



**Administrative Services
Contracts Office**

5735 47th Avenue • Sacramento, CA 95824
(916) 643-2464 • FAX (916) 643-2190

Jonathan P. Raymond, Superintendent

REQUEST FOR PROPOSALS

For

**Conducting Vulnerability Assessments and Developing the Safe School Plan;
Critical Issues in Campus Safety Training**

REQUESTS FOR INFORMATION

September 16, 2011

Due date for proposals: Friday, September 30, 2011, 4:30 p.m.

- 1. Does the scope of work include conducting actual security and vulnerability assessments? If not, have they been completed? If so, by whom?**

No the scope of work in not conducting the vulnerability assessments. We intend to teach our students (attendees) to conduct their own vulnerability assessments. In addition, some of our schools have had vulnerability assessments completed by local law enforcement.

- 2. The RFP states the proposal is due at 4:30 p.m. Friday September 30th and work starting October 3, 2011. When will the selection committee meet? Please confirm the timing and schedule.**

The proposals are due 09/30/2011 at 4:30 p.m. , that is correct. The selection committee will convene on Monday October 3, 2011. Our original timeline was to have the RFP out sooner and schedule training for the month of October. The training schedule will be determined after selection of the proposal. We will likely schedule 4 consecutive weeks (2 days/week) of training once the selection process is complete.

- 3. Section III. Scope of work-Performance standards, RSI is the number one provider of REMS services in California and the country. Based on that expertise, surveys are typically conducted electronically via the web prior to the training and then afterwards. Please confirm the timing of the RFP as the surveys need to be completed prior to the start of the training.**

Please refer to the answer provided for question #2. Due to the timing of the RFP release, the training dates will be adjusted accordingly as will the pre and post surveys.

- 4. Is there an incumbent firm or individual?**

No there is no incumbent firm or individual

- 5. Most REMS grant winners are implementing web based emergency management plans for each school whereby a school can build their specific plan. Does the scope of work include building a new plan since the RFP states “assist in development of the sites emergency management plan based upon outcomes of an assessment”?**

Our goal is to provide sites with the necessary tools to look critically and comprehensively at the physical and social climate of their campus to create a safety plan that addresses the overall safety of all staff and students, including those with disabilities.

- 6. Please verify the selection process since the timing does not match with the section and potential interviews**

Please see answer #2

- 7. We would strongly recommend you conduct oral presentations and meetings with the finalist firms to fully understand what the actual deliverables you are receiving.**

This will be taken under consideration

- 8. I am curious if you guys use X-ray scanners, Walk through Metal detectors or hand wands.**

We do not currently use any type of scanners or metal detectors on a regular basis. Some sites have used wand type detectors for special events.