sacramento City Unified School District on November 16, 2018 (Dr. John Quinto)*
- 9.1f *Approve Waiver Request and Affidavit- Request for Allowance of Attendance Due to Emergency Conditions at Bowling Green Chacon, Bowling Green McCoy, George Washington Carver, New Joseph Bonnheim, Sacramento New Technology and The Met Sacramento on November 16, 2018 (Dr. John Quinto)*
- 9.1g *Approve C.K. McClatchy High School Field Trip to Las Vegas, Nevada February 1-4, 2019 (Dr. Iris Taylor and Chad Sweitzer)*
- 9.1h *Approve Rosemont High School Field Trip to Las Vegas, Nevada February 1-5, 2019 (Dr. Iris Taylor and Mary Hardin Young)*
- 9.1i *Approve Sacramento New Technology High School Field Trip to Las Vegas, Nevada February 1-4, 2019 (Dr. Iris Taylor and Chad Sweitzer)*
- 9.1j *Approve West Campus High School Field Trip to Las Vegas, Nevada February 1-4, 2019 (Dr. Iris Taylor and Chad Sweitzer)*
- 9.1k *Approve Program Changes for Court Reporting/Court Reporter Program for Accreditation Compliance (Dr. Iris Taylor and Dr. Sue Gilmore)*
- 9.1l *Approve West Campus High School's Parent and Family Engagement Policy (Vincent Harris and Kelley Odipo)*
- 9.1m *Approve Resolution No. 3047 Resolution Regarding Board Stipends (Jessie Ryan)*

*9.1n Approve Minutes of the December 6, 2018 and December 13, 2018 Board of Education Meetings  
(Jorge A. Aguilar)*

Member Pritchett motion to approve  
Vice President Woo 2<sup>nd</sup>  
Student preferential vote Aye  
Board unanimous

**10.0 COMMUNICATIONS**

*10.1 Employee Organization Reports:*

- SCTA – David Fisher
- SEIU – N/A
- TCS– N/A
- Teamsters – N/A
- UPE – N/A

*10.2 District Parent Advisory Committees:*

- Community Advisory Committee – Kenya Martinez
- District English Learner Advisory Committee– N/A
- Local Control Accountability Plan/Parent Advisory Committee – Frank DeYoung

*10.3 Superintendent's Report (Jorge A. Aguilar)*

Took a moment to honor William Hendricks, Technology Support Specialist, who passed away during Winter Break on December 27<sup>th</sup>. Many remember William, he was the first person that answered phone calls when there were technology issues. He was a very kind individual, that made him very popular and respected in our District for nearly twenty years. He recently selected as one of our Classified Champions for the 2018-19 School Year. far more than just one of our standout employees, he was a very decent human being, a loving husband to his wife Cathy and an incredible father to his young children Anya and Corbett. The past few weeks without William have been very difficult for us. He was loved by all and his passing has deeply impacted us. We will keep his family in our thoughts. There will be a celebration of his life on February 9<sup>th</sup> from 1:00-4:00 p.m. at Mission Oaks Community Center in Carmichael. A college fund has been set up for William's two children. Please see our Chief Communications Officer if you would like information. Moment of silence to remember our friend and colleague William Hendricks and we will also close in his honor. (Moment of silence.)

Also wants to thank in advance our principals, staff, teachers who plan to participate in upcoming activities remembering and honoring Dr. Martin Luther King and his legacy. Let's continue to work toward his vision of a better world. Reminder that Open Enrollment period has started, please visit website. Also on website there's information about kindergarten registration. Also reminder make sure your child is current with their immunization requirements. Visit our website, we do offer immunizations. Finally, on our budget update, we are pleased to report we have started negotiations with four of our partners SEIU 1021, Unite Professional Educators, Teamsters Local 150 and Teamsters Classified Supervisors. Thanks all of our labor partners.

*10.4 President's Report (Jessie Ryan)*

Wants to begin by encouraging our school site educators, parents and students to participate both in the Women's March coming up on Saturday and in the MLK Day of Service on Monday. They're wonderful opportunities for us to instill in our children a sense of civic participation and honor the lives and legacy of both remarkable women leaders and Martin Luther King who has been such a bedrock of the civil rights movement. As we continue to do

the difficult work of trying to figure out a path toward fiscal solvency, we are utmost committed to not only finding a way to reach solvency today but making good decisions that will ensure that in years and decades to come we are meeting the needs of our students. for the first time in many years, majority of the Board is consisted of people who have children in the schools currently. That's pretty remarkable. Three of us with young children, one with a high school student, one with a recent graduate and another that had a daughter who went through Sacramento City Unified School District. So yes we have an urgent imperative to find a path forward to avoid receivership. But ultimately the decisions we make today will not just be on behalf of 40,000 plus students across Sacramento City Unified they will be critical to the success of our own children. We are not looking for an easy route but we are looking for the right route. One that will allow us both to be financially stable and realize an equity vision that puts students at the center of everything we do. That remains our continued commitment to you.

#### *10.5 Student Member Report (Rachel Halbo)*

After a good break, students are happy to be back at school. Finals are just around the corner. It's definitely a busy time of year as lots of Juniors are focusing on SAT prep as well. Most Seniors colleges apps are finished or very close to finished. Student Advisory Council is working with focus groups of students from high schools across the district as well as starting to work with MLA and WLA. We have targeted four areas of interest for these focus groups based on the results of surveys they are Racial Discrimination, Gender Discrimination, Dress Code and Sleep Deprivation. Also starting to make an orientation packet for new student Board members or SAC members because tonight I have counted almost thirty-three acronyms that were not on my original list of basic acronyms.

#### *10.6 Information Sharing By Board Members*

None

#### *10.7 Board Committee Reports*

- *Board Fiscal Transparency and Accountability Committee* – Will meet every 2<sup>nd</sup> Thursday 6:00 p.m. Serna Center unless otherwise noted. Thinking about having meetings out in the community at school sites.
- *Board Facilities Committee* – Next meeting 1/30 at noon at Facilities Department
- *Board Governance Committee* – First meeting with Members Garcia and Murawski and Halbo. Talked a bit about outcome and focus including importance of student voice. Meetings are 2<sup>nd</sup> Wednesday of each month 6:00-7:00 p.m. at Serna Center
- *Board Policy Committee* – N/A
- *Board Evaluation Committee*- N/A

### **11.0 BUSINESS AND FINANCIAL INFORMATION/REPORTS**

***Receive Information***

#### *11.1 Business and Financial Information:*

- *Enrollment and Attendance Report for Month 3 Ending November 16, 2018*
- *Purchase Order Board Report for the Period of October 15, 2018 through November 14, 2018*

#### *11.2 Monthly Suspension Report – December 2018*

#### *11.3 Head Start/Early Head Start Reports/Early Head Start Expansion Reports*

Public Comment:

Cecile Nunley

Grace Trujillo

## **12.0 FUTURE BOARD MEETING DATES / LOCATIONS**

- ✓ February 7, 2019 - 4:30 p.m. Closed Session, 6:00 p.m. Open Session, Serna Center, 5735 47<sup>th</sup> Avenue, Community Room, Annual Organizational Meeting
- ✓ February 21, 2019 - 4:30 p.m. Closed Session, 6:00 p.m. Open Session, Serna Center, 5735 47<sup>th</sup> Avenue, Community Room, Regular Workshop Meeting

## **13.0 ADJOURNMENT**

Adjourn in the memory of William Hendricks.

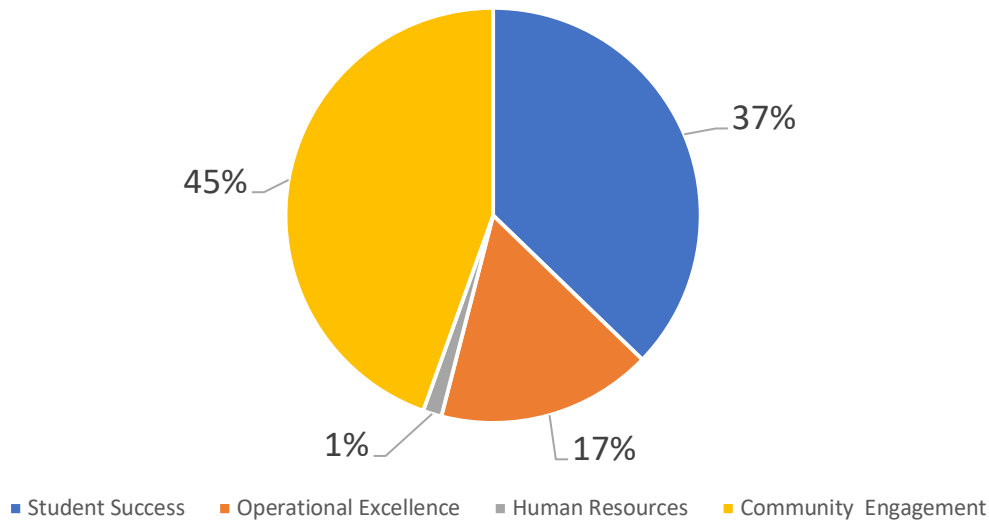
Meeting adjourned at 8:24 p.m. back into Closed Session.

