



**School of Engineering and Sciences  
City of Sacramento Library  
Design Team Meeting  
August 7, 2006**

**Notes**

On August 7, 2006, the School of Engineering and Sciences/City of Sacramento Library Design Team met to review previous discussions and to communicate upcoming steps in this joint project.

**MOU's (MEMORANDUM OF UNDERSTANDING)**

MOU discussions between the City, Library and SCUSD will occur in separate meetings to cover:

- Master Planning
- Land Use
- Joint Use Contracts

The City will provide a formal MOU or letter of intent as an attachment to a City Council resolution to serve as the City's commitment to the joint project. SCUSD explained a need for a formal commitment from the City. The Board of Education will provide direction to District staff and to approve the next steps to proceed with the joint project.

**FACILITIES**

***Master Plan***

- The goal is having one architect performing services on the entire Master Plan under a Memorandum of Understanding (MOU) for the City, Library and SCUSD.
- Discussions will take place between City, Library and SCUSD (West, Kranc, Chandler, Gauthier, Sparks, Balter) prior to next design team meeting (August 21, 2006).
- Master Plan will include SCUSD and City of Sacramento properties.
- Selected architectural firm, WLC, has not accepted SCUSD's proposal yet and will attend the next design team meeting.
- The City would like to review the architectural Request for Proposals (RFP), selection process and proposed contract initiated by SCUSD to ensure it also meets the City's standards, restrictions and legal obligations.

The City expressed concerns that it

- has its own set of standards for selection
- identifies mitigating measures in their projects
- is usually the "Lead" agency for their projects and
- needs to address certain items in City documents

SCUSD has selected an architect to design a school and proposed that we can collaborate with the City and Library Authority to merge the two sets of environmental/architectural plans (school and library).

### ***CEQA (CALIFORNIA ENVIRONMENTAL QUALITY ACT) Process***

- Currently SCUSD has a service contractor to include the water and chemical components.
- Discussions will take place between the City and SCUSD (West, Kranc, Chandler) prior to the next design team meeting to discuss the possibility of one CEQA for the entire project.

### ***Shared Cost***

- Master Plan
- CEQA

### **Next Steps:**

- All subcommittee accomplishments and updates will be discussed at the August 21 design team meeting.

### **Next Meetings:**

**Design Team: August 21, 2006 from 3:00 to 5:00 pm in the Kentucky Conference Room at the Serna Center.**

**Community Engagement Meeting: August 23, 2006, 5:30-7:30 pm, 6490 Harmon Drive, G. Didion K-8 School, Multipurpose Room.**

**Contact: Nancy C. Wai, Administrator, 643.9120**