



REQUEST FOR PROPOSALS
For
External Auditor Services
Requests for Information

1. How often do you typically go out to bid? The district has not gone out to bid for these services in the past 10 years. Contracts are usually re-visited every 3-5 years.
2. What are prior year fees? Was last years scope the same as stated in the RFP? (i.e. same reports) Yes, the scope is the same. Last year's fee was \$78,800.00
3. Who performed last year's audit? **PERRY-SMITH**. Were they invited to bid? Yes.
4. How long have they been your auditors? Have you been satisfied with their performance? Since prior to 2000. Yes, satisfactory performance.
5. Did they perform any additional services beyond the scope of the RFP? From time to time, they have performed departmental audits, as well as Proposition 39 financial audits.
6. How many firms received the RFP? n/a
7. How many auditors were on this engagement; how many hours/weeks were spent in the field last year? When were they in the field? Auditors spent about three weeks in the field in the fall, and again in spring. Two to four auditors were in the field at a given time.
8. When would we be able to perform control documentation and test work? Prior to year-end? Yes, prior to year end.
9. Will the auditor be responsible for preparing the financial statements, editing, printing, and distribution? Yes.
10. Do you have a preference for a large, local, or SBA/DVBE Firm? The district seeks participation from firms that are able to provide quality work.
11. What unique qualifications/characteristics are you looking for in a firm? School district experience.
12. Any special concerns/issues? Any special needs from your auditors? (i.e. training) The district's expectation is that auditors are experienced in school district finances.

13. Anything new in the current year (not in the most recent report)? (i.e. new fed funding, debt issues, or construction projects) The district upgraded to a new online finance system in March, 2009.
14. What is the expected closing date for 6.30.09 unaudited actuals? September.
15. When does the district typically have their GASB 34 conversion entries available for the auditors review? Mid-October.
16. Is your accounting staff stable? What accounting system is used? Yes. Escape Online
17. Does your entity have an Audit Committee? Yes

If yes who is on the Committee? Board of Education Executive Committee.
Do you have an internal auditor? Yes.
If so, what assistance to the external audit process is provided? Schedule meetings, gather required documentation, respond to questions and research items.
18. Did your previous auditors have significant deficiencies or material weaknesses? As noted in audit, however, were there any verbal communication(s) of deficiencies beyond those in report? No
19. What is the reason for the bid? Board of Education request and length of time since last RFP was issued.
20. Have there been any major changes in the past year? New software system (see #13), four new Board members, new Interim Superintendent
21. Prior year financial statements. These are available on the district website: www.scusd.edu. On the left side of the home page, click on financial statements.