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Jorge A. Aguilar, Board Secretary/Superintendent

*NOTE: The Sacramento City Unified School District encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Board of Education Office at (916) 643-9314 at least 48 hours before the scheduled Board of Education meeting so that we may make every reasonable effort to accommodate you. [Government Code § 54953.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. §12132)] Any public records distributed to the Board of Education less than 72 hours in advance of the meeting and relating to an open session item are available for public inspection at 5735 47<sup>th</sup> Avenue at the Front Desk Counter and on the District's website at [www.scusd.edu](http://www.scusd.edu).*

### January 17, 2019 Board Meeting Minutes Breakdown



**The SCUSD Board of Education has set a goal to focus on Student Success for no less than 33% of each meeting.** This is a recap of each category of time spent at the January 17, 2019 meeting.

#### Definitions:

*Student Success* encompasses any Board agenda item that involves the academic, social, emotional, and related outcomes of students.

*Operational Excellence* incorporates Board items that cover operations, budget, customer service, program efficiencies, and similar topics.

*Human Resources* entails any topic related to employee relations, collective bargaining agreements, and other similar Board items.

*Community Engagement* includes any Board item that includes community group communications items, public comment, sharing from Board Members and the Superintendent, stellar student presentations, and other similar topics.





# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 13.1

**Meeting Date:** February 7, 2019

**Subject:** Business and Financial Information

- ☒ Information Item Only
- ☐ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- ☐ Conference/Action
- ☐ Action
- ☐ Public Hearing

**Division:** Business Services

**Recommendation:** Receive business and financial information.

**Background/Rationale:**

- Enrollment and Attendance Report for Month 4 Ending December 21, 2018

**Financial Considerations:** Reflects standard business information.

**LCAP Goal(s):** Family and Community Empowerment; Operational Excellence

**Documents Attached:**

1. Enrollment and Attendance Report for Month 4 Ending December 21, 2018

**Estimated Time:** N/A

**Submitted by:** Dr. John Quinto, Chief Business Officer

**Approved by:** Jorge A. Aguilar, Superintendent

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT  
ENROLLMENT AND ATTENDANCE REPORT  
MONTH 4, ENDING FRIDAY, DECEMBER 21, 2018  
TRADITIONAL SCHOOLS

ELEMENTARY TRADITIONAL	REGULAR ENROLLMENT			Special Education Grades K-6	TOTAL MONTH END ENROLLMENT	PERCENTAGE	AVERAGE CUMULATIVE ACTUAL	
						FOR THE MONTH	ATTENDANCE	
	Kdgn	Grades 1-3	Grades 4-6			2018-2019 Actual Attendance	Cum Attd Days /75 2018-2019	PERCENTAGE 2018-2019
A M Winn Elementary K-8 Waldorf	43	104	125	21	293	93.84%	281.12	94.99%
Abraham Lincoln Elementary	72	234	231	0	537	94.99%	512.07	95.24%
Alice Birney Waldorf-Inspired K-8	79	151	181	0	411	95.74%	396.17	96.21%
Bret Harte Elementary	30	92	94	37	253	93.32%	236.29	93.85%
Caleb Greenwood	90	211	227	2	530	95.83%	516.56	96.23%
Camellia Basic Elementary	74	187	176	8	445	97.53%	434.47	98.09%
Capital City School	1	12	24	0	37	90.27%	31.63	93.02%
Caroline Wenzel Elementary	28	115	110	40	293	93.33%	277.48	95.04%
Cesar Chavez Elementary	0	0	371	11	382	93.60%	359.71	95.34%
Crocker/Riverside Elementary	95	282	288	0	665	96.19%	643.75	97.10%
David Lubin Elementary	66	255	200	29	550	94.46%	523.19	95.45%
Earl Warren Elementary	48	179	183	14	424	95.11%	406.35	96.08%
Edward Kemble Elementary	140	414	0	16	570	93.17%	531.63	94.85%
Elder Creek Elementary	108	333	324	1	766	96.15%	742.79	96.73%
Ethel I Baker Elementary	72	299	280	11	662	92.58%	609.32	94.28%
Ethel Phillips Elementary	68	199	221	16	504	92.95%	479.95	94.26%
Father Keith B Kenny Elementary	47	146	120	13	326	93.19%	310.25	94.02%
Genevieve Didion K-8	61	213	198	10	482	95.53%	468.28	97.22%
Golden Empire Elementary	72	244	260	14	590	96.45%	570.32	96.55%
H W Harkness Elementary	69	139	139	13	360	95.18%	338.67	95.51%
Hollywood Park Elementary	48	130	127	39	344	94.00%	323.97	94.83%
Home/Hospital	7	17	23	8	55	100.00%	15.52	100.00%
Hubert H. Bancroft Elementary	89	159	164	28	440	94.05%	413.72	95.07%
Isador Cohen Elementary	33	109	118	24	284	93.92%	269.31	94.85%
James W Marshall Elementary	62	159	151	26	398	93.71%	376.27	95.00%
John Bidwell Elementary	35	112	127	11	285	93.43%	260.32	95.29%
John Cabrillo Elementary	39	133	145	42	359	93.22%	338.91	94.95%
John D Sloat Elementary	56	97	93	19	265	91.32%	233.72	93.12%
John H. Still K-8	91	272	279	14	656	92.66%	624.16	94.10%
John Morse Therapeutic Center	0	0	0	32	32	91.04%	28.56	92.89%
Leataata Floyd Elementary	42	162	130	8	342	92.95%	318.28	93.59%
Leonardo da Vinci K - 8 School	120	282	276	34	712	96.18%	692.11	96.93%
Mark Twain Elementary	41	129	115	26	311	93.26%	292.49	94.38%
Martin Luther King Jr K-8	38	136	128	32	334	93.73%	314.24	94.25%
Matsuyama Elementary	75	250	279	0	604	96.12%	581.52	96.74%
Nicholas Elementary	89	279	261	20	649	93.72%	600.92	94.73%
O W Erlewine Elementary	44	104	117	21	286	94.34%	268.07	94.91%
Oak Ridge Elementary	72	204	205	4	485	93.43%	460.25	94.23%
Pacific Elementary	120	335	297	0	752	94.20%	711.00	95.19%
Parkway Elementary School	73	235	211	33	552	93.83%	524.16	94.43%
Peter Burnett Elementary	65	218	219	17	519	93.91%	489.35	94.97%
Phoebe A Hearst Elementary	96	288	292	0	676	97.20%	658.72	97.55%
Pony Express Elementary	42	184	176	6	408	95.24%	391.81	95.98%
Rosa Parks K-8 School	45	133	147	11	336	93.47%	316.35	94.85%
Sequoia Elementary	45	201	179	3	428	94.35%	400.44	95.43%
Success Academy K-8	0	0	19	2	21	77.18%	14.27	81.87%
Susan B Anthony Elementary	48	149	149	1	347	96.14%	334.17	96.99%
Sutterville Elementary	68	206	217	7	498	96.20%	485.44	97.21%
Tahoe Elementary	66	135	128	50	379	93.99%	357.31	94.47%
Theodore Judah Elementary	95	214	241	20	570	95.01%	548.95	96.16%
Washington Elementary	62	114	76	5	257	92.92%	245.07	94.30%
William Land Elementary	61	175	189	0	425	96.36%	412.63	96.61%
Woodbine Elementary	47	130	109	29	315	91.77%	292.83	93.59%
TOTAL ELEMENTARY SCHOOLS	3,177	9,260	9,139	828	22,404	94.52%	21,264.79	95.49%

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT  
ENROLLMENT AND ATTENDANCE REPORT  
MONTH 4, ENDING FRIDAY, DECEMBER 21, 2018  
TRADITIONAL SCHOOLS

MIDDLE SCHOOLS	REGULAR ENROLLMENT			Special Education Grades 7-8	TOTAL MONTH- END ENROLLMENT	PERCENTAGE FOR THE MONTH	AVERAGE CUMULATIVE ACTUAL ATTENDANCE	
	Grade 7	Grade 8	Total Grades 7-8			2018-2019 Actual Attendance	Cum Attd Days/75	PERCENTAGE 2018-2019
A M Winn Elementary K-8 Waldorf	19	14	33	0	33	96.82%	32.27	96.30%
Albert Einstein MS	415	357	772	45	817	94.55%	781.87	95.23%
Alice Birney Waldorf-Inspired K-8	60	44	104	0	104	95.63%	101.08	96.84%
California MS	450	459	909	13	922	94.26%	881.85	95.11%
Capital City School	17	24	41	0	41	76.00%	31.63	80.11%
Fern Bacon MS	366	377	743	37	780	94.17%	740.27	94.82%
Genevieve Didion K-8	56	43	99	0	99	96.92%	96.52	97.52%
Home/Hospital	19	21	40	4	44	100.00%	10.34	100.00%
John H. Still K-8	138	116	254	18	272	95.14%	260.61	95.50%
John Morse Therapeutic Center	0	0	0	14	14	83.93%	11.97	88.47%
Kit Carson 7-12	165	174	339	34	373	91.31%	342.36	92.80%
Leonardo da Vinci K - 8 School	68	69	137	19	156	96.84%	153.71	97.55%
Martin Luther King Jr K-8	45	33	78	1	79	96.71%	76.63	96.82%
Rosa Parks K-8 School	218	228	446	39	485	93.06%	460.77	94.60%
Sam Brannan MS	190	244	434	47	481	94.49%	458.72	95.54%
School of Engineering and Science	130	128	258	0	258	96.04%	249.67	96.62%
Success Academy K-8	6	11	17	0	17	69.25%	8.24	69.52%
Sutter MS	580	593	1173	43	1216	95.90%	1174.73	96.69%
Will C Wood MS	360	339	699	44	743	94.35%	708.16	95.77%
<b>TOTAL MIDDLE SCHOOLS</b>	<b>3,302</b>	<b>3,274</b>	<b>6,576</b>	<b>358</b>	<b>6,934</b>	<b>94.44%</b>	<b>6,581.39</b>	<b>95.39%</b>

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT  
ENROLLMENT AND ATTENDANCE REPORT  
MONTH 4, ENDING FRIDAY, DECEMBER 21, 2018  
TRADITIONAL SCHOOLS

HIGH SCHOOLS	REGULAR ENROLLMENT					Total Grade 9-12	Special Education Grades 9-12	TOTAL MONTH- END ENROLLMENT	PERCENTAGE FOR THE MONTH	AVERAGE CUMULATIVE ACTUAL ATTENDANCE	
	Continuation	Grade 9	Grade 10	Grade 11	Grade 12				2018-2019 Actual Attendance	Cum Attd Days/75	PERCENTAGE 2018-2019
										2018-2019	
American Legion HS	196	0	0	0	0	196	0	196	81.22%	161.68	83.39%
Arthur A. Benjamin Health Prof	0	61	51	58	35	205	18	223	90.37%	210.67	92.95%
C K McClatchy HS	0	656	603	539	461	2259	83	2342	93.50%	2173.79	94.83%
Capital City School	0	37	63	106	141	347	0	347	85.10%	274.87	86.69%
Hiram W Johnson HS	0	439	349	333	278	1399	156	1555	90.85%	1395.32	92.38%
Home/Hospital	0	17	28	17	9	71	12	83	100.00%	22.01	100.00%
John F Kennedy HS	0	538	539	466	505	2048	110	2158	94.41%	2014.80	95.24%
Kit Carson 7-12	0	75	53	21	13	162	0	162	94.35%	156.67	95.48%
Luther Burbank HS	0	393	439	350	370	1552	153	1705	91.05%	1559.41	92.91%
Rosemont HS	0	322	329	282	268	1201	105	1306	94.21%	1223.44	94.81%
School of Engineering and Science	0	79	73	53	58	263	1	264	95.97%	254.35	96.29%
The Academy	0	0	5	0	0	5	0	5	75.98%	9.23	81.80%
West Campus HS	0	215	203	228	194	840	0	840	96.85%	820.83	97.71%
<b>TOTAL HIGH SCHOOLS</b>	<b>196</b>	<b>2,832</b>	<b>2,735</b>	<b>2,453</b>	<b>2,332</b>	<b>10,548</b>	<b>638</b>	<b>11,186</b>	<b>92.77%</b>	<b>10,277.05</b>	<b>94.06%</b>

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT  
 ENROLLMENT AND ATTENDANCE REPORT  
 MONTH 4, ENDING FRIDAY, DECEMBER 21, 2018  
 TRADITIONAL SCHOOLS

DISTRICT TOTALS	TOTAL MONTH- END ENROLLMENT	PERCENTAGE FOR THE MONTH	AVERAGE CUMULATIVE ACTUAL ATTENDANCE	
		2018-2019 Actual Attendance	Cum Attd Days/75	PERCENTAGE 2018-2019
			2018-2019	
ELEMENTARY	22,404	94.52%	21,265	95.49%
MIDDLE	6,934	94.44%	6,581	95.39%
HIGH SCHOOL	11,186	92.77%	10,277	94.06%
<b>TOTAL ALL DISTRICT SEGMENTS</b>	<b>40,524</b>	<b>94.03%</b>	<b>38,123</b>	<b>95.08%</b>

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT  
ENROLLMENT AND ATTENDANCE REPORT  
MONTH 4, ENDING FRIDAY, DECEMBER 21, 2018  
CHARTER SCHOOLS

2018-2019 DEPENDENT CHARTER SCHOOLS	REGULAR ENROLLMENT					Special Education Grades K-12	TOTAL MONTH-END ENROLLMENT	PERCENTAGE FOR THE MONTH	AVERAGE CUMULATIVE ACTUAL ATTENDANCE	
	Kdgn	Grades 1-3	Grades 4-6	Grades 7-8	Grades 9-12			2018-2019 Actual Attendance	2018-2019	PERCENTAGE 2018-2019
Bowling Green-Mc Coy	64	211	189	0	0	7	471	94.55%	444.88	95.42%
Bowling Green-Chacon	48	158	139	0	0	0	345	95.75%	334.61	97.31%
George W. Carver SAS	0	0	0	0	243	7	250	93.47%	239.48	94.51%
New Joseph Bonnheim Charter	45	123	127	0	0	0	295	92.20%	272.19	94.65%
New Tech High	0	0	0	0	201	0	201	94.94%	197.64	95.99%
The Met High School	0	0	0	0	273	0	273	97.39%	269.03	98.12%
<b>TOTAL DEPENDENT CHARTER SCHOOLS</b>	<b>157</b>	<b>492</b>	<b>455</b>	<b>0</b>	<b>717</b>	<b>14</b>	<b>1,835</b>	<b>95.07%</b>	<b>1,757.83</b>	<b>96.03%</b>

2018-2019 INDEPENDENT CHARTER SCHOOLS	REGULAR ENROLLMENT					Special Education Grades K-12	TOTAL MONTH-END ENROLLMENT	PERCENTAGE FOR THE MONTH	AVERAGE CUMULATIVE ACTUAL ATTENDANCE	
	Kdgn	Grades 1-3	Grades 4-6	Grades 7-8	Grades 9-12			2018-2019 Actual Attendance	2018-2019	PERCENTAGE 2018-2019
CA Montessori Project Capitol Campus	41	130	116	43	0	0	330	96.06%	401.01	96.76%
Capitol Collegiate Academy	56	165	129	18	0	0	368	95.41%	353.90	95.94%
Aspire Capitol Heights Academy	44	126	68	0	0	0	238	94.71%	224.08	95.80%
Growth Public Schools	74	109	0	0	0	0	183	93.86%	175.09	94.55%
Language Academy	84	199	196	124	0	0	603	95.63%	586.18	97.10%
NorCal Trade & Tech *	0	63	0	0	47	0	110	39.48%	29.79	12.94%
Oak Park Prep	0	0	0	57	0	0	57	89.56%	57.56	92.20%
PS 7 Elementary	67	149	167	170	0	0	553	91.20%	532.67	94.07%
Sacramento Charter HS	0	0	0	0	607	0	607	94.09%	596.08	94.82%
SAVA	0	0	0	44	516	0	560	94.63%	491.16	96.15%
Sol Aureus College Preparatory	49	150	146	42	0	0	387	94.81%	315.66	96.53%
Yav Pem Suab Academy	66	195	204	0	0	0	465	95.64%	444.11	96.74%
<b>TOTAL INDEPENDENT CHARTER SCHOOLS</b>	<b>481</b>	<b>1,286</b>	<b>1,026</b>	<b>498</b>	<b>1,170</b>	<b>-</b>	<b>4,461</b>	<b>89.59%</b>	<b>4,207.29</b>	<b>88.63%</b>

\*Adult Charter

<b>TOTAL CHARTER SCHOOLS</b>	<b>638</b>	<b>1,778</b>	<b>1,481</b>	<b>498</b>	<b>1,887</b>	<b>14</b>	<b>6,296</b>	<b>92.33%</b>	<b>5,965.12</b>	<b>92.33%</b>
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SACRAMENTO CITY UNIFIED SCHOOL DISTRICT  
 ENROLLMENT AND ATTENDANCE REPORT  
 MONTH 4, ENDING FRIDAY, DECEMBER 21, 2018  
 ADULT EDUCATION SCHOOLS

ADULT EDUCATION	ENROLLMENT	HOURS EARNED			2018-2019 CUMULATIVE ADA		
		CONCURRENT	OTHER	TOTAL	CONCURRENT	OTHER	TOTAL
A. Warren McClaskey Adult Center	368	0	16,038.00	16,038.00	0	209.14	209.14
Charles A. Jones Career & Education Center	683	0	23,700.65	23,700.65	0	320.55	320.55
<b>TOTAL ADULT EDUCATION</b>	<b>1051</b>	<b>0</b>	<b>39,738.65</b>	<b>39,738.65</b>	<b>0</b>	<b>529.69</b>	<b>529.69</b>

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT  
ENROLLMENT AND ATTENDANCE REPORT  
MONTH 4, ENDING FRIDAY, DECEMBER 21, 2018  
GRADE BY GRADE ENROLLMENT

ELEMENTARY SCHOOLS	REGULAR CLASS ENROLLMENT							TOTAL
	Kdgn	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	REGULAR
A M Winn Elementary K-8 Waldorf	43	32	36	36	45	34	46	272
Abraham Lincoln Elementary	72	85	81	68	80	85	66	537
Alice Birney Waldorf-Inspired K-8	79	47	48	56	60	61	60	411
Bret Harte Elementary	30	31	27	34	30	32	32	216
Caleb Greenwood	90	72	69	70	98	65	64	528
Camellia Basic Elementary	74	66	57	64	58	58	60	437
Capital City School	1	2	5	5	3	5	16	37
Caroline Wenzel Elementary	28	44	43	28	41	41	28	253
Cesar Chavez Elementary	0	0	0	0	123	119	129	371
Crocker/Riverside Elementary	95	96	97	89	90	99	99	665
David Lubin Elementary	66	91	83	81	49	72	79	521
Earl Warren Elementary	48	50	61	68	59	65	59	410
Edward Kemble Elementary	140	153	150	111	0	0	0	554
Elder Creek Elementary	108	105	111	117	91	117	116	765
Ethel I Baker Elementary	72	89	99	111	91	81	108	651
Ethel Phillips Elementary	68	69	68	62	67	65	89	488
Father Keith B Kenny Elementary	47	43	54	49	47	39	34	313
Genevieve Didion K-8	61	72	71	70	66	66	66	472
Golden Empire Elementary	72	71	79	94	86	93	81	576
H W Harkness Elementary	69	49	42	48	48	41	50	347
Hollywood Park Elementary	48	47	37	46	47	34	46	305
Home/Hospital	7	6	6	5	9	3	11	47
Hubert H. Bancroft Elementary	89	44	67	48	49	50	65	412
Isador Cohen Elementary	33	32	30	47	36	40	42	260
James W Marshall Elementary	62	49	49	61	45	50	56	372
John Bidwell Elementary	35	44	34	34	49	40	38	274
John Cabrillo Elementary	39	40	48	45	45	54	46	317
John D Sloat Elementary	56	35	31	31	31	31	31	246
John H. Still K-8	91	84	95	93	98	92	89	642
John Morse Therapeutic Center	0	0	0	0	0	0	0	0
Leataata Floyd Elementary	42	50	56	56	47	37	46	334
Leonardo da Vinci K - 8 School	120	95	95	92	95	93	88	678
Mark Twain Elementary	41	40	43	46	35	40	40	285
Martin Luther King Jr K-8	38	41	48	47	33	56	39	302
Matsuyama Elementary	75	88	70	92	95	93	91	604
Nicholas Elementary	89	87	91	101	98	77	86	629
O W Erlewine Elementary	44	37	33	34	37	47	33	265
Oak Ridge Elementary	72	66	69	69	65	75	65	481
Pacific Elementary	120	121	110	104	98	100	99	752
Parkway Elementary School	73	84	79	72	68	65	78	519
Peter Burnett Elementary	65	68	78	72	80	67	72	502
Phoebe A Hearst Elementary	96	96	96	96	99	99	94	676
Pony Express Elementary	42	59	58	67	64	55	57	402
Rosa Parks K-8 School	45	46	41	46	47	52	48	325
Sequoia Elementary	45	67	69	65	49	66	64	425
Success Academy K-8	0	0	0	0	6	5	8	19
Susan B Anthony Elementary	48	43	44	62	52	50	47	346
Sutterville Elementary	68	73	62	71	73	56	88	491
Tahoe Elementary	66	44	49	42	32	46	50	329
Theodore Judah Elementary	95	71	78	65	70	80	91	550
Washington Elementary	62	48	42	24	25	29	22	252
William Land Elementary	61	58	57	60	55	73	61	425
Woodbine Elementary	47	40	45	45	44	26	39	286
<b>TOTAL</b>	<b>3,177</b>	<b>3,070</b>	<b>3,091</b>	<b>3,099</b>	<b>3,008</b>	<b>3,019</b>	<b>3,112</b>	<b>21,576</b>



SACRAMENTO CITY UNIFIED SCHOOL DISTRICT  
ENROLLMENT AND ATTENDANCE REPORT  
MONTH 4, ENDING FRIDAY, DECEMBER 21, 2018  
CUMULATIVE TOTAL ABSENCES

ELEMENTARY	TOTAL ENROLLMENT	TOTAL ABSENCES	ACTUAL DAYS OF ATTENDANCE	DAYS ENROLLED	PERCENTAGE OF ATTENDANCE
A M Winn Elementary K-8 Waldorf	293	1112	21084	22196	94.99%
Abraham Lincoln Elementary	537	1919	38405	40324	95.24%
Alice Birney Waldorf-Inspired K-8	411	1170	29713	30883	96.21%
Bret Harte Elementary	253	1161	17722	18883	93.85%
Caleb Greenwood	530	1519	38742	40261	96.23%
Camellia Basic Elementary	445	636	32585	33221	98.09%
Capital City School	37	178	2372	2550	93.02%
Caroline Wenzel Elementary	293	1086	20811	21897	95.04%
Cesar Chavez Elementary	382	1320	26978	28298	95.34%
Crocker/Riverside Elementary	665	1442	48281	49723	97.10%
David Lubin Elementary	550	1869	39239	41108	95.45%
Earl Warren Elementary	424	1243	30476	31719	96.08%
Edward Kemble Elementary	570	2163	39872	42035	94.85%
Elder Creek Elementary	766	1885	55709	57594	96.73%
Ethel I Baker Elementary	662	2775	45699	48474	94.28%
Ethel Phillips Elementary	504	2192	35996	38188	94.26%
Father Keith B Kenny Elementary	326	1481	23269	24750	94.02%
Genevieve Didion K-8	482	1003	35121	36124	97.22%
Golden Empire Elementary	590	1529	42774	44303	96.55%
H W Harkness Elementary	360	1193	25400	26593	95.51%
Hollywood Park Elementary	344	1326	24298	25624	94.83%
Home/Hospital	55	0	1163.75	1163.75	100.00%
Hubert H. Bancroft Elementary	440	1610	31029	32639	95.07%
Isador Cohen Elementary	284	1097	20198	21295	94.85%
James W Marshall Elementary	398	1485	28220	29705	95.00%
John Bidwell Elementary	285	965	19524	20489	95.29%
John Cabrillo Elementary	359	1353	25418	26771	94.95%
John D Sloat Elementary	265	1295	17529	18824	93.12%
John H. Still K-8	656	2934	46812	49746	94.10%
John Morse Therapeutic Center	32	164	2142	2306	92.89%
Leataata Floyd Elementary	342	1635	23871	25506	93.59%
Leonardo da Vinci K - 8 School	712	1642	51908	53550	96.93%
Mark Twain Elementary	311	1307	21937	23244	94.38%
Martin Luther King Jr K-8	334	1437	23568	25005	94.25%
Matsuyama Elementary	604	1468	43614	45082	96.74%
Nicholas Elementary	649	2506	45069	47575	94.73%
O W Erlewine Elementary	286	1078	20105	21183	94.91%
Oak Ridge Elementary	485	2112	34519	36631	94.23%
Pacific Elementary	752	2694	53325	56019	95.19%
Parkway Elementary School	552	2317	39312	41629	94.43%
Peter Burnett Elementary	519	1944	36701	38645	94.97%
Phoebe A Hearst Elementary	676	1241	49404	50645	97.55%
Pony Express Elementary	408	1230	29386	30616	95.98%
Rosa Parks K-8 School	336	1287	23726	25013	94.85%
Sequoia Elementary	428	1439	30033	31472	95.43%
Success Academy K-8	21	237	1070	1307	81.87%
Susan B Anthony Elementary	347	777	25063	25840	96.99%
Sutterville Elementary	498	1044	36408	37452	97.21%
Tahoe Elementary	379	1569	26798	28367	94.47%
Theodore Judah Elementary	570	1642	41171	42813	96.16%
Washington Elementary	257	1112	18380	19492	94.30%
William Land Elementary	425	1086	30947	32033	96.61%
Woodbine Elementary	315	1503	21962	23465	93.59%
<b>TOTAL</b>	<b>22,404</b>	<b>75,412</b>	<b>1,594,859</b>	<b>1,670,271</b>	<b>95.49%</b>

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT  
ENROLLMENT AND ATTENDANCE REPORT  
MONTH 4, ENDING FRIDAY, DECEMBER 21, 2018  
CUMULATIVE TOTAL ABSENCES

MIDDLE	TOTAL ENROLLMENT	TOTAL ABSENCES	ACTUAL DAYS OF ATTENDANCE	DAYS ENROLLED	PERCENTAGE OF ATTENDANCE
A M Winn Elementary K-8 Waldorf	33	93	2420	2513	96.30%
Albert Einstein MS	817	2935	58640	61575	95.23%
Alice Birney Waldorf-Inspired K-8	104	247	7581	7828	96.84%
California MS	922	3402	66139	69541	95.11%
Capital City School	41	589	2372	2961	80.11%
Fern Bacon MS	780	3032	55520	58552	94.82%
Genevieve Didion K-8	99	184	7239	7423	97.52%
Home/Hospital	44	0	775.5	775.5	100.00%
John H. Still K-8	272	920	19546	20466	95.50%
John Morse Therapeutic Center	14	117	898	1015	88.47%
Kit Carson 7-12	373	1991	25677	27668	92.80%
Leonardo da Vinci K - 8 School	156	289	11528	11817	97.55%
Martin Luther King Jr K-8	79	189	5747	5936	96.82%
Rosa Parks K-8 School	485	1973	34558	36531	94.60%
Sam Brannan MS	481	1607	34404	36011	95.54%
School of Engineering and Science	258	656	18725	19381	96.62%
Success Academy K-8	17	271	618	889	69.52%
Sutter MS	1216	3018	88105	91123	96.69%
Will C Wood MS	743	2344	53112	55456	95.77%
<b>TOTAL</b>	<b>6,934</b>	<b>23,857</b>	<b>493,605</b>	<b>517,462</b>	<b>95.39%</b>

SACRAMENTO CITY UNIFIED SCHOOL DISTRICT  
ENROLLMENT AND ATTENDANCE REPORT  
MONTH 4, ENDING FRIDAY, DECEMBER 21, 2018  
CUMULATIVE TOTAL ABSENCES

HIGH SCHOOL	ENROLLMENT	TOTAL ABSENCES	ACTUAL DAYS OF ATTENDANCE	DAYS ENROLLED	PERCENTAGE OF ATTENDANCE
American Legion HS	196	2415	12126	14541	83.39%
Arthur A. Benjamin Health Prof	223	1199	15800	16999	92.95%
C K McClatchy HS	2342	8896	163034	171930	94.83%
Capital City School	347	3166	20615	23781	86.69%
Hiram W Johnson HS	1555	8627	104649	113276	92.38%
Home/Hospital	83	0	1650.84	1650.84	100.00%
John F Kennedy HS	2158	7551	151110	158661	95.24%
Kit Carson 7-12	162	556	11750	12306	95.48%
Luther Burbank HS	1705	8921	116956	125877	92.91%
Rosemont HS	1306	5028	91758	96786	94.81%
School of Engineering and Science	264	735	19076	19811	96.29%
The Academy	5	154	692	846	81.80%
West Campus HS	840	1444	61562	63006	97.71%
<b>TOTAL</b>	<b>11,186</b>	<b>48,692</b>	<b>770,779</b>	<b>819,471</b>	<b>94.06%</b>

	TOTAL ENROLLMENT	TOTAL ABSENCES	ACTUAL DAYS OF ATTENDANCE	DAYS ENROLLED	PERCENTAGE OF ATTENDANCE
<b>TOTAL ALL SCHOOLS</b>	<b>40,524</b>	<b>147,961</b>	<b>2,859,242</b>	<b>3,007,203</b>	<b>95.08%</b>



## SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 13.2

**Meeting Date:** February 7, 2019

**Subject:** Head Start / Early Head Start / Early Head Start Expansion Reports

- ☒ Information Item Only
- ☐ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- ☐ Conference/Action
- ☐ Action
- ☐ Public Hearing

**Division:** Academic Office / Child Development

**Recommendation:** None

**Background/Rationale:** The Office of Head Start, under the auspices of the U.S. Department of Health and Human Services/Administration for Children and Families, mandates that all Head Start/Early Head Start governing entities receive specified reports related to the operational and fiduciary status of the program. These reports must include information and/or a status update in the followings areas: budget, credit card usage, USDA meals/snacks, enrollment, and program updates or summaries, if applicable. Attached, are essential monthly reports for Board members' review.

**Financial Considerations:** N/A

**LCAP Goal(s):** College and Career Ready; Family and Community Empowerment

**Documents Attached:**

1. Head Start/Early Head Start Monthly Report Summary
2. Child Development December 2018 Fiscal Report – HS/EHS Basic & T/TA
3. Child Development December 2018 Fiscal Report – CCP Basic & T/TA

**Estimated Time of Presentation:** N/A

**Submitted by:** Dr. Iris Taylor, Chief Academic Officer

Jacque Bonini, Director, Child Development,

**Approved by:** Jorge A. Aguilar, Superintendent

**Attachment 1**  
**Head Start / Early Head Start**  
**Monthly Report Summary**  
**February 2019**

**Enrollment Report for November 2018**

<b>Head Start Enrollment</b>	
Funded Enrollment	1139
Actual Enrollment	1116
Percentage of Actual Attendance	85%

<b>Early Head Start Enrollment</b>	
Funded Enrollment	152
Actual Enrollment	153
Percentage of Actual Attendance	76%

<b>Early Head Start Expansion Enrollment</b>	
Funded Enrollment	40
Actual Enrollment	39
Percentage of Actual Attendance	64%

**Enrollment Report for December 2018**

<b>Head Start Enrollment</b>	
Funded Enrollment	1139
Actual Enrollment	1089
Percentage of Actual Attendance	85%

<b>Early Head Start Enrollment</b>	
Funded Enrollment	152
Actual Enrollment	159
Percentage of Actual Attendance	88%

<b>Early Head Start Expansion Enrollment</b>	
Funded Enrollment	40
Actual Enrollment	40
Percentage of Actual Attendance	72%

**Child Care Licensing Violations November & December 2018**

None

**Disabilities Report for December 2018**

Head Start                80  
 Early Head Start        11  
 EHS Expansion          6

**USDA Meals and Snacks for November 2018**

	<b><i>Breakfast</i></b>	<b><i>Lunch</i></b>	<b><i>Snack am</i></b>	<b><i>Snack pm</i></b>
Early Head Start	535	575	NA	272
Head Start Part-day	2267	615	2226	548
Head Start Wrap	7040	5816	NA	5277
Full-day Collaboration	2525	2591	NA	1761

**Credit Card Statements**

11/16/18    \$103.81 – PC Meeting

## Attachment 2

## SETA MONTHLY FISCAL REPORT

925 Del Paso Blvd., Suite 100, Sacramento, CA 95815

R5210

Month: December 1 - December 31, 2018Agreement No.: 19C5551S0Delegate: SCUSD - Child Development DepartmentProgram: ☒ PA 22 HS BASIC R5210Remit to address General Accounting Department - 802A☐ PA 20 BASIC T/TA5735 47th Avenue☐ PA 25 EHSSACRAMENTO, CA 95824☐ PA 26 EHS T/TA☐ OTHER

Cost Item		Actual Expenses		* Current Budget	Unexpended Balance
		Current Period & Adjustments	Cumulative To Date		
I.  A D M I N	Personnel	19,561.49	97,959.95	282,920.00	184,960.05
	Fringe Benefits	10,596.50	52,341.06	162,636.00	110,294.94
	Travel	0.00	0.00	0.00	0.00
	Equipment	0.00	0.00	0.00	0.00
	Supplies	0.91	27.79	24,055.00	24,027.21
	Contractual	0.00	0.00	0.00	0.00
	Construction	0.00	0.00	0.00	0.00
	Other	0.00	199.06	3,850.00	3,650.94
	Indirect Costs 4.83%	39,948.78	166,515.09	409,221.00	242,705.91
	I. TOTAL ADMINISTRATION	\$70,107.68	\$317,042.95	\$882,682.00	\$565,639.05
Non-Federal Administration					
Total Fed. And Non-Fed. Administration		\$70,107.68	\$317,042.95	\$882,682.00	\$565,639.05
II.  P R O G R A M	Personnel	452,213.12	1,854,012.60	4,181,317.00	2,327,304.40
	Fringe Benefits	343,592.94	1,416,793.10	3,282,661.00	1,865,867.90
	Travel	0.00	751.88	0.00	(751.88)
	Equipment	0.00	0.00	0.00	0.00
	Supplies	259.16	5,744.79	286,493.00	280,748.21
	Contractual	0.00	0.00	0.00	0.00
	Construction	0.00	0.00	0.00	0.00
	Other	872.82	19,687.33	248,545.00	228,857.67
	II. TOTAL PROGRAM	\$796,938.04	\$3,296,989.70	\$7,999,016.00	4,702,026.30
	NON-FEDERAL PROGRAM Basic & T/TA \$8,912,898 November	\$427,717.12	\$1,297,611.59	\$2,228,225.00	930,613.41
TOTAL SETA COSTS (I + II)		\$867,045.72	\$3,614,032.65	\$8,881,698.00	5,267,665.35

Gloria Chung 

1/10/2019

Shelagh Ferguson

916.643.7878

Director Budget Services - Authorized Signature

Date

Prepared By

Phone

## Attachment 3

## SETA MONTHLY FISCAL REPORT

925 Del Paso Blvd., Suite 100, Sacramento, CA 95815

R5212

Month: December 1 -December 31, 2018 Agreement No.: 19C5551S0

Delegate: SCUSD - Child Development Department Program: ☐ PA 22 HS BASIC

Remit to address General Accounting Department - 802A ☒ PA 20 BASIC T/TA R5212

5735 47th Avenue ☐ PA 25 EHS

SACRAMENTO, CA 95824 ☐ PA 26 EHS T/TA

☐ OTHER

Cost Item		Actual Expenses		* Current Budget	Unexpended Balance
		Current Period & Adjustments	Cumulative To Date		
I.  A D M I N	Personnel				0.00
	Fringe Benefits				0.00
	Travel				0.00
	Equipment				0.00
	Supplies				0.00
	Contractual				0.00
	Construction				0.00
	Other				0.00
	Indirect 4.83%	0.00	0.00	1,438.00	1,438.00
	I. TOTAL ADMINISTRATION	\$0.00	\$0.00	\$1,438.00	\$1,438.00
	Non-Federal Administration				
	Total Fed. And Non-Fed. Administration	\$0.00	\$0.00	\$1,438.00	\$1,438.00
II.  P R O G R A M	Personnel	0.00	0.00	8,167.00	8,167.00
	Fringe Benefits	0.00	0.00	2,517.00	2,517.00
	Travel	0.00	0.00	0.00	0.00
	Equipment	0.00	0.00	0.00	0.00
	Supplies	0.00	0.00	0.00	0.00
	Contractual	0.00	0.00	0.00	0.00
	Construction	0.00	0.00	0.00	0.00
	Other	0.00	0.00	19,078.00	19,078.00
					0.00
	II. TOTAL PROGRAM	\$0.00	\$0.00	\$29,762.00	29,762.00
	NON-FEDERAL PROGRAM Reported on Basic				
		\$0.00	\$0.00	\$0.00	0.00
TOTAL SETA COSTS ( I + II )		\$0.00	\$0.00	\$31,200.00	31,200.00

Gloria Chung 	1/10/2019	Shelagh Ferguson	916.643.7878
Director Budget Services - Authorized Signature	Date	Prepared By	Phone



## Attachment 4

## SETA MONTHLY FISCAL REPORT

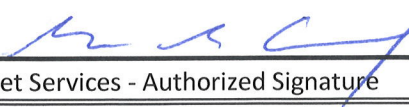
925 Del Paso Blvd., Suite 100, Sacramento, CA 95815

R5213

Month: December 1 - December 31, 2018Agreement No.: 19C5551S0Delegate: SCUSD - Child Development DepartmentProgram: ☐ PA 22 HS BASICRemit to address General Accounting Department - 802A☐ PA 20 BASIC T/TA5735 47th Avenue☒ PA 25 EHS

R5213

SACRAMENTO, CA 95824☐ PA 26 EHS T/TA☐ OTHER

Cost Item		Actual Expenses		* Current Budget	Unexpended Balance
		Current Period & Adjustments	Cumulative To Date		
I.  A D M I N	Personnel	2,955.00	14,736.64	44,009.00	29,272.36
	Fringe Benefits	1,835.55	8,937.00	45,655.00	36,718.00
	Travel	0.00	0.00	0.00	0.00
	Equipment	0.00	0.00	0.00	0.00
	Supplies	0.00	0.00	1,901.00	1,901.00
	Contractual	0.00	0.00	0.00	0.00
	Construction	0.00	0.00	0.00	0.00
	Other	0.00	16.08	1,160.00	1,143.92
	Indirect Costs 4.83%	6,621.29	30,784.30	84,256.00	53,471.70
	I. TOTAL ADMINISTRATION	\$11,411.84	\$54,474.02	\$176,981.00	\$122,506.98
Non-Federal Administration					
Total Fed. And Non-Fed. Administration		\$11,411.84	\$54,474.02	\$176,981.00	\$122,506.98
II.  P R O G R A M	Personnel	76,366.51	354,207.60	880,775.00	526,567.40
	Fringe Benefits	55,881.15	255,208.41	703,189.00	447,980.59
	Travel	0.00	250.62	0.00	(250.62)
	Equipment	0.00	0.00	0.00	0.00
	Supplies	0.00	815.42	27,104.00	26,288.58
	Contractual	0.00	0.00	0.00	0.00
	Construction	0.00	0.00	0.00	0.00
	Other	48.47	3,184.14	40,648.00	37,463.86
	II. TOTAL PROGRAM	\$132,296.13	\$613,666.19	\$1,651,716.00	1,038,049.81
	NON-FEDERAL PROGRAM Basic & T/TA \$1,856,261 November	\$32,107.34	\$144,761.67	\$464,065.00	319,303.33
TOTAL SETA COSTS ( I + II )		\$143,707.97	\$668,140.21	\$1,828,697.00	1,160,556.79
Gloria Chung 					
Director Budget Services - Authorized Signature			1/10/2019	Shelagh Ferguson	916.643.7878
			Date	Prepared By	Phone



## Attachment 5

## SETA MONTHLY FISCAL REPORT

925 Del Paso Blvd., Suite 100, Sacramento, CA 95815

R5216

Month:	<u>December 1 - December 31, 2018</u>	Agreement No.:	<u>19C5551S0</u>
Delegate:	<u>SCUSD - Child Development Department</u>	Program:	<input type="checkbox"/> PA 22 HS BASIC <input type="checkbox"/> PA 20 BASIC T/TA <input type="checkbox"/> PA 25 EHS <input checked="" type="checkbox"/> PA 26 EHS T/TA <input type="checkbox"/> OTHER
Remit to address	<u>General Accounting Department - 802A</u>		
	<u>5735 47th Avenue</u>		
	<u>SACRAMENTO, CA 95824</u>		R5216

Cost Item		Actual Expenses		* Current Budget	Unexpended Balance
		Current Period & Adjustments	Cumulative To Date		
I.  A D M I N	Personnel				0.00
	Fringe Benefits				0.00
	Travel				0.00
	Equipment				0.00
	Supplies				0.00
	Contractual				0.00
	Construction				0.00
	Other				0.00
	Indirect 4.83%	0.00	162.29	1,270.00	1,107.71
	I. TOTAL ADMINISTRATION	\$0.00	\$162.29	\$1,270.00	\$1,107.71
	Non-Federal Administration				
	Total Fed. And Non-Fed. Administration	\$0.00	\$162.29	\$1,270.00	\$1,107.71
II.  P R O G R A M	Personnel	0.00	0.00	0.00	0.00
	Fringe Benefits	0.00	0.00	0.00	0.00
	Travel	0.00	0.00	0.00	0.00
	Equipment	0.00	0.00	0.00	0.00
	Supplies	0.00	0.00	650.00	650.00
	Contractual	0.00	0.00	0.00	0.00
	Construction	0.00	0.00	0.00	0.00
	Other	0.00	3,360.00	25,644.00	22,284.00
					0.00
	II. TOTAL PROGRAM	\$0.00	\$3,360.00	\$26,294.00	22,934.00
	NON-FEDERAL PROGRAM Reported with Basic				
		\$0.00	\$0.00	\$0.00	0.00
TOTAL SETA COSTS (I + II)		\$0.00	\$3,522.29	\$27,564.00	24,041.71

Gloria Chung 	1/10/2019	Shelagh Ferguson	916.643.7878
Director Budget Services - Authorized Signature	Date	Prepared By	Phone

Attachment 6  
**CHILD DEVELOPMENT DEPARTMENT**  
**SETA MONTHLY FISCAL REPORT**  
**R5211**


Month: December 1 - December 31, 2018

Delegate: SACRAMENTO CITY UNIFIED SCHOOL DISTRICT

Remit to address: GENERAL ACCOUNTING DEPARTMENT - 802A  
5735 47TH AVENUE  
SACRAMENTO, CA 95824

Agreement No.: 19C5551S0

Program: ☒ PA 3125 EHS-CCP BASIC R5211  
☐ PA 3120 EHS-CCP T/TA R5221  
☐ PA 3128 EHS-CCP START UP R5243  
☐  
☐

Cost Item		Actual Expenses		* Current Budget	Unexpended Balance
		Current Period & Adjustments	Cumulative To Date		
I.	Personnel	156.89	780.86	1,954.00	1,173.14
	Fringe Benefits	104.31	519.33	1,436.00	916.67
A	Occupancy	0.00	0.00	0.00	0.00
D	Staff Travel	0.00	0.00	0.00	0.00
M	Supplies	0.00	0.00	2,805.00	2,805.00
I	Other	0.00	0.00	184.00	184.00
N	Indirect Costs 4.83%	2,820.75	14,928.64	34,023.00	19,094.36
	I. TOTAL ADMINISTRATION	\$3,081.95	\$16,228.83	\$40,402.00	\$24,173.17
	NON-FEDERAL ADMINISTRATION *				
	TOTAL FED & NON-FED ADMIN	\$3,081.95	\$16,228.83	\$40,402.00	\$24,173.17
II.	a. Personnel**	34,515.04	190,295.38	360,885.00	170,589.62
	b. Fringe Benefits**	23,624.47	110,632.02	279,327.00	168,694.98
P	c. Travel	0.00	0.00	0.00	0.00
R	d. Equipment	0.00	0.00	0.00	0.00
O	e. Supplies	0.00	3,132.47	36,917.00	33,784.53
G	f. Contractual	0.00	0.00	0.00	0.00
R	g. Construction	0.00	0.00	0.00	0.00
A	h. Other	0.00	3,721.62	20,908.00	17,186.38
M					
	II. TOTAL PROGRAM	\$58,139.51	\$307,781.49	\$698,037.00	390,255.51
	NON-FEDERAL PROGRAM Basic 738,439 & T/TA 17,500 November	\$36,727.09	\$126,694.58	\$188,984.00	62,289.42
	TOTAL SETA COSTS (I+II)	\$61,221.46	\$324,010.32	\$738,439.00	414,428.68
Gloria Chung 		1/9/2019	Shelagh Ferguson	916.643.7878	
Director Budget Services - Authorized Signature		Date	Prepared By	Phone	

R5211. August18-19

**SUBSIDIZED SLOTS**

How many subsidized slots are you contractually obligated to retain? 8

How many subsidized slots do you currently have? 8  
100%

If the number of current subsidized slots is less than the contractual obligation, then you must submit the "Subsidy Loss Reimbursement Claim Form" to receive a reimbursement for the lost subsidy.

Attachment 7  
**CHILD DEVELOPMENT DEPARTMENT**  
**SETA MONTHLY FISCAL REPORT**  
**R5221**

Month: December 1 - December 31, 2018

Delegate: SACRAMENTO CITY UNIFIED SCHOOL DISTRICT

Remit to address: GENERAL ACCOUNTING DEPARTMENT - 802A  
5735 47TH AVENUE  
SACRAMENTO, CA 95824

Agreement No.: 19C5551S0

Program: ☐ PA 3125 EHS-CCP BASIC R5211  
☒ PA 3120 EHS-CCP T/TA R5221  
☐ PA 3128 EHS-CCP START UP R5243  
☐  
☐

Cost Item		Actual Expenses		* Current Budget	Unexpended Balance
		Current Period & Adjustments	Cumulative To Date		
I.	Personnel	0.00	0.00	0.00	0.00
	Fringe Benefits	0.00	0.00	0.00	0.00
	A Occupancy	0.00	0.00	0.00	0.00
	D Staff Travel	0.00	0.00	0.00	0.00
	M Supplies	0.00	0.00	0.00	0.00
	I Other	0.00	0.00	0.00	0.00
	N Indirect Costs 4.83%	0.00	159.39	806.00	646.61
	I. TOTAL ADMINISTRATION	\$0.00	\$159.39	\$806.00	\$646.61
	NON-FEDERAL ADMINISTRATION *				
	TOTAL FED & NON-FED ADMIN	\$0.00	\$159.39	\$806.00	\$646.61
II.	a. Personnel**	0.00	0.00	0.00	0.00
	b. Fringe Benefits**	0.00	0.00	0.00	0.00
	P c. Travel	0.00	0.00	0.00	0.00
	R d. Equipment	0.00	0.00	0.00	0.00
	O e. Supplies	0.00	0.00	0.00	0.00
	G f. Contractual	0.00	0.00	0.00	0.00
	R g. Construction	0.00	0.00	0.00	0.00
	A h. Other	0.00	3,300.00	16,694.00	13,394.00
	M				
	II. TOTAL PROGRAM	\$0.00	\$3,300.00	\$16,694.00	13,394.00
NON-FEDERAL PROGRAM - reported with Basic		\$0.00	\$0.00	\$0.00	0.00
TOTAL SETA COSTS (I + II)		\$0.00	\$3,459.39	\$17,500.00	14,040.61

Gloria Chung 	1/9/2019	Shelagh Ferguson	916.643.7878
Director Budget Services - Authorized Signature	Date	Prepared By	Phone

R.5221.18-19

**SUBSIDIZED SLOTS**

How many subsidized slots are you contractually obligated to retain? 8

How many subsidized slots do you currently have? 8

If the number of current subsidized slots is less than the contractual obligation, then you must submit the "Subsidy Loss Reimbursement Claim Form" to receive a reimbursement for the lost subsidy.



# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 13.3

**Meeting Date:** February 7, 2019

**Subject:** Receive Initial Proposal from United Professional Educator (UPE) on  
2019-22 Successor Contract Negotiations

- ☒ Information Item Only
- ☐ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- ☐ Conference/Action
- ☐ Action
- ☐ Public Hearing

**Division:** Human Resource Services

**Recommendation:** Receive Initial Proposal from United Professional Educator (UPE) on 2019-22 Successor Contract Negotiations.

**Background/Rationale:** Under the Educational Employment Relations Act (EERA), the District and employee organizations shall publicly present their initial proposals related to collective bargaining, which shall thereafter be public records (Government Code § 3547).

**Financial Consideration:** TBD

**LCAP Goal(s):** College, Career and Life Ready Graduates; Safe, Emotionally Healthy and Engaged Students and Operational Excellence

**Documents Attached**

1. Initial Sunshine Proposal – United Professional Educator (UPE)

**Estimated Time of Presentation:** N/A

**Submitted by:** Cancy McArn, Chief Human Resources Officer

**Approved by:** Jorge A. Aguilar, Superintendent



United Professional Educators  
1104 Corporate Way,  
Sacramento, Ca. 95831-3875  
Tel: 916-395-4478  
E-Fax: 916-375-4478

## **SUNSHINING OF DISTRICT'S INITIAL PROPOSAL TO THE SACRAMENTO CITY UNIFIED SCHOOL DISTRICT (SCUSD) FOR A 2019-202 SUCCESSION AGREEMENT**

On January 10, 2019 the UPE Executive Board agreed to “sunshine” the following articles from the current master agreement between SCUSD and UPE.

ARTICLE 3: ORGANIZATIONAL RIGHTS AND SECURITY

ARTICLE 4: GRIEVANCE PROCEDURES

ARTICLE 6: LEAVES OF ABSENCE

ARTICLE 7: SALARY AND HEALTH BENEFITS

ARTICLE 8: WORK YEAR

ARTICLE 9: RETIREE HEALTH BENEFITS

ARTICLE 10: TERM OF AGREEMENT



## SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 13.4

**Meeting Date:** February 7, 2019

**Subject:** Receive Initial Proposal from the Sacramento City Teachers Association (SCTA) on 2019-22 Successor Contract Negotiations

- ☒ Information Item Only
- ☐ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- ☐ Conference/Action
- ☐ Action
- ☐ Public Hearing

**Recommendation:** Receive Initial Proposal from the Sacramento City Teachers Association (SCTA) on 2019-22 Successor Contract Negotiations

**Background/Rationale:** Under the Educational Employment Relations Act (EERA), the District and employee organizations shall publicly present their initial proposals related to collective bargaining, which shall thereafter be public records (Government Code § 3547).

**Financial Consideration:** TBD

**LCAP Goal(s):** College, Career and Life Ready Graduates; Safe, Emotionally Healthy and Engaged Students and Operational Excellence

**Documents Attached:**

1. Initial Sunshine Proposal – Sacramento City Teachers Associations (SCTA) – Will be made available when received by the District

**Estimated Time of Presentation:** N/A

**Submitted by:** Cancy McArn, Chief Human Resources Officer

**Approved by:** Jorge A. Aguilar, Superintendent





# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 13.5

**Meeting Date:** February 7, 2019

**Subject:** Receive Initial Proposal from Service Employees International Union, Local 1020 (SEIU) on Negotiations for 2019-20 Re-Openers

- ☒ Information Item Only
- ☐ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- ☐ Conference/Action
- ☐ Action
- ☐ Public Hearing

**Division:** Human Resource Services

**Recommendation:** Receive Initial Proposal from Service Employees International Union, Local 1020 (SEIU) on Negotiations for 2019-20 Re-Openers.

**Background/Rationale:** Under the Educational Employment Relations Act (EERA), the District and employee organizations shall publicly present their initial proposals related to collective bargaining, which shall thereafter be public records (Government Code § 3547).

**Financial Consideration:** TBD

**LCAP Goal(s):** College, Career and Life Ready Graduates; Safe, Emotionally Healthy and Engaged Students and Operational Excellence

**Documents Attached:**

1. Initial Sunshine Proposal - Service Employees International Union, Local 1021 (SEIU)

**Estimated Time of Presentation:** N/A

**Submitted by:** Cancy McArn, Chief Human Resources Officer

**Approved by:** Jorge A. Aguilar, Superintendent



**Roxanne Sanchez**  
President

**Sunny Santiago**  
VP Region A (North Central)

**Tom Popenuck**  
VP Region B (North Coast)

**Yeon Park**  
VP Region C (East Bay)

**Joseph Bryant**  
VP Region D (San Francisco)

**Marcus Williams**  
VP Region E  
(Amador/Calaveras/San Joaquin)

**Jan Schardt**  
Secretary

**Amos Eaton**  
Treasurer

**Theresa Rutherford**  
VP of Representation

**Gary Jimenez**  
VP of Politics

**Ramses Teon-Nichols**  
VP of Organizing

**Executive Board**

Pete Albert  
John Arantes  
Akbar Bibb  
Derrick Boutte  
Lorraine Bowser  
Monique Broussard  
Norlissa Cooper  
Gregory Correa  
Felipe Cuevas  
Evelyn Curiel  
Karla Faucett  
Al Fernandez  
Geneva Haines  
Dellfinia Hardy  
Dan Jameyson  
Cynthia Landry  
Sandra Lewis  
Jessica Nila  
Mercedes Riggelman  
Mary Sandberg  
Eric Stern  
Robert Taylor  
Angel Valdez  
Sandra Wall  
Jim Wise  
Janice Wong

**Executive Board &  
Budget & Finance  
Committee**

Rhea Davis  
Tina Diep  
Mary Duncan  
Peggy LaRossa  
Julie Meyers  
Cristin Perez

Cancy McCarn  
Chief Human Resources Officer  
Sacramento City Unified School District  
5735 – 47<sup>th</sup> Ave  
Sacramento, CA 95824

January 24, 2019

Re: Reopening Mid-Contract Bargaining

Dear Ms. McCarn:

Under the current collective bargaining agreement between SEIU Local 1021 and Sacramento City Unified School District expiring June 30, 2020, the parties have the option to reopen negotiations on total compensation per Article 24.2.

SEIU Local 1021 desires to reopen negotiations on total compensation. Also, due to legislative action, SEIU Local 1021 desires to bargain over the effects of legislation (specifically SB 866) which affects how membership issues are handled.

Sincerely,

Ian Arnold  
Field Representative





# SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 13.6

**Meeting Date:** February 7, 2019

**Subject:** Receive Initial Proposal from Teamsters, Local 150 (Teamsters) on Negotiations for 2019-20 Re-Openers

- ☒ Information Item Only
- ☐ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- ☐ Conference/Action
- ☐ Action
- ☐ Public Hearing

**Recommendation:** Receive Initial Proposal from Teamsters, Local 150 (Teamsters) on Negotiations for 2019-20 Re-Openers

**Background/Rationale:** Under the Educational Employment Relations Act (EERA), the District and employee organizations shall publicly present their initial proposals related to collective bargaining, which shall thereafter be public records (Government Code § 3547).

**Financial Considerations:** TBD

**LCAP Goal(s):** College, Career and Life Ready Graduates; Safe, Emotionally Healthy and Engaged Students and Operational Excellence

**Documents Attached:**

1. Initial Sunshine Proposal – Teamsters, Local 150 (Teamsters) – Will be made available when received by the District

**Estimated Time of Presentation:** N/A

**Submitted by:** Cancy McArn, Chief Human Resources Officer

**Approved by:** Jorge A. Aguilar, Superintendent



## SACRAMENTO CITY UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Agenda Item 13.7

**Meeting Date:** February 7, 2019

**Subject:** Receive Initial Proposal from Teamsters Classified Supervisors (TCS)  
on Negotiations for 2019-20 Re-Openers

- ☒ Information Item Only
- ☐ Approval on Consent Agenda
- ☐ Conference (for discussion only)
- ☐ Conference/First Reading (Action Anticipated: \_\_\_\_\_)
- ☐ Conference/Action
- ☐ Action
- ☐ Public Hearing

**Recommendation:** Receive Initial Proposal from Teamsters Classified Supervisors (TCS) on Negotiations for 2019-20 Re-Openers

**Background/Rationale:** Under the Educational Employment Relations Act (EERA), the District and employee organizations shall publicly present their initial proposals related to collective bargaining, which shall thereafter be public records (Government Code § 3547).

**Financial Considerations:** TBD

**LCAP Goal(s):** College, Career and Life Ready Graduates; Safe, Emotionally Healthy and Engaged Students and Operational Excellence

**Documents Attached:**

1. Initial Sunshine Proposal – Teamsters Classified Supervisors (TCS) – Will be made available when received by the District

**Estimated Time of Presentation:** N/A

**Submitted by:** Cancy McArn, Chief Human Resources Officer

**Approved by:** Jorge A. Aguilar, Superintendent